

OpenScape DECT Phone R6 on OpenScape Cordless Enterprise

User Guide

A31003-D1000-U118-01-7619

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Reference No.: A31003-D1000-U118-01-7619

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Availability and technical specifications are subject to change without notice.

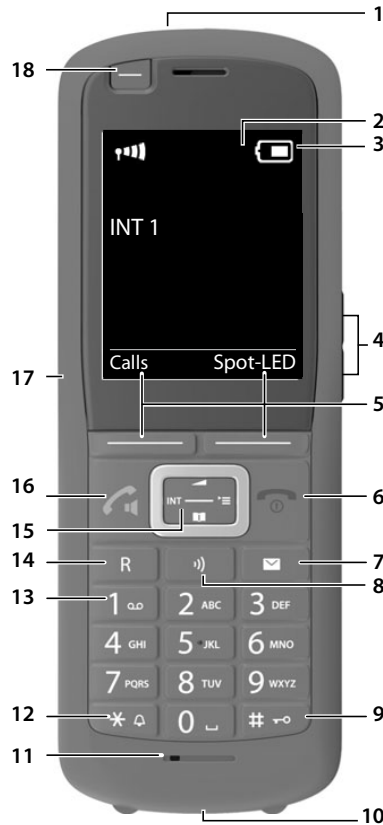
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Overview

















- 1 Torch (spot LED) / Visual call signal**
- 2 Display**
- 3 Status bar** (→ p. 38)
Icons display current settings and operating status of the phone
- 4 Volume keys** (→ p. 11)
for receiver/headset, ringtone, handsfree mode and appointment reminders
- 5 Display keys** (→ p. 12)
Various functions, depending on the operating situation
- 6 End call key / On/off key**
End call; cancel function
Go back one menu level ▶ **Press briefly**
Return to idle status ▶ **Press and hold**
Switch the handset on/off (in idle status) ▶ **Press and hold**
- 7 Message key** (→ p. 17)
Access to the calls and message lists;
Flashes: new message or new call
- 8 Profile key**
Switch between sound profiles
- 9 Hash key**
Lock/unlock the keypad ▶ **Press and hold**
(in idle status)
- 10 USB connection socket**
For data exchange between the handset and PC
- 11 Microphone**
- 12 Star key**
Disable ringtone ▶ **Press and hold**
- 13 Key 1**
Open special characters table ▶ **Press briefly**
(when inputting text)
Switch between pulse dialling/tone dialling ▶ **Press briefly**
(during existing connection)
- 14 Recall key**
Select network mailbox ▶ **Press and hold**
- 15 Control key / Menu key** (→ p. 11)
Consultation call (flash) ▶ **Press briefly**
Insert a dialling pause ▶ **Press and hold**
- 16 Talk key / Handsfree key**
Open a menu; navigate in menus and entry fields; access functions (depending on the situation)
- 17 Headset connection**
Accept call; dial number displayed; switch between receiver and handsfree mode
Open the redial list ▶ **Press briefly**
Start dialling ▶ **Press and hold**
- 18 Functions key** (→ p. 12)

Illustration in the user guide

	Warnings, which if not heeded, can result in injury to persons or damage to devices.
	Important information regarding function and appropriate handling or functions that could generate costs.
	Prerequisite for being able to carry out the following action.
	Additional helpful information.










Keys

 or 	Talk key	 or 	Handsfree key
	End call key	 to 	Number / letter keys
 / 	Control key rim / centre		Message key
	Recall key		Star key
	Hash key		Profile key
OK, Back, Select, Change, Save, ...		Display keys	

Procedures

Example: Switching Auto answer on/off

- ▶  ▶ ... use  to select  **Settings** ▶ OK ▶  **Telephony** ▶ OK ▶ **Auto Answer** ▶ **Change** ( = activated)

Symbols	Meaning
▶ 	When in idle status press the centre of the control key. The main menu opens.
▶  	Navigate to the  icon using the control key  .
▶ OK	Select OK to confirm. The submenu Settings opens.
▶  Telephony	Select the Telephony entry using the control key  .
▶ OK	Select OK to confirm. The submenu Telephony opens.
▶ Auto Answer	The function to switch Auto answer on/off appears as the first menu item.
▶ Change	Select Change to activate or deactivate. Function is activated  /deactivated  .

Safety precautions



Read the safety precautions and the user guide before use.



The device cannot be used in the event of a power failure. In case of a power failure it is also **not** possible to make **emergency calls**.

Emergency numbers **cannot** be dialled if the **keypad/display lock** is activated!



Use only **rechargeable batteries** that correspond to the **specification** (see list of permitted batteries → www.wiki.unify.com/wiki/DECT_Mobilteile). Never use a conventional (non-rechargeable) battery or other battery types as this could result in significant health risks and personal injury. Rechargeable batteries, which are noticeably damaged, must be replaced.



The handset must not be operated if the battery cover is open.

Ensure that the batteries can not be short-circuited by objects in the battery compartment



Do not use the devices in environments with a potential explosion hazard (e.g. paint shops).



The devices are not splashproof. For this reason do not install them in a damp environment such as bathrooms or shower rooms.



Use only the power adapter indicated on the device.

Whilst charging, the power socket must be easily accessible.



Remove faulty devices from use or have them repaired by our Service team, as these could interfere with other wireless services.



Do not use the device if the display is cracked or broken. Broken glass or plastic can cause injury to hands and face. Send the device to our Service department to be repaired.



Keep small cells and batteries, which can be swallowed, out of the reach of children. Swallowing a battery can lead to burns, perforation of soft tissue and death. Severe burns can occur within 2 hours of swallowing. In the case of a swallowed cell or battery, seek medical care immediately.



Using your telephone may affect nearby medical equipment. Be aware of the technical conditions in your particular environment, e.g. doctor's surgery. If you use a medical device (e.g. a pacemaker), please contact the device manufacturer. They will be able to advise you regarding the susceptibility of the device to external sources of high frequency energy (for the specifications of your product see "Technical data").



If a USB adapter cable is included, only use a USB power supply (5Volt) with USB-A connection. The use of other voltage sources e.g. PC's with USB connection can cause damage.

If a plug-in power supply is included, please use this power supply.

Getting started

Contents of the package

- One handset
- One battery cover (rear cover for the handset)
- One battery
- One belt clip
- One rubber cover for the headset socket
- One rubber cover for the USB connection
- One user guide



The charging cradle is designed for use in closed, dry rooms within a temperature range of +5°C to +45°C.

Never expose the telephone to heat sources, direct sunlight or other electrical devices.

Protect your telephone from moisture, dust, corrosive liquids and vapours.

The device's feet do not usually leave any marks on surfaces. However, due to the multitude of different varnishes and polishes used on furniture, contact marks on the surfaces cannot be completely ruled out.

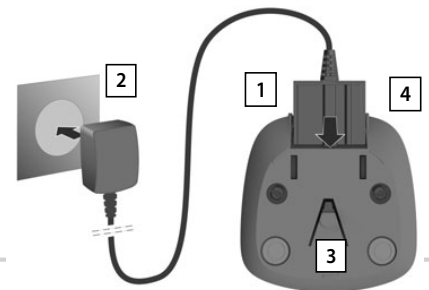
This device is only suitable for a maximum installation height of 2 m.

Connecting the charging cradle

- ▶ Connect the flat plug of the power adapter **1**.
- ▶ Plug the power adapter into the power socket **2**.

To remove the plug from the charging cradle again:

- ▶ Disconnect the power adapter from the mains power supply.
- ▶ Press the release button **3**.
- ▶ Pull out the plug **4**.



Setting up the handset for use

The display is protected by a plastic film. ▶ **Please remove the protective film!**

Inserting the batteries



Only use rechargeable batteries, as this could otherwise result in significant health risks and personal injury. For example, the outer casing of the batteries could be destroyed or the batteries could explode. The device could also malfunction or be damaged as a result of using batteries that are not of the recommended type.



- ▶ Insert the batteries (for correct +/- direction, see diagram).



- ▶ Line up the battery cover at the recesses with the inside of the casing **3**.
- ▶ Press the cover until it clicks into place.



- To re-open the battery cover:
- ▶ Remove the belt clip (if attached).
 - ▶ Use your fingernail to reach into the recess and pull the battery cover up **1**.


Covering the headset socket

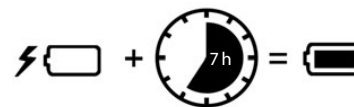
- ▶ Plug the lug of the rubber cover for the handset socket into the opening on the left of the handset.
- ▶ Press down the cap of the rubber cover.




Charging the batteries

- ▶ Charge the batteries fully prior to first use in the charging cradle or using a standard USB mains adapter.


The batteries are fully charged when the power icon  disappears from the display.



 The battery may heat up during charging. This is not dangerous. After a time, the charge capacity of the battery will decrease for technical reasons.

As soon as power is applied to the handset, a Setup wizard starts.

Setting the display language







- ▶ Press the control key  until the language required is selected on the display, e.g. **English** ▶ press the display key **OK**



You can also change the display language later on in the **Settings** menu.

Registering a handset

A handset can be registered to up to four base stations. The registration process depends on the base station.

- ▶  ▶ ... Use  to select  **Settings** ▶ **OK** ▶  **Registration** ▶ **OK** ▶ **Register Handset** ▶ **OK** ▶  Select a base (if the handset is already registered with one or more bases) ▶ **OK** ▶  Enter the 8-digit registration PIN ▶ **OK**

Once registration is complete, the handset returns to idle mode.

Setting the date and time



Set the date/time so that the correct date and time can be assigned to incoming calls and to enable the alarm to be used.

- ▶ Press the display key **Time**


or, if the date and time have already been set:

- ▶  ▶ ... use  to select  **Settings** ▶ **OK** ▶ **Date/Time** ▶ **OK**




The active cursor position flashes ▶ ... change cursor position with  ▶ ... switch between cursor positions with 

Enter date:

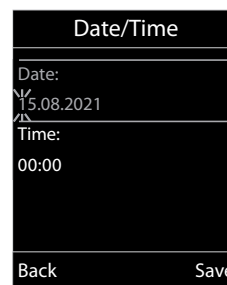
- ▶ ... using  enter the day, month and year in 8-digit format.

Enter time:


- ▶ ... using  enter hours and minutes in 4-digit format.

Save settings:

- ▶ Press the display key **Save**. ... **Saved** is shown in the display and a confirmation tone sounds.



Return to idle status:

- ▶ Press and **hold** the End call key 

The telephone is now ready for use.

Attaching the belt clip

The handset has notches on each side for attaching the belt clip.

- Attaching the belt clip: ▶ Press the belt clip onto the back of the handset so that the tabs on the belt clip click into place in the notches.
- Removing the belt clip: ▶ Press the centre of the belt clip firmly with your right thumb. ▶ Push the nail of your left thumb up between the clip and the casing. ▶ Slide the clip upwards to remove.



Connecting the headset

- ▶ Remove the cover from the headset socket.
- ▶ Connect the headset with 3.5 mm jack to the left side of the handset **1**.

or

- ▶ Connect headset via Bluetooth (→ p. 26)

Setting the headset volume: → p. 30



Connecting the USB data cable

For data exchange between the handset and PC:

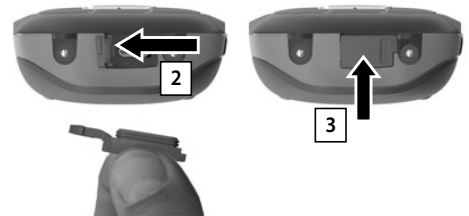
- ▶ Connect the USB data cable with micro-USB plug into the USB socket at the bottom of the handset **1**.



i Connect the handset **directly** to the PC, **not** via a USB hub.

If you do **not** connect a USB cable, insert the rubber cover (provided) to guarantee protection from splash water.



- ▶ Insert the lug of the rubber cover on the left of the opening **2**.
- ▶ Press down the cap of the rubber cover **3**.



Using the telephone


Getting to know your telephone


Switching the handset on/off

- Switch on: ▶ Press and **hold** the End call key  on the handset when switched off
- Switch off: ▶ When the telephone is in idle status, press and **hold** the End call key 

Locking/unlocking the keypad

The keypad lock prevents any accidental use of the telephone.

Lock/unlock the keypad: ▶  Press and **hold**

Keypad lock activated: the symbol  appears in the display.





If a call is indicated on the handset, the keypad automatically unlocks and you can accept the call. It then locks again when the call is finished.






Control key








The control key enables you to navigate the menus and input fields, and also to call up certain functions depending on the situation.

In the description below, the side of the control key (up, down, right, left) that you have to press in the different operating situations is marked in black, e.g.  for "press right on the control key" or  for "press the centre of the control key".





When the phone is idle

- | | |
|--|--|
| Open the main menu |  or  |
| Open the directory |  Press briefly |
| Open the list of handsets |  |
| Set the voice volume for receiver / handsfree function |  |



In submenus, selection and entry fields

- | | |
|---|---|
| Confirm a function |  |
| Navigate a line up/down |  /  |
| Select an option, move the cursor to the left/right |  /  |

During a call

- | | |
|---|--|
| Open the directory |  |
| Mute the microphone |  Press briefly |
| Initiating an internal consultation call |  |
| Change the voice volume for receiver / handsfree function |  |

Volume keys

Set volume for **receiver/headset, ringtone, handsfree mode** and indicating **appointments**: ▶ Press the volume keys  /  on the right side of the handset

Functions key



The Functions key can be assigned a function of your choice (**QuickDial / Send Key**).

- ▶ Press the key ... The function assigned is performed
Assign Functions key → p. 30

Display keys

The display keys perform a range of functions depending on the operating situation.



- ▶ Press the Display key ... The function assigned is performed

Display key icons → p. 38



The display keys have a function preset by default in idle status.
Changing the assignment: → p. 33

LED Torch

Use the phone as a torch. The spot LED is located on the top of the handset.

Activating the torch function

- ▶ Press the display key **LED torch**.

or

- ▶ ▶ ... use to select **Additional Features** ▶ **OK** ▶ **LED Torch** ▶ **OK**

Deactivating the torch function

- ▶ Press the display key **OFF**

or: after 2 minutes the function is automatically deactivated.

Menu guidance

The functions of your telephone are displayed in a menu that consists of several levels.

Select/confirm functions

Confirm selection using

OK or press the centre of the control key

One menu level back using

Back

Change to idle display using

Press and **hold**

Switch function on/off using

Change on / off

Activate/deactivate option using

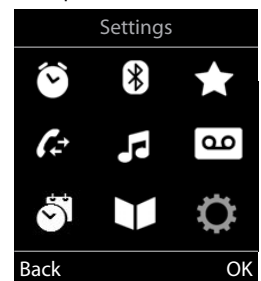
Select activated / not activated

Main menu

In idle status: ▶ Press the **centre** of the control key ▶ ... use the control key to select a submenu ▶ **OK**


The main menu functions are shown in the display as icons. The icon for the selected function is highlighted in colour and the name of the associated function appears in the display header.

Example



Submenus


The functions in the submenus are displayed as lists.

To access a function: ▶ ... use the control key  to select a function ▶ **OK**


Return to the previous menu level:

▶ Press the display key **Back**

or

▶ **Briefly** press the End call key 

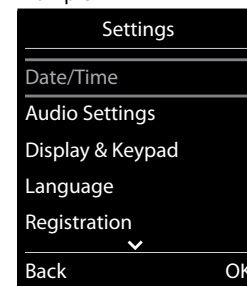
Returning to idle status

▶ Press and **hold** the End call key 





If no key is pressed, the display will **automatically** change to idle status after around 2 minutes.

Example





Entering text




Input position




- ▶ Use  to select an entry field. A field is activated when the cursor is blinking inside it.
- ▶ Use  to move the position of the cursor.

Correcting incorrect entries

- Delete **characters** to the left of the cursor: ▶  **C** Press **briefly**
- Delete **words** to the left of the cursor: ▶  **C** Press and **hold**

Entering letters/characters

Multiple letters and numbers are assigned to each key between  and  and the  key. As soon as a key is pressed, the possible characters are displayed at the bottom of the display. The selected character is highlighted.



- Selecting letters/digits: ▶ Press the key **briefly** several times in succession
- Switch between lower case, upper case and number entry mode: ▶ Press the hash  key
When editing a directory entry, the first letter and each letter following a space is automatically in upper case.
- Entering special characters: ▶ Press the star key  ▶ ... use  to navigate to the desired character ▶ **Insert**



The availability of special characters depends on the language setting.


Making calls

Making calls

- ▶ ... use  to enter the number ▶ briefly press the Talk key 

or

- ▶ Press and hold the Talk key  ▶ ... use  to enter the number

Cancel dialling: ▶ Press the End call key 





If the display backlight is deactivated, you can reactivate it by pressing any key. **Digit keys** that are pressed appear in the display for pre-dialling, **other keys** have no further function.

Dialling from the directory

- ▶ ... use  to open the directory ▶ ... use  to select an entry ▶ press the Talk key 

If multiple numbers are entered:




- ▶ ... use  to select a number ▶ press the Talk key  ... the number is dialled





For fast access (quick dial): Assign numbers from the directory to the digit or display keys.

Dialling from the redial list



The redial list contains the 20 numbers last dialled with the handset.

- ▶ Briefly press the Talk key  ... the redial list is opened ▶ ... use  to select an entry ▶ press the Talk key 

If a name is displayed:

- ▶ **View** ... the number is displayed ▶ ... use  to browse numbers if necessary ▶ ... when the desired number is reached press the Talk key 

Managing entries in the redial list

- ▶ Briefly press the Talk key  the redial list is opened ▶ ... use  to select an entry ▶ **Options** ... possible options:

Copy an entry to the directory:

- ▶  **Copy to Directory** ▶ OK

Copy the number to the display:

- ▶  **Display number** ▶ OK ▶ ... use  to amend or add numbers if necessary ... use  to save as a new entry in the directory


Delete the selected entry:


- ▶  **Delete entry** ▶ OK

Delete all entries:

- ▶  **Delete List** ▶ OK

Set automatic line seizure:







- ▶  **Automatic Redial** ▶ OK ... the dialled number is automatically dialled at fixed intervals (at least every 20 secs). The handsfree key flashes, "open listening" is activated.

The participant answers: ▶ Press the Talk key  ... the function is terminated

The participant does not answer: The call is interrupted after around 30 secs. The function is terminated after pressing any key or after ten unsuccessful attempts.


