

**OpenScape Desk Phone CP600/CP600E**  
**OpenScape Key Module 600**  
**OpenScape Voice**  
**OpenScape 4000**

**User Guide SIP**

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## Important information

	<p>For safety reasons, the telephone should only be supplied with power:</p> <ul style="list-style-type: none"> <li>• using the original power supply unit.</li> <li>• over a LAN with PoE (Power over Ethernet), which complies with the IEEE 802.3af standard.</li> </ul>
	<p>Never open the telephone. Should you encounter any problems, consult your administrator.</p>
	<p>Use only original accessories. The use of other accessories is hazardous and will render the warranty, extended manufacturer's liability and the CE and other markings invalid.</p>

## Trademarks

	<p>The device conforms to the EU Directive as attested by the CE marking. The CE Declaration of Conformity and, where applicable, other existing declarations of conformity as well as further information on regulations that restrict the usage of substances in products or affect the declaration of substances used in products can be found in the Unify Expert WIKI at <a href="http://wiki.unify.com/">http://wiki.unify.com/</a> <a href="http://wiki.unify.com">http://wiki.unify.com</a> in the section "Declarations of Conformity".</p>
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## Software update

During a software update, the phone must not be disconnected from the power supply unit and/or the LAN. An update action is indicated by messages on the display and/or by flashing LEDs.

## Care and cleaning instructions

- Never spray the phone with liquids as the penetrating fluids can lead to malfunctions or may damage the device.
- Do not use substances such as alcohol, chemicals, solvents or scouring agents, as these substances can lead to surface damage.
- Clean the phone with a soft and slightly damp cloth.

## Online documentation

This document along with additional information is available online at: <http://www.unify.com/>  
→ Support.

Technical notes, current information about firmware updates, frequently asked questions and lots more can be found on the Internet at: <http://wiki.unify.com/>.

## Location of the telephone

- The telephone may only be operated using the LAN cabling internally in the building. The device should be connected to the IP infrastructure using a shielded LAN cable: Cat-5 for 100 Mb/s or Cat-6 for 1000 Mb/s. Make sure in the building installation that this cable shielding is earthed.
- The telephone is designed for operation in a protected environment within a temperature range of 5 °C to 40 °C.
- Do not install the telephone in a room where large quantities of dust accumulate; this can considerably reduce the service life of the telephone.
- Do not expose the telephone to direct sunlight or any other source of heat, as this is liable to damage the electronic components and the casing.
- Do not install the telephone in bathrooms or shower rooms.

## Product-oriented environmental protection

Unify is committed in terms of its product strategy to bringing environmentally friendly products to market, taking account of the entire product life cycle. Unify strives to acquire the relevant environmental labels for its products in the event that the environmental label programs permit qualification for individual Unify products.



The OpenScape DeskPhone CP200 (SIP), OpenScape DeskPhone CP400 (SIP) and OpenScape DeskPhone CP600 (SIP) telephones have been awarded with the BLAUE ANGEL label in Germany.

The proprietor of this environmental label is the German Federal Ministry for the Environment, Nature Protection and Reactor Safety.

VoIP Telephones with the BLUE ANGEL fulfill high standards in regard of energy efficiency, environmental friendly use of materials and a sustainable repair and recycling concept.

Further information in regard of the environmental compatibility of the products can be found here

<http://www.unify.com/de/about/green-enterprise.aspx>

[http://www.blauer-engel.de/en/products\\_brands/search\\_products/produkt-typ.php?id=559](http://www.blauer-engel.de/en/products_brands/search_products/produkt-typ.php?id=559)



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Products that earn the ENERGY STAR prevent greenhouse gas emissions by meeting strict energy efficiency criteria or requirements set by the U.S. Environmental Protection Agency.

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The Unify product OpenScape DeskPhone CP600 has earned the ENERGY STAR.

Learn more at [energystar.gov](http://energystar.gov).

Special setting instructions for energy-efficient use of telephones can be found on → page 206.

## License information

More information about the EULA and Open Source licenses you can find on the Web interface, section Licenses → page 208.

# Contents

<b>Important information . . . . .</b>	<b>3</b>
Trademarks . . . . .	3
Software update . . . . .	3
Care and cleaning instructions . . . . .	3
Online documentation . . . . .	3
Location of the telephone . . . . .	4
Product-oriented environmental protection . . . . .	4
License information . . . . .	5
<b>General information . . . . .</b>	<b>12</b>
About this manual . . . . .	12
Icons used in the manual . . . . .	13
Displays for describing operation . . . . .	13
Selected action . . . . .	13
Action not selected . . . . .	14
Conversation display . . . . .	14
Service . . . . .	16
Intended use . . . . .	16
Telephone type . . . . .	16
Speakerphone quality and display legibility . . . . .	16
Single-line telephone/multi-line telephone . . . . .	16
<b>Remote configuration for cloud service providers . . . . .</b>	<b>17</b>
From factory defaults to operational telephone . . . . .	17
Starting up the telephone . . . . .	17
Canceling the Remote configuration . . . . .	18
<b>Getting to know the OpenScape Desk Phone CP600/CP600E . . . . .</b>	<b>19</b>
The user interface of your telephone . . . . .	19
Ports on the underside of the phone . . . . .	20
Using network ports more efficiently . . . . .	21
OpenScape Key Module 600 . . . . .	21
Keys . . . . .	22
Softkeys . . . . .	22
Audio controls . . . . .	22
Mode keys . . . . .	22
Navigator . . . . .	23
Dialpad . . . . .	24
Different display interfaces . . . . .	26
Conversations . . . . .	26
Main menu . . . . .	26
Presence . . . . .	28
Context-dependent displays . . . . .	29
Action with Softkey . . . . .	29
Action via dialpad . . . . .	30
Action with navigation key . . . . .	30

## Operating your OpenScape Desk Phone CP600/CP600E . . . 31

Navigating in menus . . . . .	31
Conversations . . . . .	32
Opening details of a conversation or conducting a call . . . . .	33
Creating or editing conversations . . . . .	35
Searching for conversations . . . . .	39
Displaying the history of a conversation . . . . .	42
Deleting conversations . . . . .	43
Toggle between Circuit and local conversation list . . . . .	44
Marking all conversations as read . . . . .	45
Telephony interface . . . . .	47
Telephony view . . . . .	47
Programmable keys . . . . .	49
Programmable keys in the menu Favourites . . . . .	49
Programmable keys on the OpenScape Key Module 600 . . . . .	52
Meaning of LED displays on Feature keys . . . . .	52
Display function of the function keys . . . . .	52
Corporate directory . . . . .	53
Answering machine (Voicemail) . . . . .	53
Inline notification about Incoming calls . . . . .	54
Canceling inline notification . . . . .	54
Settings . . . . .	56
User settings . . . . .	57
Administration . . . . .	61
Control and monitoring function . . . . .	61

## Telephone settings . . . . . 62

Display angle . . . . .	62
Display brightness . . . . .	62
Volumes . . . . .	63
Key click . . . . .	64

## Making calls . . . . . 65

Incoming calls . . . . .	65
Answering a call via the handset . . . . .	65
Answering a call via the loudspeaker (speakerphone mode) . . . . .	65
Answering a call via the headset . . . . .	66
Answering a video call . . . . .	67
Rejecting a call . . . . .	69
Deflecting a call . . . . .	69
Responding to a Callback . . . . .	69
Making calls . . . . .	70
Off-hook dialing . . . . .	70
On-hook dialing . . . . .	71
Dialing with the selected dialing key . . . . .	72
Dialing from conversations . . . . .	72
Redialing via the Function key . . . . .	73
Calling back a missed call . . . . .	73
Requesting callback . . . . .	73
Using autodial delay . . . . .	74

During a call . . . . .	75
Activating/deactivating the microphone . . . . .	75
Changing the volume . . . . .	75
Switching from handset to speakerphone mode . . . . .	75
Switching from speakerphone mode to the handset . . . . .	76
Switching from headset to speakerphone mode . . . . .	76
Open listening . . . . .	76
Consulting a second party . . . . .	77
Switching to the held party (alternating). . . . .	79
Conference . . . . .	79
Putting on hold and retrieving alternately or simultaneously . . . . .	80
Connecting parties . . . . .	81
Placing a call on hold . . . . .	81
Call waiting (second call) . . . . .	82
Transferring a call . . . . .	84
Ending a call . . . . .	85
Configuring Call forwarding. . . . .	85
Corporate directory . . . . .	87
Setting up Exchange access . . . . .	87
Searching for contacts via conversations . . . . .	88
Listening to Voicemail . . . . .	89
Importing contacts via WBM . . . . .	90
Exporting contacts via WBM . . . . .	92
<b>Using Bluetooth . . . . .</b>	<b>93</b>
Discoverability . . . . .	93
Pairing . . . . .	93
Pairing NFC-enabled devices . . . . .	93
Transferring contacts . . . . .	94
Receiving a vCard . . . . .	94
Sending a vCard . . . . .	95
Using a Bluetooth headset . . . . .	96
Connecting the Bluetooth headset . . . . .	96
Testing a Bluetooth headset . . . . .	97
Using a Bluetooth conference phone . . . . .	98
Connecting a Bluetooth conference phone "Konftel 60W" . . . . .	98
Testing the Bluetooth conference phone "Konftel 60W" . . . . .	99
Using a Bluetooth device . . . . .	100
Incoming HFAG call . . . . .	100
Connected HFAG call . . . . .	100
Outgoing HFAG call . . . . .	101
HFAG call states in Main Menu Screen . . . . .	102
HFAG call states in Conversations Screen . . . . .	103
Bluetooth settings . . . . .	104
Activating and deactivating Bluetooth . . . . .	104
Changing the Bluetooth name of your OpenScope CP 600 . . . . .	104
Managing Bluetooth devices . . . . .	105
Blacklist for Bluetooth devices . . . . .	111
Removing a Bluetooth device from the blacklist . . . . .	112
Eddystone beacons . . . . .	113

<b>Programmable keys</b> .....	<b>114</b>
List of available functions .....	114
Programming a key .....	115
Initiating programming .....	115
Beginning programming .....	116
Programming enhanced functions .....	116
Using keys .....	118
Function keys on the OpenScape Key Module 600 .....	118
Function keys in the Favourites menu .....	118
Resetting keys .....	119
<b>Making calls in the team</b> .....	<b>120</b>
Group call .....	120
Picking up the group call only using the key .....	121
Picking up a group call immediately .....	121
Picking up a group call .....	122
Ignoring a group call .....	122
Direct station selection keys .....	123
Calling a subscriber directly .....	123
Call pickup .....	124
Deflecting a call to a DSS subscriber .....	124
LED display on DSS keys .....	125
MultiLine .....	126
Line/trunk keys .....	126
Incoming calls .....	128
Making calls .....	129
During calls .....	131
Settings for MultiLine (keyset) .....	133
Rollover for a line .....	136
Making calls in an executive/secretary team .....	136
<b>Mobility function</b> .....	<b>137</b>
Logging on to another telephone .....	137
Ending the mobility function on a telephone (log off) .....	137
<b>Privacy/security</b> .....	<b>138</b>
Do not disturb .....	138
Enabling do not disturb via the Presence menu .....	138
Enabling do not disturb via a key .....	138
Allowing "Do not disturb" .....	138
Security .....	139
User password .....	139
Locking the phone .....	141
<b>Other settings and functions</b> .....	<b>143</b>
Audio settings .....	143
Room character .....	143
Ringer .....	144
Pattern melody .....	145
Pattern sequence .....	145
Opening listening mode .....	146
Setting headset port use .....	147
Special ringers .....	148

Activating/deactivating the ringer . . . . .	150
Tone and indication with an unsecured voice connection . . . . .	150
Display language . . . . .	151
Time display format . . . . .	152
Date display format . . . . .	153
Country-specific setting . . . . .	154
Screensaver . . . . .	155
Activating the screensaver . . . . .	155
Uploading own images for the screensaver . . . . .	155
Automatic screensaver activation . . . . .	156
Setting the fade time for the screensaver . . . . .	157
Return to Main menu after timeout . . . . .	158
Setting the Landing screen . . . . .	158
Contrast for OpenScape Key Module 600 . . . . .	160
Brightness for OpenScape Key Module 600 . . . . .	161
Energy saving mode . . . . .	162
Setting daylight saving time . . . . .	163
Setting the difference between daylight saving and standard time . . . . .	163
Automatic daylight saving time . . . . .	164
Displaying the date and time . . . . .	165
Checking the time . . . . .	165
Checking the date . . . . .	165
Displaying network information . . . . .	166
Resetting user data . . . . .	168
Initiating the reset . . . . .	168
SD Card . . . . .	169
Programming call forwarding . . . . .	170
Using call forwarding . . . . .	170
Activating or deactivating immediate call forwarding . . . . .	171
Saving destination phone numbers for call forwarding . . . . .	171
Copying and pasting destination phone numbers . . . . .	173
Activating/deactivating call forwarding . . . . .	174
Defining the ring duration before call forwarding on no reply . . . . .	174
Call forwarding chain . . . . .	175
CTI calls . . . . .	176
Beep on auto-answer . . . . .	176
Beep on auto-reconnect . . . . .	177
Activating/deactivating the hold reminder tone . . . . .	178
Setting the hold reminder time . . . . .	178
Activating/deactivating Hold and hang-up . . . . .	179
Music on hold . . . . .	180
Allowing call joining . . . . .	180
Permitting call deflection . . . . .	181
Allowing call waiting . . . . .	182
Connecting subscribers by hanging up . . . . .	183
Allowing call transfer . . . . .	184
Settings for autodial delay . . . . .	185
Allowing Busy when dialling . . . . .	186
Allowing Transfer on ring . . . . .	187
Activating/deactivating immediate dialing . . . . .	188
Permitting a callback . . . . .	189
Allowing a conference . . . . .	190
Allow joining in a conference . . . . .	191
Activating Circuit . . . . .	192

Call logging . . . . .	193
Deactivating Logging . . . . .	193
Displaying the missed call log . . . . .	194
Call recording . . . . .	195
Recording modes . . . . .	195
Explanations of recording . . . . .	196
Recording calls . . . . .	197
Diagnostic data . . . . .	202
Individual settings that impact energy efficiency . . . . .	206
<b>Web interface (WBM) . . . . .</b>	<b>207</b>
Launching the Web interface . . . . .	207
Administrator settings . . . . .	208
User Pages . . . . .	208
Licenses . . . . .	208
User menu . . . . .	209
<b>Fixing problems . . . . .</b>	<b>214</b>
Caring for your telephone . . . . .	214
Troubleshooting . . . . .	214
<b>Repair and recycling concept, extending performance capability</b>	
<b>. . . . .</b>	<b>217</b>
Recycling and disposal of equipment in the OpenScape Desk Phone family . . . . .	217
Repair reliability and spare part supply . . . . .	218
Extending performance capability . . . . .	218
<b>Special features for operation on an OpenScape 4000 . . . . .</b>	<b>219</b>
Passively supported functions . . . . .	219
Unsupported functions . . . . .	219
<b>Index . . . . .</b>	<b>220</b>

# General information

## About this manual

This document contains general descriptions of the technical options, which may not always be available in individual cases. The required features must therefore be individually defined in the terms of the contract.

If a particular function on your phone is not available to you as described, this may be due to one of the following reasons:

- The function is not configured for you and your telephone. Please contact your system administrator.
- Your communication platform does not feature this function. Please contact your sales partner for information on how to upgrade.

Your telephone can be operated on an OpenScape 4000 telephone system. Individual telephone features may deviate on an OpenScape 4000 from those described.



This icon in a section heading indicates that the feature is not available on an OpenScape 4000 telephone system.

Other special features in relation to operation on an OpenScape 4000 can be found on → page 219.

This User Guide is intended to help you familiarize yourself with the OpenScape Desk Phone CP600/CP600E and all of its functions. It contains important information on the safe and proper operation of the OpenScape Desk Phone CP600/CP600E. These instructions should be strictly complied with to avoid operating errors and ensure optimum use of your multifunctional telephone in the network.

This User Guide should be read and followed by every person installing, operating or programming the OpenScape Desk Phone CP600/CP600E.



For your own protection, please read the section dealing with safety in detail. Follow the safety instructions carefully in order to avoid endangering yourself or other persons and to prevent damage to the unit.

This User Guide is designed to be simple and easy to understand, providing clear step-by-step instructions for operating the OpenScape Desk Phone CP600/CP600E.

Administrative tasks are dealt with in a separate manual. The Quick Reference Guide contains quick and reliable explanations of frequently used functions.

## Icons used in the manual

### Tips



Refers to a setting performed via the Web interface.



Indicates important additional information in relation to handling.



Indicates required intervention by the administrator.

## Displays for describing operation

### Selected action

#### Original illustration on display



#### Step-by-step illustration in User Guide

A dark background is not rendered in the step-by-step illustration in order to ensure legibility in the User Guide.

The information area on the left is shown in a left-aligned field.

When an action is selected, it will be shown right-aligned in green. The action is executed by selecting the Softkey.

The selected function can be confirmed alternatively using the Navigator's **OK** key (→ page 23).

Incoming call  
Andre-Marie Ampere  
3336

Answer

OK

OK

## Action not selected

### Display illustrations



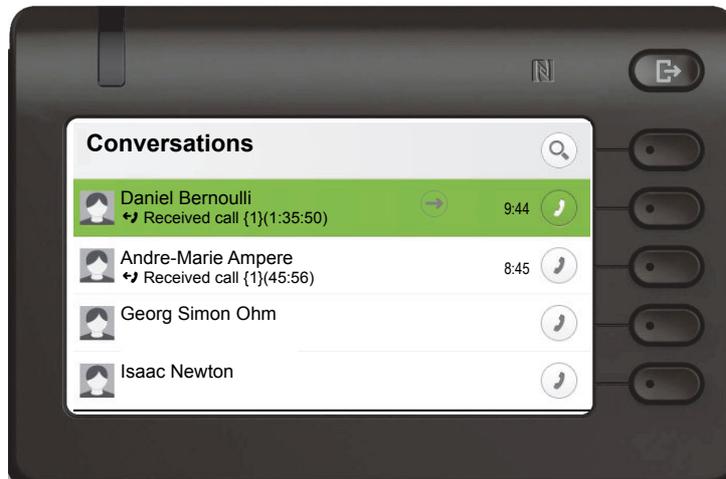
### Step-by-step illustration in User Guide

When an action is not selected, it will be shown right-aligned in a light color. The associated Softkey is also shown. The action can be executed by pressing the Softkey even if it has not been selected.



## Conversation display

When the phone is idle, the first entry in the conversation list is selected.



### Information displayed for a selected conversation

If a conversation (contact and history at the same time) is selected in the list, it will be highlighted in green. This description is only used if it aids understanding. This is usually what is displayed:





## Service



The service department can only help you if you experience problems or defects with the phone itself.

Should you have any questions regarding operation, your specialist retailer or network administrator will be glad to assist you. For queries regarding connection of the telephone, please contact your network provider.

If you experience problems or defects with the phone, please dial the service number for your country.

## Intended use

The OpenScape Desk Phone CP600/CP600E phone is a desktop unit designed for voice transmission and for connection to the LAN. It can also be used as a workstation device. Any other use is regarded as unintended.

## Telephone type

The identification details (exact product designation and serial number) of your telephone can be found on the underside of the base unit. Specific details concerning your communication platform can be obtained from your administrator. Please have this information ready when you contact the service department regarding faults or problems with the product.

## Speakerphone quality and display legibility

- To ensure good speakerphone quality, the area in front of the telephone (front right) should be kept clear.  
The optimum handsfree distance is approx. 50 cm.
- Proceed as follows to optimize display legibility:
  - Turn the phone and tilt the display so that you have a frontal view of the display while eliminating light reflections.

## Single-line telephone/multi-line telephone

Your OpenScape Desk Phone CP600/CP600E is a "multi-line telephone". This means that multiple lines can be configured, which is not the case with single-line phones. Each line is assigned an individual phone number that you can use to make and receive calls.

The programmable keys are configured as line keys on multi-line phones → page 52.

The "Overview" tab on the telephony interface provides information about the lines configured on your phone and the current status of each line → page 52.

When using a multi-line phone to make and receive calls, certain particularities must be taken into account → page 126.

# Remote configuration for cloud service providers

## From factory defaults to operational telephone

This section describes the remote configuration process, from the initial factory defaults to the operational telephone. If your telephone is already operational, please continue reading from Section "Getting to know the OpenScape Desk Phone CP600/CP600E (→ page 19)".

You can start up your new OpenScape Desk Phone CP600/CP600E yourself using a remote maintenance function. The prerequisites for this are:

- The administrator has provided you with a PIN for the initial start-up
- You have a LAN connection with access to the Internet
- You have a new OpenScape Desk Phone CP600/CP600E that you want to start up using the remote maintenance function

### Starting up the telephone

Connect the telephone to the LAN. If the power is not supplied by the LAN cable, connect a power supply if appropriate (the power supply is not needed with PoE). The telephone should now boot.

The telephone recognizes based on the stated conditions that a remote configuration is to be performed and starts this process.

### Entering the Deployment PIN

The first time you start up the telephone, it will automatically check the remote configuration requirements. If the requirements are fulfilled,

you will be prompted to enter the Deployment PIN (**cloud PIN**).

Enter the PIN you received from your administrator. Only numeric characters are accepted.

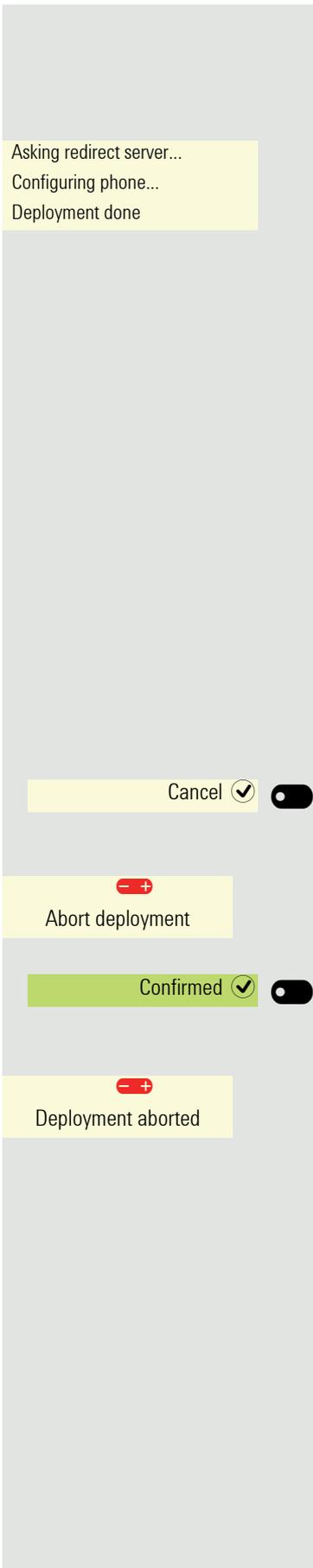
Confirm with the Softkey shown.

123 Enter PIN...



123 123456789





## Starting the remote configuration

Once you have entered a valid PIN, the remote configuration of your telephone starts automatically. You are shown the following messages on the display:

The configuration is concluded and the telephone is operational with the required settings. You can now make calls.

New operating system software may be downloaded and installed during the remote configuration. If this happens, reboot the telephone following the configuration.

## Canceling the Remote configuration

You can stop the process in order to continue the configuration manually before entering the PIN or after entering an invalid PIN.

1. The remote configuration is concluded once you enter a valid PIN. The process can no longer be canceled at this stage.
2. If an error still occurs even though a correct PIN has been entered, you can repeat the remote configuration by simply restarting the telephone.
3. You can likewise repeat the process following a cancellation by restarting the telephone, assuming you have not already started the manual configuration.

Press the Softkey.

The following message is displayed:

Press the Softkey shown to confirm that the process is to be canceled.

The following message is displayed:

The telephone is set to the factory defaults at this time and has to be configured manually by you or your administrator or the remote configuration repeated by restarting the telephone.

## Getting to know the OpenScape Desk Phone CP600/CP600E

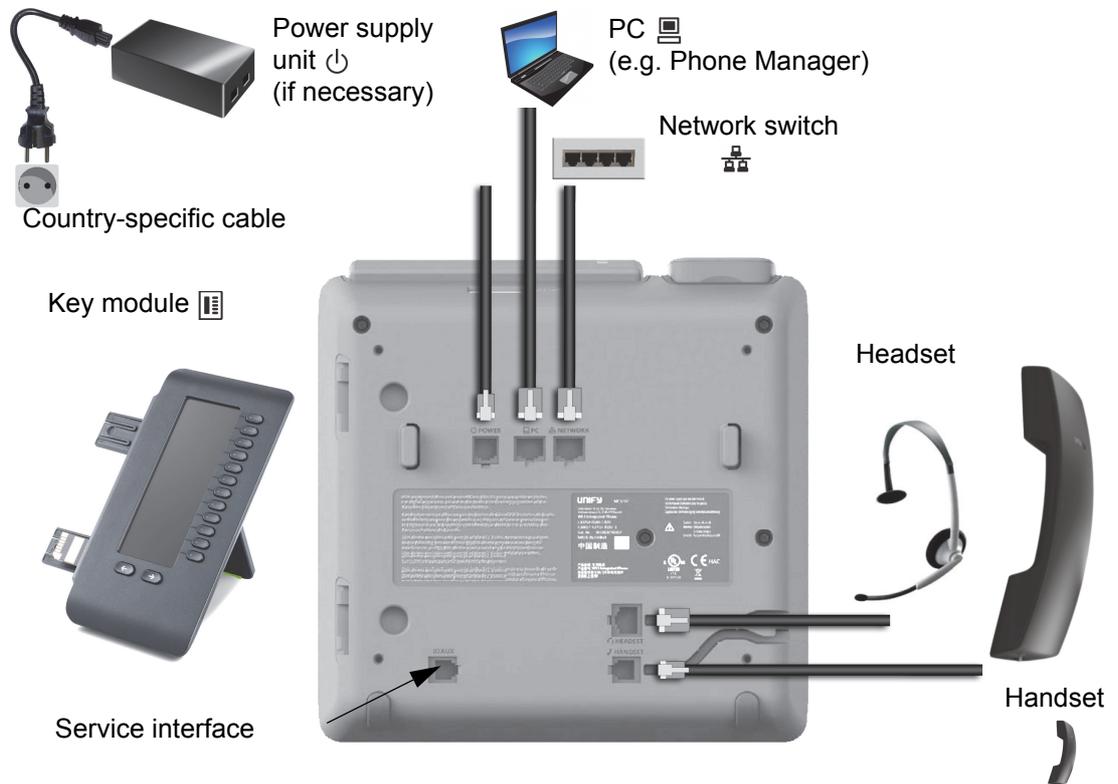
The following sections describe the most frequently used controls and displays.

### The user interface of your telephone



1	You can make and receive calls as normal using the <b>handset</b> .
2	The <b>graphic display</b> permits intuitive operation of the phone → page 26. Please note that the screen is greyscale on CP600E.
3	Use the <b>menu</b> to switch to the main menu.
4	Use the <b>Navigator</b> to navigate through the applications on your telephone → page 23.
5	You can use the <b>Softkeys</b> to activate a function or open a menu → page 22.
6	The <b>audio keys</b> are provided to allow you to optimally configure the audio features on your telephone → page 22.
7	Incoming calls, new voice messages or missed calls are visually signaled via the <b>notification LED</b> → page 53.
8	The <b>dialpad</b> can be used to enter phone numbers and write text → page 24.
9	Use the <b>Out-of-Office/Call Forwarding</b> key to open a menu to set up immediate call forwarding or to activate do not disturb → page 28.
10	NFC transmitter (logo:  ) for simple Bluetooth pairing → page 93. Please note that Bluetooth and NFC are available only on CP600.

## Ports on the underside of the phone



## Properties of your OpenScape Desk Phone CP600/CP600E

Display type	4.3" color graphic display, 480 x 272 pixels. Please note that the screen is greyscale on CP600E.
Illuminated display	✓
Full-duplex speakerphone function	✓
Headset	✓
Interface for key module	✓
Bluetooth 4.1 → page 104	✓ Please note that Bluetooth is not available on CP600E.
10/100 Mbps switch → page 21	✓
1000 Mbps switch → page 21	✓
Web-Based Management (WBM) → page 207	✓
notification LED (red/green/orange)	✓
OpenScape Key Module 600 optional	✓

## Using network ports more efficiently

The OpenScape Desk Phone CP600/CP600E has a Gigabit Ethernet switch. This means that you can also connect a PC with a Gigabit LAN port to the LAN directly via the phone. The option for connecting the telephone and PC must first be activated on the telephone by your administrator.



Using this connection option saves a network port for the switch used and allows shorter network cables to be used.

## OpenScape Key Module 600

The OpenScape Key Module 600 is a key module attached to the side of the phone that provides an additional 12 illuminated, programmable Function keys at two levels. These keys can be programmed and used according to your needs → page 49.



The diagram shows the OpenScape Key Module 600. You can attach up to four OpenScape Key Module 600s to OpenScape Desk Phone CP600 and up to two OpenScape Key Module 600s to OpenScape Desk Phone CP600E.

## Keys

### Softkeys



Key	Function when key is pressed
	Activates function of left-hand display option or opens an additional menu. Used in the Favourites menu as a Function key → page 49.

## Audio controls

### Audio keys



Key	Function when key is pressed
	Activate/deactivate the loudspeaker → page 65.
	Activate/deactivate the headset → page 66.
	Activate/deactivate microphone (also for speakerphone mode) → page 75.

## Volume

Use the controls to adjust the properties of your phone, for example the volume.



## Mode keys

You can switch to the relevant application using these keys.



Key	Function when key is pressed
	Switch between current screen and Main menu → page 26.
	Switch to Presence and back → page 28.

## Navigator

You can use this control to navigate within lists and execute actions in the selected area.

Operation	Functions when key is pressed
 Press the  key.	In conversation mode: <ul style="list-style-type: none"> <li>• Open subscriber information</li> </ul> In settings: <ul style="list-style-type: none"> <li>• Go down a level</li> </ul>
 Press the  key.	In lists and menus: <ul style="list-style-type: none"> <li>• One level back</li> </ul> In input fields: <ul style="list-style-type: none"> <li>• Delete character to the left of the cursor</li> </ul>
 Press the  key.	In lists and menus: <ul style="list-style-type: none"> <li>• Scroll down</li> <li>• Press and hold: Skip to the end of the list/menu</li> </ul>
 Press the  key.	In lists and menus: <ul style="list-style-type: none"> <li>• Scroll up</li> <li>• Press and hold: Skip to the start of the list/menu</li> </ul>
 Press the  key.	Execute an action for the selected entry. <ul style="list-style-type: none"> <li>•</li> </ul>

## Dialpad

### Number entry

If you enter a digit when the phone is in idle mode, for example, an input field opens automatically for entering numbers. You can only enter the numbers 0 to 9 as well as the characters \* and # via the keypad in 123 mode (indicated at the left-hand margin of the input field).