Dialling from the call list

The call lists (→ p. 16) contain the most recent accepted, outgoing and missed calls.

- ▶  ▶ ... use  to select  **Call Lists** ▶ OK ▶ ... use  to select a list ▶ OK ▶ ... use  to select an entry ▶ Press the Talk key 





The call lists can be displayed directly by pressing the display key **Calls** if the relevant function has been assigned to the display key.

The **Missed calls** list can also be opened by pressing the Message key .

Enter a dial pause when dialling


- ▶ Press and hold the hash  key. A P is shown on the display

Incoming calls

An incoming call is indicated by ringing, by a display on the screen and by the flashing Talk / Handsfree key  .

The signal light (LED) at the top of the handset also flashes (if enabled).

Accept a call:

- Press the Talk key  or ▶ **Accept**
- If **Auto Answer** is activated: ▶ Remove the handset from the charging cradle
- Accept a call on the headset

Switch off ringtone: ▶ **Silence** ... the call can be accepted for as long as it is shown on the display

Information about the caller



The caller's number is sent.


The caller's phone number is displayed.

If the caller's number is saved in the local directory, the name is displayed.

During a conversation

Handsfree mode

Activating/deactivating handsfree mode during a call and when establishing a connection:

- ▶ Press the handsfree key 

Placing the handset in the charging cradle during a call:

- ▶ Press and hold down the handsfree key  ▶ ... Place the handset in the charging cradle ▶ ... hold  for a further 2 seconds

Call volume

Applies for the mode currently being used (handsfree, receiver or headset):


- ▶ Press  ▶ ... use  to set the volume ▶ **Save**




The setting is automatically saved after around 3 seconds, even if **Save** is not pressed.

Muting the microphone








When the microphone is switched off, callers will no longer hear you.

Switch the microphone on/off during a call: ▶ Press .

or: ▶ **Briefly** press the Profile key 

Adjust the microphone sensitivity

Adjust the microphone sensitivity for the receiver or wired headset.

- ▶  ▶ ... Use  to select  **Audio Settings** ▶ **OK** ▶  ▶ **OK** ▶  **Mic Sensitivity** ▶ **OK** ▶ Use  to select **Earpiece / Corded headset** ▶ Use  to set the sensitivity ▶ **Save**









Set the acoustic profile to loud surroundings:

- ▶ Press and **hold** the  button ▶ Use  to set the sensitivity ▶ **Save**

Call lists







The telephone saves different types of calls (missed, accepted and outgoing calls) in lists.

Enable/disable local call lists






- ▶  ▶ Press buttons      ... then
 - For enabling: ▶   
 - For disabling: ▶   

List entry








The following information is displayed in the list entries:

- The list type (in the header)
- Icon for the type of entry:
 -  **Missed calls,**
 -  **Accepted calls,**
 -  **Outgoing calls** (redial list)
- Caller's number. If the number is stored in the directory, the name and number type ( **Phone (Home)**,  **Phone (Office)**,  **Phone (Mobile)**) are shown instead. In the event of missed calls, the number of missed calls from this number is also shown in square brackets.
- Date and time of call (if set)

Example

All calls	
  Frank	
Today, 15:40	[3]
 089563795	
13.05.21, 18:32	
  Susan Black	
12.05.21, 13:12	
View	Options













Opening the call list

- Via the display key: ▶ **Calls** ▶  select the list ▶ **OK**
- Via the menu: ▶  ▶ ... use  to select  **Call Lists** ▶ **OK** ▶  select the list ▶ **OK**
- Via the Message key (missed calls):
 - ▶ Press the Message key  ▶  **Missed Calls:** ▶ **OK**

Calling back a caller from the call list


- ▶  ▶ ... use  to select  **Call Lists** ▶ **OK** ▶  select list ▶ **OK** ▶  select entry ▶ Press the Talk key 

Additional options

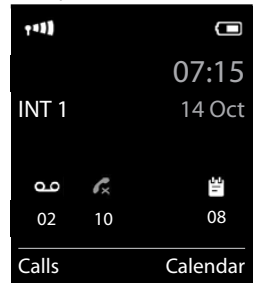
- ▶  ▶ ... use  to select  **Call Lists** ▶ **OK** ▶  select list ▶ **OK** ... possible options:
 - View an entry: ▶  select entry ▶ **View**
 - Number into directory:
 - ▶  select entry ▶ **Options** ▶  **Copy to Directory** ▶ **OK**
 - Number into black list:
 - ▶  select entry ▶ **Options** ▶  **Copy to Blacklist** ▶ **OK**
 - Delete an entry: ▶  select entry ▶ **Options** ▶  **Delete entry** ▶ **OK**
 - Delete list: ▶ **Options** ▶  **Delete List** ▶ **OK** ▶ **Yes**

Message lists




Notifications about missed calls, messages on the network mailbox and missed alarms are saved in the messages list and can be shown on the handset display.


As soon as a **new message** arrives, an advisory tone will sound. The Message key  also flashes (if activated).

Icons for message types and the number of new messages are shown on the idle display. Example





Notification for the following message types is available:

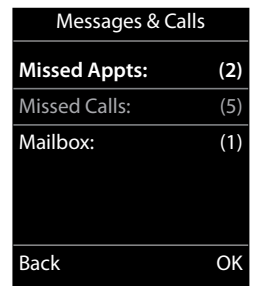
-  on the network mailbox
-  in the missed calls list
-  in the missed alarms list


 The icon for the network mailbox is always displayed, provided the number is stored in the telephone. The other lists are only displayed if they contain messages.

Display messages:

- ▶ Press the Message key  ... Messages lists that contain messages are displayed, **Mailbox:** is always displayed
 - An entry is marked in **bold**: new messages are available. The number of new messages is shown in brackets.
 - An entry is **not** marked in bold: no new messages. The number of old messages is shown in brackets.
- ▶  Select a list ▶ **OK** ... the calls or messages are listed
 - Network mailbox: The network mailbox number is dialled.

Example



















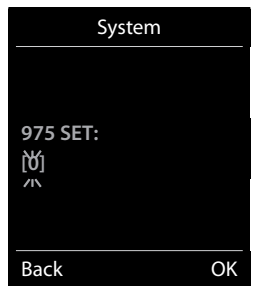
 The message list contains an entry for every answer machine assigned to the handset, e.g. for a network mailbox.

Activating/deactivating Message key flashing

Receipt of new messages is displayed by a flashing message key on the handset. This type of alert can be activated/deactivated for each message type.

In idle status:





- ▶  ▶ Press keys      ... the number 9 appears in the display ▶ ... use  to select the message type:
 - Messages on the network mailbox ▶  
 - missed calls ▶  
 - ... the number 9 followed by the entry (e.g. 975) is displayed, the current setting for the select message type flashes in the entry field (e.g. 0) ▶ ... use  to set the action for the arrival of new messages:
 - The Message key flashes ▶  
 - The Message key does not flash ▶  
 - ▶ ... confirm selected setting with **OK**
- or
- ▶ return to idle display without making changes: ▶ **Back**



Directory

The local directory is unique to the handset. However, it is possible to send entries to other handsets.











Opening the directory

- ▶ Briefly press  in idle status
- or
- ▶  ▶ ... use  to select  **Directory** ▶ **OK**

Directory entries

- Number of entries: up to 200
- Information: First name and surname, up to three telephone numbers, anniversary with alert, VIP ringtone with VIP icon
- Length of the entries: Numbers: max. 32 digits
First name, surname: max. 16 characters

Creating an entry

- ▶  ▶  **<New Entry>** ▶ **OK** ▶ ... use  to switch between the entry fields
- Name:
 - ▶ ... use  to enter the first and/or last name
- Numbers:
 - ▶  **Tel.1 - Type** ▶ ... use  to select a number type (**Home, Office or Mobile**) ▶  ▶ ... use  to enter a number
 - Enter more numbers: ▶ use  to toggle between the entry fields
 - Tel.1 - Type/Tel.2 - Type/Tel.3 - Type** ▶ ... use  to enter a number
- Save entry: ▶ **Save**








Example

New Entry	
First Name:	Robert
Surname:	Y
Tel.1 - Type:	Abc
	▼
< C	Save








The entry is only valid if it contains at least one number.

Searching for/selecting a directory entry




- ▶  ▶ ... use  to browse searched names
- or
- ▶  ▶ ... use  to enter initial letters (max. 8 letters) ... the display jumps to the first name starting with these initial letters ▶ ... use  to continue browsing to the desired entry, if needed
- Scroll through directory: ▶  ▶ Press and hold 



Displaying/changing an entry

- ▶  ▶ ... use  to select entry ▶ **View** ▶ ... use  to select the field to be changed ▶ **Edit**
- or
- ▶  ▶ ... use  to select an entry ▶ **Options** ▶ **Edit entry** ▶ **OK**

Deleting entries



Delete the **selected** entry:

- ▶  ▶ ... use  to select an entry ▶ **Options** ▶  **Delete entry** ▶ **OK**

Delete **all** entries: ▶  ▶ **Options** ▶  **Delete all** ▶ **OK** ▶ **Yes**

Setting the order of the directory entries

Directory entries can be sorted by first name or surname.

▶  ▶ Options ▶  Sort by Surname / Sort by First Name

If no name was entered, the default telephone number is shown in the surname field. These entries appear at the beginning of the list, regardless of how the entries are sorted.

The sort order is as follows:

Space | Digits (0-9) | Letters (alphabetically) | Other characters.

Displaying the number of entries available in the directory

▶  ▶ Options ▶  Available Memory ▶ OK

Copying number to the directory


Copy numbers to the directory:

- From a list e.g. the call list or the redial list When dialling a number



The number is displayed or highlighted.

▶ Press the display key  or Options ▶  Copy to Directory ▶ OK ... possible options:

Create a new entry:

▶ <New Entry> ▶ OK ▶ ... use  to select number type ▶ OK ▶ complete entry ▶ Save

Add number to an existing entry:

▶ ... use  to select an entry ▶ OK ▶ ... use  to select number type ▶ OK ... the number is entered or a prompt to overwrite an existing number is displayed ▶ ... if required, answer the prompt with Yes/No ▶ Save

Copying an entry/directory



The sending and receiving handset must both be registered to the same base station.
The other handset and the base station are able to send and receive directory entries.



An external call interrupts the transfer.

Only the date is transferred for an anniversary.

Both handsets support vCards:

- No entry with the name is available: a new entry is created.
- An entry with the name is already available: The entry is expanded to include the new numbers. If the entry contains more numbers than allowed by the recipient handset, a second entry is created with the same name.

The recipient handset does not support vCards:

A separate entry is created and sent for each number.

The sending handset does not support vCards:





A new entry is created on the receiving handset and the transferred number is added to the **Phone (Home)** field. If an entry with this number already exists, the copied number is discarded.

Copying individual entries

▶  ▶ ... use  to select the desired entry ▶ Options ▶  Copy entry ▶ OK ▶  to Internal ▶ OK ▶ ... use  to select the receiving handset ▶ OK ... the entry is copied

Copy the next entry after successful transfer: ▶ Press Yes or No

Copying the entire directory

▶  ▶ Options ▶  Copy all ▶ OK ▶  to Internal ▶ OK ▶ ... use  to select the receiving handset ▶ OK ... the entries are copied one after the other






Copying a vCard using Bluetooth

Copy directory entries in vCard format, e.g. to exchange entries with a mobile phone.



Bluetooth mode is activated

The other handset/mobile phone supports Bluetooth.

- ▶  ▶ ... use  to select an entry if needed ▶ **Options** ▶  **Copy entry / Copy all** ▶
-  **vCard via Bluetooth** ... the **Known Devices** list is displayed ▶ ... use  to select device ▶ **OK**

Receiving a vCard using Bluetooth

If a device in the **Known Devices** list sends a vCard to your handset, a directory entry is automatically created and a message is shown in the display.

If the sending device is not in the list: ▶ ... use  to enter the PIN of the **sending** Bluetooth device ▶ **OK**
... the copied vCard is available as a directory entry

Synchronising the phonebook with the PC address book (Gigaset QuickSync)








The Gigaset QuickSync programme has been installed on the computer.

The handset is connected via Bluetooth or via a USB data cable to the computer.

Free download and further information at → wiki.unify.com/wiki/DECT_Mobilteile

Network mailbox


Enter number

- ▶  ▶ ... use  to select  **Answer Machine** ▶ OK ▶  **Network Mailbox** ▶ OK
- ▶ ... use  to enter or amend the network mailbox number ▶ **Save**



To activate/deactivate the network mailbox use the phone number and a function code of your network provider. Please contact the network provider if you require any further information.




Playing back messages


- ▶ Press and hold 

or

- ▶ Press the Message key  ▶ **Network Mailbox** ▶ OK

or



- ▶  ▶ ... use  to select  **Answer Machine** ▶ OK ▶ **Play Messages** ▶ OK

Listen to announcement out loud: ▶ Press the handsfree key 


Additional functions

Sound profiles


The telephone has sound profiles for adapting the handset to the environmental conditions: **Profile Loud**, **Profile Silent**, **Profile Personal**.

- ▶ Press the Profile key  ... The profile currently set is shown
- ▶ Switch between profiles using key 

or


- ▶ Use  to select a profile ▶ **OK**

Set the microphone sensitivity to loud surroundings:

- ▶ Press and **hold** the profile key 

The profiles are set as follows by default:

Default setting		Profile Loud	Profile Silent	Profile Personal
Silent alert		On	Same as Profile Personal	Off
Ringtone		On	Off	On
Ringtone volume	Internal	5	Off	5
	External	5	Off	5
Handset volume	Receiver	5	3	3
	Handsfree	5	3	3
LED light for a call		Yes	No	No
Advisory tones	Key click	Yes	No	Yes
	Battery tone	Yes	Yes	Yes
	Confirmation tone	Yes	No	Yes

Activate alert tone for an incoming call for **Profile Silent**: ▶ after switching to **Profile Silent** press the display key **Beep** ... the icon  appears in the status bar



The set profile remains set when switching the phone off and back on.

Changes to the settings listed in the table:

- apply in the **Loud** and **Silent** profiles as long as the profile is not changed.
- are permanently saved in **Profile Personal** for this profile.

Calendar

You can remind yourself of up to **30 appointments**.

In the calendar, the current day is outlined in white; on days with appointments, the numbers are displayed in colour. When a day is selected, it will be outlined in colour.

June 2021						
Mo	Tu	We	Th	Fr	Sa	Su
					01	02 03
04	05	06	07	08	09	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
Back						OK

Saving appointments to the calendar



Date and time have been set.

- ▶ ▶ ... use to select **Organizer** ▶ **OK** ▶ **Calendar** ▶ **OK** ▶ use to select desired day ▶ **OK** ... then
 - Switch on/off: ▶ **Activation:** use to select **On** or **Off**
 - Enter information for the appointment:
 - ▶ ... use to successively select **Date**, **Time**, **Text** and **Signal** ▶ use or to set the relevant value ▶ **Save**
- If an appointment has already been entered: ▶ **<New Entry>** ▶ **OK** ▶ then enter information for the appointment.

Notification of appointments/anniversaries

Anniversaries are transferred from the directory and displayed as an appointment. An appointment/anniversary is displayed in idle status and the selected ringtone plays for 60 seconds as a notification.

Acknowledge and stop the reminder: ▶ Press the display key **OFF**



During a call, a reminder is indicated on the handset **once** with an advisory tone on the handset.

Displaying/changing/deleting stored appointments

- ▶ ▶ ... use to select **Organizer** ▶ **OK** ▶ **Calendar** ▶ **OK** ▶ use to select day ▶ **OK** ... the appointment list is displayed ▶ use to select date ... possible options:
 - Display appointment details:
 - ▶ **View** ... the appointment settings are displayed
 - Change appointment:
 - ▶ **View** ▶ **Edit**
 - or ▶ **Options** ▶ **Edit entry** ▶ **OK**
 - Activate/deactivate appointment:
 - ▶ **Options** ▶ **Activate/Deactivate** ▶ **OK**
 - Delete appointment: ▶ **Options** ▶ **Delete entry** ▶ **OK**
 - Delete all appointments for a day:
 - ▶ **Options** ▶ **Delete all Appoints.** ▶ **OK** ▶ **Yes**

Timer

Setting the timer (countdown)

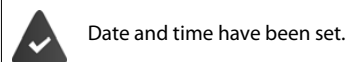
- ▶ ▶ ... use to select **Organizer** ▶ **OK** ▶ **Timer** ▶ **OK** ▶ ... then
 - Enable/disable: ▶ **Activation:** ... use to select **On** or **Off**
 - Set the duration: ▶ **Duration** ... use to enter the hours and minutes for the timer
 - Min.: 00:01 (one minute); Max.: 23:59 (23 hours, 59 minutes)
 - Save the timer: ▶ **Save**

The timer starts the countdown. In the idle display, icon and the remaining hours and minutes are displayed until one minute is left. From this point, the remaining seconds are counted down. At the end of the countdown, the alarm is triggered.

Disabling/repeating the alarm

- Switch off the alarm: ▶ **OFF**
- Repeat the alarm: ▶ **Restart** ... the timer display is displayed again ▶ set another duration as required ▶ **Save** ... the countdown is restarted

Alarm clock



Activating/deactivating the alarm clock and setting the wake-up time

- ▶ ▶ ... use to select **Organizer** ▶ **OK** ▶ **Alarm Clock** ▶ **OK** ... then
 - Switch on/off: ▶ **Activation:** ... use to select **On** or **Off**
 - Enter alarm data: ▶ ... use to successively select **Time, Occurrence, Volume** and **Melody** ▶ ... use or to set the relevant value ▶ **Save**

When the alarm clock is activated, the icon and the wake-up time are displayed in idle display.

Alarm

An alarm is shown on the display and indicated by the selected ringtone melody. The alarm sounds for 60 seconds. If no key is pressed, the alarm is repeated after 5 minutes. After the second repetition, the alarm call is deactivated for 24 hours.



During a call, the alarm is only indicated by a short tone.

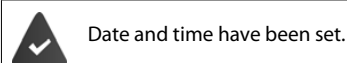
Switching off/repeating the alarm after an interval (snooze mode)

Deactivate the alarm: ▶ **OFF**

Repeat the alarm (snooze mode): ▶ Press **Snooze** or any key ... the alarm is switched off and repeated after 5 minutes.

Protection against unwanted calls

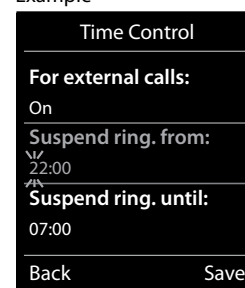
Time control for external calls



Enter a time period during which the handset should suspend ringing to indicate external calls e.g. during the night.

- ▶ ▶ ... use to select **Audio Settings** ▶ **OK** ▶ **Ringtones (Handset)** ▶ **OK** ▶ **Time Control** ▶ **OK** ▶ ... then
 - Switch on/off: ▶ use to select **On** or **Off**
 - Enter time: ▶ use to switch between **Suspend ring. from** and **Suspend ring. until** ▶ ... use to enter start and end in 4-digit format
 - Save: ▶ **Save**

Example



The time control only applies to the handset for which the setting is configured. The telephone will continue to ring for numbers that have been assigned to a VIP group in the directory.

Switch off ringtone when in charging cradle

The handset will not ring when placed in the charging cradle. The call is only indicated on the display.

- ▶ ▶ ... use to select **Audio Settings** ▶ **OK** ▶ **Ringtones (Handset)** ▶ **OK** ▶ **Silent Charging** ▶ **Change** = ringtone is switched off when in charging cradle)

Resource Directory

Sounds for ringtones and images that can be used as caller pictures (CLIP pictures) or as a screensaver are saved in the handset's resource directory. A range of monophonic and polyphonic sounds and pictures have been pre-set but further images and sounds can be downloaded using a PC (→ Gigaset QuickSync).

Media types:



Type	Format
Sound	
Ringtones	Internal
Monophonic	Internal
Polyphonic	Internal
Imported sounds	WMA, MP3, WAV
Picture	
CLIP-picture	BMP, JPG, GIF
Screensaver	pixels pixels

If insufficient memory is available, you must delete one or more pictures or sounds before others can be saved.

Managing images (for screensaver and CLIP) and sounds





▶  ▶ ... use  to select  **Additional Features** ▶ **OK** ▶  **Resource Directory** ▶ **OK**
... possible options:

View image: ▶  **Select Screensavers / Caller Pictures** ▶ **OK** ▶ use  to select picture ▶ **View** ... the selected picture is displayed


Play sound: ▶  **Select Sounds** ▶ **OK** ▶ use  to select sound ... the selected sound is played

Set volume: ▶ **Options** ▶ **Volume** ▶ **OK** ▶ use  to select volume ▶ **Save**

Rename picture/sound:

▶  **Select Screensavers / Caller Pictures / Sounds** ▶ **OK** ▶ ... use  to select sound/image ▶ **Options** ▶ **Rename** ▶ use  to delete name, use  to enter new name ▶ **Save** ... the entry is saved with the new name

Delete picture/sound:






▶  **Select Screensavers / Caller Pictures / Sounds** ▶ **OK** ▶ use  to select sound/picture ▶ **Options** ▶ **Delete entry** ... the selected entry is deleted



The relevant options are not available if a picture/sound cannot be deleted.

Check memory

Display the available memory for screensavers and CLIP-pictures.

▶  ▶ ... use  to select  **Additional Features** ▶ **OK** ▶  **Resource Directory** ▶ **OK** ▶  **Capacity** ▶ **OK** ... the percentage of available memory is displayed

Bluetooth

The handset is able to use Bluetooth™ to communicate wirelessly with other devices that also use this technology, e.g. to connect a Bluetooth headset or hearing aid.



Bluetooth is activated and the devices have been registered to the handset.

The following devices can be connected:

- A Bluetooth headset or hearing aid



The headset / hearing aid has the **Headset** or **Handsfree profile**. If both profiles are available, the handsfree profile is used to communicate.

It may take 5 seconds to establish a connection to the headset, whether a call is accepted using the headset or transferred to the headset, or a call is made from the headset.

- Up to 5 data devices (PCs, tablets or mobile phones) for the transmission of address book entries as a vCard or for the exchange of data with the computer.

In order for telephone numbers to be used further, the area code (international and local area code) must be saved to the telephone.

Operating Bluetooth devices → device user guides

Activating/deactivating Bluetooth mode

▶ ▶ ... use to select **Bluetooth** ▶ **OK** ▶ **Activation** ▶ **Change** (✔ = activated)

If the local area code is still not saved: ▶ ... use to enter local area code ▶ **OK**

When in idle status, the activated Bluetooth mode is indicated on the handset by the icon.

Registering Bluetooth devices

The distance between the handset in Bluetooth mode and the active Bluetooth device (headset or data device) should not exceed 10 m.



The registration of a headset overwrites a previously registered headset.

If a headset is to be registered that is already registered with a different device, this connection must be deactivated before registering.

▶ ▶ ... use to select **Bluetooth** ▶ **OK** ▶ **Search for Headset / Search Devices** ▶ **OK** ... the search starts (may take up to 30 seconds) ... the names of found devices are displayed ... possible options:

Register device: ▶ **Options** ▶ **Trust Device** ▶ **OK** ▶ ... use to enter the PIN of the Bluetooth device to be registered ▶ **OK** ... the device is added to the list of known devices

Showing information:

▶ ... use to select a device, if applicable ▶ **View** ... the device name and device address are displayed

Repeat search: ▶ **Options** ▶ **Repeat Search** ▶ **OK**

Cancel search: ▶ **Cancel**

Editing the list of known (trusted) devices

Open the list

▶ ▶ ... use to select **Bluetooth** ▶ **OK** ▶ **Known Devices** ▶ **OK** ... the known devices are listed, an icon indicates the type of device

Bluetooth headset

Bluetooth data device

If a device is connected, the relevant icon is shown in the display header instead of .

Edit an entry

▶  ▶ ... use  to select  **Bluetooth** ▶ OK ▶  **Known Devices** ▶ OK ▶ ... use  to select entry ... possible options:

View an entry: ▶ **View** ... the device name and device address are displayed ▶ Press OK to go back

De-registering a device: ▶ **Options** ▶ **Delete entry** ▶ OK

Edit name: ▶ **Options** ▶ **Edit Name** ▶ OK ▶ ... use  to edit name ▶ **Save**



If an active Bluetooth device is de-registered, it may try to re-connect as a "non-registered device".

Rejecting/accepting a non-registered Bluetooth device

If a Bluetooth device that is not registered in the list of known devices tries to connect to the handset, a prompt will appear asking you to enter the PIN of the Bluetooth device (Bonding).

Reject: ▶ **Briefly** press the End call key 






Accept: ▶ ... use  to enter the PIN of the Bluetooth device to be accepted ▶ **OK** ▶ ... Wait for PIN confirmation ... then

Add the device to the list of known devices: ▶ **Yes**

use the device temporarily: ▶ **No** ... the Bluetooth connection can be used, as long as the device is located within transmission range or until it is switched off

Changing the Bluetooth name of the handset

The handset is shown by this name on another Bluetooth device.

▶  ▶ ... use  to select  **Bluetooth** ▶ OK ▶  **Own Device** ▶ OK ... the name and the device address are shown ▶ **Change** ▶ ... use  to change the name ▶ **Save**

Additional functions using the PC interface



The **Gigaset QuickSync** program has been installed on the computer.

QuickSync functions:

- Sync the handset's directory with Microsoft® Outlook®
 - Upload CLIP-pictures (.bmp) from the computer to the handset
 - Upload pictures (.bmp) as screensavers from the computer to the handset
 - Upload sounds (ringtone melodies) from the computer to the handset
 - Update firmware
 - Cloud synchronisation with Google™
- ▶ Connecting the handset to the computer via Bluetooth or via a USB data cable.



Connect the handset **directly** to the PC and **not** via a USB hub.

Transferring data



Data transfer using Bluetooth:

- The computer has Bluetooth capability.
- A USB data cable is not plugged in. If a USB data cable is plugged in during an existing Bluetooth connection, the Bluetooth connection is interrupted.

- ▶ Launch the **Gigaset QuickSync** program on the computer.



The message **Data transfer in progress** is shown on the display during data transfer between the handset and PC. During this time, it is not possible to enter any data using the keypad and incoming calls are ignored.

Carrying out a firmware update

- ▶ Connect the telephone and the PC using a **USB data cable** ▶ Launch **Gigaset QuickSync** ▶ Establish connection to the handset
- ▶ Start firmware update in **Gigaset QuickSync** . . . Information about this can be found in **Gigaset QuickSync** help feature

The update process may take up to 10 minutes (not including download time).

The data are first downloaded from the online update server. The time required for this depends on Internet connection speed.

The display on your telephone is switched off, the Message key  and the Talk key  flash.



Once the update is complete, your telephone will automatically restart.

Procedure in the event of an error

If the update procedure fails or the telephone no longer functions properly after the update, repeat the update procedure:

- ▶ End the **Gigaset QuickSync** program on the PC ▶ Remove the USB data cable from the telephone ▶ Remove the battery ▶ Re-insert the battery
- ▶ Carry out the firmware update again as described above

If the update procedure fails more than once or it is no longer possible to connect to the PC, carry out the **Emergency Update**:

- ▶ End the **Gigaset QuickSync** program on the PC ▶ Remove the USB data cable from the telephone ▶ Remove the battery
- ▶ Press and hold keys **4** and **6** at the same time with the forefinger and middle finger ▶ Replace the battery
- ▶ Release keys **4** and **6** . . . the Message key  and the Talk key  will flash alternately
- ▶ Carry out the firmware update as described above



Always save pictures and sounds uploaded onto the handset on the PC, as they are deleted during an **Emergency Update**.

Setting the handset

Changing the language

- ▶ ▶ ... use to select **Settings** ▶ OK ▶ **Language** ▶ OK ▶ ... use to select language ▶ **Select** = selected)

If the handset has been set to an incomprehensible language:

- ▶ ▶ Press the keys **slowly** one after the other ▶ ... use to select the correct language ▶ press the right display key

Select country (if available)

Select the country where you are using the phone. Your selection is used for country-specific defaults, such as the international country code.

- ▶ ▶ ... Use to select **Settings** ▶ OK ▶ **Telephony** ▶ OK ▶ **Country** ▶ OK ▶ ... Use to select the country ▶ **Select** = selected)

Display and keypad

Screensaver

A digital or analogue clock and a range of pictures can be selected to be displayed as a screensaver when in idle status.

- ▶ ▶ ... use to select **Settings** ▶ OK ▶ **Display & Keypad** ▶ OK ▶ **Screensaver** ▶ **Edit** = on) ... then

Switch on/off: ▶ **Activation:** ... use to select **On** or **Off**

Select screensaver: ▶ **Selection** ▶ ... use to select a screensaver (**Digital Clock / Analog Clock / <Pictures> / Slideshow**)

View screensaver: ▶ **View**

Save selection: ▶ **Save**

The screensaver is activated approx. 10 seconds after the display has changed to idle status.



All pictures from the **Screensaver** folder of the **Resource Directory** are available for selection.

End screensaver

- ▶ Press the End call key **briefly** ... the display changes to idle status

Large font

Show text and icons in call lists and in the directory in a larger size in order to improve legibility. Only one entry is shown in the display and names are abbreviated if necessary.

- ▶ ▶ ... use to select **Settings** ▶ OK ▶ **Display & Keypad** ▶ OK ▶ **Large Font** ▶ **Change** = on)

Colour scheme

You can choose from a range of colour combinations for the display.

- ▶ ▶ ... use to select **Settings** ▶ OK ▶ **Display & Keypad** ▶ OK ▶ **Colour Schemes** ▶ OK ▶ ... use to select the desired colour scheme ▶ **Select** = selected)

Display backlight

The display backlight always illuminates when the handset is taken out of the base station/charging cradle or when a key is pressed. Any **digit keys** that are pressed appear on the display for pre-dialling.

Switch the display backlight on/off when in idle status:

- ▶ ▶ ... Use to select **Settings** ▶ OK ▶ **Display & Keypad** ▶ OK ▶ **Display Backlight** ▶ OK ▶ Use to select when the setting is applied (**In Charger / Out of Charger / In Talk State**) ▶ Select in each case with **On** or **Off** ▶ **Save**



The handset's standby time may be significantly reduced if the display backlight is switched on.





Keypad illumination

The keypad has 5 levels of brightness to choose from.

- ▶  ▶ ... use  to select  **Settings** ▶ OK ▶  **Display & Keypad** ▶ OK ▶  **Key Illumination** ▶ OK ▶ ... use  to select **Brightness (1 - 5)** ▶ **Save**

Activating/deactivating automatic keypad lock

Automatically lock the keypad when the handset has been in idle status for around 15 seconds.











- ▶  ▶ ... use  to select  **Settings** ▶ OK ▶  **Display & Keypad** ▶ OK ▶  **Auto Keypadlock** ▶ **Change** (= on)

Assigning the Functions key

Assign one of the following functions to the Functions key in the top left of the handset.

- QuickDial** The phone number assigned to the key is dialled.
- Send Key** A phone number previously entered from the keypad (or selected in a call list or the directory) is dialled.



- ▶  ▶ ... Use  to select  **Settings** ▶ OK ▶  **Display & Keypad** ▶ OK ▶  **Feature Key** ▶ OK ... then
 - Enable/disable: ▶ **Activation:** Use  to select **On** or **Off**
 - Specify whether the Functions key is also locked when the keypad lock is enabled, or it stays enabled:
 - ▶  **Keypad locked** ▶ Use  to select **Key active** or **Key inactive**
 - To select a function: ▶  **Function** ▶ ... Use  to select a function
 - Save the selection: ▶ **Save**

Using the Functions key → p. 12

Tones and signals



Call volume

You can set the volume of the earpiece, handsfree function and headset on 5 levels independently of each other.






Changes are only saved permanently in **Profile Personal**.






During a conversation

- ▶  **Handset Volume** ▶ ... use  to select volume ▶ **Save** ... the setting is saved

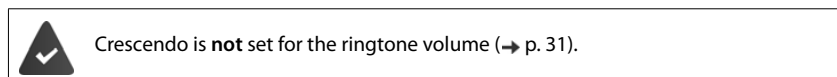
In idle status

- ▶  **Handset Volume** ▶ Use  to select what the setting is to apply for (**Earpiece / Speaker / Corded headset**) ▶ Use  to select the volume ▶ **Save** ... The setting is saved

or

- ▶  ▶ ... Use  to select  **Audio Settings** ▶ OK ▶ **Handset Volume** ▶ OK ▶ Use  to select what the setting is to apply for (**Earpiece / Speaker / Corded headset**) ▶ Use  to set the volume ▶ **Save**

Automatic volume control



Crescendo is **not** set for the ringtone volume (→ p. 31).

The phone is able to automatically adjust the volume of the receiver and ringtone to the ambient volume. Here you can set the sensitivity with which the phone reacts to changes in noise level (**Very High, High, Medium, Low, Very Low**).

- ▶ ▶ ... Use to select **Audio Settings** ▶ OK ▶ **Smart Volume** ▶ OK ▶ **Earpiece Volume / Ringtone Volume** ▶ **Edit**
- Enable/disable: ▶ **Activation:** Use to select **On** or **Off**
- Adjust the sensor: ▶ **Sensitivity** ▶ Use to adjust the sensor sensitivity
- Save: ▶ **Save**

Headset – volume correction

Change the call volume for the wired headset. In addition to the standard settings for the call volumes, here you can compensate the audio setting characteristics of your headset.

- ▶ ▶ ... Use to select **Audio Settings** ▶ OK ▶ **Corded Hdset Boost** ▶ Use to set the volume ▶ **Save**

Microphone sensitivity

Adjust the sensitivity of the microphone for the receiver or wired headset. This gives you improved acoustics in loud environments and when there are echoes.

- ▶ ▶ ... Use to select **Audio Settings** ▶ OK ▶ **Mic Sensitivity** ▶ OK ▶ Use to select what the setting applies for (**Earpiece / Corded headset**) ▶ Use to adjust the sensitivity ▶ **Save**

Earpiece and handsfree profile

Select a profile for the **earpiece** and **handsfree mode** in order to adapt the telephone as much as possible to the surroundings. Check which is the most comfortable profile for you and your caller.

- ▶ ▶ ... use to select **Audio Settings** ▶ OK ▶ **Acoustic Profiles** ▶ **Earpiece Profiles / Handsfree Profiles** ▶ OK ▶ use to select profile ▶ Select (○ = selected)

Earpiece Profiles: **High frequency** or **Low frequency** (default setting)

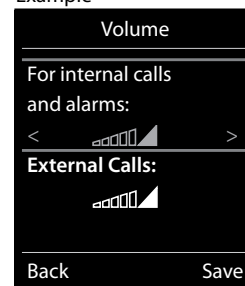
Handsfree Profiles: **Standard** (default setting) or **Reduced Echo**

Ringtones

Ringtone volume

- ▶ ▶ ... use to select **Audio Settings** ▶ OK ▶ **Ringtones (Handset)** ▶ OK ▶ **Volume** ▶ OK ▶ use to select **For internal calls and alarms** or **External Calls** ▶ use to set volume in 5 levels or in crescendo mode (increasing volume) ▶ **Save**

Example



Changes are only saved permanently in **Profile Personal**.



Ringtone melody


Set different ringtones for internal and external calls.

- ▶ ▶ ... use to select **Audio Settings** ▶ OK ▶ **Ringtones (Handset)** ▶ OK ▶ **Melodies** ▶ OK ▶ use to select the ringtone/melody in each case ▶ **Save**



Switching the ringtone on/off

Switching the ringtone off permanently


- Using the Star key: ▶ Press and **hold** the Star  key
- Using the Profile key: ▶ Use the Profile  key to set **Profile Silent**

... When the ringtone is disabled, the following is shown in the status bar: 

Reactivating the ring tone



- Using the Star key: ▶ Press and **hold** the Star  key
- Using the Profile key: ▶ Use the Profile  key to switch profile


Switching the ringtone off for the current call

- ▶ **Silence** or press the End call key 



Switching the alert tone (beep) on/off

Switch on an alert tone (beep) instead of the ringtone:

- Using the Star key: ▶ Press and **hold** the Star  key ▶ **Press Beep** within 3 seconds
- Using the Profile key: ▶ Use the  key to select **Profile Silent** ▶ **Press Beep** within 3 seconds

... When the alert tone is enabled, the following is shown in the status bar: 

Switching off the alert tone

- Using the Star key: ▶ Press and **hold** the Star  key
- Using the Profile key: ▶ Use the Profile  key to switch profile












Switching the silent alert on/off

Incoming calls and other messages are indicated by a silent alert.