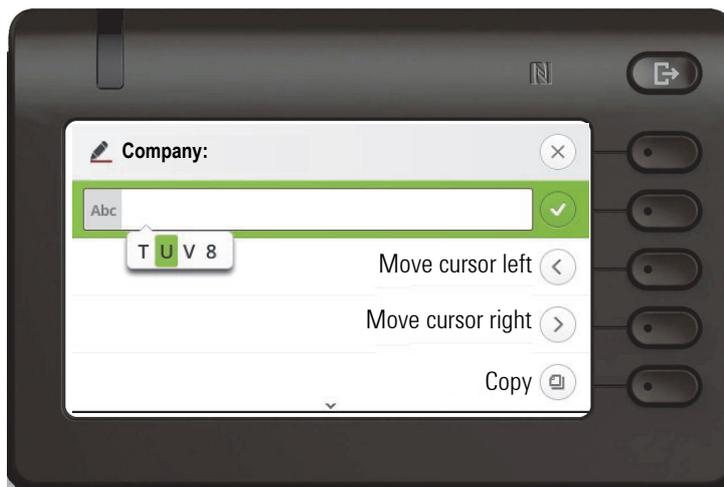


➡ Alphanumeric labeling of dial keys is also useful when entering vanity numbers (letters associated with the phone number's digits as indicated on the telephone spell a name, e.g. 0700 - PATTERN = 0700 - 687837).

### Text input

In cases where text input is possible, you can use the dialpad to input text, punctuation and special characters in addition to the digits 0 to 9 and the hash and asterisk symbols. To do this, press the numerical keys repeatedly.

Example: To enter the letter "U" in the "Company" field, press the number **8<sup>TUV</sup>** key on the dialpad twice. All available characters for this key are displayed during input. After a short while, the character in focus is displayed in the input field.



➡ To enter a digit in an alphanumeric input field, press the relevant key and hold it down. You no longer need to scroll through the entire list of possible characters.

Complete your input:



Press the Softkey for ✓ to complete your input.

Character overview (depends on the current language setting)

Key	1x	2x	3x	4x	5x	6x	7x	8x	9x	10x	11x	12x	13x	14x	15x	16x	17x
1 ☎	1	☐	;	=	\$	\	&	[	]	{	}	%					
2 ABC	a	b	c	2	ä												
3 DEF	d	e	f	3													
4 GHI	g	h	i	4													
5 JK L	j	k	l	5													
6 MNO	m	n	o	6	ö												
7 PQRS	p	q	r	s	7	ß											
8 TUV	t	u	v	8	ü												
9 WXYZ	w	x	y	z	9												
0 +	0	+															
* #	.	*	1	#	,	?	!	'	"	+	-	(	)	@	/	:	_
# 123																	

Multi-function keys

Key	Function during text input	Function when held down
* #	Type special characters	<ul style="list-style-type: none"> <li>• 2 seconds: Ringer off</li> <li>• 3 seconds: Beep rather than ringer</li> </ul>
# 123	Switch between uppercase and lowercase text and number entry <ul style="list-style-type: none"> <li>• "Abc" mode</li> <li>• "ABC" mode</li> <li>• "123" mode</li> </ul>	Activate the telephone lock → page 141
1 ☎	Type special characters (not in 123 mode).	Call the answering machine.

## Different display interfaces

Your OpenScape Desk Phone CP600 is fitted with a color graphic display → page 20, in which different contents are displayed depending on the particular situation.

Your OpenScape Desk Phone CP600E is fitted with a greyscale graphic display → page 20, in which different contents are displayed depending on the particular situation.

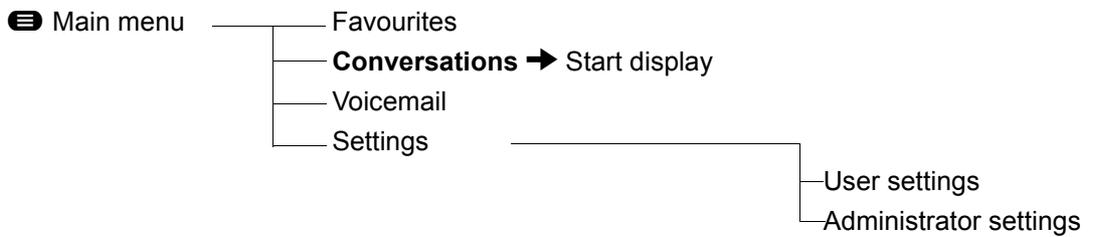
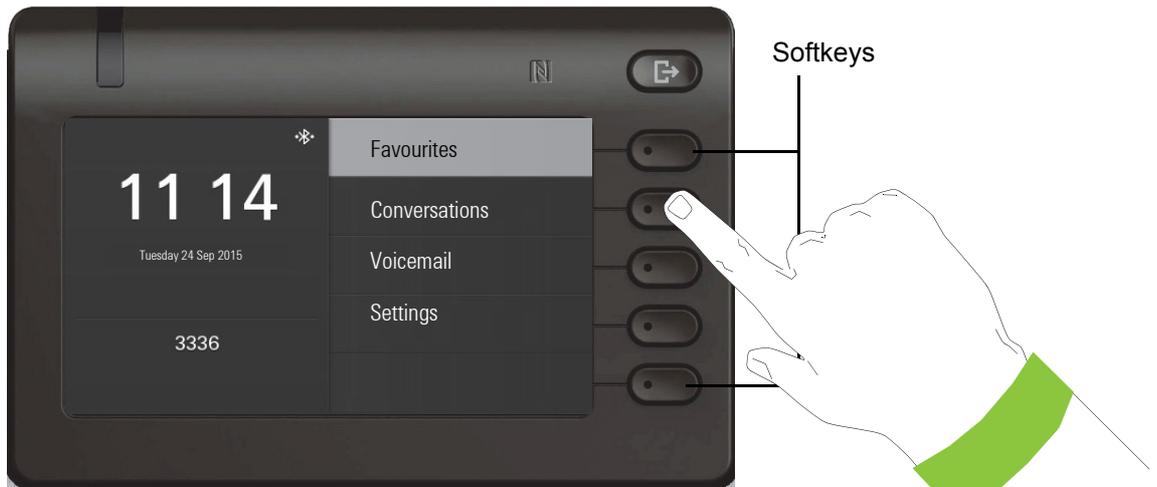
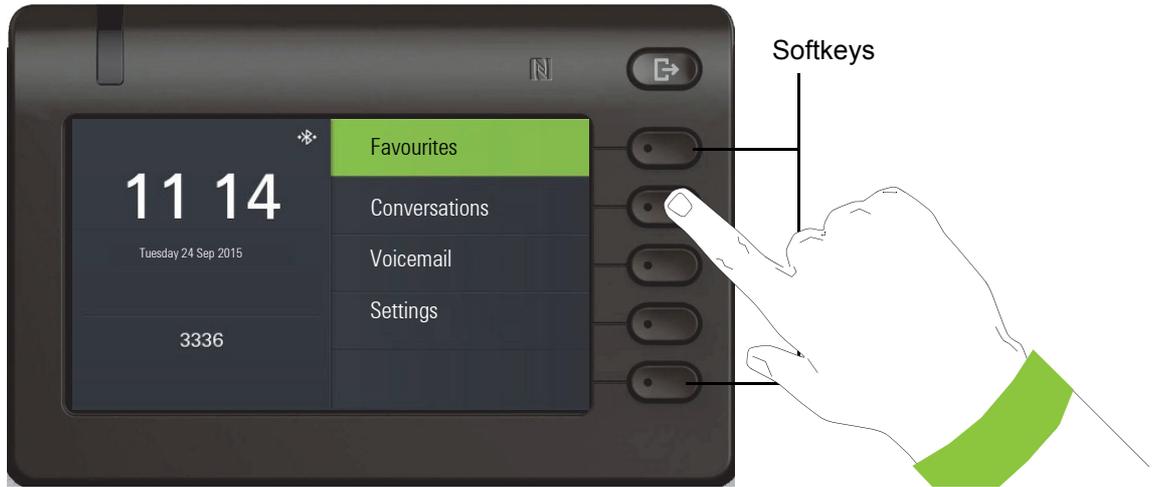
## Conversations

The conversation list appears in the start display and is a collection of contact details and data from the call log. You will find detailed information from → page 32.



## Main menu

You can access the Main menu at any time using the  key. The time of day, day of the week and date as well as your own phone number will be displayed. The main menu offers many additional features, as shown in the screenshot. As the name suggests, it is the starting point for the entire menu tree. However, as telephony features take priority on a telephone, the start display is the conversation list.



In addition, different icons represent different situations and switches:

Icon	Meaning
	The ringer is deactivated → page 25
	The ringer is set to a beep → page 25
	The "Do not disturb" function is activated → page 138
	The Phone lock is activated → page 141
	The Bluetooth function is activated → page 93

## Presence

To access the "Presence" menu, press the key  above the Softkeys. You are offered the following selection:



Personal Presence via the phone is temporarily suspended by means of Call forwarding or Do not disturb.

## Context-dependent displays

Depending on the situation at hand, the graphic display on your OpenScape Desk Phone CP600/CP600E shows different content, to which you can respond intuitively.

### Action with Softkey



Press the top softkey to start an alphanumeric search → page 39.



Use the Softkey to dial the respective subscriber.

You can choose a conversation beforehand using the Navigator keys  and  and open the details of the conversation with the  key → page 33.

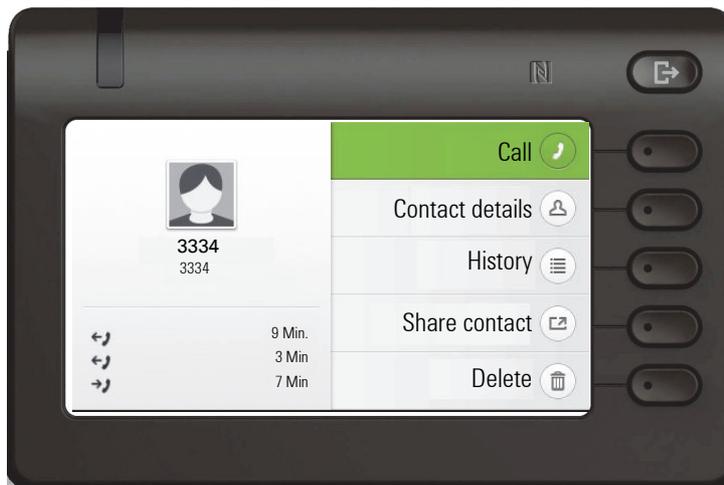
## Action via dialpad

Press any key on the dialpad to start dialing a phone number with automatic phone number searching.



As soon as you enter the first digits, an input field opens for selecting the phone number and you will be shown conversations that match the input to date in the corresponding positions. If the conversation is already shown in the list before your input is complete, you can dial the number immediately using the associated Softkeys → page 33 or start a call with a new number.

## Action with navigation key



You can open a selected conversation using the Navigator's  key in order to see the associated details → page 29.

# Operating your OpenScape Desk Phone CP600/CP600E

The following descriptions provide an overview of how to operate your phone.

---

 Before looking at the functions and settings, you should set up the User password to protect your phone against unauthorized use → page 139.

---

## Navigating in menus

### Activating an application

You can use the mode keys → page 22 to toggle, for example, between the main menu and Conversations or to open the Presence menu.

### Browsing lists

You can use the Navigator keys to scroll through entries and confirm the functions you want → page 23.

### Opening context menus

If the arrow  appears beside a selected entry, a context menu is available for this entry → page 29.

## Conversations

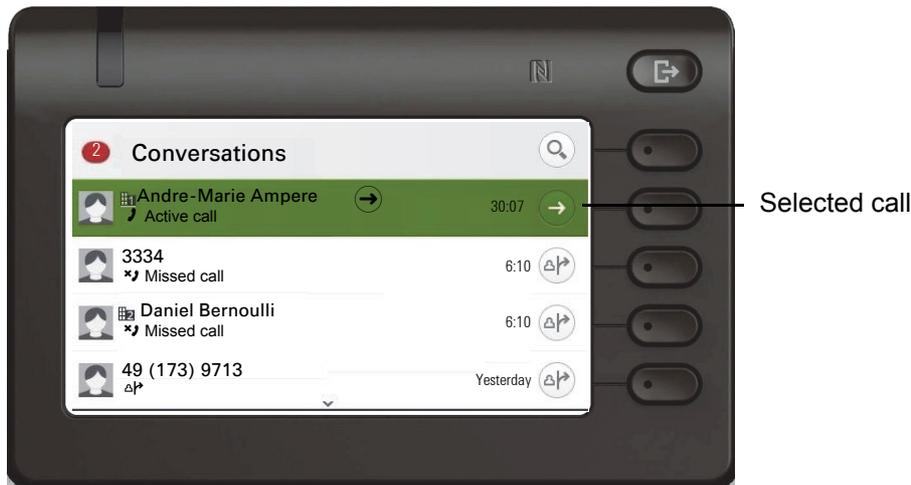
A conversation is a contact with a call history. New conversations are created or updated for

- a previously answered call
- a dialed call
- a missed call
- an Exchange entry following automatic synchronization
- an entry from a corporate directory if a new number was used (LDAP)

If you have activated use of Circuit (→ page 192), then only conversations from Circuit will be included in the conversations. The list is identical to that in your browser. More information about how to toggle between Circuit and local conversation list → page 44.

If the phone is configured to MultiLine (more information about keyset → page 126), conversations are created for calls on all lines, except not for answered calls on secondary shared lines.

The list is ordered chronologically based on the last event. The latest entry appears at the top of the list. Active calls are displayed before the conversations.

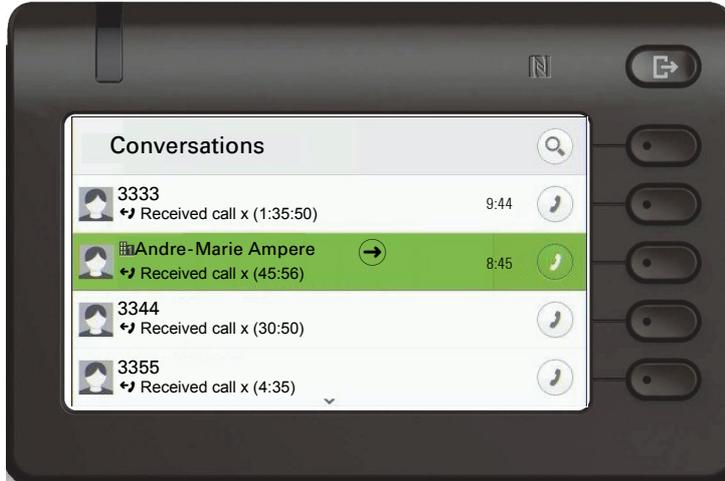


The status of a conversation is displayed with icon and text.

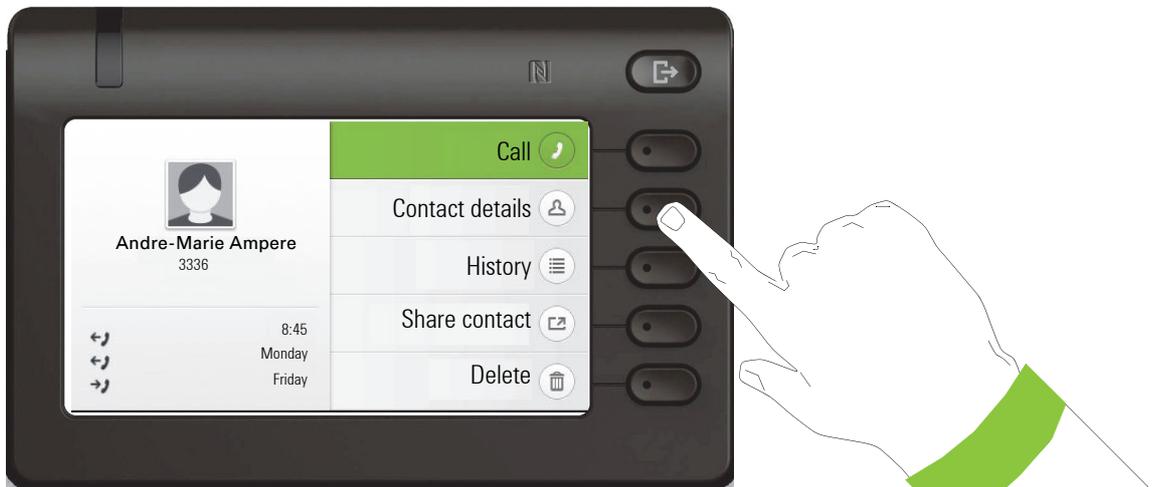
Icon	Message sent
	Active call
	Missed call (current)
	Missed call (old)
	Dialled call
	Answered call
	New voicemail
	Old voicemail
	You forwarded the call
	Your call was forwarded

## Opening details of a conversation or conducting a call

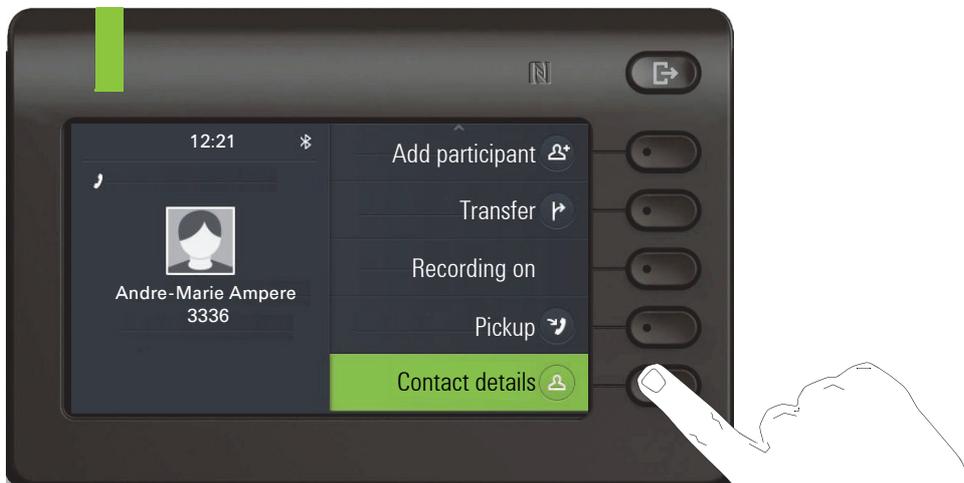
You can open a selected conversation using a navigation key  or start a call using the Softkey  or the navigation key . If a conversation is not selected, you can start a call using the Softkey .



If you open the details of the conversation using the  key, you will be shown the following for example:

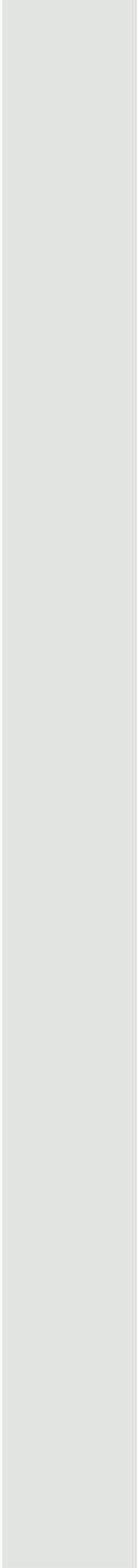


You can also query the contact details for a conversation during the call.



---

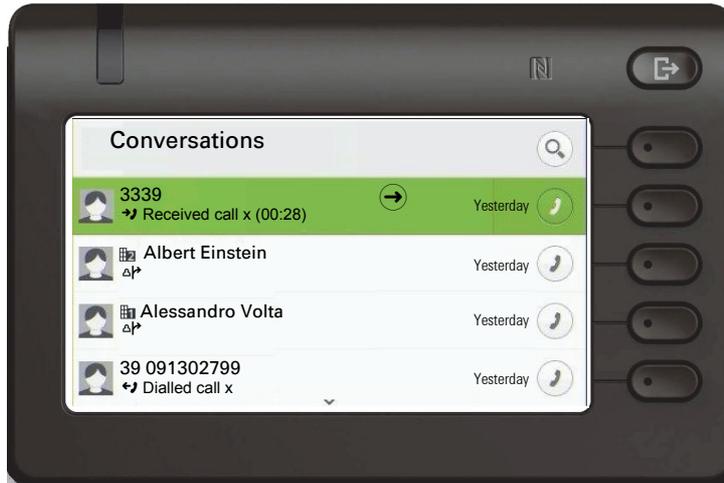
Use the  key to navigate to the Contact details option and select this option using the Softkey.



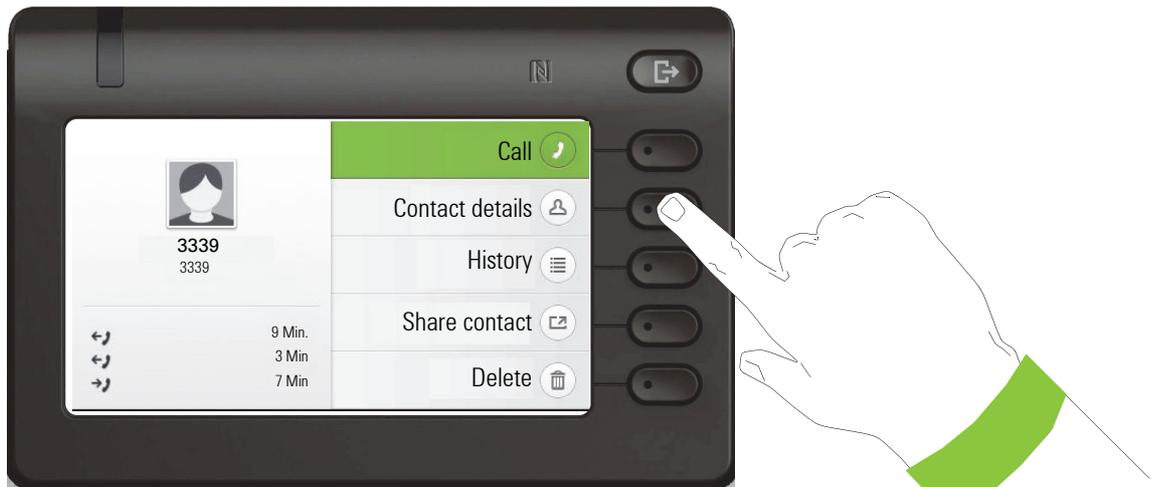
## Creating or editing conversations

Conversations are created based on dialed or answered calls. New contacts are synchronized with the phone when connected to Exchange. When you search for a subscriber using LDAP → page 87, this contact is transferred to conversations.

For example, you receive a call from a subscriber for whom a conversation does not yet exist in the list. When you have hung up again, this subscriber appears in your list with phone number only.



Open the details of the conversation using the  key.



Use the Softkey to open the "Contact details" menu.



Press the Softkey for  to access edit mode. You can complete the following fields for a contact:

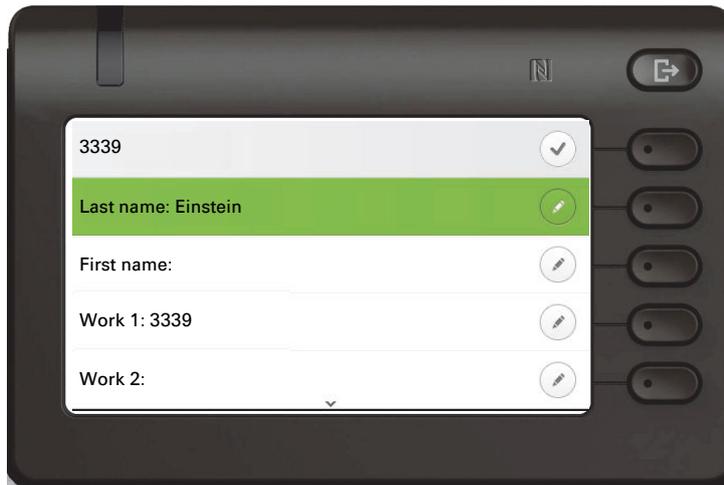
- Last name: Last name of a contact.
- First name: First name of a contact.
- Work 1: First work phone number. If only one phone number is available, it is stated here.
- Work 2: Second work phone number.
- Mobile: Mobile phone number.
- Home: Home phone number.
- Company: The company a contact is working at.
- Address 1: First address where a contact can be reached.
- Address 2: Second address where a contact can be reached.
- Role: Job title of a contact.
- Email: Email address of a contact.
- Avatar: Picture of a contact.



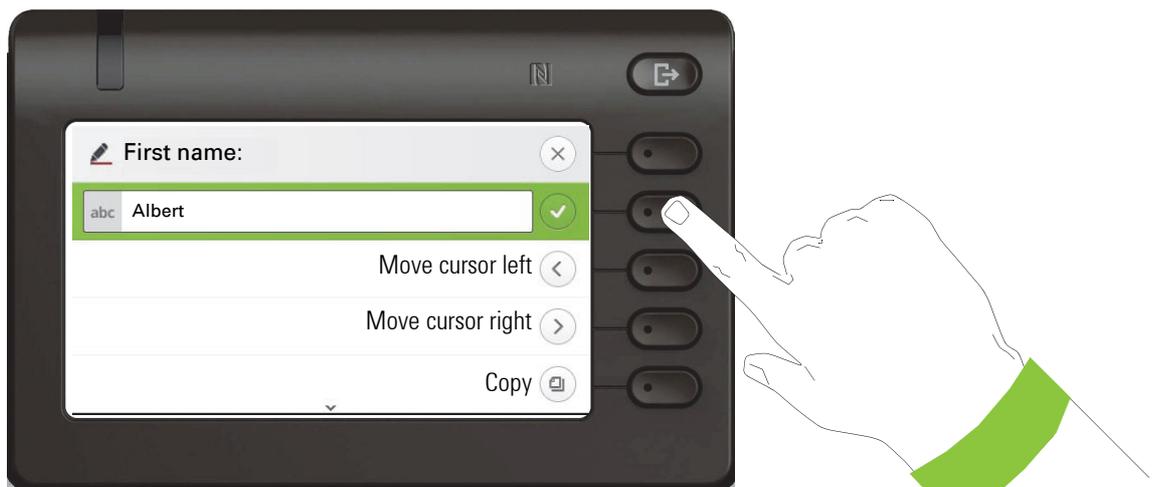
Press the Softkey for  to enter the last name.



Delete the digits using the  key and enter the last name. Press the Softkey in the input field to complete input for this field.



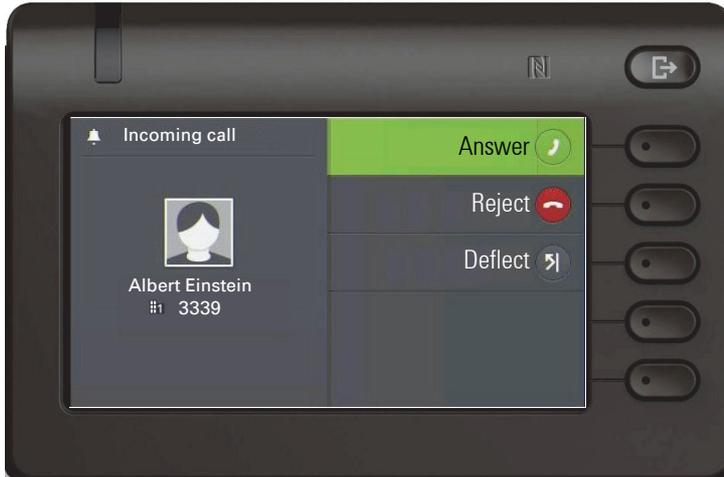
Use the  or  key to switch, for example, to "First name" and enter the first name here if appropriate.



Enter the first name and complete the input for this field with the Softkey.



Save the contact data. You can add missing entries subsequently. The following information is shown on the display, for example, the next time you call this contact.



## Searching for conversations

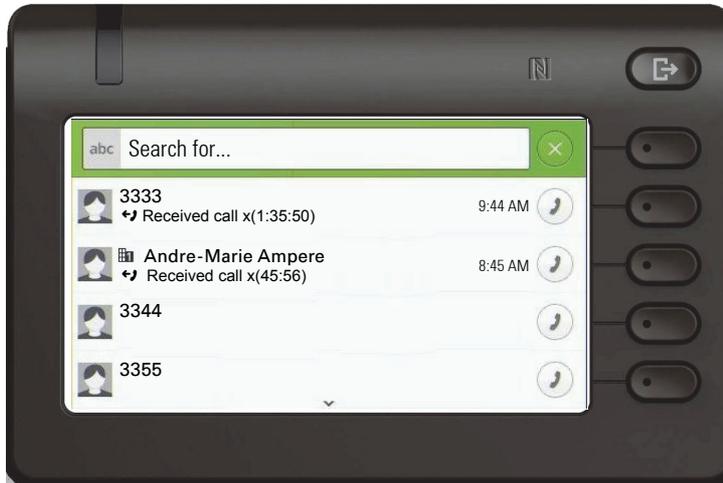
You have a number of options available to you for initiating a search for conversations. If you want to call the located contact for the conversation immediately and you know the phone number roughly then you can

lift the handset or

press the speaker key or

press the headset key.

To search in your conversations list, open an alphanumeric input field by pressing the Softkey for ,



or choose a purely numeric input field for the search by entering a digit.



Use the  key to switch from numeric to alphanumeric input when you have opened the search field with the Softkey . You can immediately dial a located subscriber whose phone number contains the number 33 in this case, for example, by pressing the Softkey.

## Search for names (alphanumeric search string)

- LDAP was not configured by your administrator:

The phone now searches in the local conversation list for 'Am' and thus finds all the conversations that contain the name 'am', for example 'Ampere' or even 'Samara'.

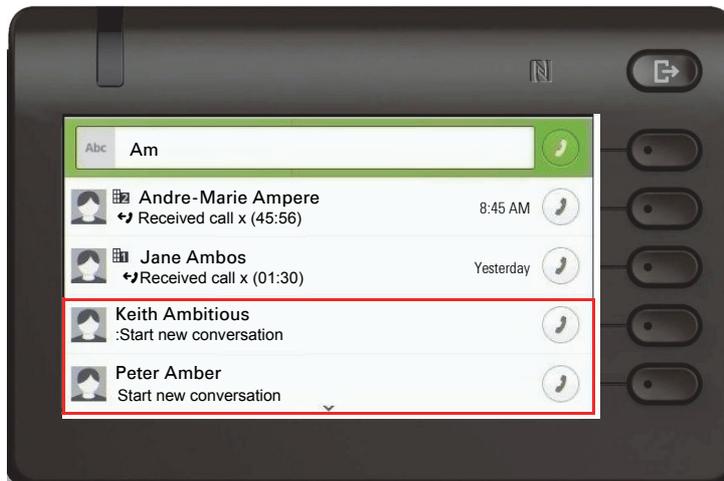
The hits are listed chronologically.