- ▶  ▶ ... use  to select  **Audio Settings** ▶ **OK** ▶  **Silent Alert** ▶ **Change** ( = on)

Switching advisory tones on/off


The handset notifies acoustically about different activities and statuses. These advisory tones can be switched on/off independently of each other.

- ▶  ▶ ... use  to select  **Audio Settings** ▶ **OK** ▶  **Advisory Tones** ▶ **OK** ... then
Tone when keys are pressed:
 - ▶ **Key Tones:** ... use  to select **On** or **Off**
- Confirmation/error tone after making entries, advisory tone when a new message has been received:
 - ▶  **Confirmation** ▶ ... use  to select **On** or **Off**
- Warning tone when there are fewer than 10 minutes of talktime remaining (every 60 seconds):
 - ▶  **Battery** ▶ ... use  to select **On** or **Off**
- Warning tone when the handset is moved out of range of the base station:
 - ▶  **Out of Range:** ... use  to select **On** or **Off**
- Save settings: ▶ **Save**

Auto answer







When Auto answer is enabled, the handset accepts an incoming call as soon as it is removed from the charging cradle.

- ▶  ▶ ... use  to select  **Settings** ▶ **OK** ▶  **Telephony** ▶ **OK** ▶ **Auto Answer** ▶ **Change** ( = activated)

Regardless of the **Auto Answer** setting, the connection ends as soon as you place the handset back in the charging cradle. Exception: Press and hold the handsfree key  for a further 2 seconds while placing the handset in the charging cradle.

Activating/deactivating visual call signal

Visual indication of incoming calls via the spot LED (e.g. in noisy environments).

- ▶  ▶ ... use  to select  **Settings** ▶ **OK** ▶  **Telephony** ▶ **OK** ▶  **LED Call Signal** ▶ **Change** ( = on)

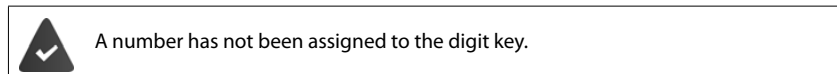


Changes are only saved permanently in **Profile Personal**.

Fast access to numbers and functions

Assigning a number to digit keys (quick dial)

It is possible to assign a number from the directory to the keys **0** to **9**.



- ▶ Press and **hold** the digit key

or

- ▶ **Briefly** press the digit key ▶ Press the display key **QuickDial**

The directory opens.

- ▶ ... use to select an entry ▶ **OK** ▶ ... use to select a number if necessary ▶ **OK** ... the entry is saved to the digit key



If the entry in the directory is deleted later, this will not affect the assignment of the digit key.

Dialling a number

- ▶ Press and **hold** the digit key ... the number is dialled immediately

or

- ▶ **Briefly** press the digit key ... the number/name (possibly in abbreviated form) is shown on the left display key ▶ ... press the display key ... the number is dialled

Changing the digit key assignment

- ▶ **Briefly** press the digit key ▶ **Change** ... the directory is opened ... possible options:
Change the assignment:

- ▶ ... use to select an entry ▶ **OK** ▶ ... select a number if required ▶ **OK**

Delete the assignment:

- ▶ **Clear Key**

Assigning display keys / Changing assignments

The left and right display keys have a **function** preset by default when in idle mode. The key can be re-assigned.

- ▶ Press and **hold** the left or right display key in idle status ... the list of possible key assignments is opened ▶ ... Use to select the function ▶ **OK** ... The assignment of the display key is changed

Possible functions: **Alarm Clock, Redial, Handset Directory** ... More functions are available in **More Functions...**

Starting a function

With the telephone in idle status: ▶ **Briefly** press ... the assigned function is executed

Changing the handset PIN






The handset is protected against unauthorised use by a PIN. The handset PIN must be entered e. g. when switching off the keypad lock.

Change the handset's 4-digit PIN (default setting: **0000**):

- ▶ ▶ ... use to select **Settings** ▶ **OK** ▶ **System** ▶ **OK** ▶ **Handset PIN** ▶ **OK** ▶ ... use to enter the current PIN ▶ **OK** ▶ ... use to enter the new handset PIN ▶ **OK**

Resetting a handset

Reset any individual settings and changes that you have made.

▶  ▶ ... use  to select  **Settings** ▶ OK ▶  **System** ▶ OK ▶  **Handset Reset** ▶ OK ▶ **Yes** ... the handset's settings are reset



The following settings are **not** affected by a reset

- Registration of the handset to the base station
- Date and time
- Directory entries and call lists

Resetting the handset to the default settings

Reset all settings and personal information.

▶  ▶ ... Use  to select  **Settings** ▶ OK ▶  **System** ▶ OK ▶  **Erase Handset** ▶ OK ▶ Use  to enter the current PIN ▶ OK

All user information, lists, the directory and the handset registration with the base are erased. The Registration wizard is started.

Appendix

Manufacturer's advice

Care

Wipe the device with a **damp** cloth or an antistatic cloth. Do not use solvents or microfibre cloths.

Never use a dry cloth; this can cause static.

In rare cases, contact with chemical substances can cause changes to the device's exterior. Due to the wide variety of chemical products available on the market, it was not possible to test all substances.

Impairments in high-gloss finishes can be carefully removed using display polishes for mobile phones.

Contact with liquid

If the device comes into contact with liquid:

- 1 **Disconnect the power supply.**
- 2 **Remove the batteries and leave the battery compartment open.**
- 3 Allow the liquid to drain from the device.
- 4 Pat all parts dry.
- 5 Place the device in a dry, warm place **for at least 72 hours** (not in a microwave, oven etc.) with the battery compartment open and the keypad facing down (if applicable).
- 6 **Do not switch on the device again until it is completely dry.**

When it has fully dried out, you will normally be able to use it again.

Technical data

Battery

Technology:	2 x AAA NiMH
Voltage:	1.2 V
Capacity:	750 mAh

Handset operating times/charging times

The operating time of your handset depends on the capacity and age of the battery and the way they are used. (All times are maximum possible times.)

Standby time (hours)	320
Talktime (hours)	13
Operating time with 1.5 hours of calls per day (hours)	100
Charging time in charging cradle (hours)	8.5

Power consumption of the handset in the charging cradle

When charging:	approx. 1.50 W
To maintain the charge status:	approx. 0.50 W

General specifications

DECT standard	Supported
GAP standard	Supported
No. of channels	60 duplex channels
Radio frequency range	1880-1900 MHz
Duplex mode	Time division multiplexing, 10 ms frame length
Repetition frequency of the transmission pulse	100 Hz
Duration of the transmission pulse	370 µs
Channel grid	1728 kHz
Bit rate	1152 kbit/s
Modulation	GFSK
Language code	32 kbit/s
Transmission power	10 mW average power per channel, 250 mW pulse power
Range	Up to 50 m indoors, up to 300 m outdoors
Environmental conditions for operation	+5 °C to +45 °C; 20% to 75% relative humidity
Dialling mode	DTMF (tone dialling)/PD (pulse dialling)

Bluetooth

Radio frequency range	2402-2480 MHz
Transmission power	4 mW pulse power

Power adapter

Manufacturer	Salom Electric (Xiamen) Co. Ltd. Commercial registration number: 91350200612003878C 31 Building, Huli Industrial District, Xiamen, Fujian 361006, P.R. China Salcomp (Shenzhen) Co. Ltd. Commercial registration number: 91440300618932635P Salcomp Road, Furond Industrial Area, Xinqiao, Shajing, Baoan District, Shenzhen 518125 China
Model identifier	C705 / C710
Input voltage	230 V
Input AC frequency	50 Hz
Output voltage	4 V
Output current	0.15 A
Output power	0.6 W
Average active efficiency	> 46%
Efficiency at low load (10%)	not relevant – only at output power > 10 W
No-load power consumption	< 0.10 W

Character charts

Standard characters

Press the relevant key the number of times indicated.

	1x	2x	3x	4x	5x	6x	7x	8x	9x	10x
1	1									
2	a	b	c	2	ä	á	à	â	ã	ç
3	d	e	f	3	ë	é	è	ê		
4	g	h	i	4	ï	í	ì	î		
5	j	k	l	5						
6	m	n	o	6	ö	ñ	ó	ò	ô	õ
7	p	q	r	s	7	ß				
8	t	u	v	8	ü	ú	ù	û		
9	w	x	y	z	9	ÿ	ý	æ	ø	å
0	1)	.	,	?	!	2)	0			

1) Space

2) Line break









Accessories








Name	Item number
Professional belt clip S:	S30852-Z2974-R142

Display icons



The following icons are displayed depending on the settings and the operating status of your telephone.



Icons in the status bar

Icon	Meaning
	Signal strength (No Radiation off) 1% -100%
	white, if Maximum Range on; green, if Maximum Range off
	Red: no connection to the base station
	No Radiation activated: white, if Maximum Range on; green, if Maximum Range off
	Profile Silent activated (Ringtone switched off)
	"Beep" ringtone activated
	Keypad lock activated
	Bluetooth enabled






Icon	Meaning
	Headset / hearing aid connected via Bluetooth
	Data device connected via Bluetooth
	Battery charge status: White: between 11% and 100% charged
	Red: less than 11% charged
	Flashes red: battery almost empty (approx. 5 minutes of talktime left)
	Battery is charging (current charge status): 0% - 100%
	





Display key icons

Icon	Meaning
	Last number redial
	Delete text





Icon	Meaning
	Open the directory
	Copy number to the directory




Display icons to indicate ...

Icon	Meaning
	External call
	Internal call
	Establishing a call (outgoing call)
	Connection established
	No connection established/ connection terminated

Icon	Meaning
	Reminder for appointment
	Reminder for anniversary
	Alarm call
	Countdown timer

Other display icons

Icon	Meaning
	Alarm clock is activated, display with alarm time
	Timer switched on, display with countdown
	Action complete (green)
	Action failed (red)

Icon	Meaning
	Information
	(Security) prompt
	Please wait ...

Accessing system functions

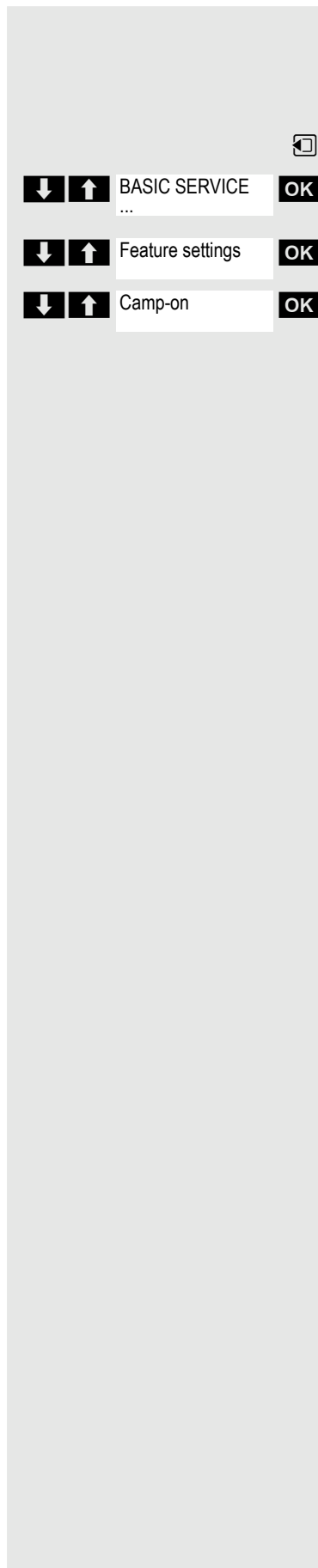
The system functions can be accessed via the Service menu. The following example shows how to select the "Camp-on" function.

Opening the Base menu.

Select and confirm the basic service. The Service menu is displayed.

Select the menu item and confirm (example).

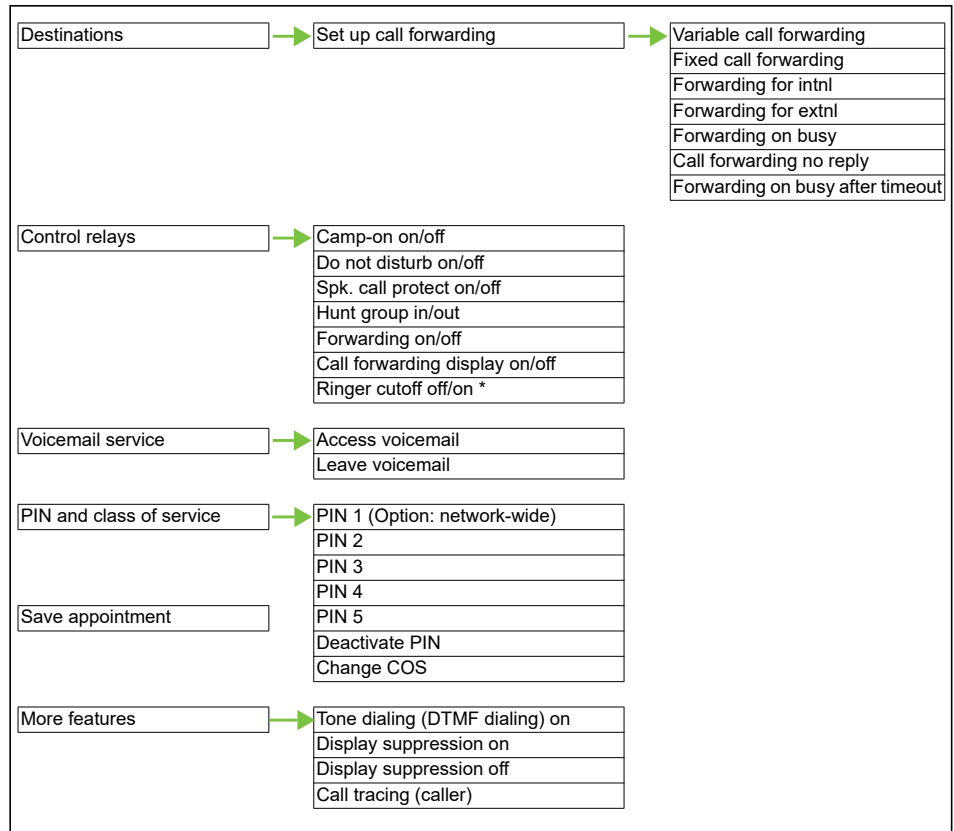
Select the menu item and confirm (example).



Structure of the Service menu

Note:

Not all menu options are displayed depending on the system configuration.



Making calls to multiple parties

Consultation

You interrupt your call to consult with a user (including external users) and then resume the original call.

You are conducting a call.

Activating and conducting an inquiry/consultation call

Activate inquiry. The current call is placed "on hold", so that the first user waits.

Enter the phone number for the consultation call.

The number is dialed. The station answers. The consultation starts.

The second user is busy or does not answer

During the consultation you can:

- Book a callback → page 67,
- Activate call waiting → page 41 or
- Busy override → page 42.

Ending a consultation call and returning to the waiting call

Either:

↓ ↑ TO WAIT. CALL OK

If the consultation call/inquiry function was activated but a number was not yet entered: Select the menu item and confirm.

↓ ↑ RETURN OK

Select the menu item and confirm.

You are reconnected with the first party. The second call party hears the busy tone and hangs up.

Or

↓ ↑ TO WAIT. CALL OK

The second user hangs up. By pressing "TO WAIT. CALL ", you are reconnected with the first party again.

You can also:

- Toggle between the partners → page 44,
- Set up a conference → page 45 or
- Transfer the waiting partner to the second partner → page 43.

Call waiting

You need to speak to a user in your communications system urgently, even though this user's line is busy. You can send a call waiting signal during the call to let the user know you want to talk to him or her. The user either answers immediately or you will be automatically connected when he or she has finished his call.

This function is only available if it has been configured by the service engineer.

The user is busy. You want to use call waiting.

Select the menu item, confirm and wait briefly.



Note:

To camp on, you must have the appropriate class of service.

Camp-on is not possible if the called party is protected by the camp-on security function.

You receive a call waiting signal (second call)

You are still available to other callers, even though you are on the telephone. The call waiting signal informs you of the second call while you are conducting a call. You can answer this call without ending the first call.



You are on a call and hear a call waiting signal.

If you want to answer the second call, you can either place the first call on hold (the first caller waits) or end the first call.

Placing the first call on hold and answering the second call

Confirm to accept the second call.

Talk to the second caller. The first caller waits. His or her call is on hold. You can now:

- Toggle between the two callers → page 44 or
- Set up a conference → page 45.

Ending the second call



Press the End call key. Your handset rings.



Press the Talk key to talk to the first caller again.

Ending the first call

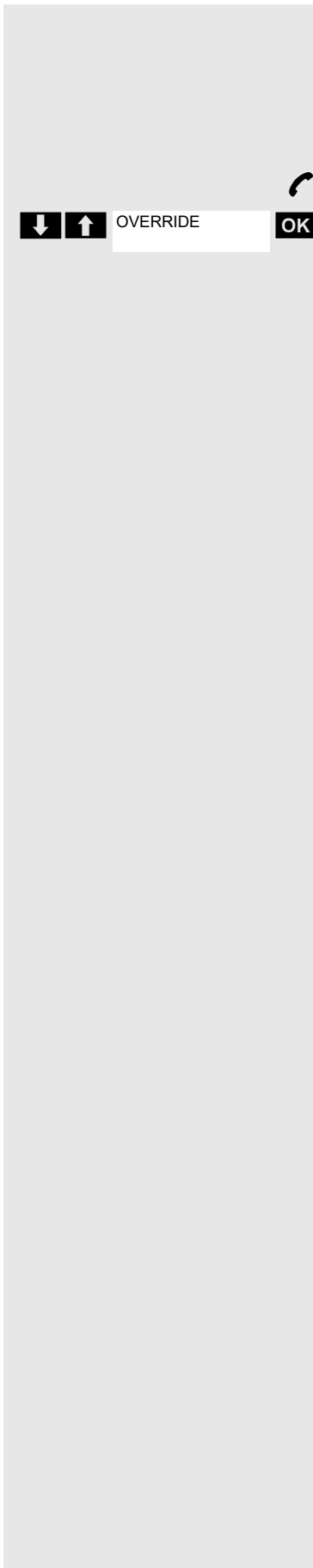


Press the End call key. The first call is ended. Your phone rings.