- LDAP was configured by your administrator:

If LDAP is additionally configured, in the standard case the search is for 'Am' in the last name in the LDAP. Here the phone finds all entries with 'Am' on the front, e.g. 'Ampere', 'Ambos', not 'Samara'.

The results from LDAP are sorted by first name in the local conversations list.



## Order of conversations

On entry into search mode, the local conversations are ordered by their time stamp, i.e. most recent ones are displayed first.

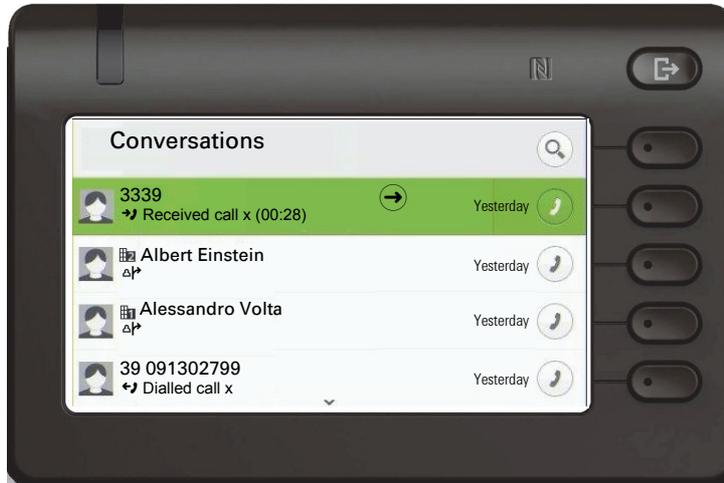
Upon entering a search criteria, the local conversations are listed first and ordered by their time stamp, the most recent ones are displayed first.

The LDAP results are listed after local conversations and are ordered alphabetically A to Z according to their Conversation name.

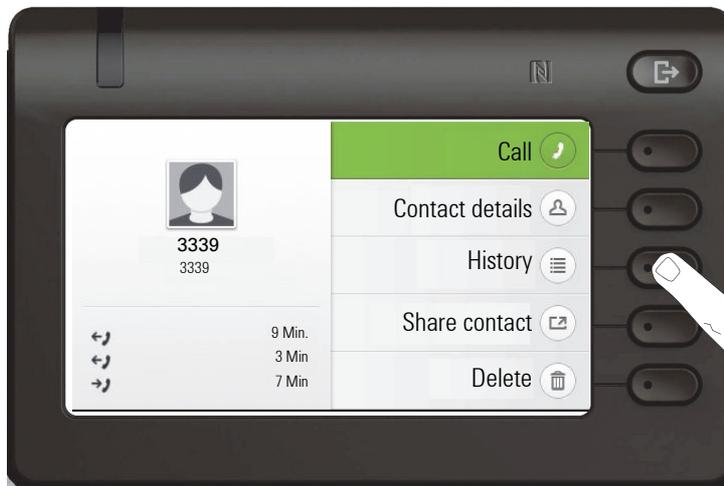
"Alphabetical order" means A-Z order based on the first character in the name/names/topic of the conversation/contact. In the case of people's names, the order is based on the first character of the first name and/or last name as displayed in the conversation list.

## Displaying the history of a conversation

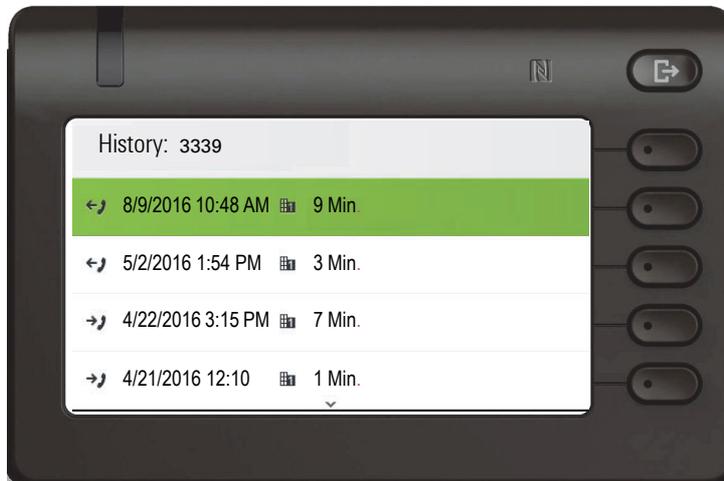
The current history of a conversation is shown directly in the conversation list. The histories of other calls can be viewed under Details or also directly with the History option during a call.



Open the details of the conversation using the  key.

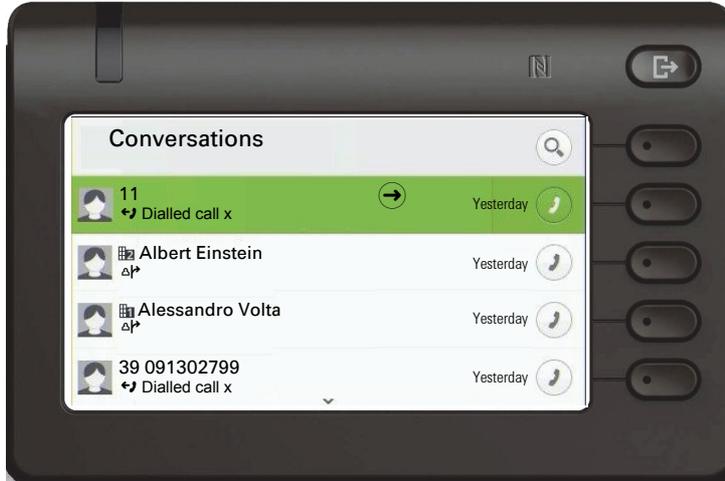


The latest three histories are shown in the field on the left below the name/number of the subscriber. Press the Softkey for  to view a list of the last ten possible histories. Then scroll if appropriate using the  or  key.

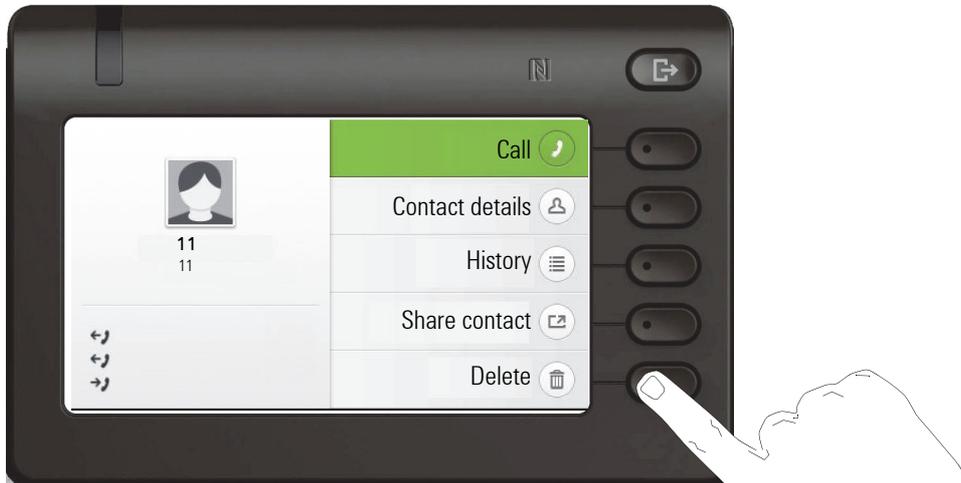


## Deleting conversations

If you misdial, for example, or cancel dialing prematurely, an entry will still be created in the conversations list. You can delete this entry again immediately. Entries for incoming calls that you no longer need can also be removed from the list.



Open the relevant entry using the Navigator key .

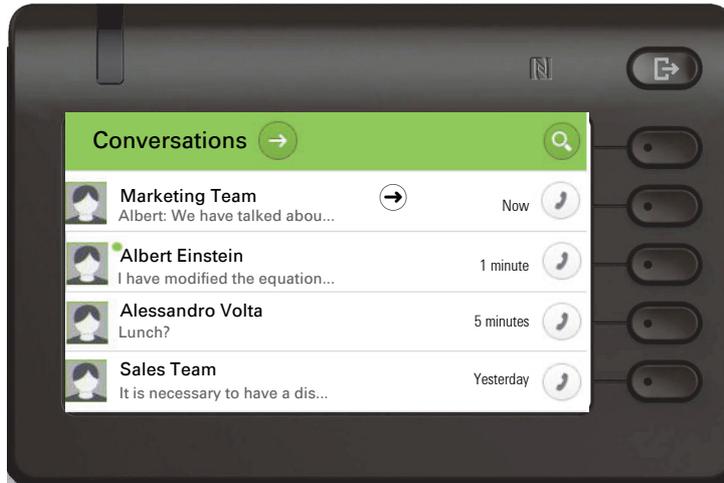


Press the Softkey for  to delete the entry. There is no confirmation prompt.

## Toggle between Circuit and local conversation list

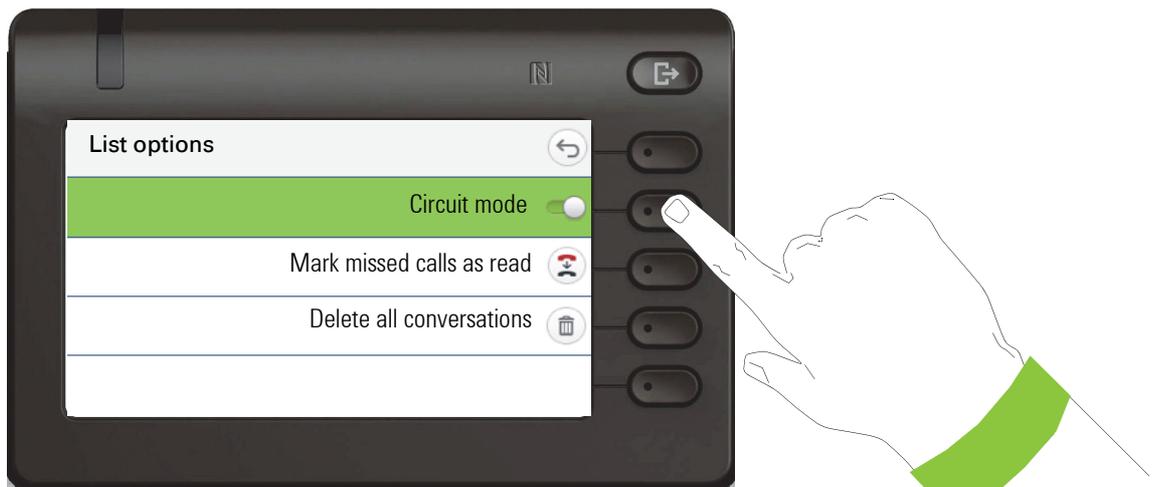
There is a possibility to toggle between the Circuit and local conversation list to easily see the relevant list.

Prerequisites: The phone is connected and switched to Circuit mode → page 192. The conversation list presents the Circuit.



Access the “List options” screen by using the Navigator key  and choose the option “Circuit mode”.

Now you are able to switch back to non-Circuit mode via turning off the Circuit mode option.



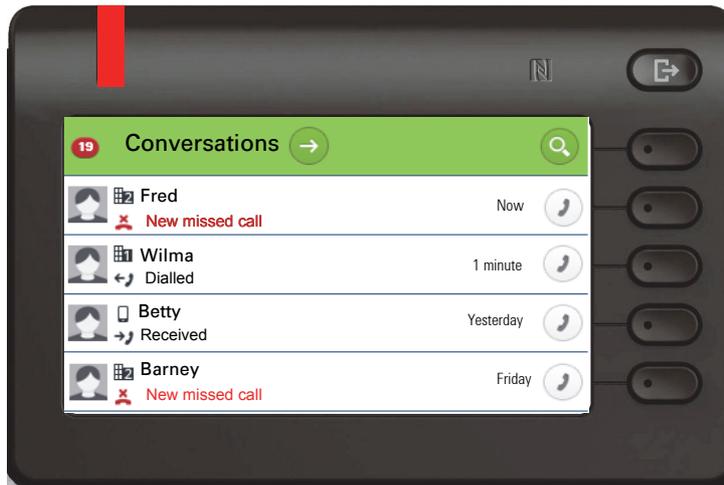
## Marking all conversations as read

You are able to mark all new missed calls in Conversation List as read in a single action. Conversation List options provides you with a functionality that will mark all new missed calls as read.

This means:

- all conversations with new missed call event will change to show normal missed call events;
- missed call counter is reset to zero.

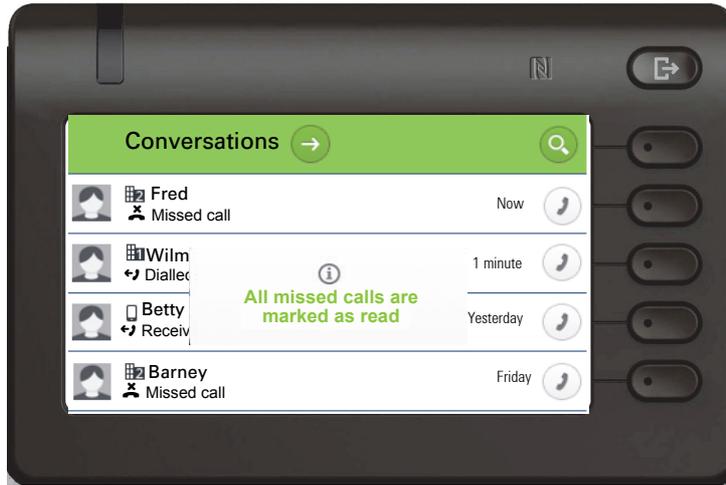
Select the title “Conversations” using the  navigation key. Press  to enter the Context menu.



Choose the option “Mark missed calls as read”.



All missed calls are now marked as read.

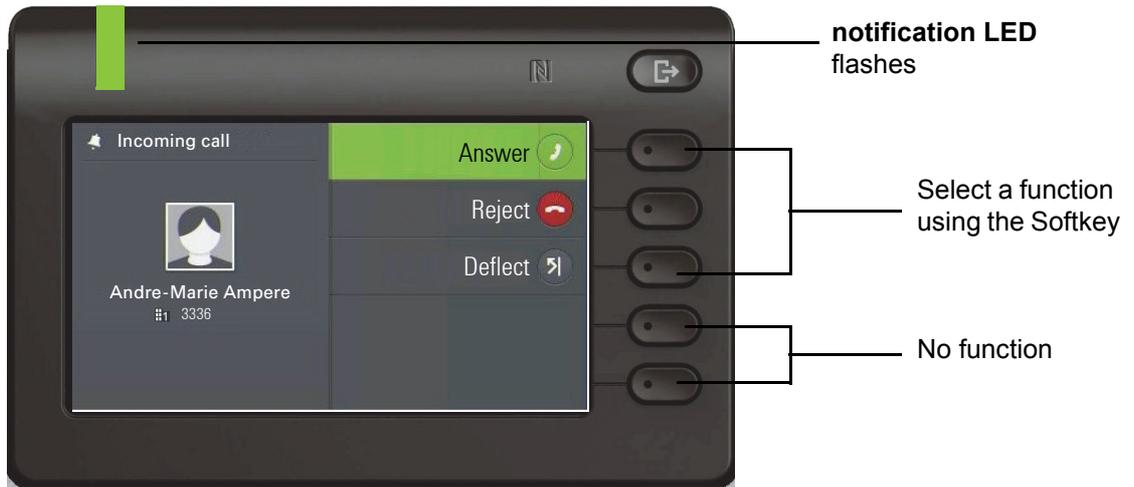


## Telephony interface

### Telephony view

#### Incoming call

Your phone rings and the notification LED flashes. In addition to the "classic" telephone functions, additional information and functions are offered on the display:



#### When conducting a call:



### Switching to a different menu during a call

You can use the  key while on a call to switch to the Conversations menu.



Use the  key to open the main menu and from there, for example, change the Brightness of the display in the Settings. If you want to activate Do not disturb quickly, you can use the  key to switch temporarily to the Presence menu and then return.

### Icons in call states



Icon	Meaning
	The phone rings.
	After dialing, the other subscriber's phone rings.
	The call is active.
	You have placed the call on hold (e.g. consultation hold).
	Your call partner has placed the call on hold.
	The voice connection is secure.
	The voice connection is not secure.

 Detailed descriptions of the various functions can be found further on in the document.

## Programmable keys

Programmable keys are available to you in the Favourites menu or on an optionally connected OpenScape Key Module 600 → page 52. See more information how to set up the Favourites screen as the Landing screen → page 158.

### Programmable keys in the menu Favourites

If **no** OpenScape Key Module 600 is connected to your OpenScape Desk Phone CP600/CP600E, you can use the Favourites menu to access 12 programmable keys, to which you can assign functions and phone numbers. Program preferred functions that are not offered in menus. Line or DSS keys may already be configured by your administrator → page 52. To program a function key, perform the following steps:



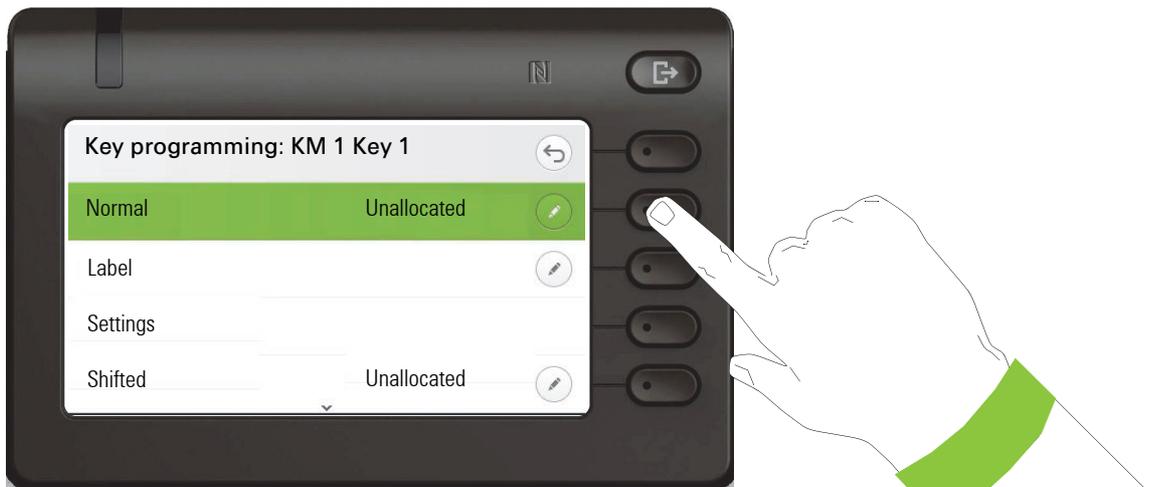
Open the following menu using the Softkey for Favourites:



Press the Softkey for  to access edit mode.



Press the second Softkey to assign the first of four functions.



Press the second Softkey to switch to the list of functions.



Use the  key to select the Call waiting function for example. Confirm the function with the Soft-key.



If you prefer not to change the standard name Call waiting, simply conclude the assignment with the Softkey . You will receive confirmation "Changes saved". It is **not** possible to program a second level under Favourites.



Exit programming by pressing the Softkey .



The Feature keys Call waiting is now configured and can be used.

## Programmable keys on the OpenScape Key Module 600

The OpenScape Key Module 600 has twelve keys to which you can assign functions or numbers at two levels. Use the  and  keys to switch to the required level when using a function or selected dialing key.

 Increase the number of programmable function or selected dialing keys by connecting an additional key module → page 21.

Depending on how they are programmed, you can use the keys as:

- Function key → page 118
- Selected dialing key → page 116
- Line key → page 126
- DSS key → page 123

Press the key to activate the programmed function or dial the stored number → page 118.

The OpenScape Key Module 600 has display lines, each of which is assigned to a key. The name of the function or a destination, an action icon and a status icon are displayed.

The status of a function is also shown by the LED on the corresponding key.

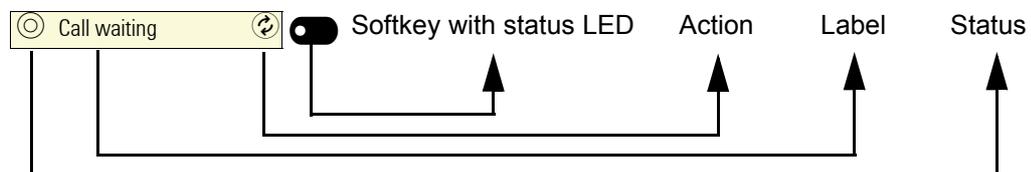
 Line and direct station selection (DSS) keys can only be programmed by the administrator via the Program/Service menu → page 61.

## Meaning of LED displays on Feature keys

Status LED		Meaning of Function key
	off	The function is deactivated.
	LED is flashing <sup>1</sup>	Indicates the status of the function (e.g. green or red).
	On	The function is activated (e.g. green or red).

<sup>1</sup> In this manual, flashing key LEDs are identified by this icon, regardless of the flashing interval. The flashing interval represents different statuses, which are described in detail in the corresponding sections of the manual.

## Display function of the function keys



## Corporate directory

If you have access to a corporate directory or LDAP database (consult your administrator), you can search for contacts in it via conversations. LDAP is queried automatically when a phone number is dialed.

## Answering machine (Voicemail)

Depending on the type and configuration of your communications platform (consult your administrator), messages from configured services are displayed in this application.

## Listening to messages

If new messages are available, they will be displayed at the top position in the list of conversations and highlighted.

## Inline notification about Incoming calls

**Prerequisite:** Your administrator enabled rollover visual alert and determined how rollover calls are to be signaled. The phone is active (or held) in a call on a different line.

The inline notification apply to DSS (→ page 123) and MultiLine (→ page 126) calls.



To see more details about the incoming call, press the softkey next to the notification. The Favourites screen will then be displayed to allow answering the incoming call.

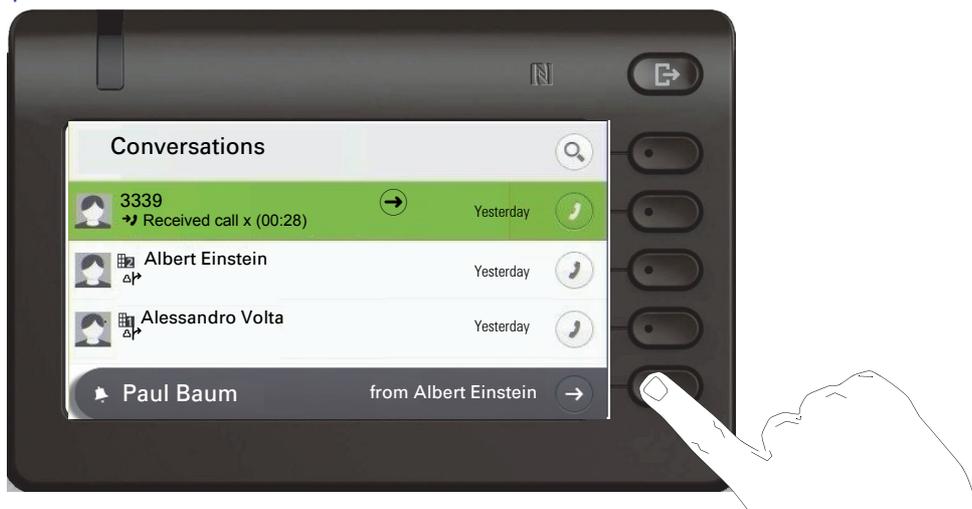
This message is displayed independent of having a Key Module attached or not.

This notification is shown over any screen except Favourites screen and edit screens. Also not shown when the phone is in the deep power saving state and locked.

## Canceling inline notification

The inline notification can be canceled by:

- visiting the Favourites screen: If you visit the Favourites screen whilst an inline notification is being displayed then the notification is canceled (removed and not shown again until the next new notification event).



- pressing the “Cancel” Softkey: If the notification is shown when the Favourites screen is not available or the key is not on the Favourites screen, then the notification can be canceled via a special Softkey.

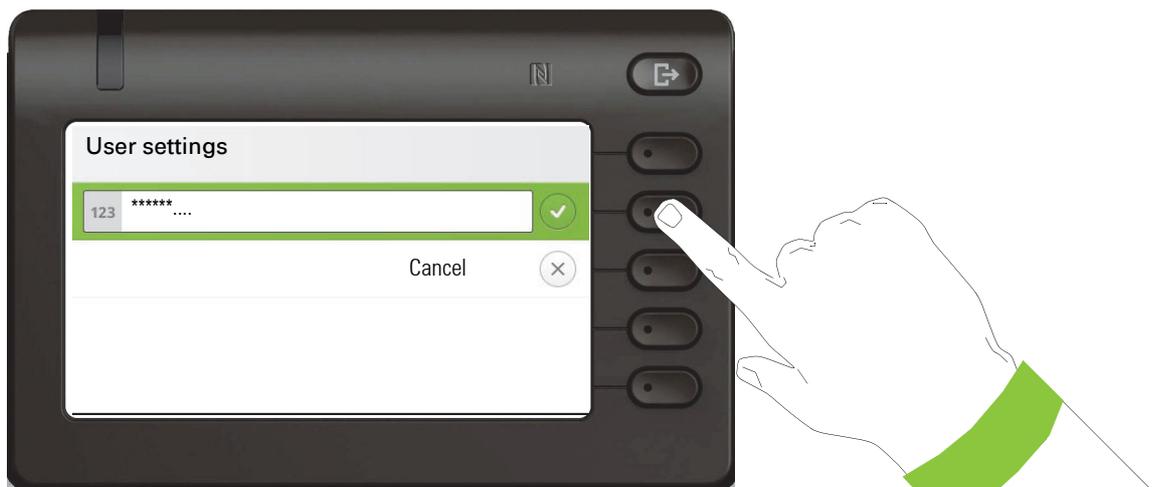


## Settings

Use the  key to open the Main menu and then switch to the settings.



The menu comprises a configuration area both for users and for administrators.



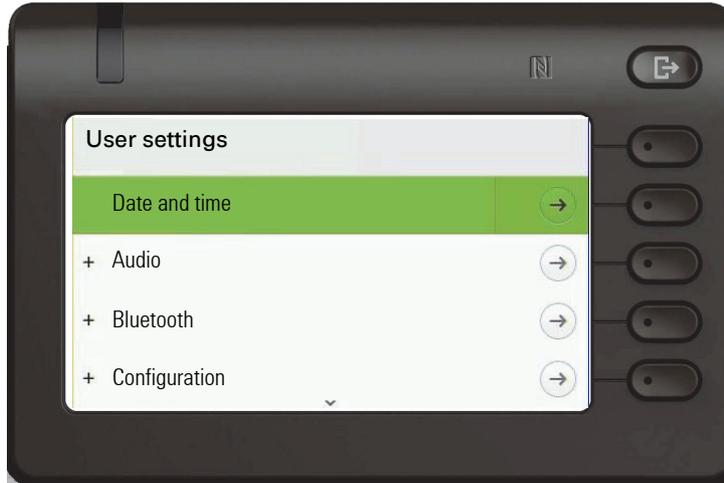
The first time you open the user settings you have to enter the User password → page 139.

## User settings

### Menu

You can adjust local settings for your OpenScape Desk Phone CP600/CP600E using the "User settings" menu.

The menu structure consists of several levels.



 You can also configure all of the settings using your OpenScape Desk Phone CP600/CP600E's Web interface → page 207.

### Control relays

The menus contain switches for activating and deactivating functions. Example:



Press the Softkey "Allow DND" to enable the function. The switch is moved to the right. Alternatively you can use the  and  keys to select the option and confirm with  to actuate the switch.



Press the Softkey for  to save your new setting.

### Parameters

You can set values in some submenus.



Press the Softkey for  to open the setting.



Press the Softkey for the value 4 for example. The setting is changed and you return to the previous menu.



Exit the menu.

## Level

You can use menus with levels to adjust the volume or brightness, for example. An example of display brightness is given here. Switch to the telephone settings menu



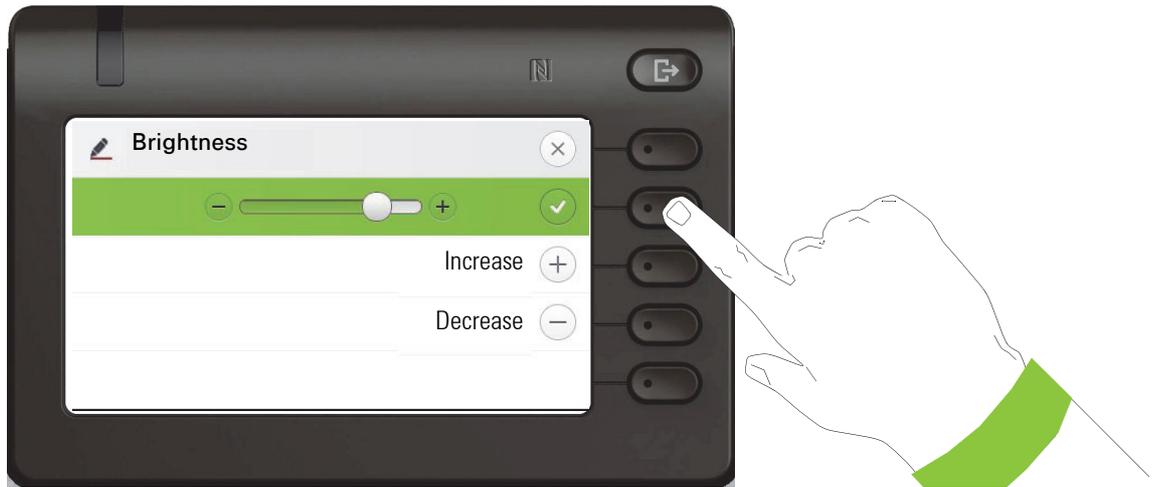
and open the display menu with the Softkey.



Open the menu for the brightness setting.



Adjust the brightness to the desired level. Use the **- +** key to do this. The display is adjusted immediately.



Complete the setting by pressing the Softkey for .



Save your new settings.

## Administration

You can access the administration area via the "Admin" function and by entering the administration password.

Refer to the administration manual for your phone for more detailed information on this topic.



During a software update, the phone must not be disconnected from the power supply unit, the LAN line or the phone line.

An update action is indicated by messages on the display and/or by flashing LEDs.

## Control and monitoring function

A control or monitoring function can be activated on your phone for service purposes by remote maintenance.

### Control function

Your administrator has the option to activate and deactivate features of the phone via remote maintenance. During maintenance, the handset, microphone, loudspeaker and headset are deactivated. You are additionally informed on the display that the control function is active.

### Monitoring function

In order to detect malfunctioning of a phone, for example, your administrator can install a monitoring function. You can use your phone as normal during monitoring. However you will first be informed about the operation with a message on the display and prompted to allow monitoring.

If your administrator has activated a function on your phone, which continuously transmits operating data to a server, you will see the flashing  icon in the upper display line.

### Activating a diagnostic call

In the event of connection problems with a specific destination, the administrator may ask you to enter an activation code before the number of the subscriber, which can be used to initiate tracing of the call data on the phone. The activation code, which must be provided to you by the administrator and which comprises a leading asterisk, followed by three digits and the hash sign as the terminating character, must be entered before the actual phone number. At the end of the call, the call-related data is sent for further analysis to a server.

## Telephone settings

➡ Please read the introductory chapters "Getting to know your OpenScape CP 600/600E" → page 19 and "Operating your OpenScape CP 600/600E" → page 31 carefully before performing any of the steps described here on your phone.

### Display angle

You can swivel the display unit. Adjust the display unit so that you can clearly read the screen.

### Display brightness

You can adjust the brightness of the display to suit your ambient lighting.

You can also configure this setting via the Web interface → page 207.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

if nec.  Enter and confirm the User password.

Select "Phone".

Open using the Softkey.

Open using the Softkey.

Open using the Softkey <sup>1</sup>.

Use the Softkey to set the display brighter.

or

Use the Softkey to set the display darker.

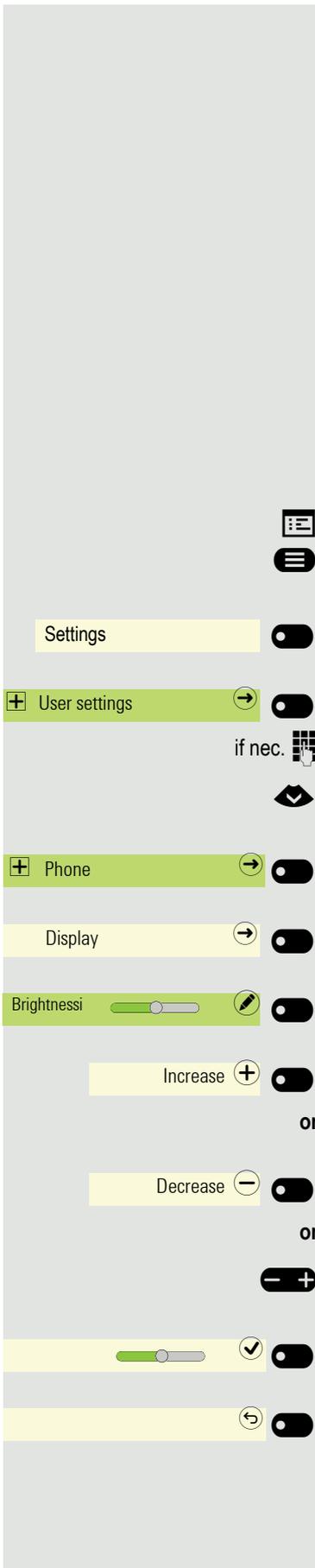
or

Adjust using the toggle key.

Save the setting by selecting the Softkey.

Exit the display menu if appropriate.

1. The phone displays the current setting



## Volumes

Set the volume here, for instance, for the loudspeaker, handset or headset.

You can preset different volumes for the following microphones and signals in ten levels:

- Loudspeaker
- Ringer
- Handset
- Headset
- Handsfree
- Rollover
- Group pickup beep

You can also configure this setting via the Web interface → page 207.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

Enter and confirm the User password.

Open using the Softkey.

Open using the Softkey.

Open the Handset for example with the Softkey <sup>1</sup>.

Use the Softkey to increase the volume.

or

Use the Softkey to decrease the volume.

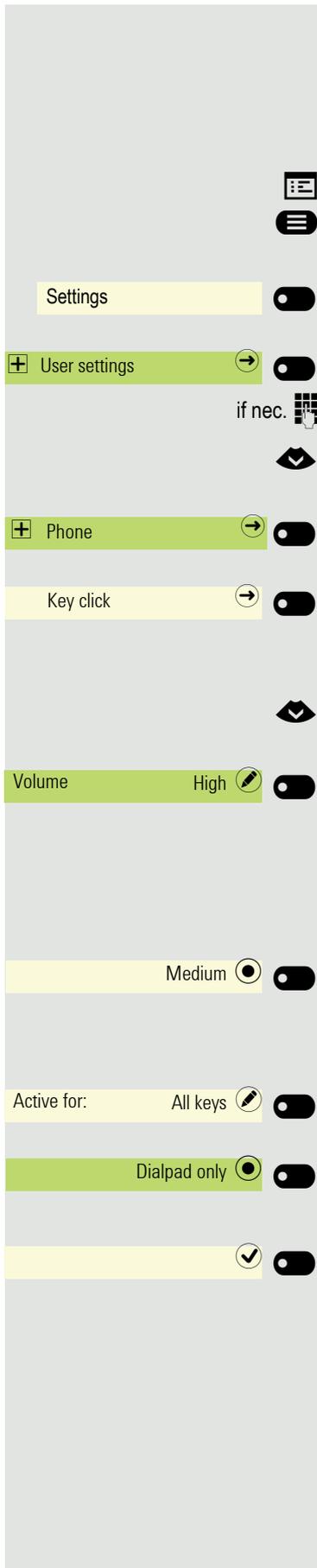
or

Adjust using the toggle key.

Save the setting by selecting the Softkey.

Exit the display menu if appropriate.

1. The phone displays the current setting



## Key click

You can select here whether a tone should be heard when a key is pressed. You can also decide whether this should apply for all keys or only those on the keypad. In addition, you can adjust the tone volume or disable the tone.

You can also configure this setting via the Web interface → page 207.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

if nec.  Enter and confirm the User password.

 Select "Phone".

Open using the Softkey.

Open using the Softkey.

### Setting the volume for Key click

Select the volume. The current setting is displayed.

Open using the Softkey.

You can choose between the following three options:

- Low
- Medium
- Off (no click)

Confirm with the Softkey to switch.

### Key selection

Open using the Softkey.

Confirm with the Softkey to switch if only the keys for entering characters are to be affected.

Save the settings with the Softkey.

## Making calls

### Incoming calls

The telephone rings if the ringtone is active. The notification LED also flashes. If transmitted, calling party information (name, phone number) appears in the information section on the left-hand side of the display.

 Any settings you are currently making on the phone will be interrupted by an incoming call. You can use the  key at any time to return to the point in the menu structure where you were interrupted, unless the time for the password has expired.

 If you have set a pattern melody → page 145 or a ringer → page 144 on your phone, it is possible that your administrator may have preset a different ringer depending on the call type (e.g. an external or internal call).

### Answering a call via the handset

The phone rings. The caller is displayed. The notification LED flashes.

Lift the handset.

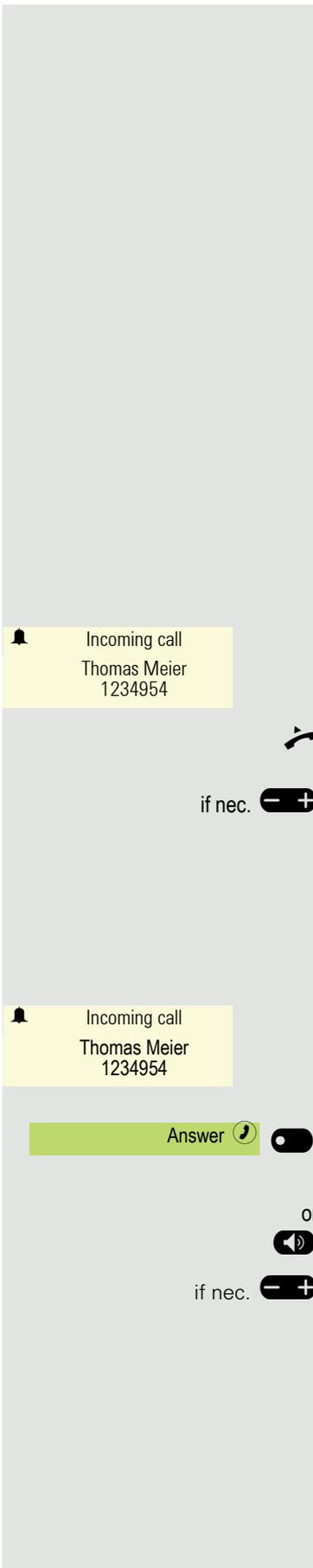
if nec.  Adjust the call volume → page 22.

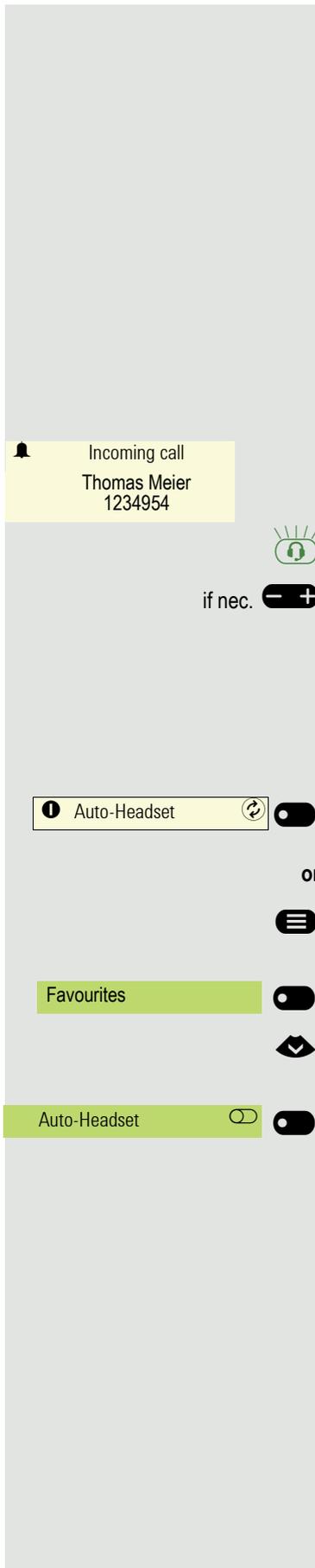
### Answering a call via the loudspeaker (speakerphone mode)

The phone rings. The caller is displayed. The notification LED flashes.

Press the Softkey.

or  
 Press the key shown. The key lights up. The speakerphone function is activated.  
 if nec.  Adjust the call volume → page 22.





### Suggestions for using speakerphone mode:

- Adjust the call volume while speakerphone mode is active.
- The ideal distance between the user and the phone in speakerphone mode is 50 cm.

## Answering a call via the headset

**Prerequisite:** A headset is connected.

 Make sure your headset port is set up properly → page 147.

### Answering calls via the headset key

The phone rings. The caller is displayed. Only the LED on the  key flashes.

Press the key shown.

if nec.  Adjust the call volume → page 22.

### Answering calls automatically via the headset

 The administrator has additionally configured a Function key with the "Auto-Headset" function (AICS Zip tone) (→ page 114).

Press the Function key to activate automatic call answering. The key LED and the headset key illuminate.

or

Press the key if no OpenScape Key Module 600 is connected.

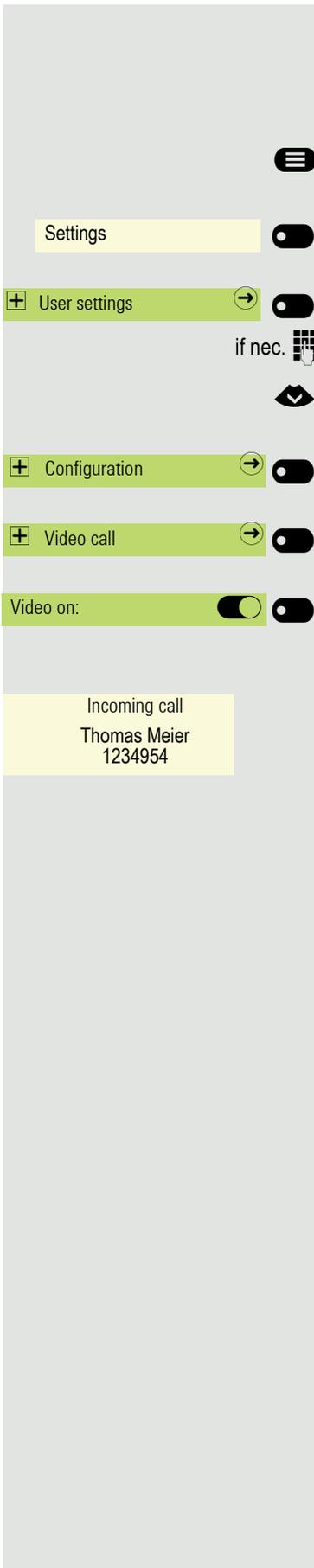
Open using the Softkey.

Select the function.

Press the Softkey to activate automatic call answering. The key LED and the headset key illuminate.

A short acoustic signal is heard on the headset for a call and the connection is established.

If you want to manually answer calls again, deactivate the automatic answering function using the "Auto-Headset" key. Both keys are off.



## Answering a video call

Prerequisite: The configuration to accept video media has to be enabled. In case it was not enabled by administrator, you can configure the video media using the "User settings" menu.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

if nec.  Enter and confirm the User password.

Select the "Configuration" function.

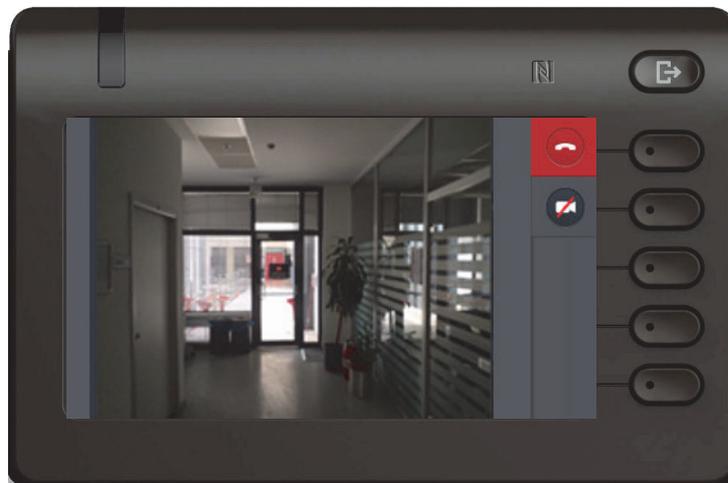
Open using the Softkey.

Open using the Softkey.

Enable or disable using the Softkey.

When there is video incoming call, video icon is shown near "Incoming call" text. You can accept, reject or deflect the call. Video incoming call behaves similarly to basic incoming call, only video media is added.

After accepting the video call, you will be shown the following screen:



## Hide video during a video call

After accepting the video call, press the softkey with the crossed out camera icon.

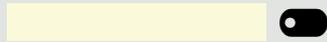
When you hide video using the Softkey, the following screen is displayed. You can return full screen pressing "Show video" button.



## Ending a video call

When the video is off, press the Softkey for ending the video call  
or

when the video is on, press the Softkey for ending the video call.





## Rejecting a call

You can reject an incoming call.

**Prerequisite:** An incoming call is displayed or signaled. The function is approved by the administrator.

Press the Softkey. The caller hears a busy signal.

---

 The rejected caller is saved in the conversations list as a missed call. You can then call this party back at a later time.

---

## Deflecting a call

**Prerequisite:** An incoming call is displayed or signaled. The function is approved by the administrator.

Press the Softkey. The conversations view is opened.

If a destination phone number is programmed, it will appear as the top entry in the list → page 181. Press the Softkey to dial this number.

If you did not save a phone number when programming call deflection, or if you want to use a different destination, you are now prompted to enter a destination phone number for call deflection.

Enter the alternative phone number.

Confirm with the Softkey. The call is deflected.

## Responding to a Callback

**Prerequisite:** A callback was requested, see → page 73. Your phone rings and the subscriber information appears on the screen.

### Accepting a Callback

Press the Softkey.

### Rejecting a Callback

---

 The Reject function is approved by the administrator.

---

Press the Softkey.

The callback request is deleted. The caller's phone number is added to the missed calls list.

## Making calls

 If you allowed the option "Busy When Dialing" → page 186, you will not be interrupted by an incoming call. In this case, the caller hears the busy signal.

You make a call by entering the phone number of the relevant party using the dialpad or by searching for this party in the permanent **Conversations** list. Conversations include:

- Dialed and received calls
- Subscribers from Circuit
- Subscribers from Exchange
- Subscribers from a Corporate directory

If you cannot find received or dialed calls in the list, check if the call log is activated.

## Off-hook dialing

Lift the handset.

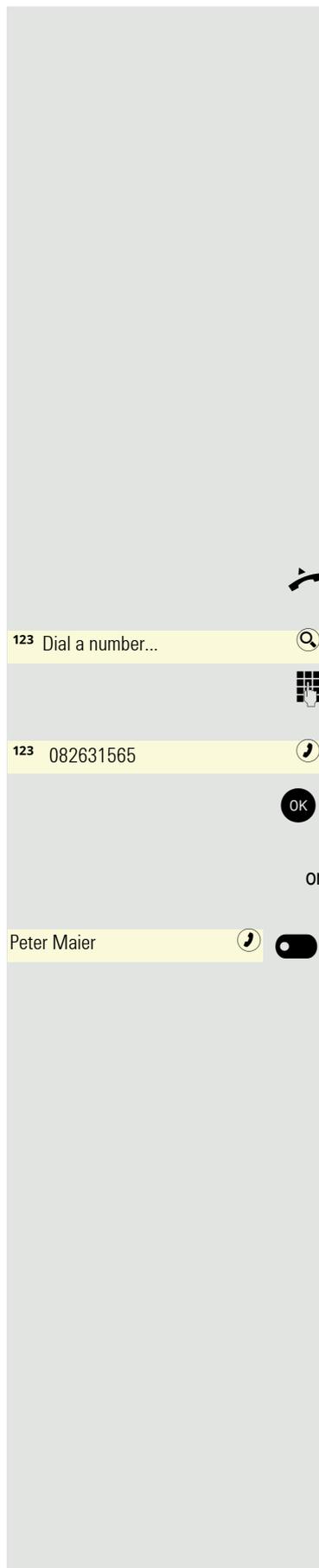
The input field in Conversations is opened in numeric mode.

Enter the phone number.

Confirm that the phone number is complete or wait until the autodial delay expires (see → page 74).

or

The required contact is shown in the list. Confirm with the Softkey. The connection is set up.



## On-hook dialing

The connection is set up with on-hook dialing via a connected headset or via the loudspeaker (speakerphone mode). The line is seized before dialing. Use the search function in Conversations if appropriate (→ page 39).

Enter digits via the dialpad.



or



Press the key if a headset is connected.

or



Press the key shown.

123



The input field in Conversations is opened in numeric mode.



Enter or complete the phone number.

123 123456789



Confirm that the phone number is complete or wait until the autodial delay expires (see → page 74).

or

Georg Simon Ohm



The required conversation is shown in the list. Confirm with the Softkey. The connection is set up.

## Entering the phone number first

First enter the number. The loudspeaker or headset key illuminates when you enter the first digit.



Enter the phone number. If necessary, correct input using the navigation keys.

123 123456789



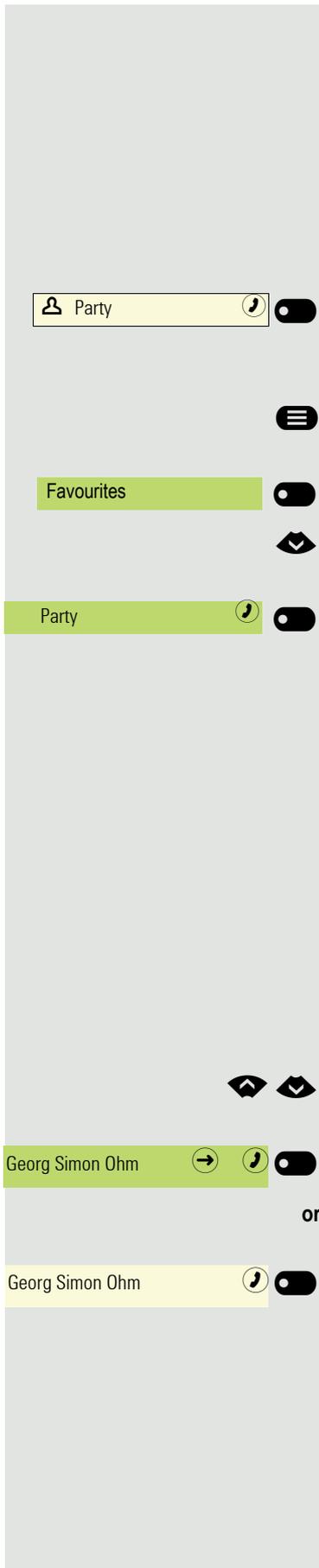
Confirm that the phone number is complete or wait until the autodial delay expires (see → page 74).

or

Georg Simon Ohm



The required conversation is shown in the list. Confirm with the Softkey. The connection is set up.



## Dialing with the selected dialing key

### With connected OpenScape Key Module 600

If you press a selected dialing key, the associated contact or phone number is displayed and the connection is set up.

You can program frequently used phone numbers on programmable keys  
→ page 114.

Press the Function key for a saved number. The connection is set up.

### Via Favourites, if no key module is connected

Press the key for the Main menu if appropriate.

Open using the Softkey.

Select Function key.

Press the Function key. The connection is set up.

## Dialing from conversations

Depending on the configuration, the conversation list can contain data from the following directories:

- Caller list
- Subscriber data from Circuit
- Subscriber data from Exchange
- Subscriber data from the LDAP directory

If you cannot find redials or received or dialed calls in the list, check if the call journal is activated.

The conversations list is displayed on the screen. If the contact you want is not visible, then select with



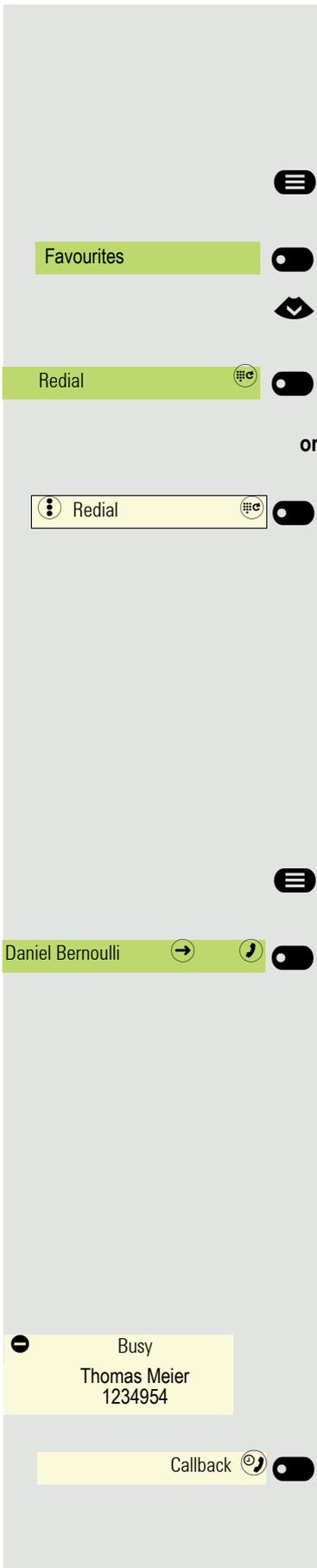
or search by entering the phone number or name.



Confirm the selected contact with the Softkey. The phone number is dialed.



If visible, confirm immediately with the Softkey for the contact. The phone number is dialed.



## Redialing via the Function key

 No history is created for contacts if the call log or Exchange is deactivated. Conversations that have been dialed manually or searched for via LDAP are likewise not created. Previous entries have been deleted.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Select Function key.

Press the Function key. The connection to the last subscriber dialed is established.

or

Press the Function key. The connection to the last subscriber dialed is established.

## Calling back a missed call

Contacts who have tried to reach you are identified accordingly in the conversations list and appear at the top of the list. In addition to the menu name, i.e. Conversations, the number of missed calls is shown against a red background → page 26.

The notification LED lights up red if the administrator has made the setting accordingly. In addition to the menu name, i.e. Conversations, the number of missed calls is shown.

Press the key shown, if appropriate, to switch to Conversations.

A contact is indicated as a missed call with . Select the contact and confirm to call the contact.

## Requesting callback

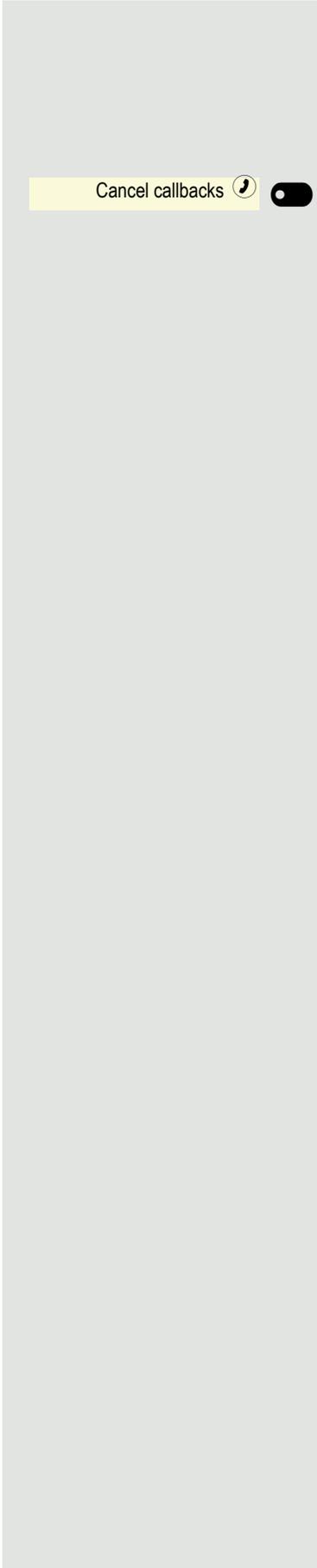
You can request a callback if the subscriber called is busy or if nobody answers. You receive a callback when the other party's line becomes free.

 This option is only available if both you and your administrator have activated the function (→ page 189).

This function is available with restrictions on an OpenScope 4000, see → page 219.

**Prerequisite:** The subscriber called is busy or nobody answers.

Press the Softkey.



Cancel callbacks 

## Deleting callback requests

You can delete scheduled callback requests if you no longer need to return a call, for example because you have met the other party in person.

**Prerequisite:** A callback was requested.

Press the Softkey. **All** callback requests are deleted.

## Using autodial delay

A number is automatically dialed after a set delay starting from the entry of the number's last digit. The autodial delay can be used:

- when dialing in idle mode
- when deflecting an incoming call
- during a consultation
- when transferring an answered call

The delay can be reduced by performing one of the following activities:

- Press the  key. This always works.
- Lift the handset. This only works if the phone number was entered when the phone was idle or if it was entered for a consultation call when the handset was off hook.



---

If an emergency number is preset by your administrator, the autodial delay for this phone number is reduced to one second.

---

## During a call

### Activating/deactivating the microphone

You can temporarily switch off the handset microphone to prevent the other party from listening in while you consult with someone in your office for example.

**Prerequisite:** You are conducting a call.

#### Deactivating the microphone



Press the key shown.

#### Activating the microphone



Press the key shown.

### Changing the volume

You can change the volume of the handset or the loudspeaker during the call.



You are conducting a call.



Adjust the volume using the toggle key → page 26.

### Switching from handset to speakerphone mode



Take note of the two different processes and activate your preferred setting as appropriate → page 146.

**Prerequisite:** You are conducting a call via the handset.



The microphone and loudspeaker functions are activated by your administrator.

#### Open listening in standard mode



Hold down the key and replace the handset. Then release the key and proceed with your call.

#### Open listening in US mode (default setting)

If open listening is set to US mode, you do not have to hold down the loudspeaker key when replacing the handset to switch to speakerphone mode.



Press the key shown.



Replace the handset. Proceed with your call.



A secure voice communication is indicated by a padlock icon on the graphic display.

## Switching from speakerphone mode to the handset

**Prerequisite:** You are conducting a call in speakerphone mode.

Lift the handset.



The key shown is no longer lighting.

## Switching from headset to speakerphone mode

### In standard mode



Press and hold the key (open listening is activated),



Press the key shown. Speakerphone mode is activated.

### In US mode



Press the key shown.



Press the key shown. Speakerphone mode is activated.

## Open listening

People present in the room can silently monitor your call. Let the other party know that you have turned on the loudspeaker.

**Prerequisite:** You are conducting a call via the handset.

### Activating



Press the key shown.

### Deactivating

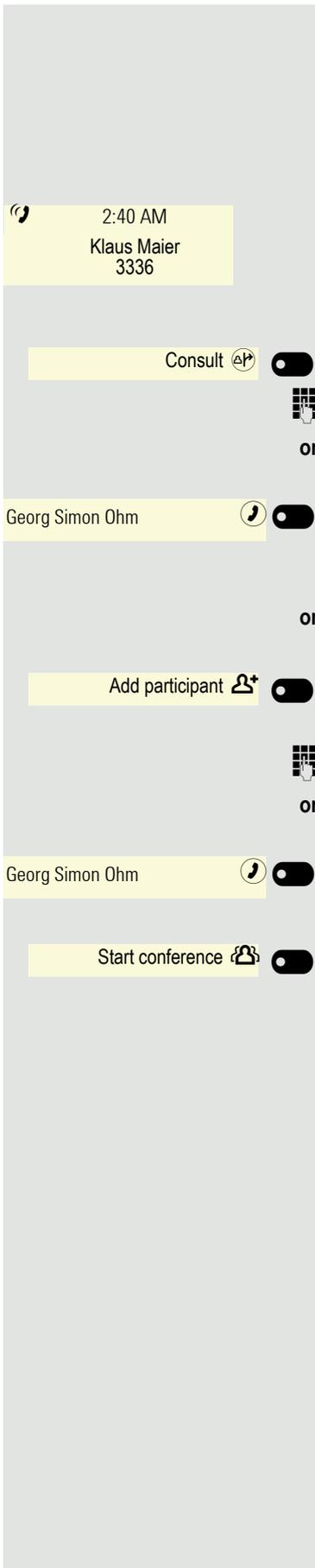


Press the illuminated key.