Press the Talk key and answer the second call.





Override

You need to speak to an internal user urgently, even though his or her line is busy. The "Override" function allows you to interrupt the ongoing call to pass on a message.

The user is busy.

Select the menu item and confirm.

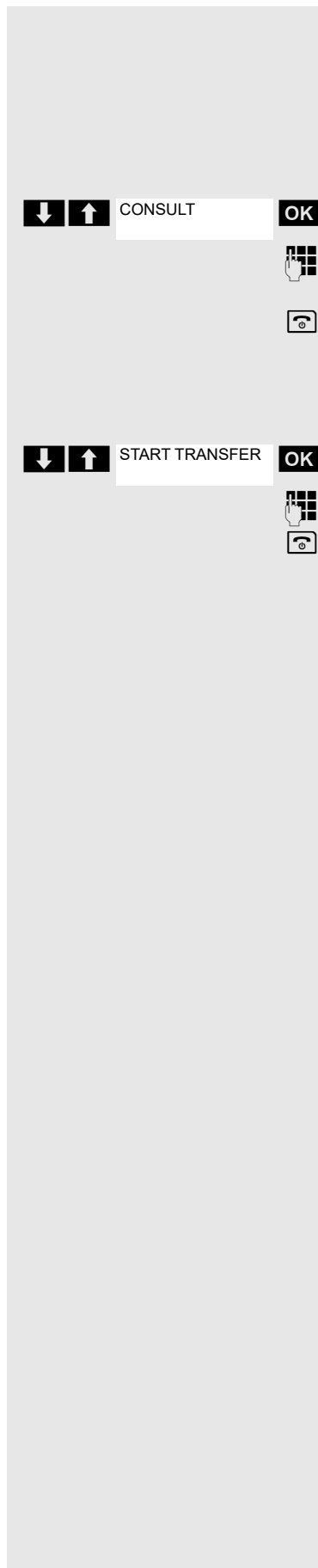
Both your colleague and their call partner hear a warning tone.

You can now start talking.

Note:

To override, you must have the appropriate class of service.

Override is not possible if the called party is protected by the Privacy function.



Transferring a call

If the person you are speaking to wishes to be forwarded to one of your colleagues, you can transfer the call.

Transferring the call with prior announcement:

Select the menu item and confirm.

Enter the number of the party to whom you want to transfer the call.
Announce the call partner.

Press the End call key. The person you were speaking to is now connected to the desired party.

Transferring the call without prior announcement:

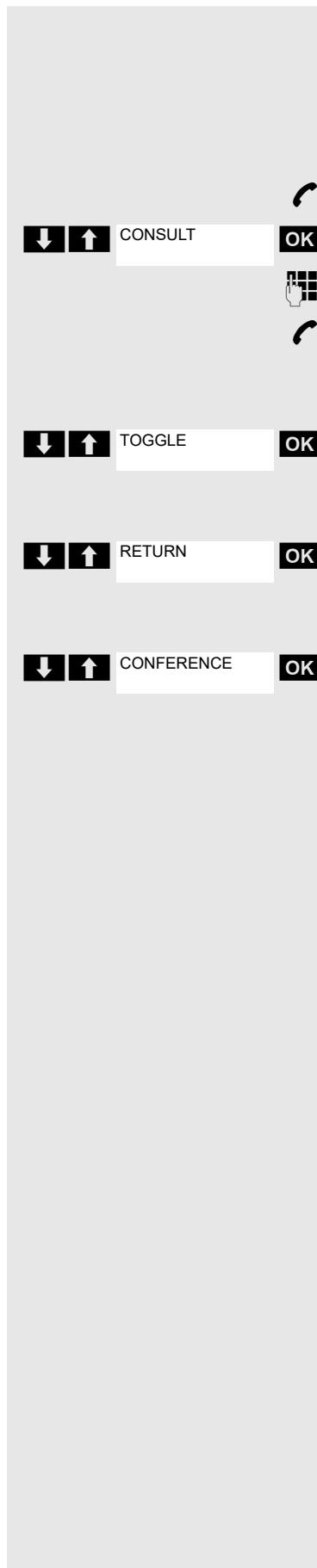
Select the menu item and confirm.

Enter the number of the party to whom you want to transfer the call.

Press the End call key.

Note:

If a connection is not set up between the other two parties within 40 seconds, you will be called again. You are reconnected with the first party.



Toggling (switching between calls)

The Toggle function allows you to switch between two users without allowing them to speak to each other directly. The two users can be either external or internal users. You can also start a conference.

You are conducting a call.

Press the display key. The current call is placed "on hold", the user waits.

Enter the phone number of the second user.

The second user answers.

Switching to the caller on hold

Press the display key to switch between the two calls.

Ending the present call – returning to the other call

Select the menu item and confirm.

Setting up a three-way conference

Select the menu item and confirm.

An alerting tone advises you that a conference call is now in progress between all three parties.

Conducting a conference

In a system-assisted conference you can include up to 8 internal and external users. Users with system telephones can perform or use all the following functions simultaneously. ISDN telephones and external stations are passive users – they can only be included in an existing conference.

You can include parties and conferences from a remote system in your conference. The remote parties can set up a conference of their own and extend it. The members of this conference are included in your current conference – but they cannot perform or use the following functions.

The following functions are supported for all conference participants with a system telephone:

- Setting up a conference when calling a user or receiving a call or making a consultation call or receiving a second call.
- Accepting a waiting call and including the caller in the conference.
- Toggling between the conference and a consultation call or second call.
- Conducting a consultation call during a conference and connecting it to the conference.
- Interconnecting conference members from two independent conferences via a remote network.
- Putting the conference on hold if line keys are installed.
- Obtaining an overview of all conference participants.
- Transferring a conference to a new party.

The functions listed can be performed by all conference participants at the same time.

Setting up a conference

You can set up a conference from any of the following types of connection:

- Single call
- Consultation call
- Second call

Initiating a conference from a single call

You want to set up a conference.

You are conducting a call.

Select the menu item and confirm.

Call another user.

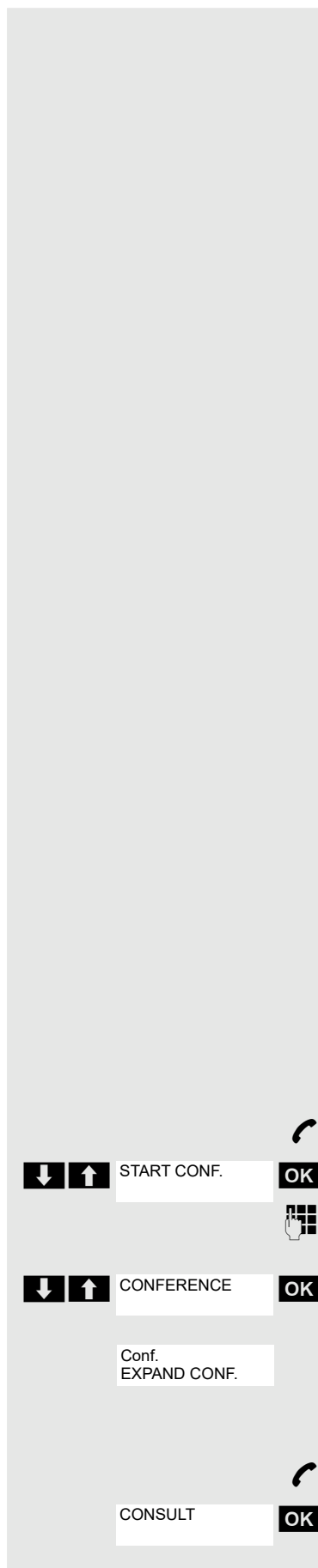
Announce that a conference is to be set up.

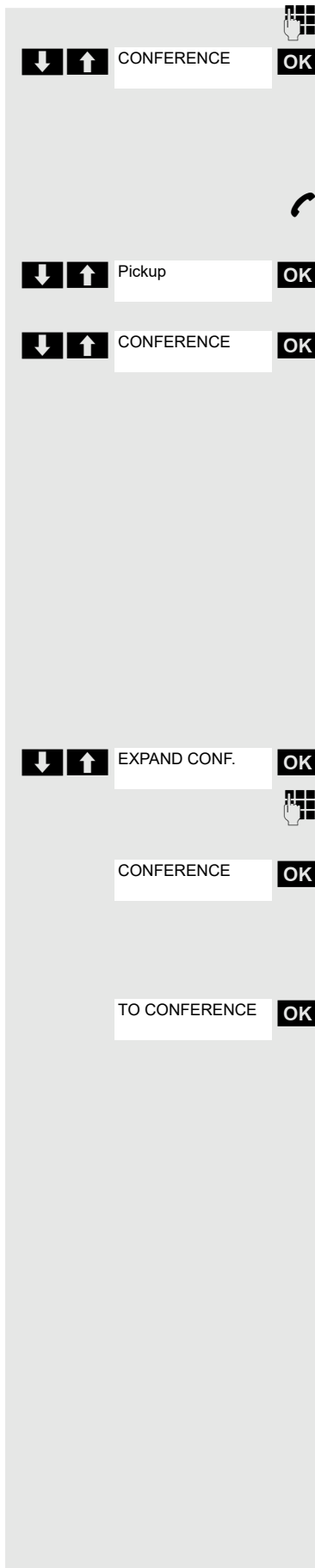
Select the menu item and confirm. You will briefly see the message: "1 is your position".

Setting up a conference from a consultation call

You are connected to one user and you call a second user.

Confirm the option shown.





Call another user. The second user answers, you announce the conference.

Select the menu item and confirm. You will briefly see the message: "1 is your position".

Setting up a conference from a second call

You are connected to one user and receive a second call, which is signaled by an alerting tone.

Select and confirm the option shown. You are connected to the second caller. The other party is placed on hold.

Select the menu item and confirm. You will briefly see the message: "1 is your position". All members are connected in a conference call.

Expanding a conference

Any member of the system conference can expand the conference by:

- calling another user and adding this person to the conference,
- connecting a party from a consultation call to the conference, or
- accepting a second call and adding the caller to the conference.

Calling another specific party and connecting them

You intend calling another party and connecting them to the conference.

Select the menu item and confirm.

Call the new party.

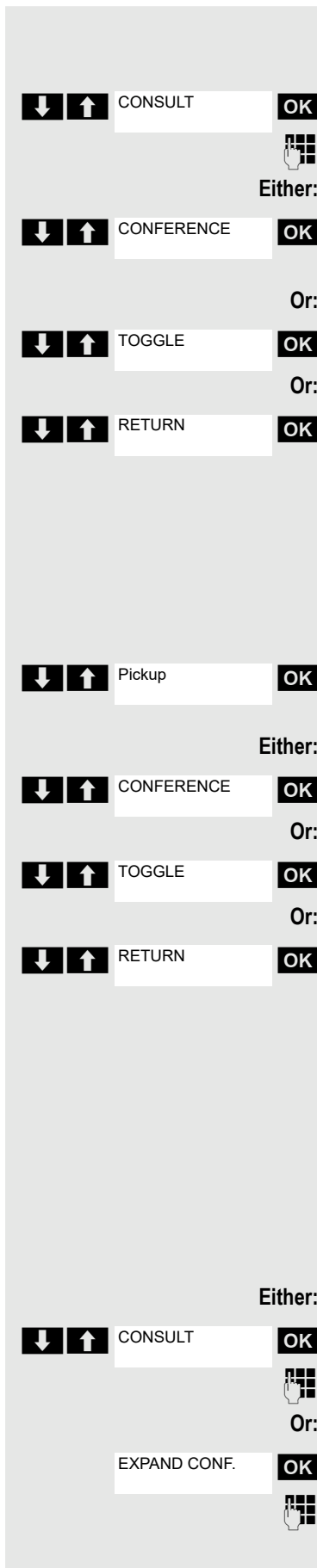
Announce that a conference is to be set up.

Confirm the option shown.

The party is added to the conference.

If the new user does not answer:

Confirm the option shown.



Expanding the conference from a consultation call

You wish to make a consultation call during the conference.

Select the menu item and confirm. The conference is placed on hold.

Call a party. Make the consultation call.

Select the menu item and confirm to add the user from the consultation call to the conference.

Or:

Toggle between the conference and the consultation call.

Or:

Select the menu item and confirm to release the consultation call and return to the conference.

Accepting a second call and adding it to the conference

If you receive a second call during the conference (the second call function is activated), you can add this user to the conference.

You hear an alerting tone.

Select and confirm the option shown. You are connected to the second caller. The conference is placed on hold.

Either:

Select and confirm to add the second caller to the conference.

Or:

Toggle between the conference and the second call.

Or:

Select and confirm to release the second call and return to the conference.

Transferring the conference

Any party can transfer the conference to a third party whom he or she has called by using the consultation or "expand conference" function. This party is not yet a participant in the conference. The conference cannot be transferred to a second call.

You are taking part in a conference

Select and confirm the option shown. The conference is placed on hold.

Call a party.

Or:

Select and confirm the option shown.

Call a party.

↓ ↑ CONF. TRANSFER OK
 ☎

↓ ↑ VIEW MEMBERS? OK
 Phone no. Party 1
 NEXT CONF PTY?
 Either:
 NEXT CONF PTY? OK
 Or:
 ↓ ↑ STOP VIEWING? OK
 Or:
 ↓ ↑ RELEASE PARTY? OK
 Or:
 ↓ ↑ REM LAST PTY? OK

Announce that you are transferring the conference

Select and confirm the option shown.
 You are disconnected from the conference.
 Press the End call key.

During the conference

You are taking part in a conference with 3 to 8 members and you wish to know about the other members or to disconnect a certain member or to disconnect the last member added to the conference.

Viewing member information and disconnecting members

Select and confirm the option shown.

The display shows the phone number and possibly the name of the conference member with the lowest member number.

Confirm to display the next member.

Select and confirm to end the display.

Select and confirm to disconnect this party from the conference. If there were only three members, the conference is now ended.

Disconnecting the last member added

You wish to disconnect the last party added to the conference.

Select and confirm the option shown. The last member added is disconnected. If there were only three members, the conference is now ended.

Using the second call feature

If you are expecting an important call, you should activate the camp-on function. A second call will then be signaled while a call is in progress. You can accept or ignore the second call.



Note:

A second call is not signaled on the Bluetooth headset.

Activating and deactivating second call

Open the system menu.

Select and confirm the basic service.

Either:

Enter the service code.

Or:

Select the menu item and confirm.

Select the menu item and confirm.

Activating or deactivating

Confirm one of the two displays.

Accepting a second call

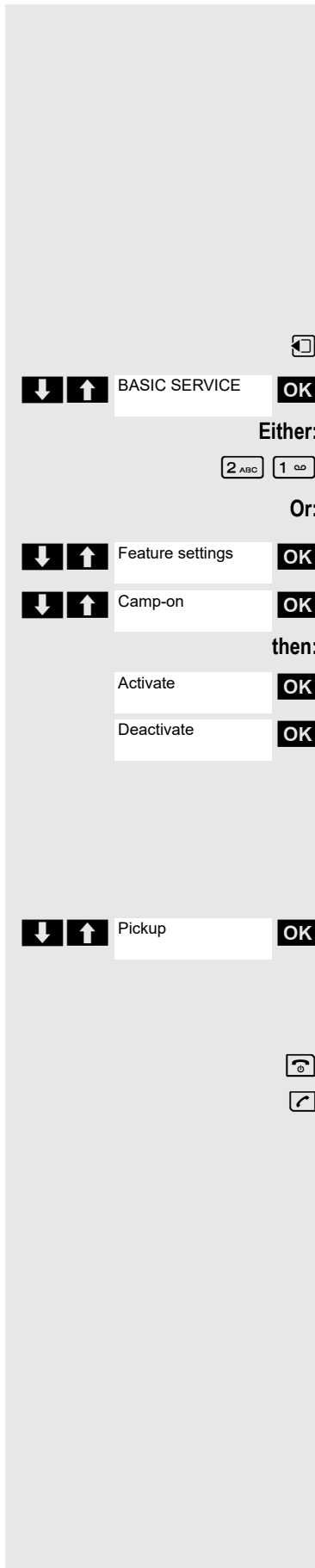
Prerequisite: You are making a call. The camp-on function is activated.

You will hear an alerting tone. The caller hears the ring tone as if you were "free".

Select and confirm the option shown. You are connected to the second caller. The first party is placed on hold.

Ending the second call, resuming the first call:

Replace the handset and lift it again.



Caller list

Callers who have tried to reach you during your absence are saved in the "Caller list". Callback requests → page 67 are also recorded here.

Retrieving the caller list

An advisory message appears and the message key flashes when one or more information messages or voicemails have been received for you.

Either:



Press the message key.

Or:



Open the system menu.

QUERY NO.

Select the menu item and confirm.

46068
34101 ✓

The phone number or associated names are displayed. Phone numbers that have been viewed are ticked.



Press to view the list of phone numbers (names). Phone numbers (names) that have already been viewed are ticked.



Press to select the required phone number (name).



Press to display the menu selection.

DIAL

Select and confirm the option shown.
The station will be called.



Press to select the required phone number (name).



Press to display the menu selection.

DELETE

Select and confirm the option shown. The entry is deleted and the missed calls list is displayed again.



Press to move up to the next or a higher level of the menu

Or:



Press the End call key to return to the idle menu.

Central directories (group directory)

You can save your private phonebook that is saved on your handset to a central server and add group phonebooks that are saved on this server to your private phonebook.

To protect phone numbers in your private phonebook from being modified when a group phonebook is added, we recommend first saving your private phonebook using the function "Send List" → page 52.

If the number of group directory entries exceeds the volume of memory available in your private phonebook, the transfer operation terminates as soon as the memory capacity limit is reached.

Open the system menu.

Select and confirm the phonebook.

Deleting the private phonebook

Select the menu item and confirm.

The following message appears:
PHONEBOOK DELETED

Loading the private phonebook

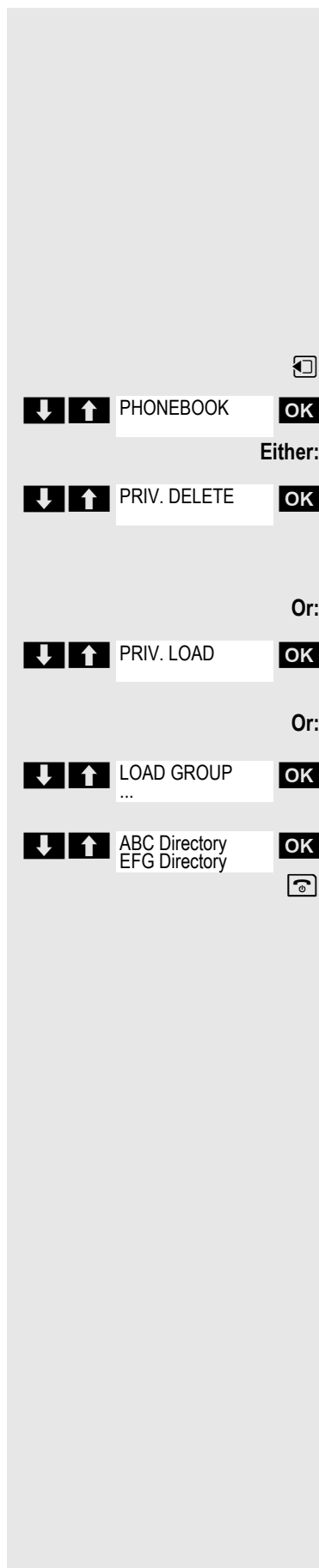
Select the menu item and confirm.

Loading the group directory

Select the menu item and confirm.

Select and confirm the group directory.

Press the End call key to end the operation.



Sending and receiving an entry or list of entries

You can send either an individual entry or the entire list to the communications system. This list can be received by the communications system and returned. Furthermore, it is also possible to load group directories.

Restrictions when copying using the communications system

The entries in the handset's phonebook are stored in vCard format. The communications system, however, uses another format. This can cause loss of phonebook entry information. The phone numbers are not affected.

Sending a list/entry



Open the phonebook.



Select the entry you want.

Options

Press the display key.

Either:

Copy All **OK**

Select the menu item and confirm.

Or:

Copy Entry **OK**

Select the menu item and confirm.

to Internal **OK**

Select the menu item and confirm.



Enter phone number 00 and confirm.

For "Copy Entry":

if nec. **Yes**

Select this option for additional entries.

Loading a list from the communications system

Prerequisite: You sent an entry or list to the communications system by dialing the phone number 00.



Press the INT key.

PHONEBOOK **OK**

Select the menu item and confirm.

PRIV. LOAD **OK**

Select the menu item and confirm.

or

LOAD GROUP **OK**

Select the menu item and confirm.

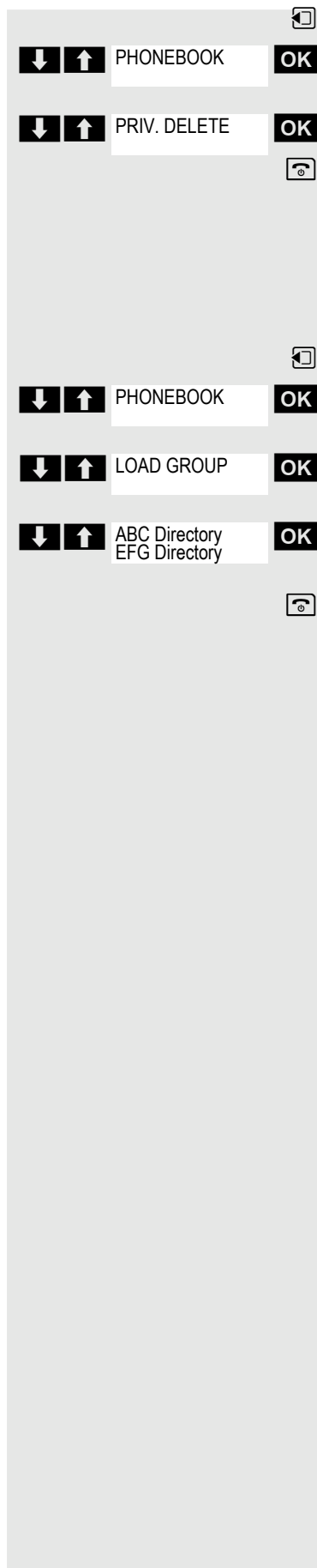


Press the End call key once. You will receive a call from the system and the transfer starts once you answer this call.

Deleting a list in the communications system

Prerequisite: A currently unused list or entry is saved on the communications system.

If the handset with phone number 00 was used to send the list or entry to the communications system, any handset can be used to delete this list or entry.



Press the INT key.

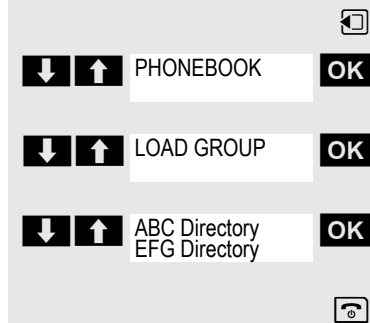
Select the menu item and confirm.

Select the menu item and confirm. The handset starts to delete the list/entry.

Press the End call key to end the operation.

Loading the group directory

A group directory has to be created in the communications system by the service engineer and assigned to the authorized users.



Press the INT key.

Select the menu item and confirm.

Select the menu item and confirm.

Select and confirm the group directory.

Press the End call key to end the operation.

Call forwarding

Using call forwarding

You can program two types of call forwarding:

- Fixed call forwarding and
- Variable call forwarding.

For fixed call forwarding, you program a forwarding destination that will remain valid until you change or delete it. You can activate and deactivate this forwarding function.

For variable call forwarding, you can choose between six different forwarding types:

- Variable forwarding (unconditional forwarding)
- Fixed forwarding
- Forwarding for intl
- Forwarding for extnl
- Call forwarding no reply

Call forwarding is activated when a forwarding destination is programmed.

When the phone is idle, active forwarding instructions are shown on the display, for instance, `Forwarding: 47110 to 47200`.

47110 --> 47200

You can use codes to activate and deactivate call forwarding → page 60.



Note:

The function must be approved for your communications system.

Fixed forwarding

If you have programmed a forwarding destination for fixed forwarding, you can activate and deactivate the forwarding facility in the Service menu. The programmed forwarding destination remains valid until you change or delete it.

Programming and activating a forwarding destination

Open the system menu.

↓ ↑ BASIC SERVICE OK

Select and confirm the basic service.

↓ ↑ DESTINATIONS OK

Select the menu item and confirm.

FORWARD OK

Confirm the option shown. "Variable forwarding" is displayed.

NEXT OK

Confirm the option shown. "Fixed forwarding" is displayed. If call forwarding has already been programmed, the forwarding destination is displayed.

↓ ↑ ENTER DESTIN.: OK

Select and confirm the option shown.



Enter the phone number for the forwarding destination. Any destination previously saved will be overwritten.

SAVE OK

Confirm when the complete number has been entered. Call forwarding to the programmed destination is active.

Activating and deactivating fixed forwarding

You can only activate and deactivate fixed forwarding if a destination number has been programmed.

Open the system menu.

↓ ↑ BASIC SERVICE OK

Select and confirm the basic service.

↓ ↑ DESTINATIONS OK

Select the menu item and confirm.

FORWARD OK

Confirm the option shown. "Variable forwarding" is displayed.

NEXT OK

Confirm the option shown.

FWD-FIXED off

The display shows "Fixed forwarding".

↓ ↑ Deactivate OK

Select the menu item and confirm. Fixed forwarding is deactivated.

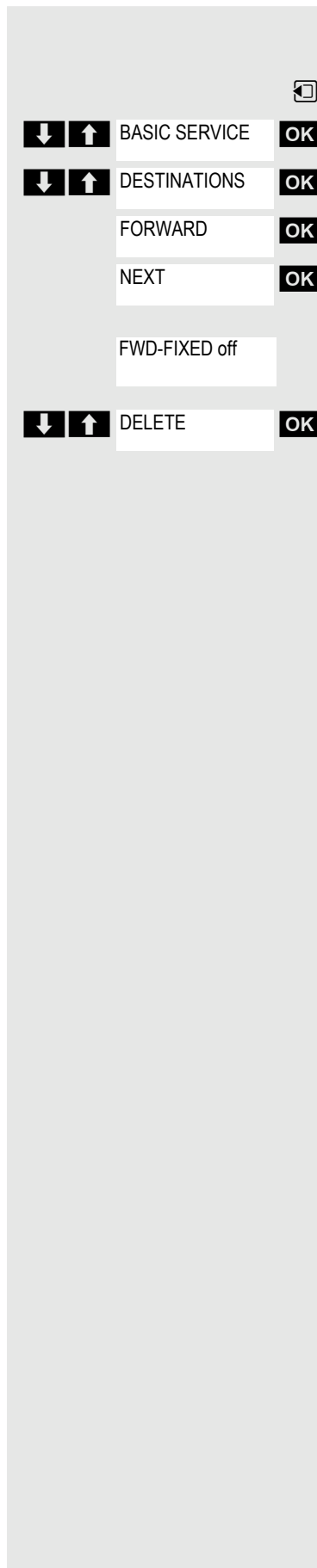
Activating

FWD-FIXED off

The display shows "Fixed forwarding".

↓ ↑ Activate OK

Select the menu item and confirm. Fixed forwarding is activated.



Deleting the destination for fixed forwarding

You can delete the destination for fixed forwarding.

Open the system menu.

Select and confirm the basic service.

Select the menu item and confirm.

Confirm the option shown. "Variable forwarding" is displayed.

Confirm the option shown. The display shows "Fixed forwarding" and the forwarding destination.

The display shows "Fixed forwarding" and the forwarding destination when forwarding is activated.

Select and confirm the option shown. The forwarding destination is deleted. If fixed forwarding was activated it is now deactivated.

Variable forwarding

For variable forwarding you can choose between six different call forwarding types:

- Variable forwarding (unconditional forwarding)
- Forwarding for internal
- Forwarding for external
- Forwarding on busy
- Call forwarding no reply
- Forwarding on busy/after timeout

Remark: The various forwarding types must be configured for the user.

The forwarding types are mutually exclusive except for "forwarding for internal" and "forwarding for external". You can program a forwarding destination for each of the two exceptions and activate them both.

Example:

You have activated variable forwarding. If you now program and thus activate forwarding after timeout, variable forwarding will be automatically deactivated and its forwarding destination will be deleted.

Selecting a variable forwarding type

Select Destinations and Forwarding in the Service menu.

Open the system menu.

Select and confirm the basic service.

Select the menu item and confirm.

Confirm the option shown.
Variable forwarding is offered first.

Output on first line.

Confirm to select the next forwarding type.

Output on first line.

Confirm to select the next forwarding type.

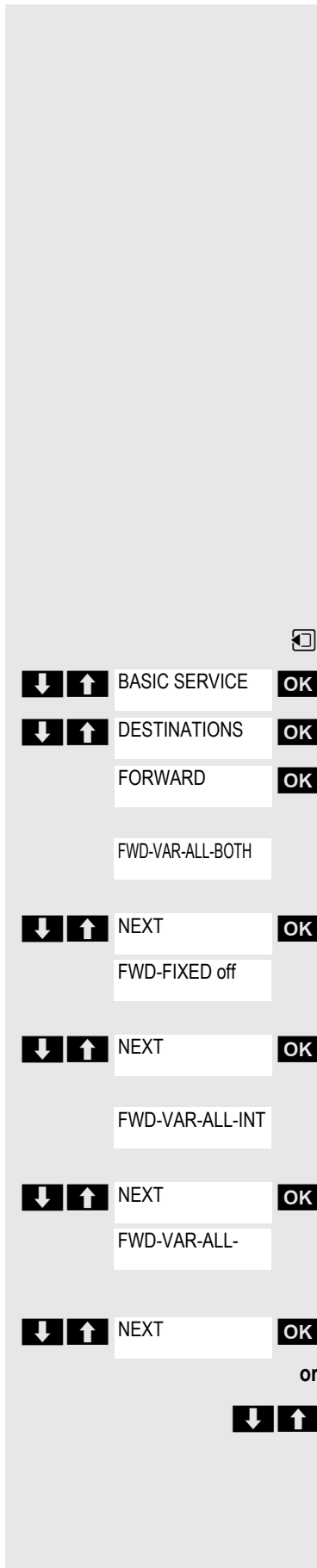
Output on first line.

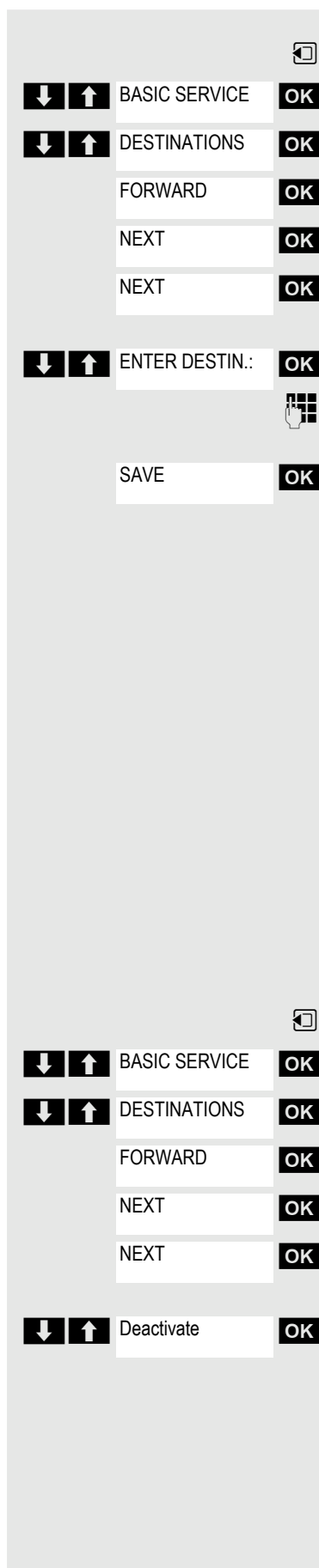
Confirm to select the next variable forwarding type.

Output on first line.

Confirm to select the next variable forwarding type.

To edit the current variable forwarding type, select the required command.





Programming a forwarding destination

Open the System Menu.

Select and confirm the basic service.

Select the menu item and confirm.

Confirm the option shown. "Variable forwarding" is displayed.

Confirm the option shown. "Fixed forwarding" is displayed.

Confirm the option shown. The display shows "Forwarding for internal".

Select and confirm the option shown.

Enter the phone number for the forwarding destination. Any destination previously programmed will be overwritten.

Confirm when the complete number has been entered.

To select a different forwarding type, proceed as described on → page 57.

If variable forwarding was previously programmed and activated, it is deactivated and the forwarding destination is deleted (for exception, see → page 57). Fixed forwarding is deactivated.

Deleting a forwarding destination

A variable forwarding destination is automatically deleted when the forwarding type is deactivated.

Activating variable forwarding

Variable forwarding is automatically activated when the forwarding destination is programmed.

Deactivating variable forwarding

You can deactivate all variable forwarding types in the Service menu (Basic Service).

Open the system menu.

Select and confirm the basic service.

Select the menu item and confirm.

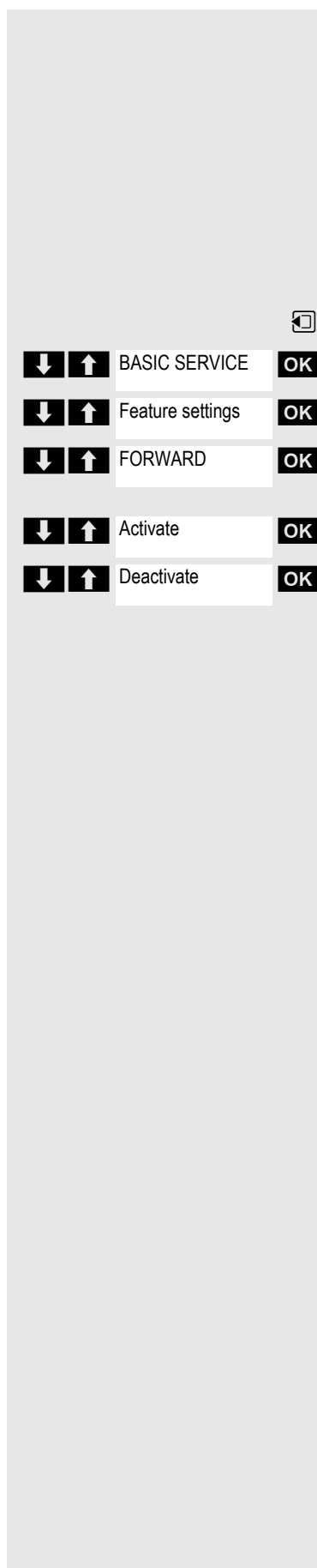
Confirm the option shown. "Variable forwarding" is displayed.

Confirm the option shown. "Fixed forwarding" is displayed.

Confirm the option shown. The display shows "Forwarding for internal".

Select and confirm the option shown. Variable forwarding is deactivated and the forwarding destination is deleted.

To select a different variable forwarding type, proceed as described on → page 57.



Checking forwarding

To check the status of the forwarding types, proceed as described on → page 57. The forwarding destination is shown in the second line if this variable forwarding type is activated.

Activating and deactivating forwarding by means of an option

If a forwarding destination has been programmed for fixed forwarding, you can use the option to activate and deactivate the forwarding facility. If variable forwarding is activated, it can only be deactivated with this option.

Open the system menu.

Select and confirm the basic service.

Select and confirm the option shown.

Select and confirm the option shown.

Select the menu item and confirm. The call forwarding function is activated.

Select the menu item and confirm. Call forwarding is deactivated. This deletes any destination number programmed for variable forwarding.

Forwarding calls automatically

Forwarding of internal and external calls in the system can be configured and activated for your line by your administrator. Calls can be forwarded:

- unconditionally
- when the line is busy
- when the call is not answered

Unconditional call forwarding should only be used if the line is for outgoing calls only (for example in an elevator).

If you have set up fixed or variable forwarding and if the manually programmed forwarding destinations are not obtainable (for example because they are busy), then calls are automatically forwarded to the system forwarding destinations.

Call forwarding with codes



Note:

The codes are dependent on the configuration in your communication system. Please consult your administrator.