### Switching to speakerphone mode



Hold down the illuminated key and replace the handset.



## Consulting a second party

You can call a second party while a call is in progress. The connection to the first party is placed on hold.

**Prerequisite:** You are conducting a call.

The connection is set up to a subscriber.

Press the Softkey. You switch to input.

Enter the phone number of the second party.

Search for the subscriber in conversations (→ page 39) and confirm with the Softkey. The connection is set up.

## Start a conference

Press the Softkey.

Enter the phone number of the second party.

Search for the subscriber in conversations (→ page 39) and confirm with the Softkey. The connection is set up.

Press the Softkey – the conference is started.

## Ending a consultation call

### You end the consultation

Press the Softkey. The consultation call is disconnected. The call with the first party is resumed.

### The second party hangs up

If the second party hangs up, you will be prompted to retrieve the first call again if "Hold and hang-up" is disabled (→ page 179). Otherwise, the first call will remain on hold until you receive this prompt after a defined time interval.

Press the Softkey. You are reconnected with the first party.

### Ending the consultation with an active headset

 The administrator has additionally configured a key with the "Auto-Headset" function (AICS Zip tone) on a key module or in the Favourites menu (→ page 114).

Press the Function key to activate automatic call answering. This key and the headset key illuminate.

You are conducting a consultation call and the second party hangs up. You are automatically reconnected with the waiting first party. The prompt "Retrieve held call" does not appear.

End & reconnect 

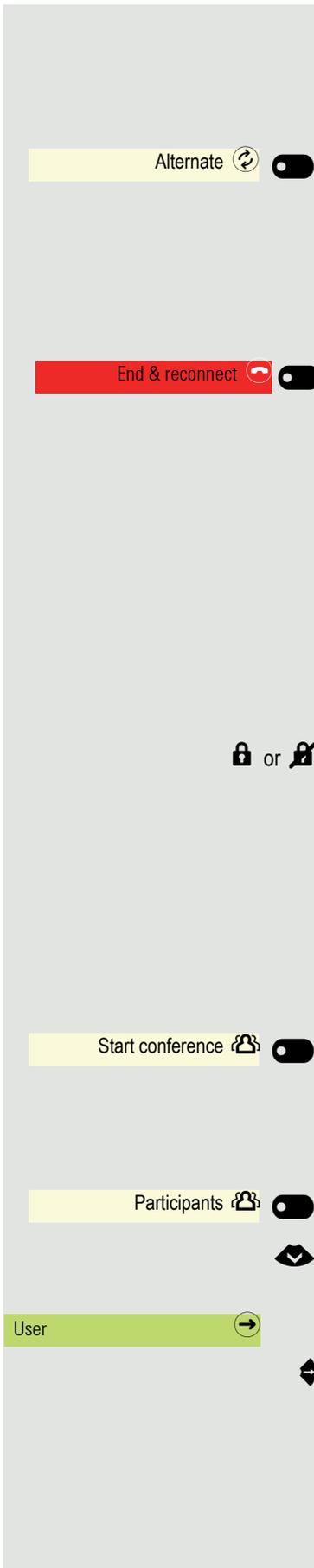


Retrieve held call 



 Auto-Headset 





## Switching to the held party (alternating)

**Prerequisite:** You are conducting a consultation call → page 77 or have accepted a second call → page 82. You are in the call connection menu.

Press the Softkey.

➡ You can switch back and forth between two parties by repeatedly confirming "Alternate".

## Ending an alternate operation

Press the Softkey. The active call is disconnected.

## Conference

**Prerequisite:** You are conducting a consultation call → page 77 or have accepted a second call → page 82 and the conference function is allowed → page 190.

### Establishing a conference

➡ You can initiate a conference by calling the "Conference" function in the context menu of either the active or held call. You can alternatively press a configured **Conference** key.

➡ If you are already involved in a secure connection with a party when you initiate a consultation call, the original party is placed on hold. The new consultation connection can be either secure or unsecured. However, the first connection remains secure even if all three parties are now joined together in a conference.

The entire conference is non-secure if the connection to at least one of the parties is not secure.

The relevant padlock icon appears in the "Conference" row.

Press the Softkey – the conference is started. You are connected to both parties at once. The conference is displayed.

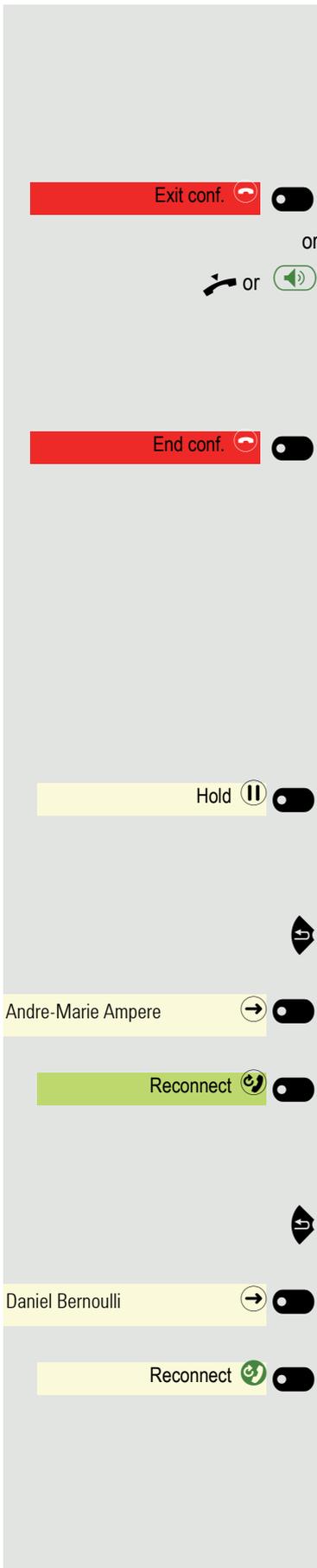
### Querying information on subscribers

Press the Softkey to display the subscribers.

Select the subscriber.

The subscriber is busy.

Open the subscriber information.



## End conference

### Allowing call partners to continue a conference after you exit

**Prerequisite:** The function "Allow joining in a local conference" (→ page 191) was activated.

Press the Softkey.

Replace the handset or, if you are in speakerphone mode, press the loudspeaker key. Both call partners remain connected. You are disconnected from the conference call.

### Disconnecting a party

Press the Softkey. Both connections are cleared down – the conference is cleared down.

## Putting on hold and retrieving alternately or simultaneously

**Prerequisite:** You are conducting a consultation call → page 77 or have accepted a second call → page 82. You are in the call connection menu.

### Putting an active call on hold

Press the Softkey. The consultation or second call **and** the first call are put on hold.

### Retrieving the first call

Press the key shown to switch to Conversations.

Select the Softkey to open the first call in the conversations list.

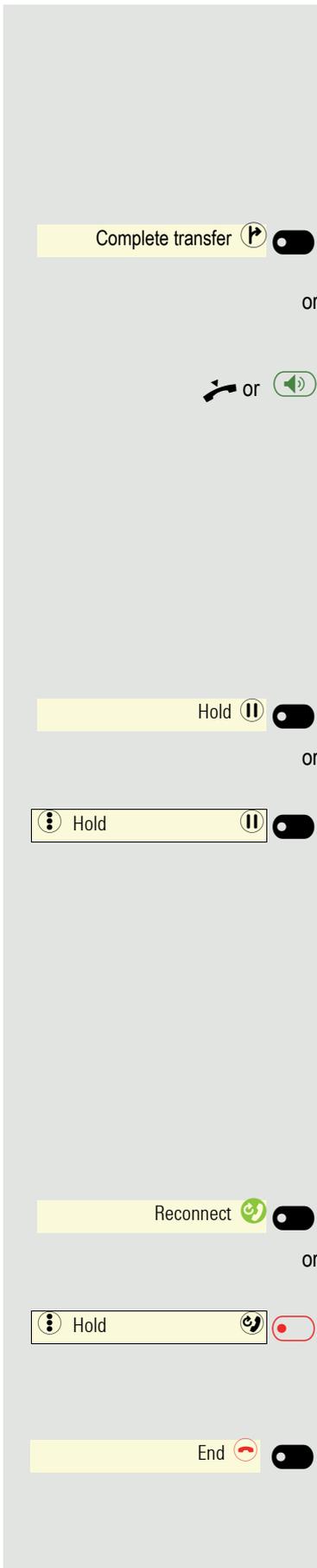
Press the Softkey. You are connected with the other party. The consultation or second call continues on hold.

### Retrieving the second call

Press the key shown to switch to Conversations.

Select the Softkey to open the second call in the conversations list.

Press the Softkey. You are connected with the second party. The first call remains on hold.



## Connecting parties

You can connect the first party with the party you consulted, clearing down your connection to both parties in the process.

**Prerequisite:** You are conducting a consultation call → page 77 and you are in the call menu of an active call.

Press the Softkey. The other two parties are now connected to one another. You can now hang up.

## Connecting by hanging up

**Prerequisite:** Call joining must also be allowed → page 180.

Replace the handset or, if you are in speakerphone mode, press the loudspeaker key. The other two parties are now connected to one another.

## Placing a call on hold

You can use this function to place an ongoing call on hold, for instance to prevent the other party overhearing a conversation with a colleague in the same room. The held party hears music on hold.

Press the Softkey. The call is now on hold.

Press the Function key. The key illuminates. (The "Hold" key has to be configured on the OpenScape Key Module 600 or in the Favourites menu → page 114).

It is documented in the main menu and in the conversations menu that a call is on hold. The call display lights up orange at the same time.

➡ If you do not retrieve the held call after a defined time interval, a reminder beep sounds three times and only the two functions "Retrieve held call" and "End" are shown on the display. The call display flashes orange and the phone rings. The relevant settings can be found on → page 178 and → page 178.

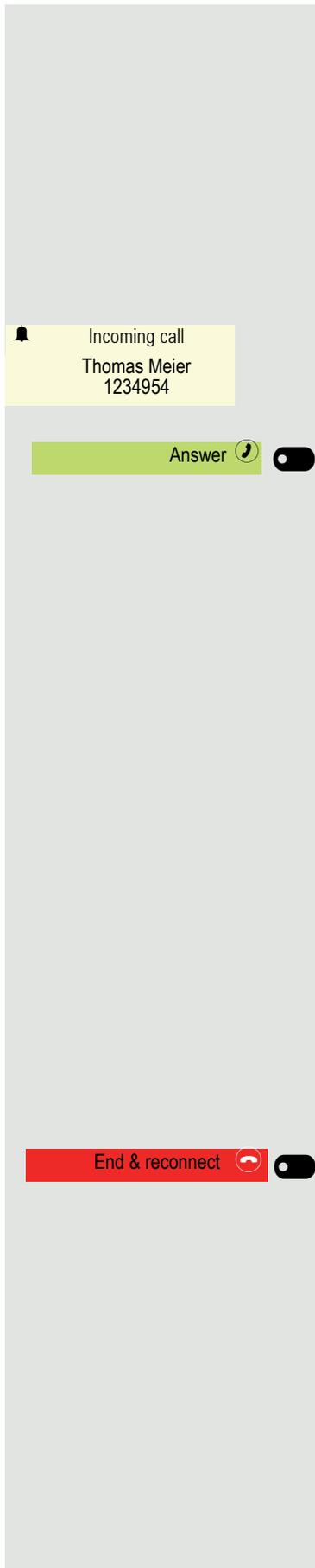
### Retrieving a held call:

Press the Softkey. You resume the call.

Press the illuminated "Hold" Function key. (The "Hold" key has to be programmed → page 114.)

### Disconnecting a held call:

Press the Softkey to disconnect the held call.



## Call waiting (second call)

You can accept a second incoming call in the course of an ongoing call. The caller hears the on-hook signal while you hear a call-waiting signal tone. You can reject, forward or accept the second call. You can block the second call or the signal tone → page 182.

### Answering a second call

**Prerequisite:** You are conducting a call and call waiting is allowed (→ page 182).

The phone rings. The caller is displayed.

Press the Softkey. You can talk to the second party. The connection to the first party is on hold.

You can still

- toggle between the first and second call or
- put on hold and retrieve the second and first call alternately → page 80 or
- initiate a conference

### Consultation call from second call

If the second call is your active call you can initiate a consultation call from it.



The administrator must have approved the consultation in the second call.

From a consultation call in the second call you can

- initiate a conference
- toggle between the second call and a consultation call
- put on hold and retrieve second and consultation call successively → page 80
- transfer a call
- disconnect the calls again

During a consultation in the second call, the first call is parked and can only be unparked if the consultation or second call was ended or these calls were connected.

### Disconnecting the second call

Press the Softkey. The call to this subscriber is disconnected and the call to the first subscriber is reconnected.

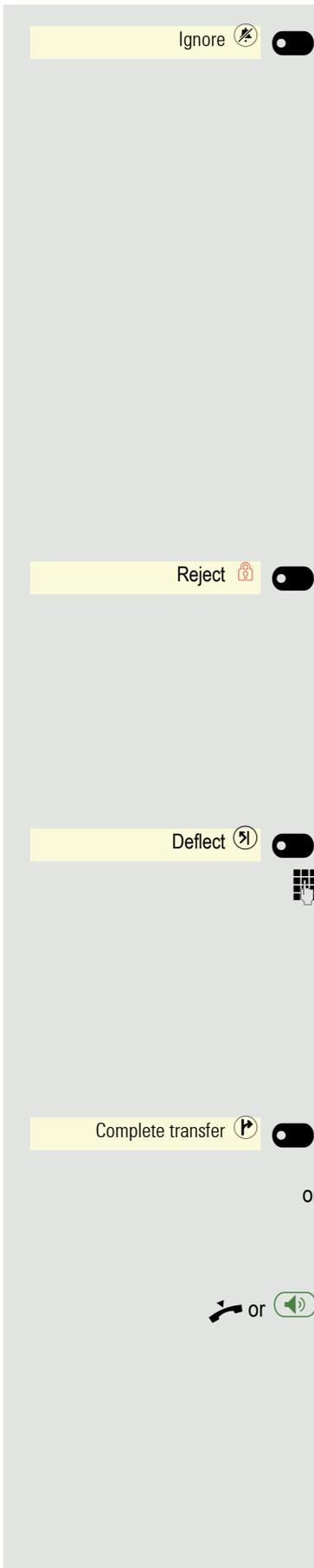
### Ending the second call

#### End & reconnect by hanging up

If you or the second call partner hangs up, you will be prompted to retrieve the first call again if "Hold and hang-up" is disabled (→ page 179). Otherwise, the first call will remain on hold until you receive this prompt after a defined time interval.

### Ignoring the second call

**Prerequisite:** You are conducting a call and call waiting is allowed (→ page 182).



Press the Softkey.

The caller still hears the on-hook signal. You can subsequently Answer, Reject or Deflect the second call via Conversations. Your administrator must have allowed for a corresponding wait time for this in the system so that the call is not terminated prematurely or forwarded.

While the ignored second call continues to wait, from the active call you can:

- initiate a consultation call
- initiate a conference
- toggle between the consultation call and your call partner
- transfer a call

A third call would be rejected with the busy signal. If you have disconnected the first call, the ignored second call rings like a normal call.

### Rejecting a second call

**Prerequisite:** You are conducting a call and call waiting is allowed (→ page 182).

Press the Softkey.

The second call is rejected. The caller hears the busy signal. The call is indicated as "missed" in Conversations.

### Deflecting a second call

**Prerequisite:** You are conducting a call and call waiting is allowed (→ page 182).

Press the Softkey.

Enter the phone number and confirm. You can also select and call the relevant subscriber from Conversations at this point.

The second call is deflected to the destination specified.

### Connecting parties

**Prerequisite:** You have answered the second call.

Press the Softkey. The other two parties are now connected to one another. You can now hang up or dial another number for instance.

### Connecting by hanging up

**Prerequisite:** Connecting by hanging up is activated (consult your administrator) and "Toggle associate" must be enabled (→ page 183).

Replace the handset or, if you are in speakerphone mode, press the loudspeaker key. The other two parties are now connected to one another.

## Transferring a call

You can transfer your current call to another party with or without consultation.

### Blind transfer

**Prerequisite:** You are conducting a call. The "Allow call transfer" and "Transfer on ring" options are allowed → page 184 and → page 187.

Press the Softkey.

Enter and confirm the phone number of the second party to whom you want to transfer the call. You can also select and call the subscriber from conversations at this point.

---

 The list of conversations is displayed after the call is successfully transferred.

---

### Transferring with consultation

You can announce a call to a recipient before transferring it.

**Prerequisite:** You are conducting a call. The "Allow call transfer" and "Transfer on ring" options are allowed → page 184 and → page 187.

Press the Softkey.

Enter and confirm the phone number of the second party to whom you want to transfer the call. You can also select and call the subscriber from conversations at this point.

Announce the call you want to transfer.

Press the Softkey.

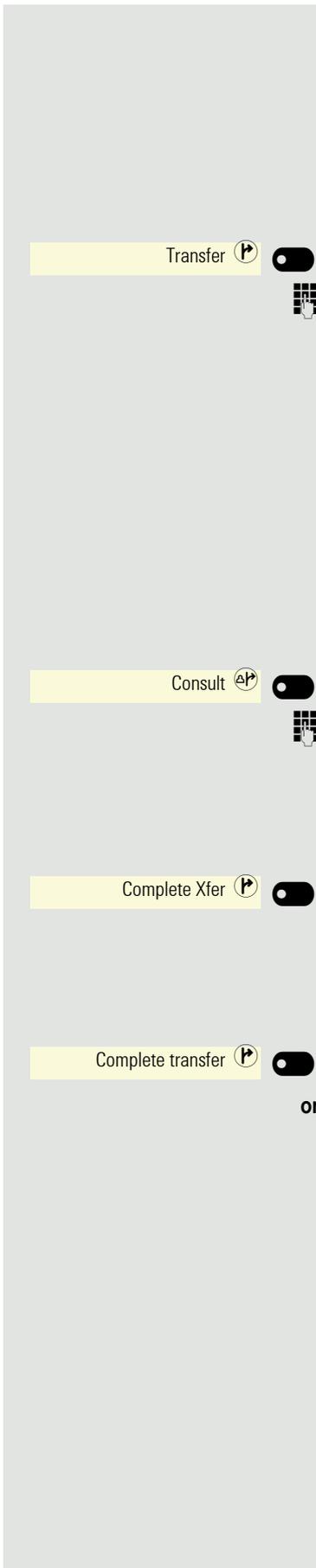
#### **If the party does not answer:**

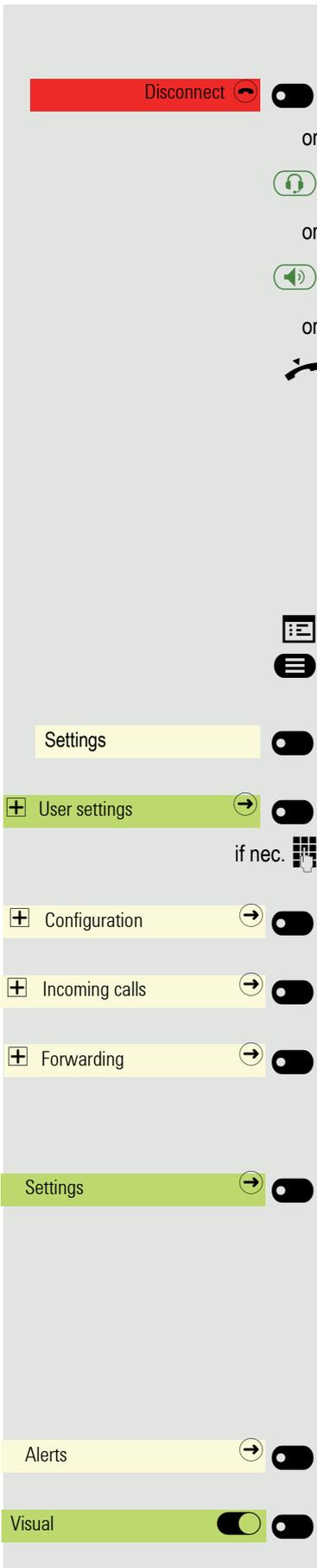
You do not have to wait for the second party to answer before you can transfer the call.

Press the Softkey.

Replace the handset or, if speakerphone mode is active, press the illuminated  key to transfer the call.

If the party does not answer, you will be called back by the first party after a defined time.





## Ending a call

Press the Softkey shown.

or



Press the key shown. The key LED goes out.

or



Press the key shown. The key LED goes out.

or



Replace the handset.

## Configuring Call forwarding



You can also enter the call forwarding settings via the "Presence" key → page 171.

This is how you set local call forwarding on an OpenScape 4000.

You can also configure this setting via the Web interface → page 207.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

if nec.

Enter and confirm the User password.

Open using the Softkey.

Open using the Softkey.

Open using the Softkey.

## Configuring Call forwarding

Open using the Softkey.

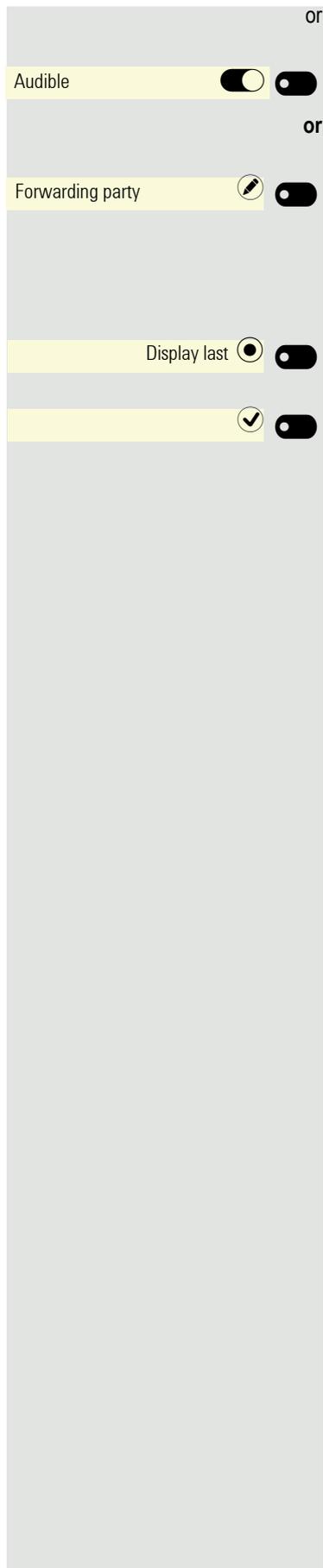
For a description of the settings, see section "Configuring Call forwarding" → page 85.

## Setting alerts

You can activate and deactivate visual and audible alerts in the Forwarding - Alerts for calls that have been forwarded to you.

Open using the Softkey.

Enable or disable using the Softkey.



Enable or disable using the Softkey.

Open with the Softkey. The current setting is displayed.

You will be offered the following options:

- Display last
- Display first

Confirm with the Softkey, for example "Display last" to switch.

Save all settings with the Softkey.

## Corporate directory

Depending on the existing infrastructure, the corporate directory can use a number of different sources. The contents are displayed collectively in the conversations. One potential source is your personal Exchange directory.

 When using Circuit → page 192, other directory data cannot be used at the same time.

## Setting up Exchange access

To use your Exchange account in conversations, you have to enter the server address and your access details.

You can also configure this setting via the Web interface → page 207.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

Enter and confirm the User password.

Open using the Softkey.

Open using the Softkey.

Open using the Softkey.

The input field is displayed.

Enter the URL for the Exchange server and conclude your input with the Softkey.

Open using the Softkey.

The input field is displayed.

Enter your e-mail address used for Exchange and conclude your input with the Softkey.

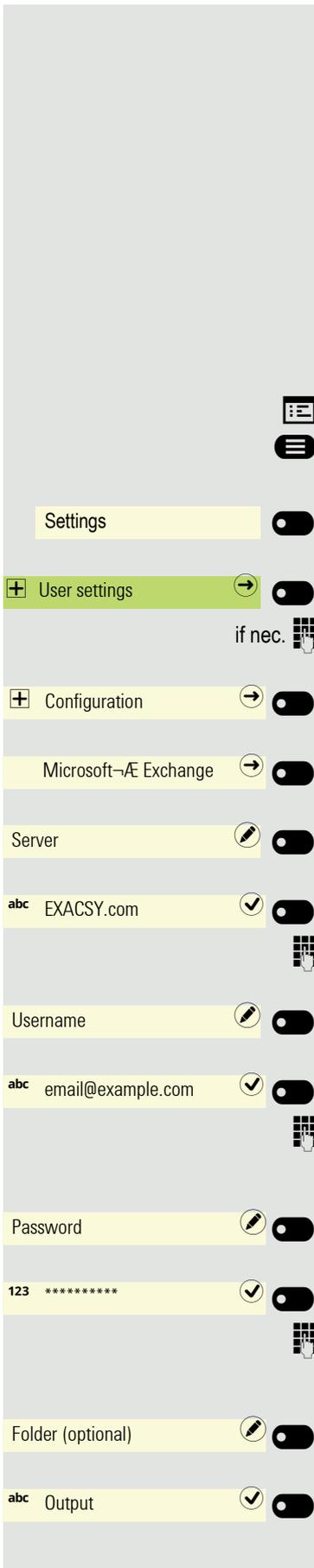
Open using the Softkey.

The input field is displayed.

Enter your password used for Exchange and conclude your input with the Softkey.

Open using the Softkey.

The input field is displayed.





Enter the folder with the destination data and conclude your input with the Softkey.

Save the configuration.

You can perform searches using the name (simple search) or different information on an entry (for example Job function). Your administrator can provide you with the list of possible search terms.

## Searching for contacts via conversations

For a description of how to perform searches, refer to → page 39. You can use the following search terms, for example, to search in the corporate directory:

- Last name
- First name
- Mobile (Extension)
- Private (Extension)
- etc.

Start the search function with the Softkey.

The search field opens.

Enter the search text, for example for the name. Subscribers are shown in the conversations list that begin with "Mai" for example.

Select the required subscriber.

You can now:

- Call the contact (→ page 88).
- View contact data (see below).

## Viewing entries

**Prerequisite:** You found and selected a contact (see above).

Use the navigation key to open the subscribers.

Press the Softkey to open the Contact details menu.

The available data for the subscriber is listed.

## Dialing an entry

Confirm the located contact with the Softkey. The phone number is dialed.

## Listening to Voicemail

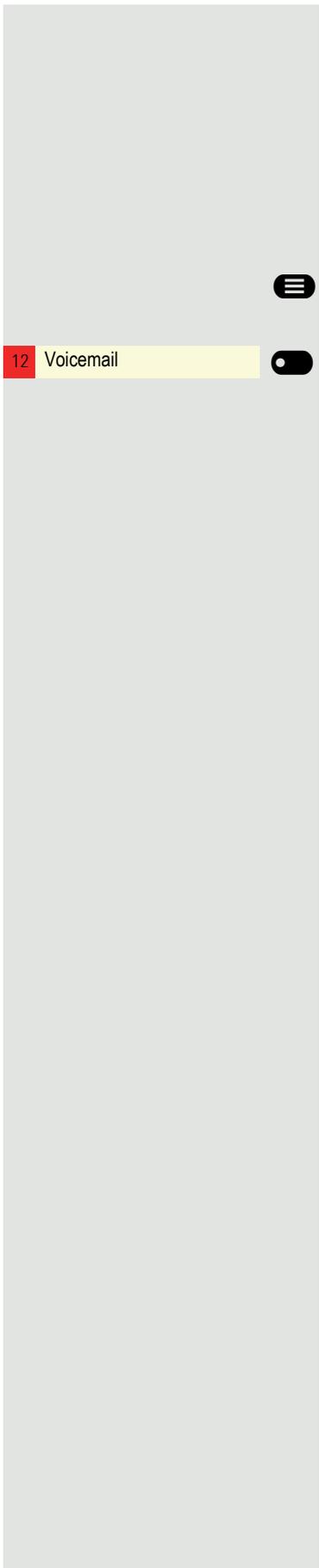
To use this function, you need to have a voice mailbox set up on your communication platform for Voicemails (see → page 53).

The notification LED lights up to signal new messages. It only extinguishes when all messages have been picked up. The number of messages is displayed.

### Picking up messages

Press the key for the Main menu if appropriate.

Open using the Softkey. The answering machine will be called.



12 Voicemail

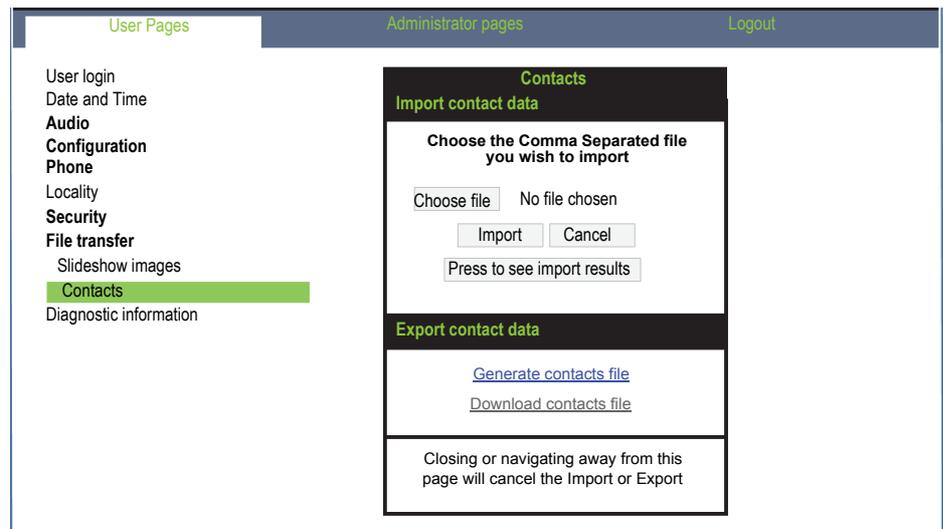
## Importing contacts via WBM

You can import your contacts into your phone through WBM interface (for more information, see "Web interface (WBM)" → page 207). The contact file can be exported from Outlook or OSM.

➡ See the products documentation for instructions on how to export contacts from an Outlook client or OSM.

➡ Files previously exported by this or another phone may also be imported.

➡ Log on to the User Pages on WBM using your password (for more information, see User Pages → page 208.)



A contact list can be downloaded on your phone via your browser:

1. Click on the "Choose file" button and a window will open onto your PC's file system to allow you to navigate to a local or remote folder and select a file to be imported
  - The default format is ".csv"
  - You can use comma or a semi-colon as a value separator for the imported CSV file
  - When exporting from Outlook, do not change the mapped header field names
2. Select destination and confirm.
  - The path to the file will be displayed on the page next to the button "Choose file" when you select the destination and close the window
3. Press "Import"
  - Whilst the import is in progress you may notice some deterioration in the phone's performance.