You can use codes to set up the following forwarding types:

Forwarding type	Code (example)
Program and activate fixed forwarding	* Δ 51
Activate fixed forwarding	* Δ 41
Delete (and deactivate) fixed forwarding	# ↵ 51
Deactivate fixed forwarding	# ↵ 41
Program and activate unconditional variable forwarding	* Δ 42
Program and activate variable forwarding for internal calls	* Δ 44
Program and activate variable forwarding for external calls	* Δ 43
Program and activate variable forwarding on busy	* Δ 45
Program and activate variable forwarding after timeout	* Δ 46
Program and activate variable forwarding on busy / after timeout	* Δ 47
Deactivate variable and fixed forwarding	# ↵ 41
Deactivate variable forwarding for internal calls	# ↵ 44
Deactivate variable forwarding for external calls	# ↵ 43
Activate system call forwarding	* Δ 90
Deactivate system call forwarding	# ↵ 90

The display messages for activating and deactivating call forwarding can be found on → page 54.

Programming and activating call forwarding



Hold down the Talk key.



Enter the code, for example *51 (ask your administrator). You will hear the dial tone.



Enter the destination number.



Enter the termination character. You will hear a confirmation beep and call forwarding is activated.



Press the End call key.

Activating fixed forwarding



Hold down the Talk key.



Enter the code, for example *41 (ask your administrator). You hear a confirmation tone.



Press the End call key.

Deactivating call forwarding



Hold down the Talk key.



Enter the code, for example #41 (ask your administrator). You hear a confirmation tone.



Press the End call key.

Canceling fixed forwarding



Hold down the Talk key.



Enter the code, for example #51 (ask your administrator). You will hear a confirmation beep and call forwarding is canceled.



Press the End call key.

Delayed call forwarding



Note:

This is configured for the entire system by your administrator.

Prerequisite: The second call function must be activated → page 49.

If "Forwarding on busy / after timeout" or "Forwarding after timeout" is activated on your handset → page 57 and a second call comes in, you will automatically hear the call waiting tone and see the details of the caller on the display. You then have the option of accepting this call before call forwarding is activated (you may be urgently awaiting this call for instance).

The caller hears the ringing tone and is not forwarded to another extension until after a certain timeout.

Forwarding calls for a different terminal

You can save, activate, check and deactivate call forwarding for another telephone, fax machine or PC from your own handset. To do so, you need to know the PIN for the other station or have the "Call forwarding for other stations" class of service. Your administrator can help you in both cases.

Storing a destination for another telephone/activating call forwarding

Open the system menu.

Select and confirm the basic service.

Select the menu item and confirm.

Select the menu item and confirm.

Confirm the option shown.

Enter the number of the other telephone.

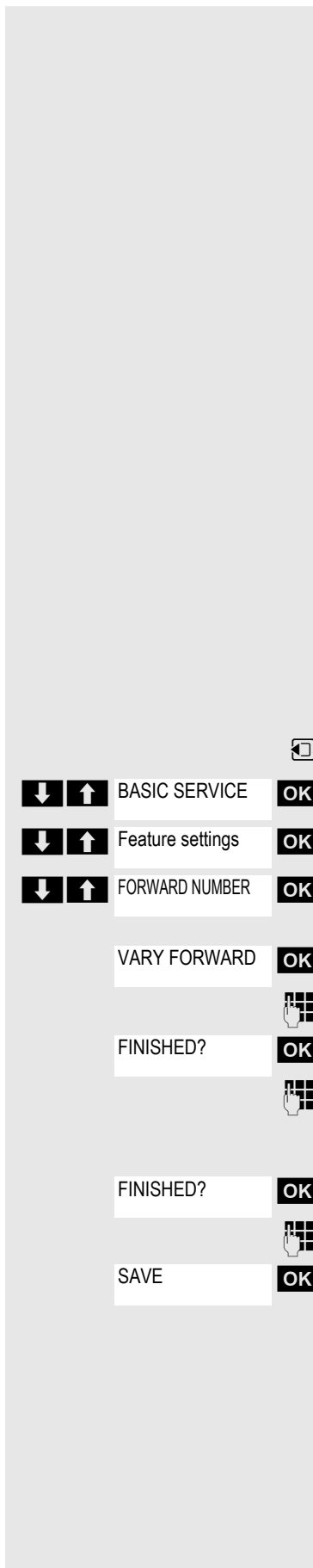
Confirm the option shown.

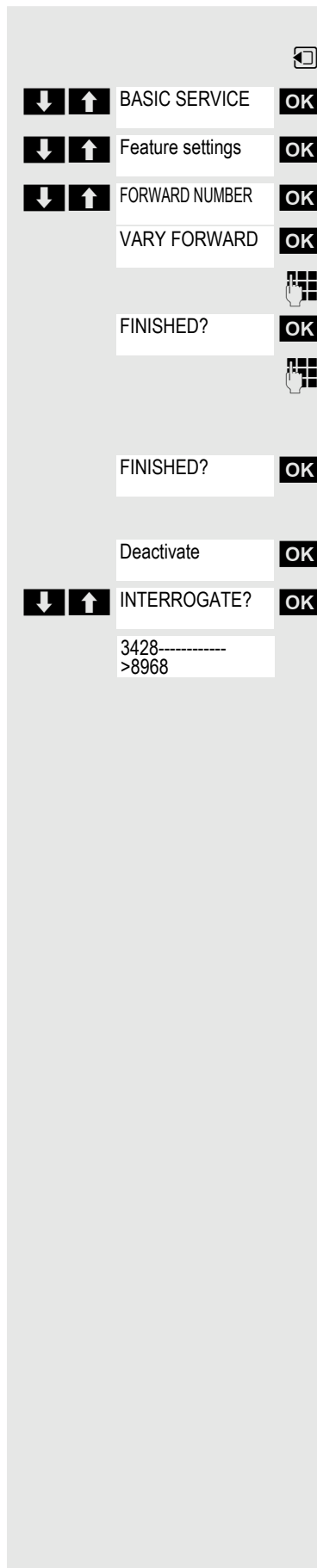
Enter the PIN
(only if your own station does not have the "Call forwarding for remote terminal" class of service).

Confirm the option shown.

Enter the destination number.

Confirm the option shown.
Call forwarding is activated immediately.





Deactivating/checking call forwarding for another telephone

Open the system menu.

Select and confirm the basic service.

Select the menu item and confirm.

Select the menu item and confirm.

Confirm the option shown.

Enter the number of the other telephone.

Confirm the option shown.

Enter the PIN
(only if your own station does not have the "Call forwarding for remote terminal"
class of service).

Confirm the option shown.

Deactivating or checking:

Confirm or:

Select the menu item and confirm.

Sample display: Calls for station 3428 are redirected to station 8968.

Changing call forwarding for a different terminal

Proceed in the same way as for saving/activating: → page 62.

Mailbox

Callers who have tried to reach you during your absence can leave a callback request in your mailbox.

In the mailbox you will also find voice or fax messages from the mail server (if this has been set up).

Viewing the mailbox/selecting a mailbox entry

An advisory message appears and the message key flashes when one or more information messages or voicemails have been received for you.

Open the system menu.

Select the menu item and confirm.

The first entry is displayed on the screen.

Press to display the menu selection.

Select the menu item and confirm to select the next callback request.

Making a requested callback

The callback request is displayed.

Press to display the menu selection.

Select and confirm the option shown.
The station will be called.

Deleting mailbox entries

Select the required entry → page 64.

The required entry appears.

Press to display the menu selection.

Select and confirm to delete the entry.

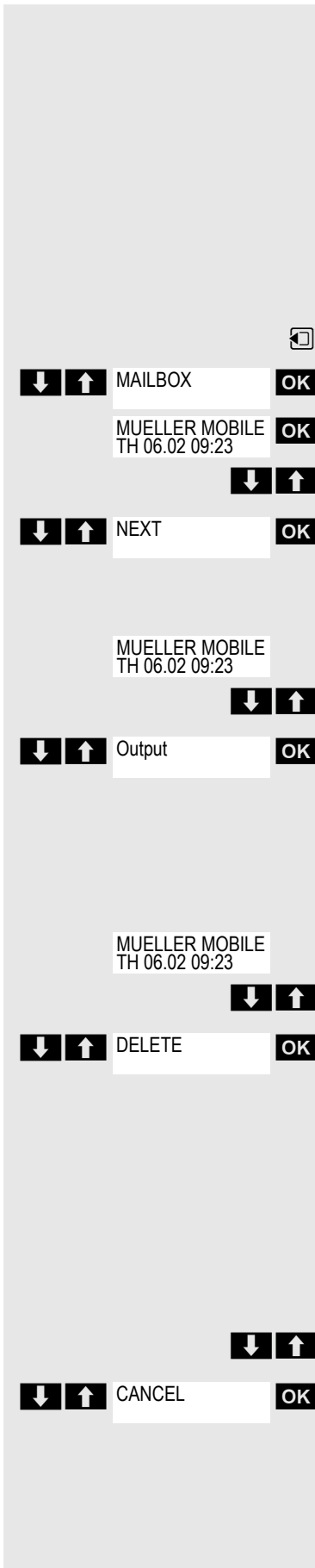
Note:

You cannot delete (new) voice messages that you have not yet listened to in full. To mark a message as "listened to", jump to the end of the message by pressing 66 for example (depends on the system). Callback requests must also be deleted from the missed calls list → page 50.

Ending mailbox viewing

Press to display the menu selection.

Select and confirm the option shown. Mailbox entries that have not been deleted remain saved.



Using the OpenScape Xpressions mailbox function (optional)

Users with a mailbox (OpenScape Xpressions) can dial the messaging phone number to use this system's features and thus configure call forwarding types or listen to available messages. User voice prompts explain how to obtain all the available functions. If call forwarding to the mailbox is activated, the messaging phone number is shown on the display → page 54.

More features

Making calls using project assignment (cost billing)

You can assign external calls to certain projects.

Prerequisite: Project numbers (from 1 to 5) have been configured for certain projects and you have an account code (ACCT) for the project.



Note:

The function must be approved for your communications system.

Open the system menu.

Select and confirm the basic service.

Either:



Enter a service code between 61 (for project number 1) and 65 (for project number 5).



Enter the PIN

Or:

Select the menu item and confirm.

Select the required PIN and confirm.

then:

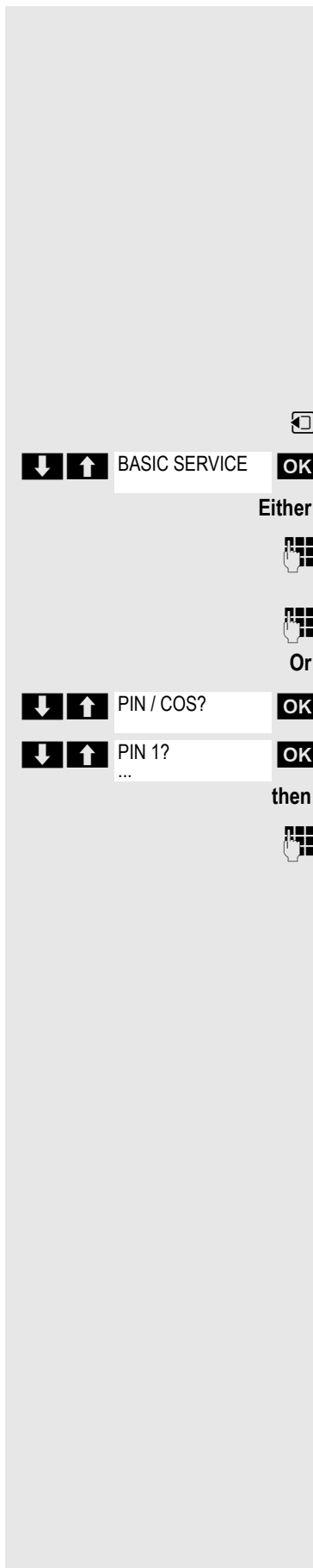


Enter the external phone number.

Then make your phone call as usual → page 14.



A time limit is applied to project assignment. It is automatically deactivated if you have not used your handset for a period of more than five minutes, for instance.



Callback

This function enables you to call a user who does not answer or whose line is busy. The Callback function enables you to contact this user as soon as he or she hangs up or re-uses his or her telephone. Please note that a line is signaled as busy when it is being called by another user. You can continue to use your handset without restriction when a callback has been booked.

Booking a callback

The number is dialed. You hear the busy tone or the user does not answer.

Save the callback request.

Press the End call key to end the operation.

You receive a callback

You are then called back:

- as soon as the selected user terminates his or her call, or
- the first time the user uses his or her handset, or
- as soon as the other party checks his or her mailbox and responds to your callback request → page 67.

Press the Talk key briefly. The connection is set up.

Note:

Callbacks are repeated until a connection is established or until the callback is deleted. A handset can initiate up to five callbacks and can be the destination for up to five callback requests. If these conditions are met, any further callbacks are rejected.

Deleting a callback request

Open the system menu.

Select the menu item and confirm.

The oldest entry is displayed first.

Select the required command.

Displaying the next entry:

Select and confirm the command to view the next entry.

Deleting an entry that is displayed:

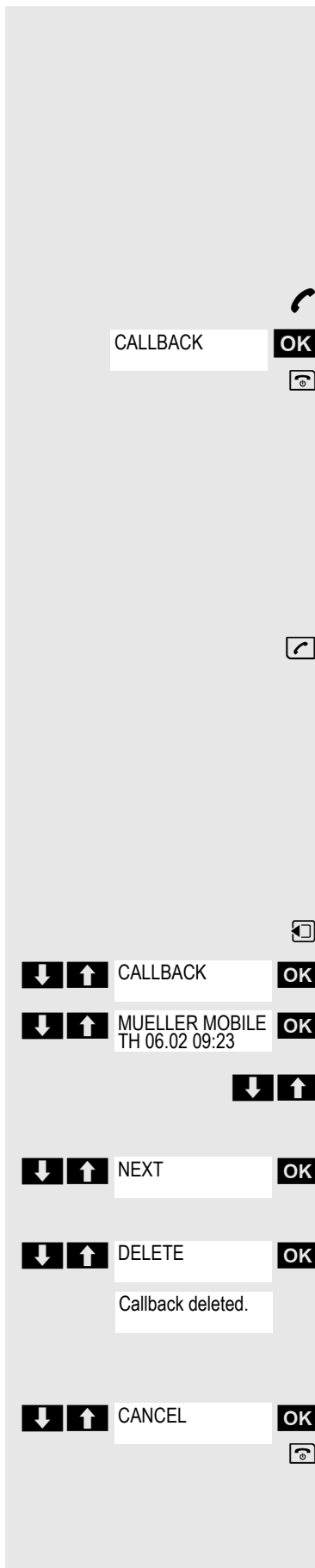
Select and confirm the command.

You receive confirmation: "Callback deleted".

Terminating callback display:

Select and confirm the command.

Press the End call key to end the operation.



Using a different telephone in the same way as your own

You can log on to another telephone belonging to the HiPath 4000 system using a personal identification number (PIN). This also applies to telephones in networked HiPath 4000 systems, for example at other company locations. At the other telephone you can then

- make calls and assign the charges to cost centers,
- make calls and assign the charges to specific projects,
- check your mailbox,
- enter appointments.

Using an internal PIN, you can have your calls diverted to a telephone in the office or department where you will be for a temporary period (call forwarding - "follow me").



Note:

The function must be approved for your communications system.

Prerequisite: You have been assigned a PIN by your administrator. You require an internal PIN for calls within your own HiPath 4000 system, while for calls involving other HiPath 4000 systems in the integrated network you require a network-wide PIN.

Open the system menu.

Select and confirm the basic service.

Either:

Enter the service code
(61 for PIN 1, 62 for PIN 2, etc.).

Or:

PIN / COS?

Select the menu item and confirm.

PIN 1?

Select the menu item and confirm.

If you have several PINs and wish to use another one, select the other PIN.

then:

You are prompted to enter the PIN by the message "Enter station no." or "Enter ID" on the display.

The following applies within your own HiPath 4000 system:

Enter your internal PIN.

The following applies within your own and another system within the integrated network HiPath 4000:

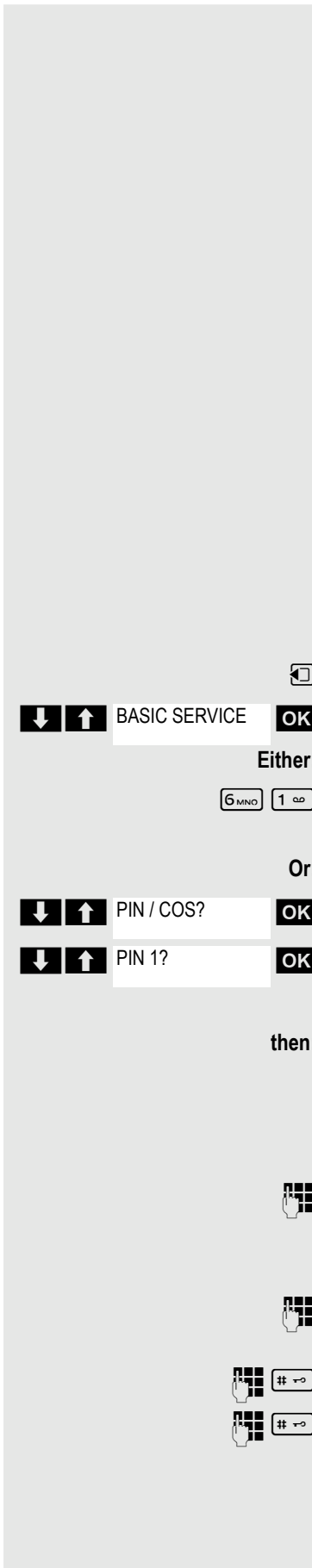
Enter the 2-digit node ID of your own HiPath 4000 system (consult your administrator).