➡ Picture clips (avatars) are not included as part of the import.

4. The progress and outcome of the import will be indicated to you
  - A completion message is displayed when the "Press to see import results" button is pressed
  - A successful import will be indicated by a "Import completed" text message below the panel on the page
  - A message "Import contacts completed" will also be displayed on the phone's screen when the import is completed
  - Failures will be indicated by a suitable text message below the panel on the page

User Pages	Administrator pages	Logout
User login Date and Time Audio Configuration Phone Locality Security File transfer Slideshow images Contacts Diagnostic information	<div style="border: 1px solid black; padding: 5px;"><p style="text-align: center;"><b>Contacts</b></p><p><b>Import contact data</b></p><p style="text-align: center;">Choose the Comma Separated file you wish to import</p><p>Choose file    No file chosen</p><p style="text-align: center;"><input type="button" value="Import"/>    <input type="button" value="Cancel"/></p><p style="text-align: center;"><input type="button" value="Press to see import results"/></p><hr/><p><b>Export contact data</b></p><p style="text-align: center;"><a href="#">Generate contacts file</a> <a href="#">Download contacts file</a></p><hr/><p style="text-align: center;">Closing or navigating away from this page will cancel the Import or Export</p></div>	

## Exporting contacts via WBM

You can export your contacts from your phone through WBM interface  
→ page 207, so you can use them elsewhere, store them, etc.

➡ Log on to the User Pages on WBM using your password (for more information, see User Pages → page 208).

A contact list can be downloaded from your phone via your browser:

1. Once you are logged on the WBM, go to “User Pages”, then to “File transfer” and “Contacts”.
2. Click on the “Generate contacts file” button and a new internal file containing all the valid contacts will be created.
  - The default format is “.csv”.
3. Click on the “Download contacts file” button.
  - The .csv file will be downloaded to your PC with the file name “CP\_contacts.csv.”
  - You can then move/rename the file via your PC.
4. Navigating away from this page will remove the internal file and the "Download contacts file" link becomes inactive.

The screenshot shows the WBM interface with a navigation menu on the left and a 'Contacts' dialog box on the right. The 'Contacts' menu item is highlighted in green. The dialog box contains the following text:

**Contacts**  
Export contact data

[Generate contacts file](#)  
[Download contacts file](#)

Closing or navigating away from this page will cancel the Import or Export

## Using Bluetooth

Bluetooth is an open standard for high-performance technology and allows wireless communication, for example between PCs and tablets or mobile telephones and headsets.

In contrast to infrared connections, Bluetooth does not require a visual contact for communication purposes and can be used over distances of up to 10 meters.

To exchange data between Bluetooth-enabled devices, the devices need to undergo a one-off discovery procedure.

---

▶ Please note that Bluetooth and NFC are not available on CP600E.

---

## Discoverability

When first enabling a connection to a Bluetooth device, this function must be switched on → page 105.

The OpenScape CP 600 is recognizable by default for other Bluetooth devices once you have opened the pairing menu.

The Interval (ms) discoverability feature is disabled on exiting the pairing menu in order to prevent misuse.

---

▶ A connection is established for devices that are already connected even if the "Discoverable" function is deactivated.

---

## Pairing

Pairing is the process used by two Bluetooth-enabled devices to "see" one another and to "recognize" that they can exchange data. It is therefore used for checking the access authorization of a Bluetooth device in a Bluetooth network. To do this, a 128 bit link key is created for subsequent identification.

---

▶ Pairing is only performed the first time contact is established between a Bluetooth device and your OpenScape CP 600. If the Bluetooth device is successfully paired, no further access authorization checks are necessary. Instead, each subsequent check uses the previously created link key.

---

## Pairing NFC-enabled devices

If your Bluetooth device has a NFC reader (**N**ear **F**ield **C**ommunication), it can be paired very easily with your OpenScape CP 600.

The NFC transmitter on the OpenScape CP 600 is located in the top right area of the display, to the left of the Presence key and below the "N" logo.



To pair the Bluetooth device, hover over this logo and follow the instructions (see instructions for Bluetooth device).

## Transferring contacts

The Bluetooth function on your OpenScope CP 600 allows you to transfer contacts in **vCard format** (file extension: .vcf) from other Bluetooth devices to your OpenScope CP 600 and save them in the Conversations list. You can also send entries from the Conversations list as vCards to other Bluetooth-enabled devices.

➔ Due to the diverse range of PCs, mobile telephones and PDA devices currently available, we are unable to provide universal instructions on how to transfer vCard files in this manual.

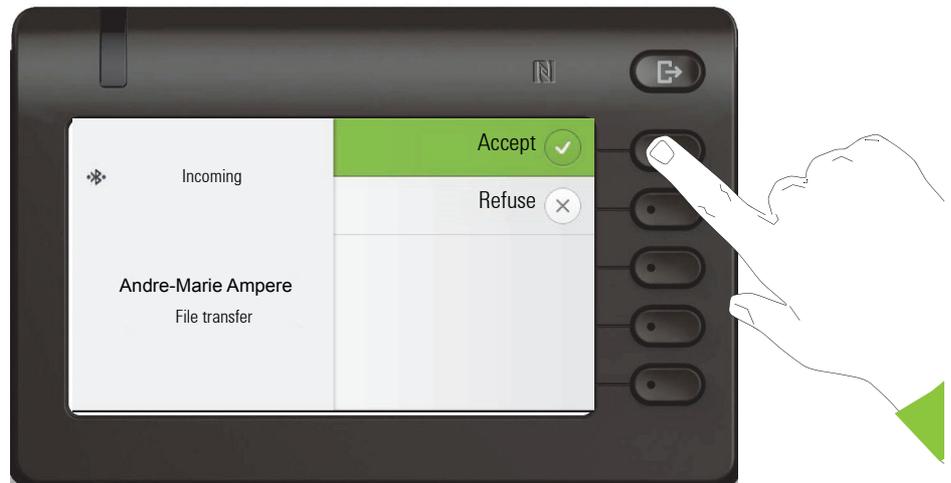
The instructions for data transfer via Bluetooth provided in the relevant manufacturer documentation should be observed.

## Receiving a vCard

**Prerequisite:** The Bluetooth function on your OpenScope CP 600 is activated → page 104. A vCard file is stored on your Bluetooth-enabled device (PC, tablet, mobile telephone, etc.). Start the data transfer.

If a vCard is transmitted, you will be prompted to accept the data transfer.

Example:



Accept ✓



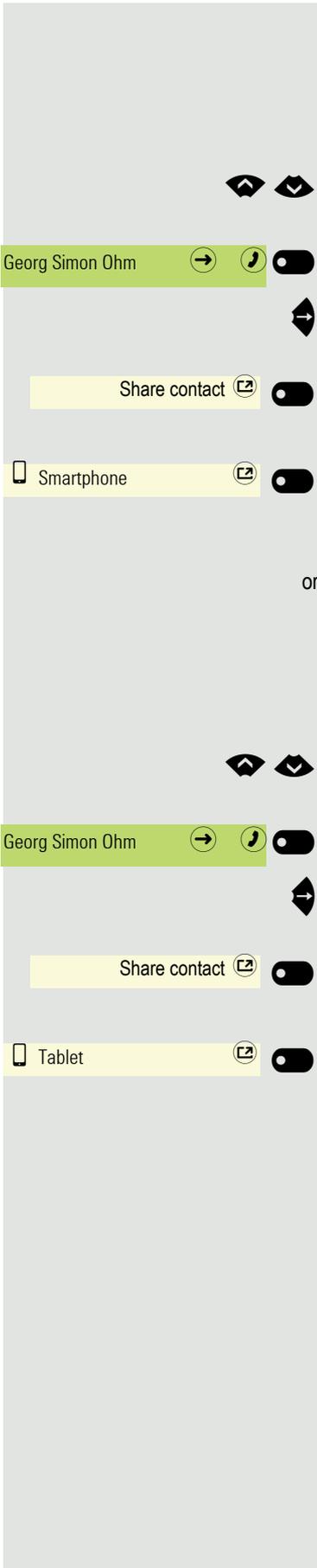
Press the Softkey to allow the data transfer.

## Saving contacts

Press the Softkey again to save the vCard(s) to the contact list. You will receive confirmation.

Save ✓





## Sending a vCard

### Sending to a paired device

**Prerequisite:** The receiving device is included in the list of paired devices, Bluetooth is activated on the device and can receive vCards.

Select the required contact from the Conversations menu.

The selected contact is highlighted.

Open the contact.

Press the Softkey. The menu for paired devices opens. A search is initiated for devices.

Use the Softkey to confirm sharing on the relevant paired device. The vCard for the entry is sent. (You will receive confirmation)

Perform the necessary steps on the destination device to save the vCard data.

### Sending to an unpaired device

**Prerequisite:** Bluetooth is activated on the device and the device can receive vCards.

Select the required contact from the Conversations menu.

The selected contact is highlighted.

Open the contact.

Press the Softkey. The menu for paired devices opens. A search is initiated for devices. Wait until the relevant unpaired device appears.

Use the Softkey to confirm sharing on the relevant device. The vCard for the entry is sent (you will receive confirmation).

Perform the necessary steps on the destination device to save the vCard data. Detected devices are then deleted from the list.

## Using a Bluetooth headset

You can connect a Bluetooth headset to your OpenScape CP 600, which is approved for use with the OpenScape CP 600. Ask your administrator about approved headset types.

### Connecting the Bluetooth headset

**Prerequisite:** The Bluetooth function on your OpenScape CP 600 is activated → page 104.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

if nec.  Enter and confirm the User password.

Open using the Softkey.

Open using the Softkey.

### Finding and connecting the Bluetooth headset

Now switch your Bluetooth headset to pairing mode (see the user manual supplied with the device).

Paired devices are displayed. Start the search for new devices with the Softkey. Start or set the paging function on the Bluetooth device if appropriate.

Located devices are displayed. Repeat the search if appropriate with the Softkey.

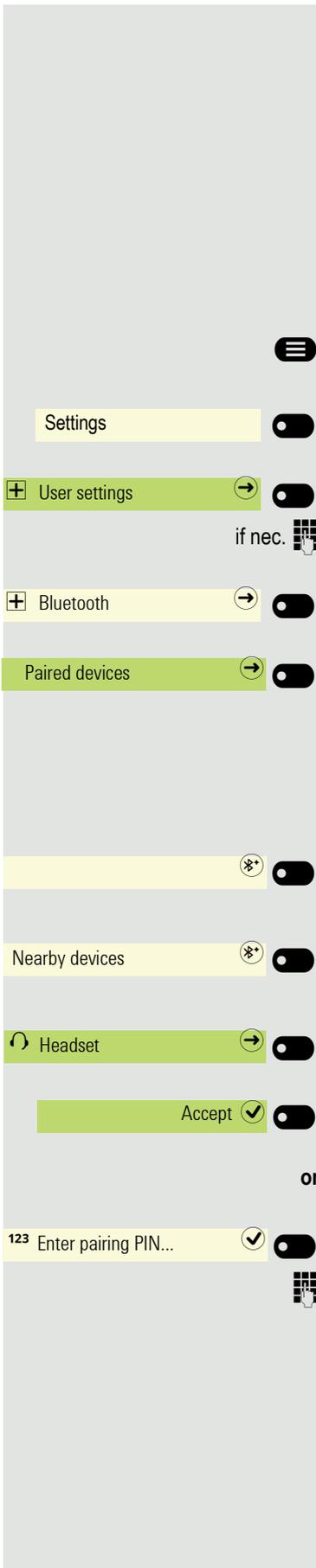
Select the relevant headset and open with the Softkey.

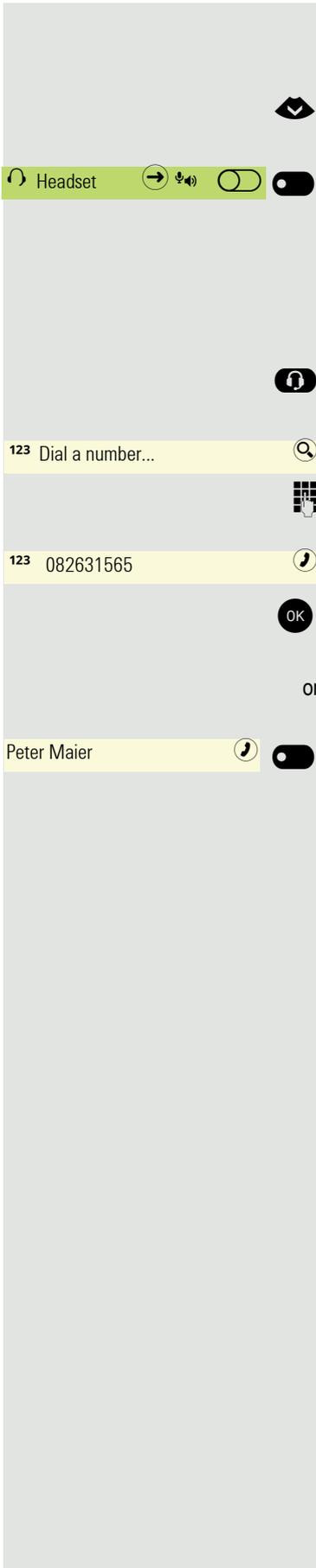
Confirm the pairing prompt with the Softkey. The Bluetooth device is paired and added to the list.

or

A pairing PIN is requested.

Enter the pairing PIN and confirm with the Softkey. The Bluetooth device is paired and added to the list.





## Connecting a Bluetooth headset to OpenScape CP 600

The Bluetooth headset must now be connected to the OpenScape CP 600.

Select the Bluetooth headset in the list.

Confirm with the Softkey to connect. You will receive a corresponding confirmation. The connection is immediately established and the headset is ready for operation.

## Testing a Bluetooth headset

Press the key shown. You should now hear the on-hook signal in the headset.

The input field is opened.

Enter the phone number.

Confirm that the phone number is complete or wait until the autodial delay expires (see → page 74).

or

The required contact is shown in the list. Confirm with the Softkey. The connection is set up.

Adjust the call volume on the headset if appropriate.

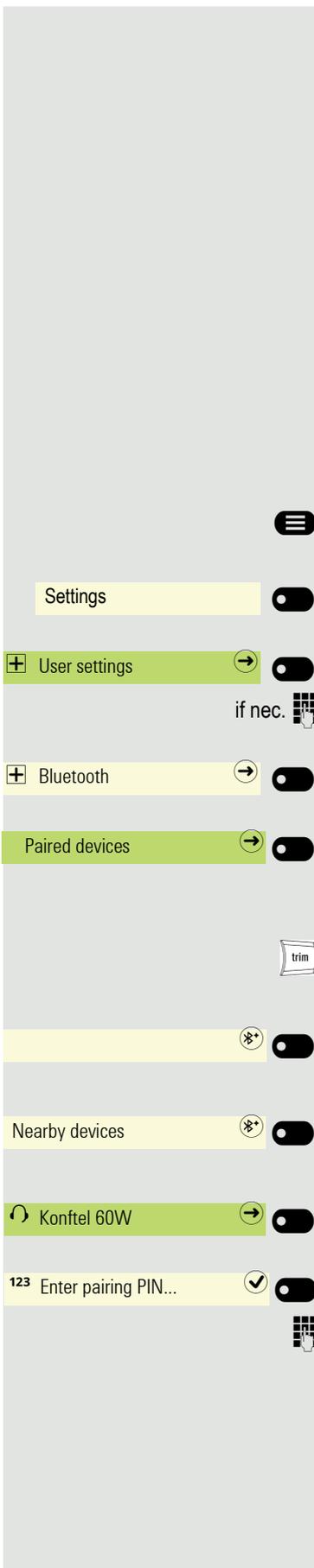
## Using a Bluetooth conference phone

You can connect a Bluetooth conference phone to your OpenScape CP 600, which is approved for use with the OpenScape CP 600. Ask your administrator about approved conference types.

### Connecting a Bluetooth conference phone "Konftel 60W"

Below is an example of connecting and operating a "Konftel 60W" conference phone.

**Prerequisite:** The Bluetooth function on your OpenScape CP 600 is activated → page 104. The "Konftel 60W" conference phone is ready for use but **switched off** (see "Konftel 60W" User Guide).



Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

if nec. Enter and confirm the User password.

Open using the Softkey.

Open using the Softkey.

### Finding and pairing the Bluetooth conference phone "Konftel 60W"

Hold down the **trim** key on the "Konftel 60W" for two seconds until the blue display lights flash (Warning: the device must be switched off first).

Start the search for new devices with the Softkey. Start or set the paging function on the Bluetooth device if appropriate.

Located devices are displayed. Repeat the search if appropriate with the Softkey.

Select Konftel 60W and open with the Softkey.

The pairing PIN for Konftel 60W is prompted.

Enter the pairing PIN ("0000") and confirm with the Softkey. Following successful pairing, the device is added to the list of paired devices. You hear a short confirmation tone from the Konftel 60W before the device switches itself off again.

## Connecting/disconnecting Konftel 60W with OpenStage

The Konftel 60W must now be connected to the OpenScape CP 600. If you want to use the Konftel 60W subsequently at another location for example, you should first disconnect it from the OpenScape CP 600.

Select the Konftel 60W in the list of paired devices.

Confirm with the Softkey to connect. The connection is immediately established and the Konftel 60W is ready for use.

Confirm with the Softkey to disconnect. You will receive a corresponding confirmation.

Exit the menu if appropriate.

## Testing the Bluetooth conference phone "Konftel 60W"

### Answering a call

**Prerequisite:** The "Konftel 60W" conference phone is ready for use but **switched off** (see "Konftel 60W" user guide). The OpenScape CP 600 is in idle mode.

Both the phone and the "Konftel 60W" ring. The caller is displayed. To answer the call, you can now:

Press the key shown.

Press the Softkey.

Press the On/Off key on the "Konftel 60W".

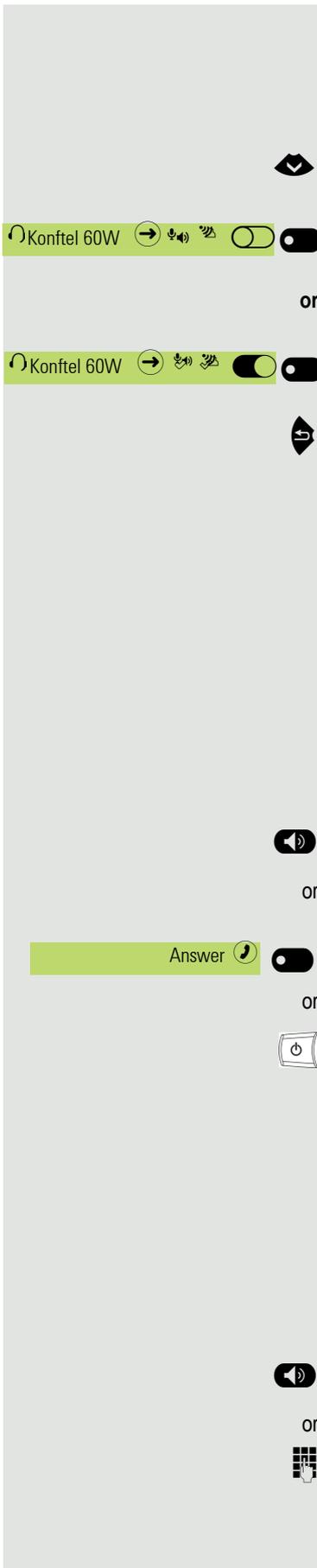
You are connected with the other party. The "Konftel 60W" is activated. You can now for example initiate a consultation call or accept a second call to set up a conference.

### Calling a subscriber

**Prerequisite:** The "Konftel 60W" conference phone is ready for use but **switched off** (see "Konftel 60W" user guide). The OpenScape CP 600 is in idle mode.

Press the key shown.

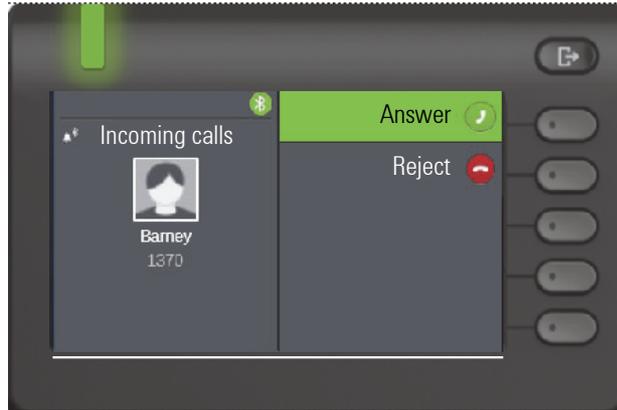
Enter the phone number. The "Konftel 60W" switches on automatically. Once the subscriber answers, you can set up a conference via a consultation or second call.



## Using a Bluetooth device

You can control calls on the HFAG (hands-free audio gateway, e.g. mobile device) from your OpenScape CP 600 phone via Bluetooth.

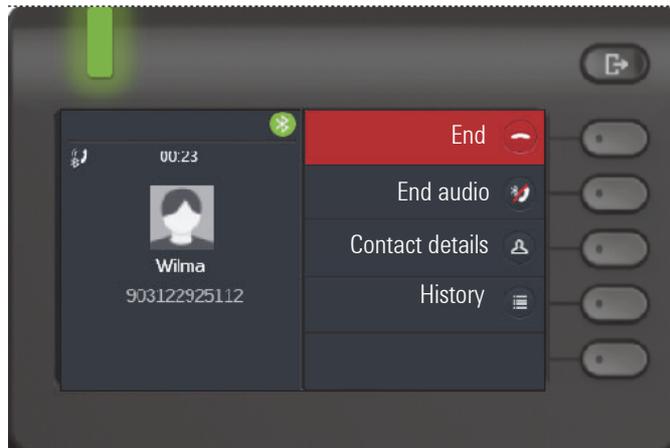
### Incoming HFAG call



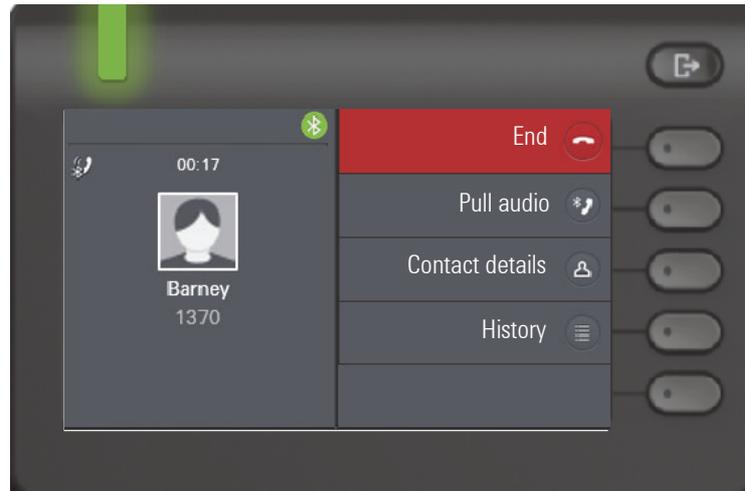
Bluetooth status bar icon indicates an HFAG call.

For more information about how to proceed during incoming call, see "Incoming calls" → page 65.

### Connected HFAG call



Bluetooth status bar icon indicates an HFAG call. The "End audio" button transfers the HFAG call audio from the OpenScape CP 600 to the HFAG.



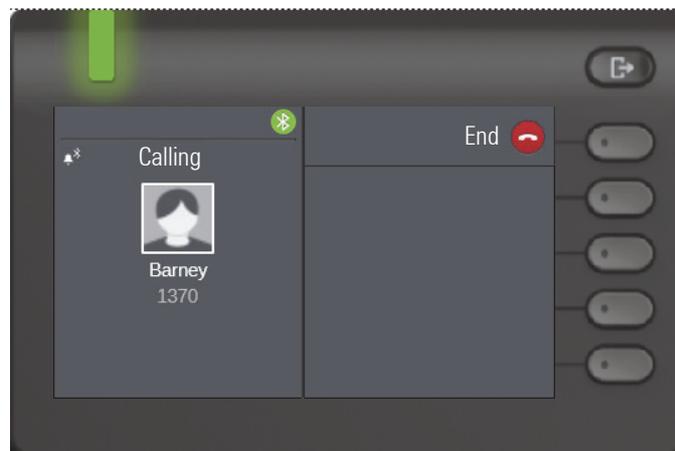
The “Pull audio” button reroutes the audio stream from HFAG back to Open-Scape CP 600.

Audio has to be pulled to the phone. The option to end the audio on the mobile phone is rejected by the CP phone.

For more information about how to proceed during a call, see “During a call” → page 75.

## Outgoing HFAG call

### Outgoing Call Dialling

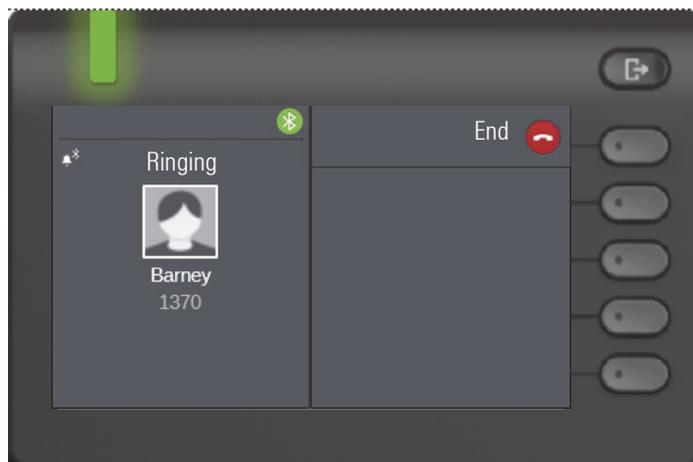


Bluetooth status bar icon indicates an HFAG call.

Failure in dialling the outgoing HFAG call is indicated by the HFAG by one of the unsolicited extended response indication codes:

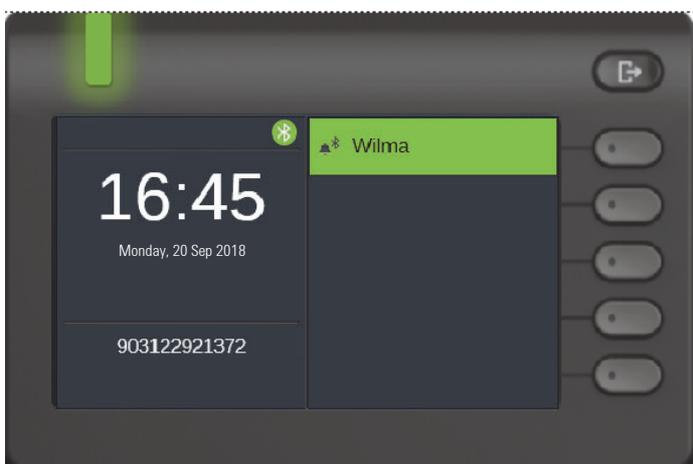
- NO CARRIER
- BUSY
- NO ANSWER
- DELAYED
- BLACKLISTED

## Outgoing Call Ringing



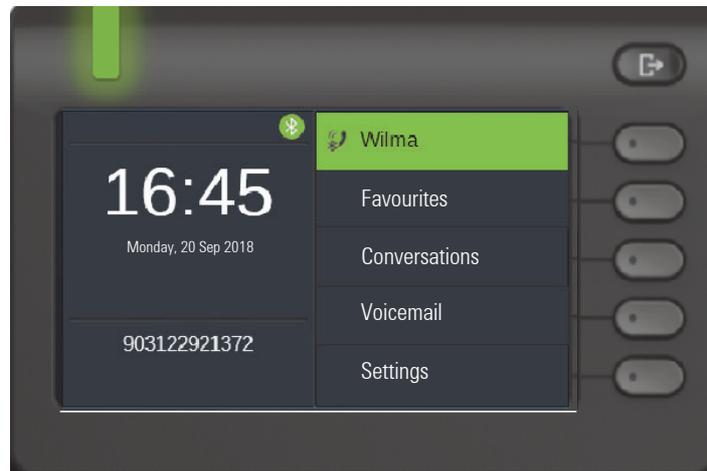
## HFAG call states in Main Menu Screen

### Incoming HFAG call in the Main menu screen



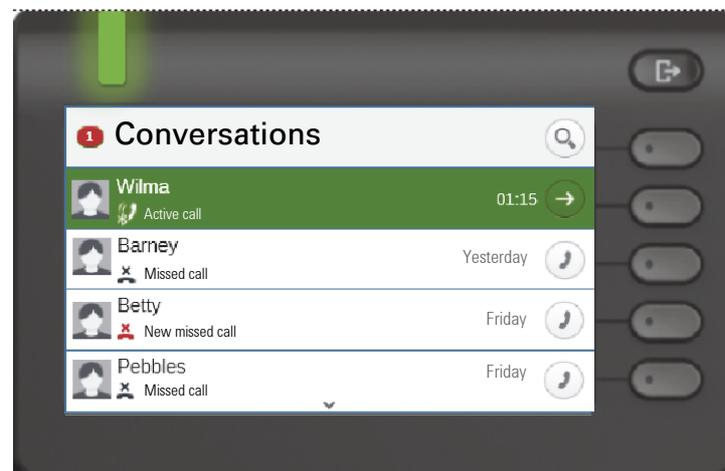
The icon with the Bluetooth rune index indicates incoming HFAG call.

### Connected HFAG call in the Main menu screen



The icon with the Bluetooth rune index indicates connected HFAG call.

### HFAG call states in Conversations Screen



Connected HFAG calls are displayed in the conversation list. The HFAG call is distinguished from native calls by a special call state icon under the user name.

## Bluetooth settings

### Activating and deactivating Bluetooth



The Bluetooth function was activated for your phone by the administrator.

You can also configure this setting via the Web interface → page 207.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

if nec.

Enter and confirm the User password.

Open using the Softkey.

Open using the Softkey.

Activate with the Softkey. The Bluetooth function is activated and is now available.

Save the setting by selecting the Softkey.

### Changing the Bluetooth name of your OpenScape CP 600

Here you can determine which name your OpenScape CP 600 should use to register at other Bluetooth devices.

You can also configure this setting via the Web interface → page 207.



By factory default, the Bluetooth name is: IntegratedPhone.

If you are currently in the Bluetooth configuration, then the phone is visible.  
If you exit the menu, it will be hidden again after a short time.

Press the key for the Main menu if appropriate.