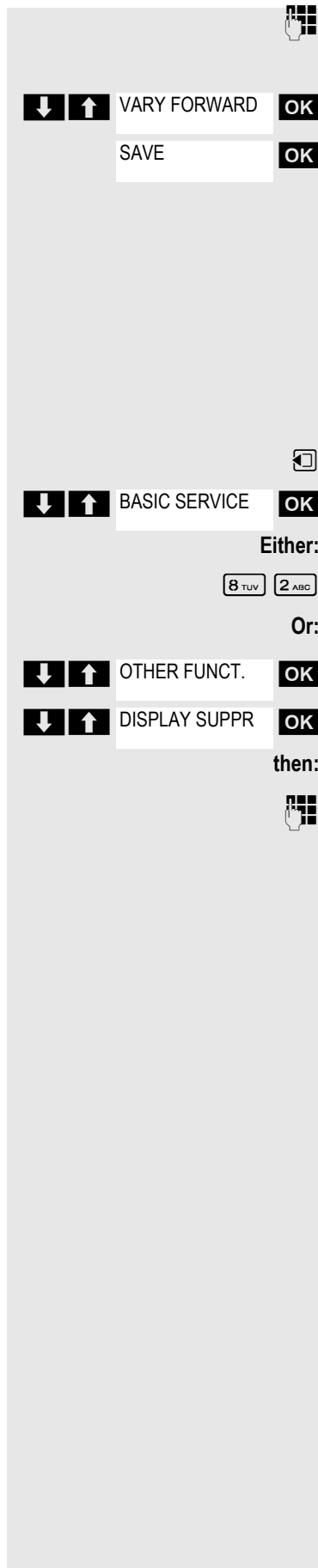
Enter your own number and press the hash key.

Enter the network-wide PIN and press the hash key.

Dialing after (successful) identification:

You will hear the dial tone. The following appears on the display: "Please dial".





Enter a phone number.

Call forwarding - follow me after successful identification:

Select the menu item and confirm.

Confirm the option shown. Call forwarding is activated immediately.

Caller ID suppression

The caller ID display can only be suppressed for one subsequent call and the setting is not saved if the number is redialed.

 **Note:**

The function must be approved for your communications system.

Open the system menu.

Select and confirm the basic service.

Enter the service code.

Select the menu item and confirm.

Select the menu item and confirm.

Enter the phone number of the user. If the called party accepts the call, your phone number will not be displayed.

Activating/deactivating do not disturb

If you do not wish to take calls, you can activate do not disturb. Internal callers will hear the ringing tone and the announcement "Do Not Disturb"; external calls will be diverted to the attendant. Your administrator can also set up call forwarding destinations for the "Do not disturb" function, to which you can forward your internal and external calls.

Prerequisite: The administrator has enabled the Do Not Disturb function for all extensions.

Open the system menu.

Select and confirm the basic service.

Either:

Enter the service code.

Or:

Select the menu item and confirm.

Select the menu item and confirm. The display indicates whether "Do not disturb" is activated or not.

then:

Confirm the display if "Do Not Disturb" should be activated.

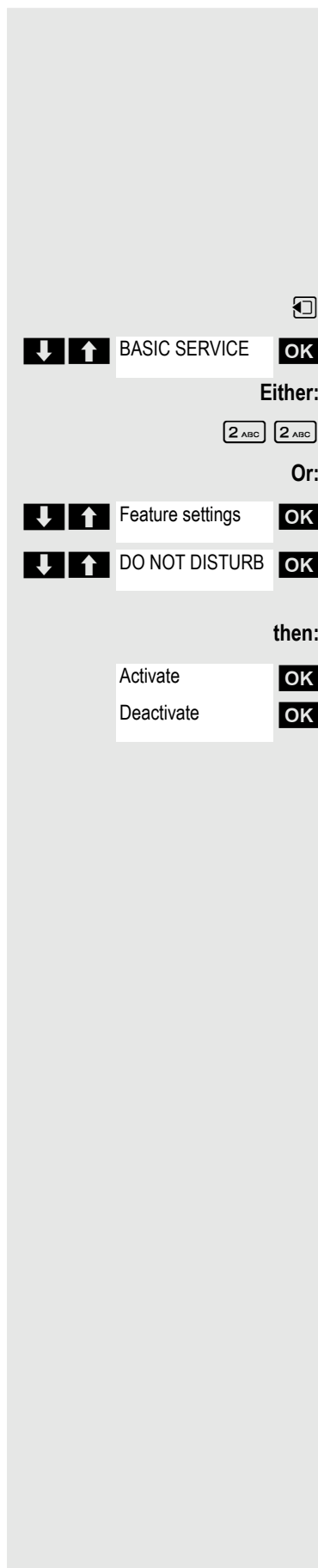
Confirm the display if "Do Not Disturb" should be deactivated.

Note:

A tone reminds you that Do Not Disturb is activated when you seize the trunk.

The attendant can circumvent the Do Not Disturb function and reach you anyway.

If the administrator has locked the Do Not Disturb function for all users, the item "Do Not Disturb" will not appear in the Service menu.



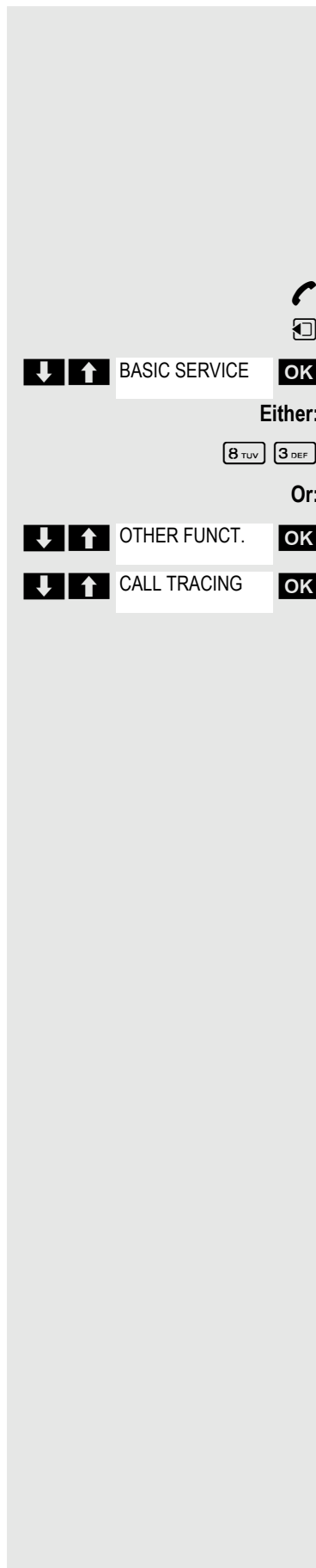
Tracing a call

You can identify malicious external callers. You can record the caller's phone number during a call or for up to 30 seconds after a call. You should not hang up in the process.



Note:

The function must be approved for your communications system.



During the call.

Open the system menu.

Select and confirm the basic service.

Enter the service code.

Select the menu item and confirm.

Select the menu item and confirm.



Note:

If the trace is successful, the transmitted data is stored by your network operator. Consult your administrator.

Entering commands via tone dialing (DTMF suffix dialing)

After dialing a phone number, you can activate DTMF tone dialing (dual-tone multifrequency signaling) in order to operate devices, such as answering machines or automatic directory inquiry or switching systems, by means of command inputs.

You are connected.

Open the system menu.

Select and confirm the basic service.

Enter the service code.

Select the menu item and confirm.

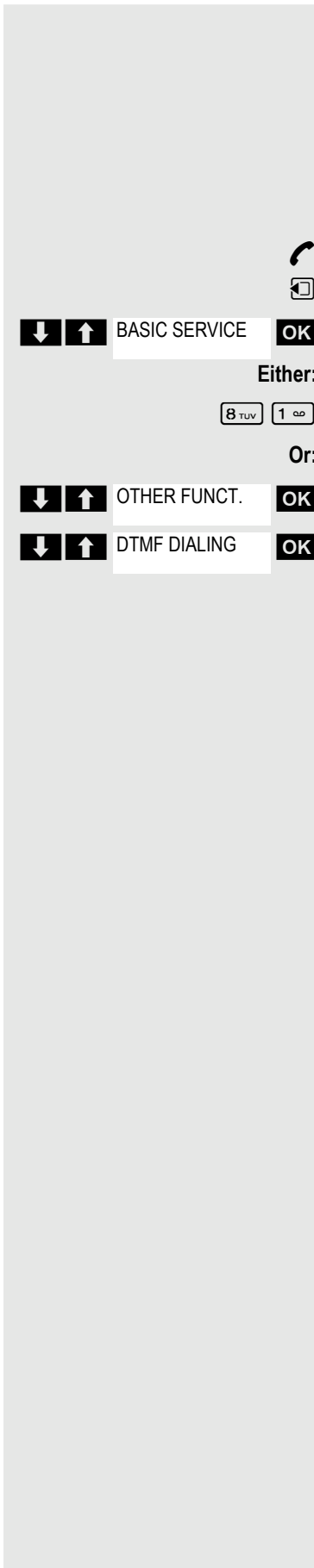
Select the menu item and confirm.

You can now enter commands with the keys 0 to 9, the star key and the hash key.

Note:

Ending the call also deactivates DTMF suffix dialing.

Depending on the system configuration, "DTMF DIALING" may be displayed immediately after the number has been entered. In this case, you can enter commands immediately after dialing a phone number.



Parking/activating calls

You can park up to 10 internal and/or external calls and resume them at another telephone.

Calls cannot be parked if:

- All parking positions are busy.
- The parking position you have selected is busy.
- The user is the attendant console.
- The call is a consultation call.
- The call is part of a conference.

Parking and resuming a call

You can park a call to your handset in a free parking position and resume it on your own telephone or on another one. This function can also be performed on telephones that do not have a display.



You are conducting a call.



Enter the system parking code (consult your administrator if you need assistance).

1 ... 9

Enter and note a parking position number between 1 and 9.

The call is parked.



Press the End call key.

Retrieving a parked call



The handset is not in the charging cradle. Hold down the Talk key.



Enter the system parking code (consult your administrator if you need assistance).

1 ... 9

Enter the parking position number between 1 and 9 that you have noted and continue your call.

Parking is not possible

If the selected parking position or all parking positions are busy or if call parking is not available for some other reason, you will receive both an acoustic and a visual message.

If the selected parking position is occupied, you will receive a display message and hear the busy tone.

Either:

TO WAIT. CALL



Confirm and continue the call.

Or:



Press the End call key. You receive a recall for the call on hold.

System-wide speaker call

You can place a speaker call to an internal party on HiPath 4000 using the loud-speaker on their telephone to establish a connection. You can also initiate a speaker call from a consultation call.

To cancel a speaker call, replace the handset or - during an inquiry - resume the call that was in progress.

Note:

Please ensure for all functions that "Speaker call protect" is deactivated on the relevant phones → page 75.

If a speaker call is placed to a party and "Speaker call protect" is activated, the speaker call will be ignored and a normal call will be placed.

Privacy:

You can place a speaker call to a called subscriber but will not hear the other party unless they have pressed the Talk key.

From your handset, you can directly call any internal user whose telephone has the speakerphone function or a loudspeaker.

A destination party is contacted via his or her internal phone number.

Speaker call



The handset is not in the charging cradle. Press and hold down the Talk key.



Enter the code for "Speaker call" and



the user's phone number.

A connection to that user's loudspeaker will immediately be established if:

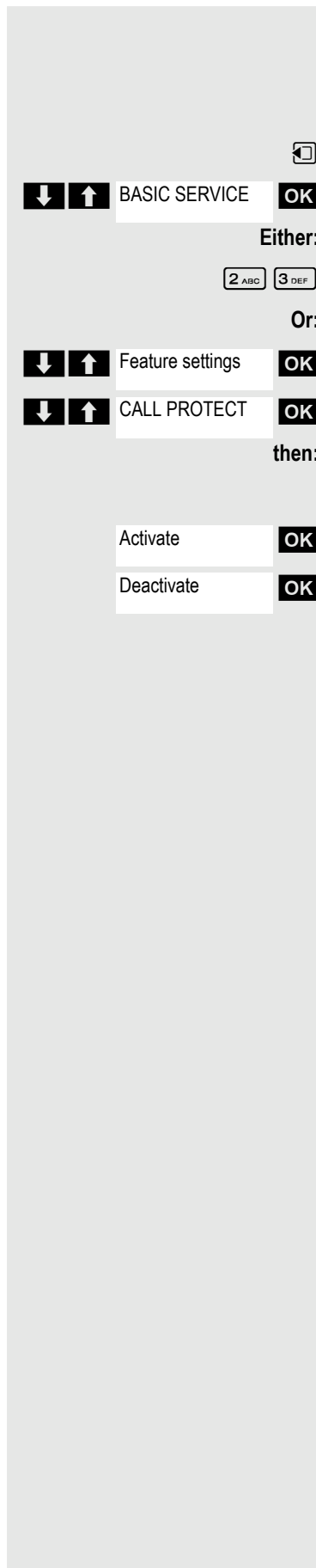
- the station is not busy,
- the handset has not been lifted and
- speaker call protect is not activated.

The caller hears a confirmation tone when the connection has been established and can start speaking.

The called party can accept the call by lifting the handset.

Note:

The number of possible speaker calls and normal calls is the same.



Activating/deactivating "Speaker call protect"

You can protect yourself against being addressed directly with a speaker call. Attempts to address you directly over the speakerphone will then become normal calls.

Open the system menu.

Select and confirm the basic service.

Enter the service code.

Select the menu item and confirm.

Select the menu item and confirm.

Activating or deactivating

Confirm the menu item displayed.

System appointment function

You can arrange for the communications system to remind you of an appointment. For this to happen, you need to save the times at which you wish to be reminded. This is possible for a period of up to 24 hours in advance.

Saving an appointment

Open the system menu.

Select and confirm the basic service.

Either:

7 PQRS

Enter the service code.

Or:

Select and confirm the option shown.

The display indicates whether an appointment reminder has already been saved.

Select the menu item and confirm.

then:



Enter the time as 3 or 4 digits, for example 845 for 8.45a.m. or 1500 for 3p.m.

SAVE

OK

Confirm the option shown.

Deleting a saved appointment

Open the System Menu.

Select and confirm the basic service.

Either:

7 PQRS

Enter the service code.

Or:

Select and confirm the option shown. A saved reminder is displayed.

Confirm if you have saved several reminders.

then:

Select the menu item and confirm.

Press the End call key.

Using timed reminders

Prerequisite: You have saved a reminder. The saved time arrives.

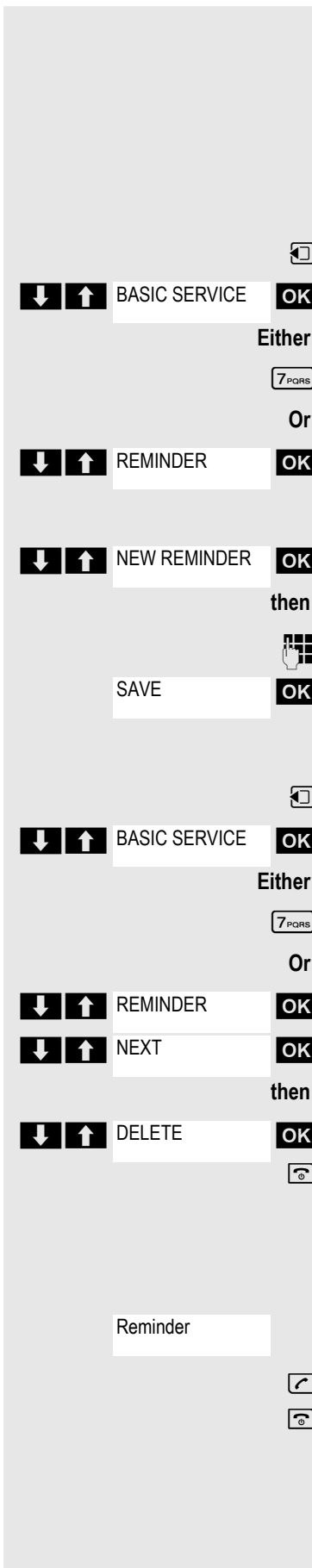
The handset starts ringing.

Press the Talk key. The appointment time is displayed.

Press the End call key.



If you do not accept the reminder, the handset will ring a few more times and "Appoint." will be displayed before the reminder is deleted.



Locking the telephone line to prevent misuse

You can prevent unauthorized persons from using your telephone (and the system directory) during your absence.

Prerequisite: You have been assigned a personal identification number (PIN) by the administrator responsible for your communications system.

 **Note:**

As an alternative, however, you can lock your handset against misuse (see local functions). Neither of these two locks may be active if you want to place a call. The PINs for locking the telephone line and for the handset are not identical.

Locking the telephone line to prevent unauthorized dialing

Open the system menu.

Select and confirm the basic service.

Enter the service code.

Select the menu item and confirm.

Select the menu item and confirm.

Enter the PIN (code no.).

Press this key. If the PIN is correct, it will be confirmed with: "carried out" on the display.

Enabling the telephone again:

Open the system menu.

Select and confirm the basic service.

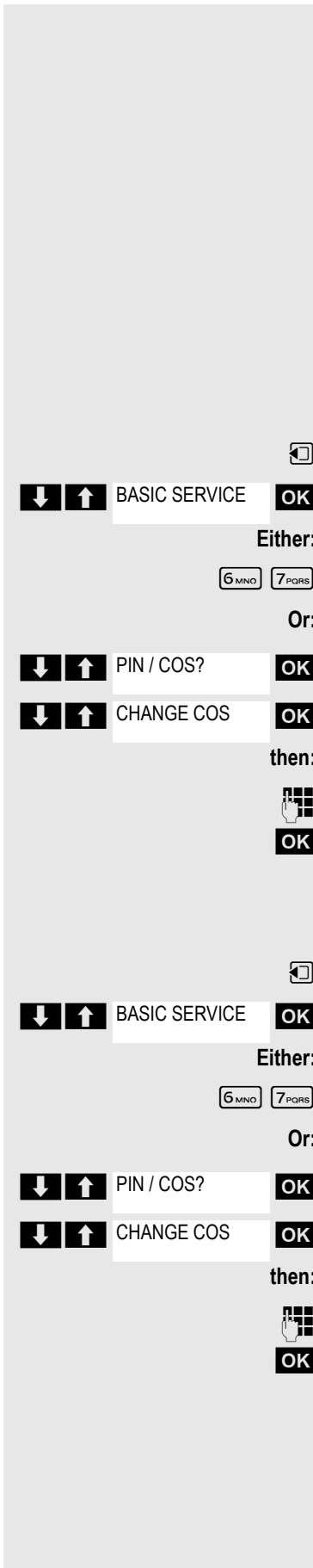
Enter the service code.

Select the menu item and confirm.

Select the menu item and confirm.

Enter the PIN (code no.).

Press this key. If the PIN is correct, it will be confirmed with: "carried out" on the display.



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