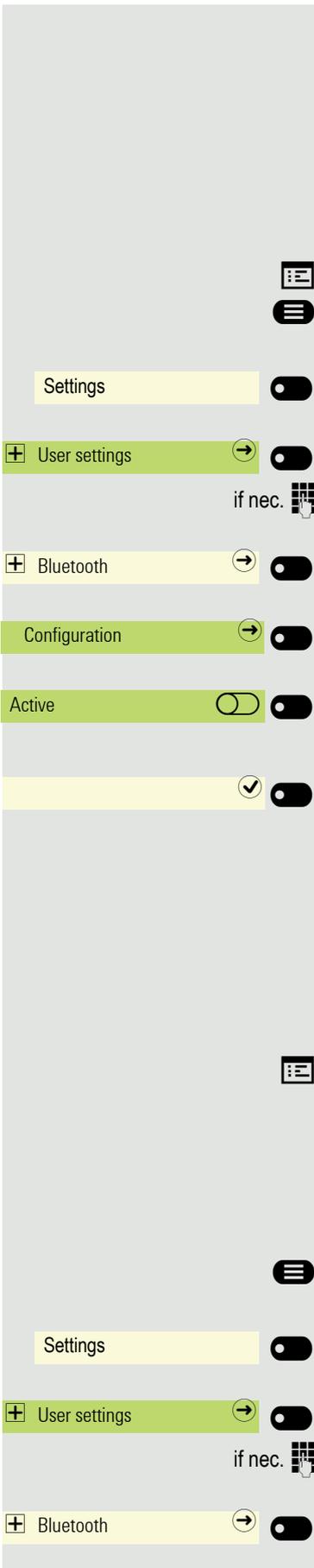
Open using the Softkey.

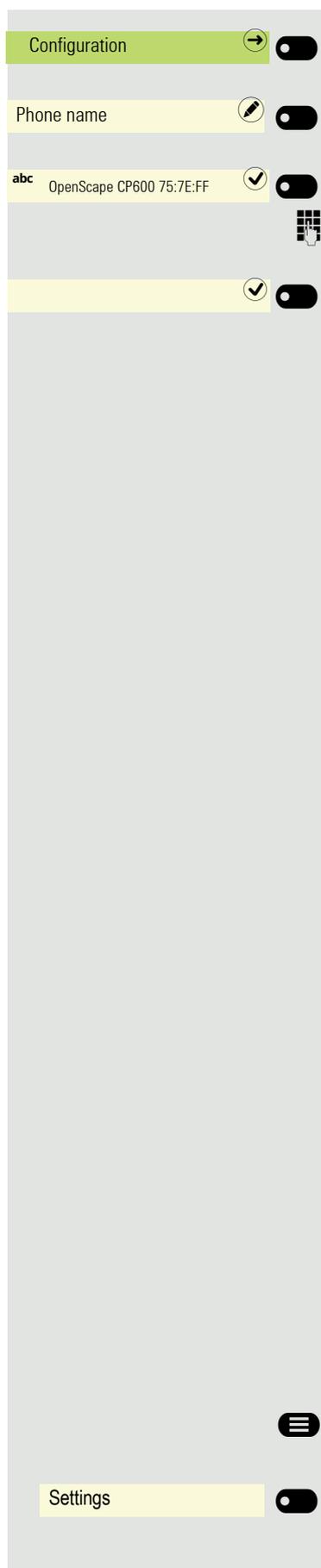
Open using the Softkey.

if nec.

Enter and confirm the User password.

Open using the Softkey.





Open using the Softkey.

Open using the Softkey. The current name is displayed.

The predefined name is entered.

Change to the desired name and conclude your input with the Softkey.

Save the setting by selecting the Softkey.

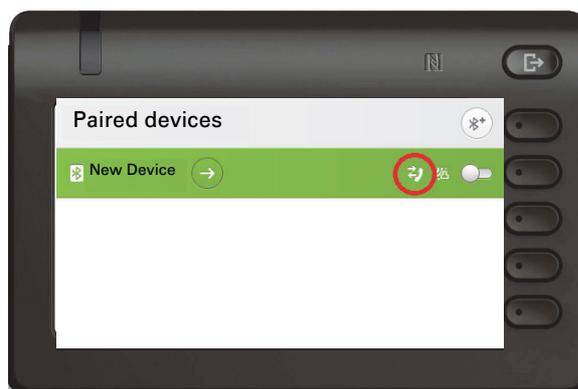
## Managing Bluetooth devices

The following functions are available in the Bluetooth pairing manager:

- Add Bluetooth device
- Delete Bluetooth device list
- Connect or disconnect paired Bluetooth devices
- Remove single Bluetooth devices from the list
- Rename Bluetooth devices in the list

➡ The OpenScape CP 600 is visible for other Bluetooth devices in the vicinity when you are in this menu.

## Hands-free unit



The “Telephony” icon (in red circle) indicates, that the paired device can be connected as hands-free Bluetooth device. The device now provides remote telephony functionality/remote telephony source. When connected, the Bluetooth device can be used to make or receive calls.

## Adding Bluetooth devices

➡ If your Bluetooth device has a NFC reader (**N**ear **F**ield **C**ommunication), it can be paired very easily with your OpenScape CP 600, see → page 93.

Press the key for the Main menu if appropriate.

Open using the Softkey.



Open using the Softkey.

Enter and confirm the User password.

Open using the Softkey.

Open using the Softkey.

Paired devices are displayed. Start the search for new devices with the Softkey. Start or set the pairing function on the Bluetooth device if appropriate.

Located devices are displayed. Repeat the search if appropriate with the Softkey.

If at least one new device was found, select the relevant Bluetooth device and open with the Softkey.

Confirm the pairing prompt with the Softkey. The Bluetooth device is paired and added to the list.

or

A pairing PIN is requested.

Enter the pairing PIN and confirm with the Softkey. The Bluetooth device is paired and added to the list.

Your OpenScape CP 600 is now "paired" with the Bluetooth device, but not yet connected → page 106.

---

➡ Pairing is only performed the first time contact is established between a Bluetooth device and your OpenScape CP 600. If the Bluetooth device is successfully paired, no further access authorization checks are necessary. Instead, each subsequent check uses the previously created link key.

---

### Connecting/disconnecting a Bluetooth device

**Prerequisite:** At least one Bluetooth device is listed.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

Enter and confirm the User password.

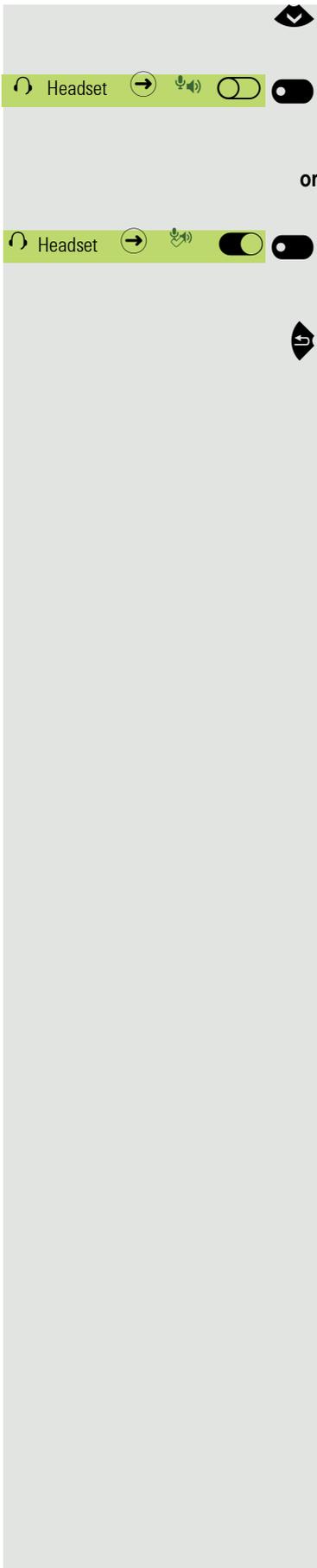
Open using the Softkey.

Open using the Softkey. Paired devices are displayed.

---

➡ You receive a message that the OpenScape CP 600 is now visible for other Bluetooth devices while you are in this menu.

---

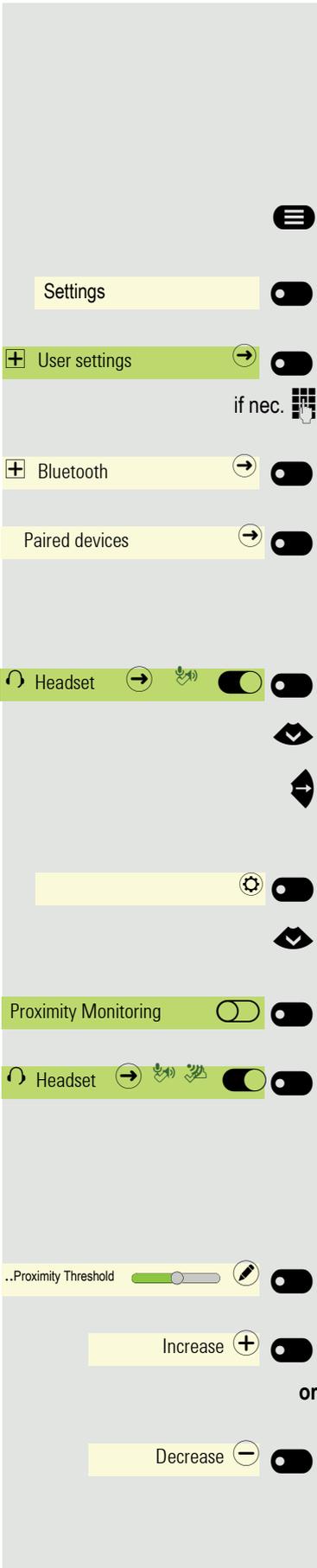


Select the relevant Bluetooth device.

Confirm with the Softkey to connect. You will receive a corresponding confirmation. It often suffices to switch on the Bluetooth device in order to establish the connection automatically.

Confirm with the Softkey to disconnect. You will receive a corresponding confirmation. The connection is dropped automatically if you switch off the Bluetooth device.

Exit the menu using the back space key.



### Connecting/disconnecting a Bluetooth device automatically

If your Bluetooth device is proximity-system enabled, you can activate Proximity Monitoring. If the paired device comes into the immediate vicinity of the OpenScape CP 600, the connection is established automatically. If the device is removed from the vicinity, the connection is dropped automatically. The default setting is for Proximity Monitoring to be disabled.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

Enter and confirm the User password.

Open using the Softkey.

Open using the Softkey.

---

 You receive a message that the OpenScape CP 600 is now visible for other Bluetooth devices while you are in this menu.

---

Paired devices are displayed.

Select the relevant Bluetooth device.

And open it. The status of the device is displayed and activated, for example, with "(aud)".

Open the Configuration menu with the Softkey.

Select the "Proximity Monitoring" function.

Activate with the Softkey.

Proximity Monitoring is activated.

### Setting the Proximity Threshold

You can set the Proximity Threshold if appropriate to suit the required circumstances.

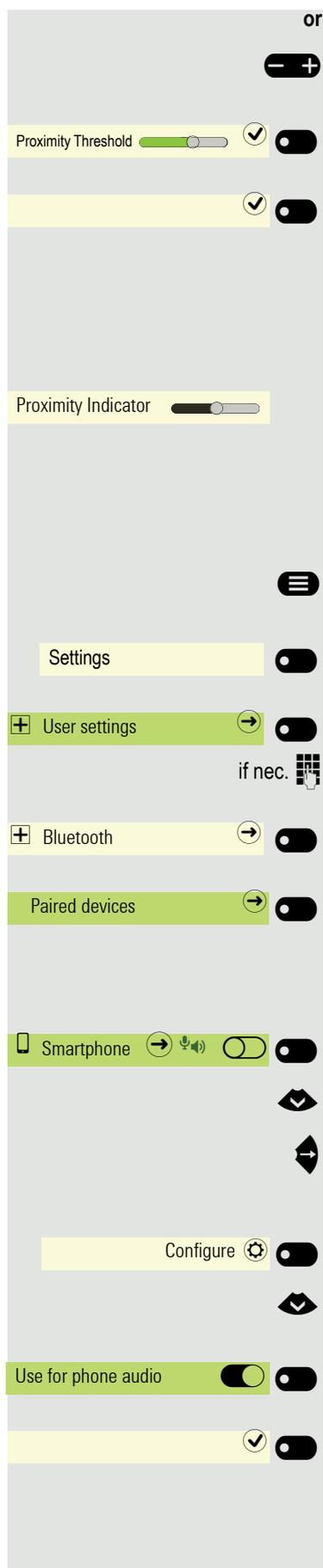
Open the setting for the Proximity Threshold by selecting the Softkey<sup>1</sup>.

Use the Softkey to increase the proximity.

or

Use the Softkey to reduce the proximity.

1. The phone displays the current setting



Adjust using the toggle key.

Confirm the setting with the Softkey.

Save the setting with the Softkey and exit the menu.

### Checking the proximity display

Check different positions of your Bluetooth device at which the connection can still be maintained.

This is a read-only setting.

### Activating/deactivating audio

If no audio function is provided for your Bluetooth device, you should disable audio in your device's settings. The function is always activated by default.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

Enter and confirm the User password.

Open using the Softkey.

Open using the Softkey.

---

 You receive a message that the OpenScape CP 600 is now visible for other Bluetooth devices while you are in this menu.

---

Paired devices are displayed.

Select the relevant Bluetooth device.

And open it. The status of the device is displayed and activated, for example, with "pxp" for "Proximity Monitoring".

Open the Configuration menu with the Softkey.

Select the "Audio" function.

Deactivate with the Softkey.

Save the setting by selecting the Softkey. The icon  for the device name was removed.



### Deleting a Bluetooth device from the list

You can delete a single Bluetooth device from the list, for example, if it will be no longer in the vicinity for an indefinite period.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

Enter and confirm the User password.

Open using the Softkey.

Open using the Softkey. You receive a message that the OpenScope CP 600 is now visible for other devices in the vicinity as long as the menu is open.

Paired devices are displayed.

Select the relevant Bluetooth device.

And open it.

Confirm deletion with the Softkey.

Confirm deletion again with the Softkey.

### Renaming a Bluetooth device in the list

A Bluetooth device is entered in the list with the name set in the device. This is often the device type. You can change this name.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

Enter and confirm the User password.

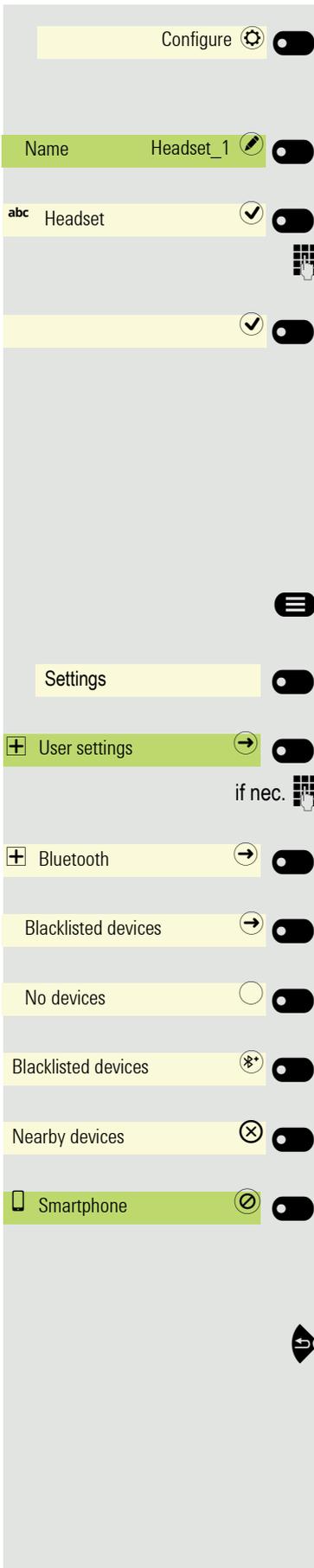
Open using the Softkey.

Open using the Softkey. You receive a message that the phone is now visible for other devices.

Paired devices are displayed.

Select the relevant Bluetooth device.

And open it.



Open the Configuration menu with the Softkey.

The current name is displayed. Open the field name with the Softkey.

The predefined name is entered.

Change to the desired name and conclude your input with the Softkey.

Save the setting by selecting the Softkey.

## Blacklist for Bluetooth devices

The blacklist contains the Bluetooth devices for which a connection setup attempt should be rejected by the OpenScape CP 600. The connection will only be allowed if the setup attempt comes from the OpenScape CP 600.

### Adding Bluetooth devices

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

if nec.  Enter and confirm the User password.

Open using the Softkey.

Open using the Softkey.

No Bluetooth devices are entered for example.

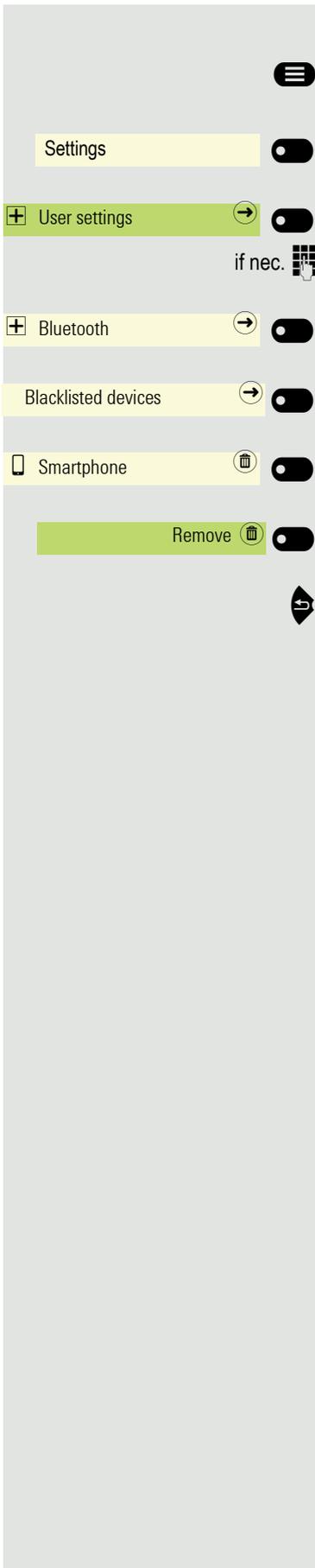
Start the search for the devices in the vicinity with the Softkey.

Repeat the search if necessary with the Softkey.

Open a located device in the search list with the Softkey. You will see the following message for example: "Smartphone was added to Blacklisted devices". The device is deleted from the search list.

Add another device to the Blacklisted devices if appropriate.

Or exit the search menu.



## Removing a Bluetooth device from the blacklist

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

Enter and confirm the User password.

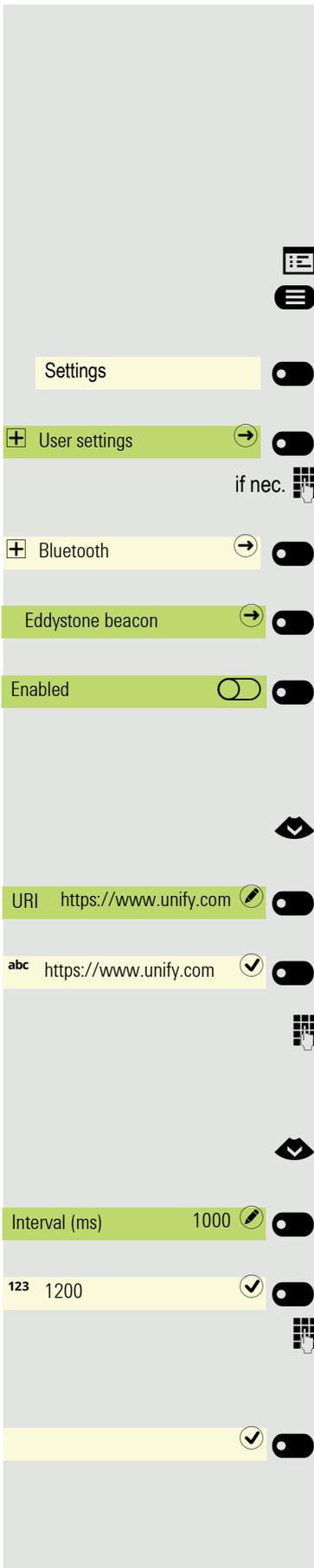
Open using the Softkey.

Open using the Softkey.

Open the device Softkey.

Confirm deletion with the Softkey. The entry is deleted.

Exit the menu.



## Eddystone beacons

The phone can make contact via Bluetooth with smartphones or tablets in the vicinity using beacons. Information can then be exchanged between the phone and, for example, the smartphone. Eddystone is an Open Source project from Google for beacon applications.

### Activating/deactivating Eddystone beacons

You can also configure this setting via the Web interface → page 207.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

Enter and confirm the User password.

Open using the Softkey.

Open using the Softkey.

Activate with the Softkey. The Bluetooth function is activated and is now available.

### Setting up a connection to a server for telephone beacons

Select input for URI.

The current address is displayed. Open the URI field with the Softkey.

An address may already be entered. This should be an optimally short HTTPS address. An URL shortener can be used to limit long addresses.

Change to the desired address and conclude your input with the Softkey.

### Setting the interval

Select input for Interval (ms).

The current interval is displayed. Open the Interval (ms) field with the Softkey.

Enter a new value if appropriate.

Change to the desired value and conclude your input with the Softkey.

Save the modified input with the Softkey.

## Programmable keys

You can assign a series of functions for the phone to programmable Feature keys on the OpenScape Key Module 600 to suit your requirements.

If you have **not** connected a OpenScape Key Module 600, you can use the Favourites menu to program frequently used functions. To find out how to program Feature keys in this menu, refer to → page 49.

The OpenScape Key Module 600 comes with twelve Feature keys, all of which can be programmed on two separate levels → page 49. You can toggle between the key levels using the two level keys. The Feature keys can also be programmed via the Web interface → page 207.

## List of available functions

- |                            |                                  |
|----------------------------|----------------------------------|
| 1. Unallocated             | 22.Conference                    |
| 2. Selected dialling       | 23.DND                           |
| 3. Redial                  | 24.Group pickup                  |
| 4. CF unconditional        | 25.Repertory dial                |
| 5. CF no reply             | 26.Line                          |
| 6. CF busy                 | 27.Feature toggle <sup>1</sup>   |
| 7. CF unconditional - any  | 28.Mobility                      |
| 8. CF no reply - any       | 29Directed pickup                |
| 9. CF busy - any           | 30.Release                       |
| 10.CF unconditional - ext. | 31.Callback <sup>1</sup>         |
| 11.CF unconditional - int. | 32.Cancel callbacks <sup>1</sup> |
| 12.CF no reply - ext.      | 33.Consult                       |
| 13.CF no reply - int.      | 34.DSS                           |
| 14.CF busy - ext.          | 35.Call waiting                  |
| 15.CF busy - int.          | 36.Immediate ring <sup>1</sup>   |
| 16.Ringer off              | 37.Call recording <sup>1</sup>   |
| 17.Hold                    | 38.AICS Zip tone                 |
| 18.Alternate               | 39.Server feature                |
| 19.Blind transfer call     | 40.BLF                           |
| 20.Transfer call           | 41.Send URL                      |
| 21.Deflect                 | 42.2nd alert                     |

<sup>1</sup> The feature is not available on an OpenScape 4000 telephone system. See also → page 219.

## Programming a key

### Initiating programming

#### Directly via the key on the OpenScape Key Module 600

Hold down the Function key on the OpenScape Key Module 600 to which a function is to be assigned until the programming prompt is displayed.

Press the Softkey to open the programming.

 If the prompt is not displayed or a programmed function is not executed, you can only launch key programming via the user menu (consult your administrator about the current setting).

#### Via the user menu for the OpenScape Key Module 600

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

Enter and confirm the User password.

Select "Phone".

Open using the Softkey.

Open using the Softkey. You are prompted to press the key you wish to program.

Press the Function key you want to program with a function. The key LED lights up constantly.

#### Via Favourites, if no key module is connected

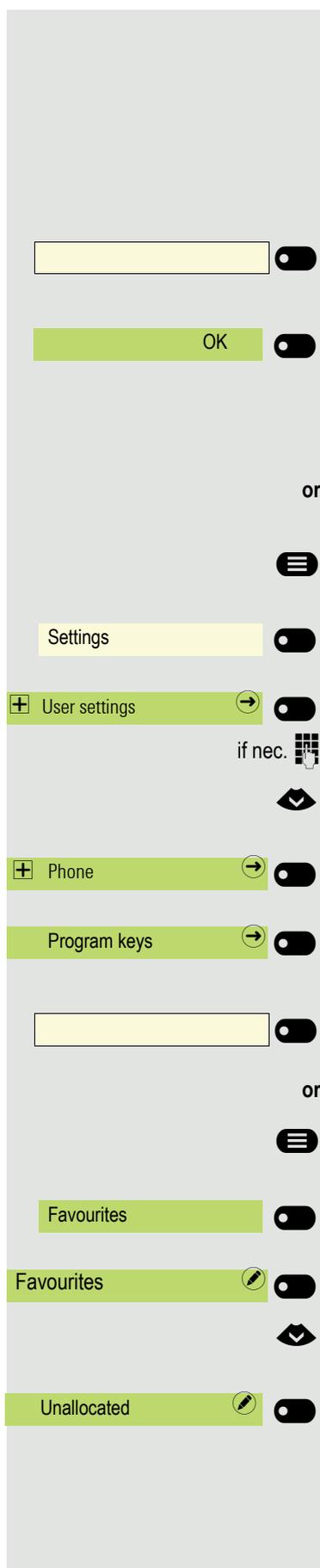
Press the key for the Main menu if appropriate.

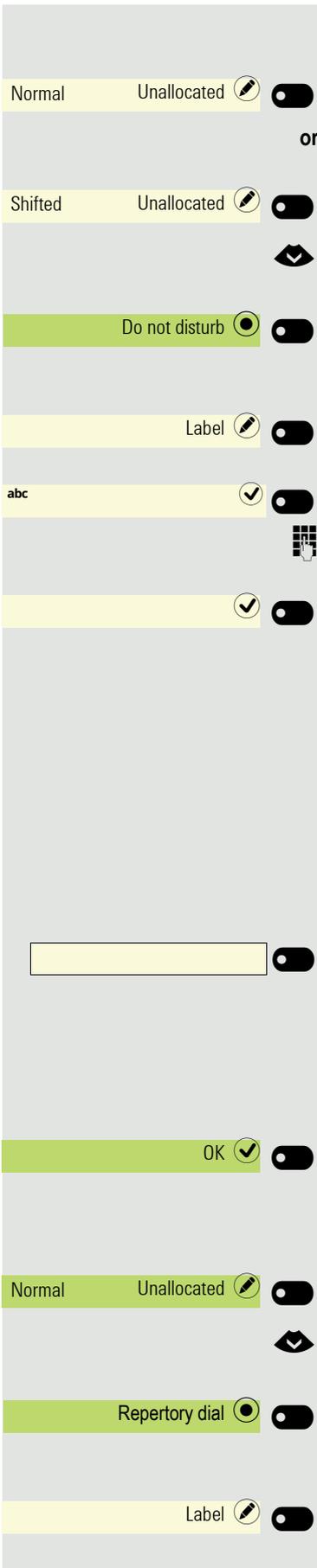
Open using the Softkey.

Press the Softkey for  to access edit mode.

Select the space with "Unallocated" or a function you want to replace.

Press the Softkey to assign the function key.





## Beginning programming

Open using the Softkey.

or

Open using the Softkey (not in Favourites).

Choose the function to be programmed on the key.

Confirm with the Softkey to set the function, for example Do not disturb.

If you do not want to accept the standard labeling:

Open using the Softkey.

The input field is displayed.

Enter the key label you want and confirm with the Softkey.

Save the programming with the Softkey.

## Programming enhanced functions

The functions are programmed on the keys of a connected OpenScope Key Module 600 in the following examples. If a key module is not connected, you can also program the functions on the four function keys in the Favourites menu → page 115.

### Repertory dialing

Hold down the Function key on the OpenScope Key Module 600 to which the function is to be assigned until the programming prompt is displayed.



If the prompt is not displayed or a function is not executed, you can only launch key programming via the user menu (consult your administrator about the current setting).

Confirm the programming with the Softkey.



You can also initiate programming from the user menu → page 115.

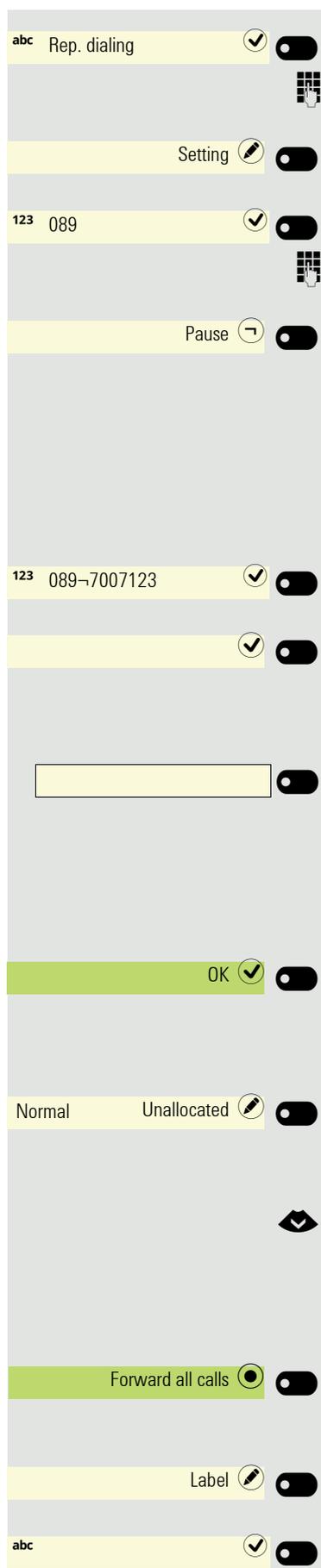
Open using the Softkey.

Choose the function to be programmed on the key.

Confirm with the Softkey to set the function.

If you do not want to accept the standard labeling:

Open using the Softkey.



The input field is displayed.

Enter the key label you want and confirm with the Softkey.

Open using the Softkey.

The input field is displayed.

Enter the subscriber's destination phone number and confirm with the Softkey.

For example, insert a '↵' Pause.

You can select and insert the following special characters for actions with the  key:

- « Clear call
- ~ Make consultation
- » Make normal call

Confirm your entry.

Save the programming with the Softkey.

### Configuring a fixed forwarding key

Hold down the Function key to which a function should be assigned until the programming prompt is displayed.

 If the prompt is not displayed or a programmed function is not executed, you can only launch key programming via the user menu (consult your administrator about the current setting).

Confirm the programming with the Softkey.

 You can also initiate programming from the user menu → page 115.

Open using the Softkey.

### Call forwarding depending on the forwarding type

Choose one of the forwarding types to be programmed on the key:

- Forward all calls
- Forward no reply
- Forward busy

Confirm with the Softkey to set the call forwarding type.

If you do not want to accept the standard labeling:

Open using the Softkey.

The input field is displayed.



Enter the key label you want and confirm with the Softkey.

Save the programming with the Softkey.

## Using keys

### Function keys on the OpenScape Key Module 600

A function or selected dialing can be programmed on the first or the second level. When you have pressed a Function key, the status icon on the key display changes, for example, and possibly also the information shown on the telephone display.

Use these keys on the OpenScape Key Module 600 to switch to the relevant level.

#### Example 1: Calling saved number

Press the Function key for a saved number. The connection is set up.

#### Example 2: Activating/deactivating Call waiting

You can press a key to activate or deactivate call waiting functionality, even during a call. The prerequisite for this is that a second call is permitted (→ page 182). A second call is allowed by default.

Press the Function key shown. The key LED extinguishes and the status symbol changes to . The second call function is deactivated. The call is rejected or forwarded.

### Function keys in the Favourites menu

**Prerequisite:** A OpenScape Key Module 600 is not connected.

#### Example 1: Number redial

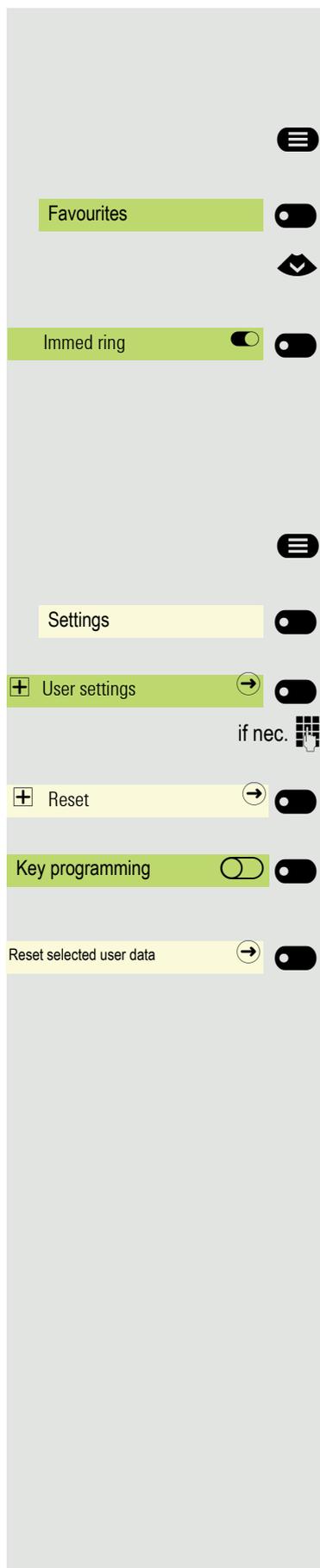
You can redial the last number dialed with the Function key.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Select Function key.

Press the Function key. The connection is set up.



## Example 2: Immed ring

This function allows you to switch the preset delay (→ page 134) on and off for all line keys. The delay is always activated by default.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Select Function key.

Press the Function key to deactivate the function for example.

## Resetting keys

Here you can reset keys you configured back to factory settings (see also → page 168).

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

Enter and confirm the User password.

Open using the Softkey.

Activate with the Softkey if appropriate if you really want to delete the contents of the programmed keys.

Select the Softkey to delete the key programming **immediately**. The contents of the keys you configured are deleted.

---

 Keys that can only be configured by the administrator remain unchanged.

---

## Making calls in the team

### Group call

Your administrator can incorporate multiple telephones in a call pickup group. If your telephone belongs to a pickup group, you can also accept calls intended for other members of the group.

A group call is displayed on the phone. The administrator may have made the following settings for signaling:

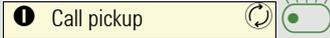
Telephone status			Ring on group call = Yes	Ring on group call = No
Ringer on	Silent ringing		Ringer Speaker	Beep Speaker
	in connection	Handset	Ringer Speaker	Beep Handset
		Handset Open listening	Beep Handset and loud- speaker	Beep Handset and loudspeaker
		Headset	Ringer Speaker	Beep Handset
		Headset Open listening	Beep Headset and loud- speaker	Beep Headset and loudspeaker
		Speakerphone mode	Beep Speaker	Beep Speaker
Ringer off	Silent ringing		Nothing	Nothing
	in connection	Handset	Nothing	Beep Handset
		Handset Open listening	Beep Handset and loud- speaker	Beep Handset and loudspeaker
		Headset	Nothing	Beep Handset
		Headset Open listening	Beep Headset and loud- speaker	Beep Headset and loudspeaker
		Speakerphone mode	Beep Speaker	Beep Speaker

The volume settings can be found from → page 63.



Further administrator settings for group calls:

- The group call can be picked up both by lifting the handset and via the "Pickup call" menu option.
- The group call can be picked up via the "Pickup call" menu option but **not** by just lifting the handset.
- A key is programmed for Call pickup.
- A message is output on the display with the Call pickup key when a group call is waiting.



## Picking up the group call only using the key

**Prerequisite:** The Call pickup key is configured.

---

 Your administrator has set up the group call such that it is only displayed by the Call pickup key flashing. The phone can also ring when idle.

---

A group call is waiting. The Call pickup key flashes. The group call is not shown on the display.

Press the Function key shown.

The group call is now shown on the display with

**Pickup:** *Caller*

**for:** *Party*

## Picking up a group call immediately

---

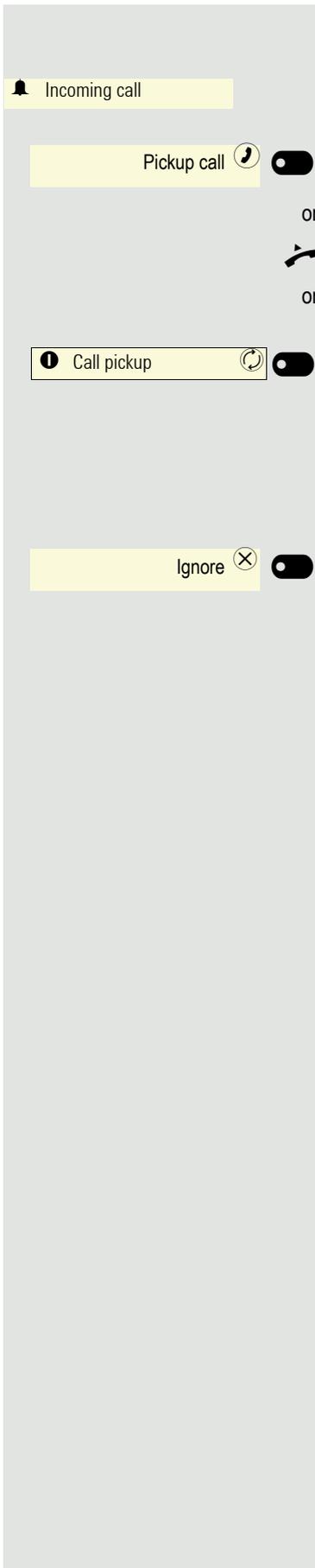
 Your administrator has set up the group call such that it will be shown immediately on the display.

---

A group call is waiting and is shown on the display with

**Pickup:** *Caller*

**for:** *Party*



## Picking up a group call

A group call is signaled.

Confirm with the Softkey.

Lift the handset (only if the appropriate function is set by your administrator).

Press the Function key or press it again if call answering was initiated via the key. The speakerphone function is activated. Prerequisite: The "Call pickup" key was programmed on the connected key module.

## Ignoring a group call

Press the Softkey. The phone stops signaling the group call. It can still be answered however from the conversations list.

## Direct station selection keys

Apart from line keys, the administrator can also configure direct station selection (DSS) keys. You can use a DSS key to call an internal station directly, pick up calls for this station or forward calls directly to it. The DSS keys are also used for consultation calls.

 This function is not available to you on an OpenScape 4000, see → page 219.

### Calling a subscriber directly

You cannot use DSS if the user is on another call (flashing LED).

#### With default outgoing line

Press the relevant DSS key. The key label switches to show the phone number of the outgoing line.

The line key illuminates. The connection was established by means of the selected outgoing line.

#### Selecting the outgoing line

Press the line key (e.g. line 2) to select the line for the outgoing call.

Press the relevant DSS key.

The selected line key illuminates. The connection was established via the selected line. The DSS destination is displayed.

The phone number of the outgoing line is displayed on the DSS key.

 The administrator can configure the DSS key so that the connection is also established when the DSS subscriber has activated do-not-disturb or call forwarding.

### Consultation with the DSS subscriber

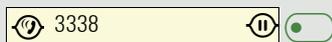
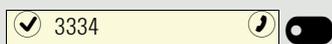
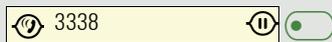
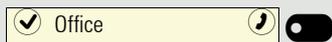
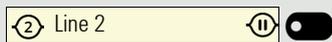
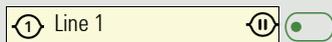
**Prerequisite:** You are conducting a call and the administrator has configured the DSS key for consultation.

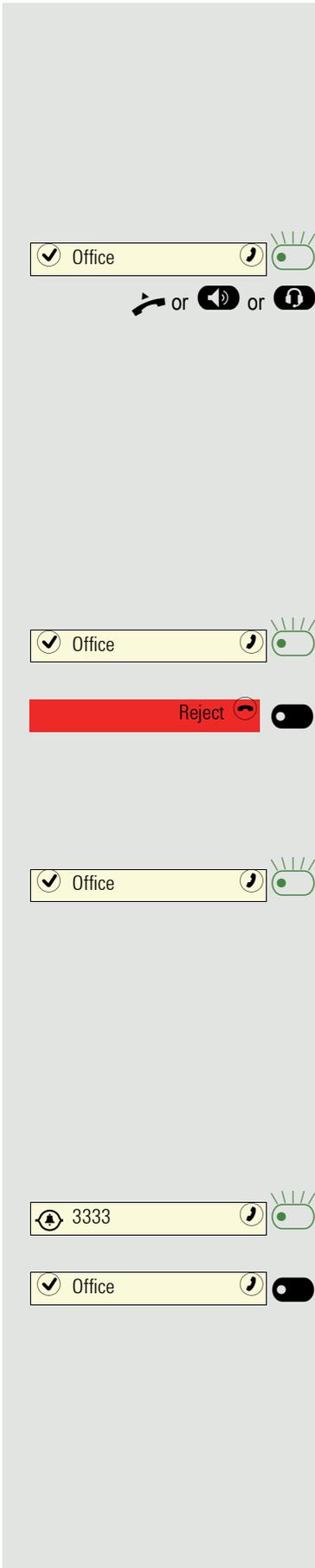
Press the Softkey. The input field in conversations opens.

Press the relevant DSS key.

The connection was established by means of the active line. The first call is placed on "hold". If the subscriber answers, you can toggle, transfer the first call or initiate a conference.

 If the administrator has configured transfer instead of consultation, you can only transfer the current call to the DSS subscriber.





## Call pickup

You can pick up calls for the DSS subscriber. The LED flashes if a call is incoming for this station's line.

### Indirect pickup

**Prerequisite:** The auto-answer function is deactivated → page 176.

Press the DSS key. The call is routed to your primary line and rings.

Lift the handset or press the speaker or headset key. You are connected to the subscriber.

### Pickup via inline notification

More information about call pickup via inline notification → page 54.

### Rejecting a call

**Prerequisite:** Your administrator enabled the Reject option for DSS keys and deactivated Auto-answer → page 176.

Press the DSS key. The call is routed to your primary line and rings.

Press the Softkey. The caller hears a busy signal.

### Direct pickup

**Prerequisite:** The **auto-answer** function is activated → page 176.

Press the DSS key. The call is routed to your primary line and you are immediately connected with the other party via speakerphone.

## Deflecting a call to a DSS subscriber

**Prerequisite:** The deflect function is enabled for DSS keys. For information on the current setting, see → page 181.

If you receive a call on one of your lines, you can immediately deflect it to the DSS subscriber.

Your phone rings and a line key flashes.

Press the relevant DSS key. The call is deflected to the DSS subscriber. If the DSS subscriber does not answer, you can pick up the call by pressing the line key.

## LED display on DSS keys

DSS key	Meaning
	<b>Off:</b> The phone is in idle mode.
	<b>Flashes:</b> You can accept a call for the DSS subscriber via the key. The call is routed to your primary line when the call is accepted.
	<b>Illuminates:</b> The line is busy. Provided that second call is activated you can still reach the DSS subscriber via the key. It can accept your call as a second call.

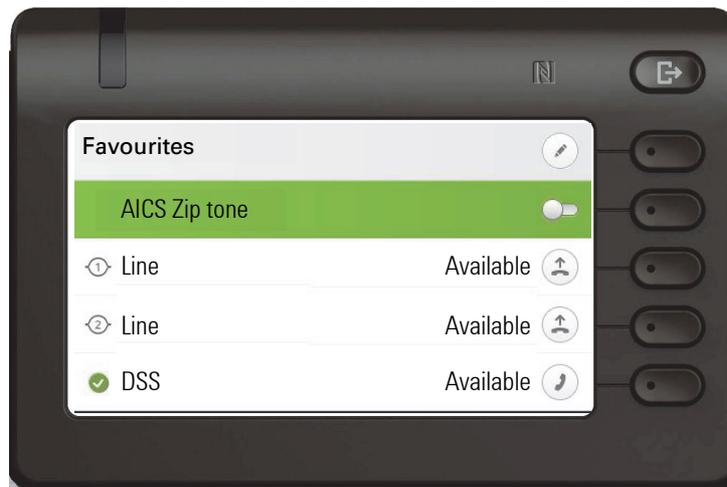
## MultiLine

The next section describes the settings for a MultiLine phone and how to use a MultiLine phone. To simplify understanding, we recommend first reading the Section "Operating your OpenScape Desk Phone CP600/CP600E (→ page 31)". Refer to → page 133 for a detailed description of the settings.

## Line/trunk keys

 This function is not available to you on an OpenScape 4000, see → page 219.

Programmable keys can be configured by your administrator as line or DSS keys in the Favourites menu or if you have connected a OpenScape Key Module 600. The Favourites menu could look as follows for example:



These function keys cannot be changed or deleted by the user.

Each key programmed with the "Line" function is handled as a line. This means up to 4 line keys can be configured in the Favourites menu or up to 12 keys on the OpenScape Key Module 600.

A distinction is made here between primary, secondary and phantom lines. Each of these line types can be used on a private or shared basis → page 127.

### Primary line

All multi-line telephones have a primary line. This line can be reached in the usual manner via your public phone number. Incoming calls to your number are signaled on this line.

 To avoid conflict between individual multi-line phones, the functions "Do not disturb" and "Call forwarding" can only be used for the primary line.

### Secondary line

A secondary line on your phone is used as a primary line by another subscriber of the line trunk group. Your primary line, which is configured on another telephone of a line trunk group, simultaneously functions as the secondary line on that telephone.

## Phantom line

Phantom lines are not used as primary lines by any telephones in a line trunk group. Phantom lines are established, for example, when the number of lines provided by a communications system exceeds the number of available telephones.

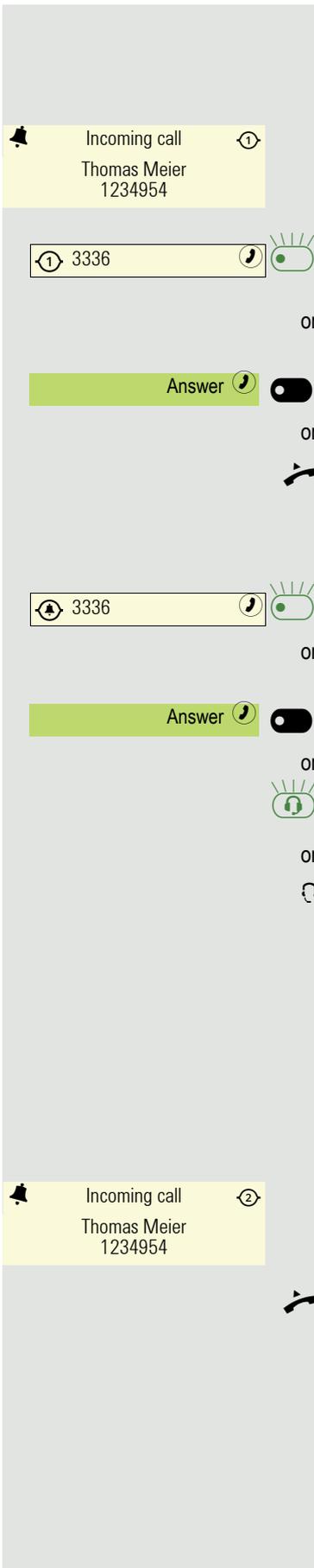
## Line utilization

- **Private line:** A line that is used by a single telephone. This line cannot be used as a secondary line by another telephone.
- **Shared line:** A line that is configured on multiple telephones. The line status is displayed for all telephones that share this line. If, for example, a shared line is being used by a telephone, a status message indicating that this line is busy is displayed on all other telephones.
- **DSS line:** A line with a direct connection to another telephone.

You can see the status of the line from the LED.

## LED displays

LED	Meaning
	<b>LED off:</b> The phone is in idle mode.
	<b>Flashing green:</b> <ul style="list-style-type: none"> <li>• Incoming call on the line → page 128</li> <li>• "Hold reminder" is activated → page 178</li> </ul>
	<b>LED flickering green:</b> <ul style="list-style-type: none"> <li>• Outgoing call on the line</li> <li>• The incoming call was prioritized and selected in accordance with the "Automatic line selection for incoming calls" option</li> </ul>
	<b>Flashing:</b> Call forwarding is activated.
	<b>LED lights green:</b> The line is busy.
	<b>LED lights orange:</b> The line is on "Hold".



## Incoming calls

### Answering a call via the main line

The phone rings. The caller and the relevant line are displayed. The notification LED flashes.

Press the flashing key for the main line on the OpenScape Key Module 600 and use speakerphone mode (the left key icon switches between ① and ②)

Press the Softkey and use speakerphone mode.

Lift the handset. You have answered the call.

### Answering a call via a Bluetooth headset

Press the flashing key for the main line of the OpenScape Key Module 600.

Press the Softkey.

Press the flashing headset key.

Press the answer key on the headset.

You have answered the call via the headset.

---

➡ If you activated "Auto-Headset" (AICS Zip tone), the call is answered immediately via the headset.

---

### Answering calls for a secondary line

**Prerequisite:** The secondary line is configured on your multi-line telephone.

The phone rings. The caller and the relevant line are displayed. The notification LED flashes.

#### Using the handset

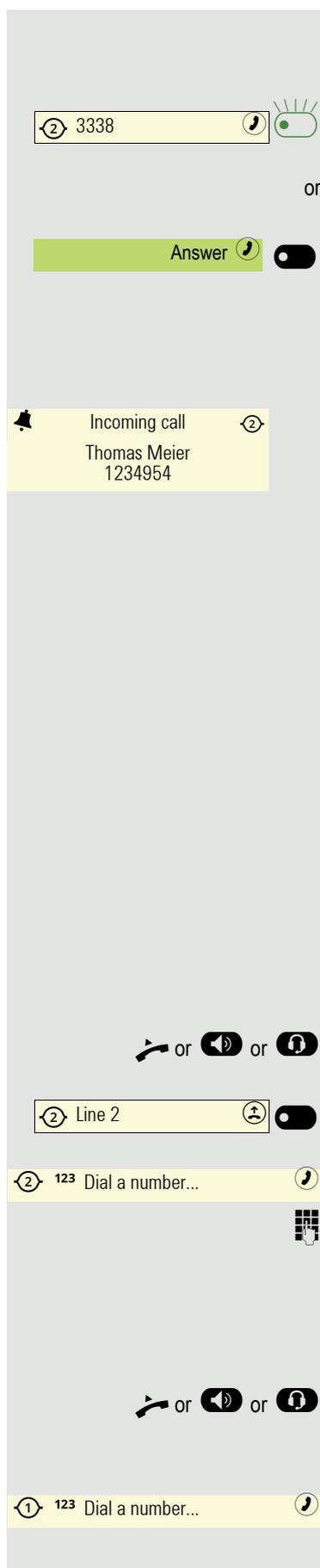
Lift the handset.

You have answered the call.

---

➡ The line that rings is automatically selected. If calls are ringing on more than one line, you will be connected to the line that has been ringing the longest.

---



### Using the line key on the OpenScape Key Module 600

**Prerequisite:** A OpenScape Key Module 600 is connected.

Press the flashing key for the secondary line on the OpenScape Key Module 600 and use speakerphone mode.

Press the Softkey and use speakerphone mode.

### Line keys without OpenScape Key Module 600

If you have not connected a OpenScape Key Module 600 and lines are configured, calls are only signaled via the display and notification LED.

The phone rings. The caller and the relevant line are displayed. The notification LED flashes.

Answer the call as described in Section "Incoming calls (→ page 65).

## Making calls

You can seize a line before dialing on a MultiLine phone.

---

 Line seizure can be configured on an individual basis. Your administrator can determine if the lines on your telephone can be automatically seized and with which priority.

---



---

 If you have seized a secondary line, this line is reserved for you for making calls for a specific period as defined by the administrator. No other user can seize this line during this period, even if the line is also assigned to this user's telephone.

---

### Manual line seizure

#### Dialing using the OpenScape Key Module 600

Lift the handset or press the speaker key or headset key.

Press the required line key.

The input field in Conversations opens.

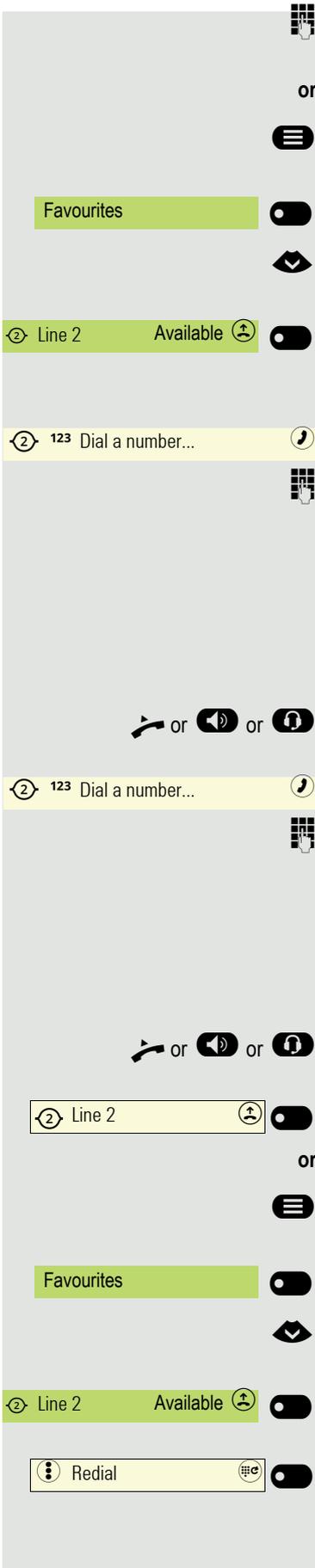
Enter the phone number and confirm. You can also search for and use the contact from the conversation list.

#### Selecting from the Favourites menu

A OpenScape Key Module 600 is not connected, which means that lines are only accessible via the Favourites menu.

Lift the handset or press the speaker key or headset key.

The input field in Conversations opens.



Enter and confirm the phone number if you want to use the main line. You can also search for and use the contact from the list.

Press the key to select a different line.

Open using the Softkey.

Select the required line.

Select and confirm the required line (e.g. line 2).

The input field in Conversations opens again.

Enter the phone number and confirm. You can also search for and use the contact from the conversation list.

### Automatic line seizure

 Your administrator has configured automatic line seizure.

Lift the handset or press the speaker key or headset key.

The input field for the fixed line opens.

Enter the phone number and confirm. You can also search for and use the contact from the conversation list.

### Dialing the last dialed number

The last phone number dialed on your telephone – on the primary line in the case of line keys – is used for redialing.

Lift the handset or press the speaker key or headset key.

Press the required line key.

A OpenScape Key Module 600 is not connected.

Press the key to select a line from Favourites.

Open using the Softkey.

Select the required line.

Confirm line 2 for example.

Press the Function key<sup>1</sup>. The connection is set up.

1. Please note the information in relation to the call log → page 180.

## Forwarding calls for the primary line

Call forwarding can only be activated for the primary line. Which call forwards are possible, how they are configured and activated can be found from → page 170.

### Call forwarding information

---

 Your administrator has activated "Forwarding shown".

---

If you have activated one of the forwarding types on your phone for the primary line and a subscriber calls, an information window with the following information opens:

Call from x forwarded to x

## Dialing using the hot or warm line function

---

 Your administrator can configure a hot line or warm line for your phone.

---

If you lift the phone's handset or press the loudspeaker key, a number is dialed

- immediately in the case of a hot line or
- after a defined period of time in the case of a warm line,

for the line specified by the administrator.

Examples:

- The phone in the elevator immediately dials the reception number.
- The phone at a patient's bed dials the ward number after one minute, for example, if no other number is dialed.

## During calls

### Making and receiving calls on a single line

If you only use one line on your multi-line telephone to make calls, and you receive calls on the same line, the phone operates in the same way as a single-line telephone:

- Number Redial → page 180
- Consultation → page 77
- Toggle/Connect → page 79
- Callback → page 73
- Hold → page 81
- Call waiting (second call) → page 82
- Transfer call → page 84
- Conference → page 79

Functions available exclusively for the primary line:

- Voicemail → page 53
- Forward calls → page 170
- Do not disturb → page 138



Depending on your individual settings, you will be notified of incoming calls → page 136.

---

## Making and receiving calls with multiple lines

It is assumed for the following description that you have a OpenScape Key Module 600. Lines configured in Favourites operate accordingly → page 129.

### Accepting a waiting call

➡ Depending on the settings for "Rollover", you will be notified of incoming calls → page 136.

**Prerequisite:** You are conducting a call. At the same time, a call is incoming on another line.

Conduct call on line 1.

Press line key for line 2.

The call on line 1 is placed on "Hold". The key label switches at short intervals.

➡ All multi-line subscribers who share the line on which the call is being held (→ page 127) can now pick up the held call. To prevent other users from answering the held call, you must place the call on "Consultation" hold → page 77.

Depending on the setting made by your administrator, you may have to press the line key twice to accept the call on the other line. The first call is either placed on hold or ended depending on the setting.

Conduct call on line 2.

Press the Softkey to end line 2.

Press line key for line 1.

Retrieve call on line 1. The key label switches at short intervals.

### Putting a line on hold

On a multi-line telephone you can use the line keys to place calls on hold.

**Prerequisite:** You are conducting a call.

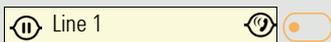
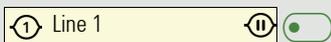
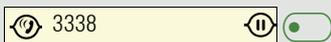
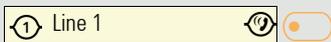
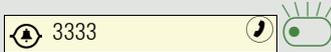
Press line key 1.

The call on line 1 is placed on "Hold".

- The line LED displays the hold status on all multi-line phones to which the line is connected.
- On phones connected to the line, a user can press the relevant line key and accept the held call.

During a consultation call or after accepting a waiting call the hold function cannot be used.

➡ The LED display → page 127 indicates that the call is on hold to other multi-line telephones where this line is also configured. These phones can then pick up the call.



## Lines with hot or warm line function

 Your administrator has configured a hot or warm line for the primary line or for a secondary line.

The function is activated when on

- the primary line  
you lift the phone's handset or press the line or loudspeaker key
- the secondary line  
you press the line key.

A number specified by you is dialed immediately with a hot line and after a specific time with a warm line.

Examples:

- The phone in the elevator immediately dials the reception number.
- The phone at a patient's bed dials the ward number after one minute, for example, if no other number is dialed.

## Settings for MultiLine (keyset)

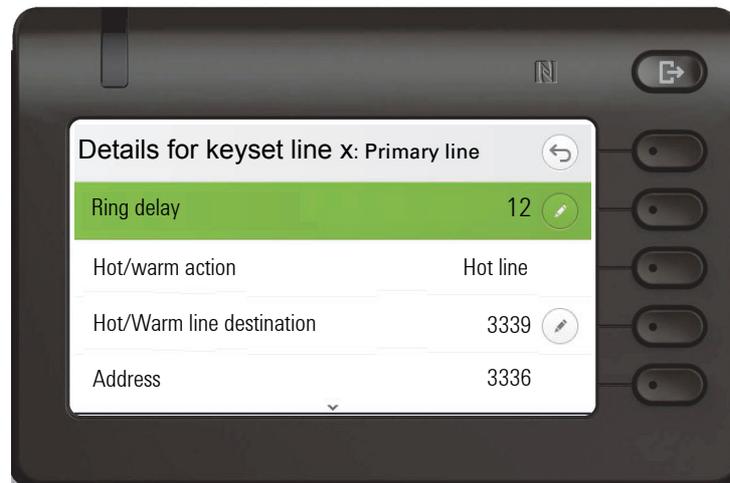
The details for each keyset line contain supplementary information for the user. The following non-editable fields are displayed:

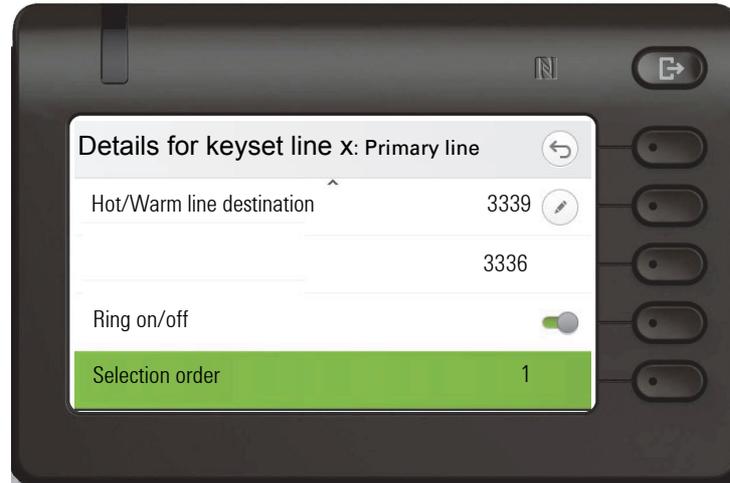
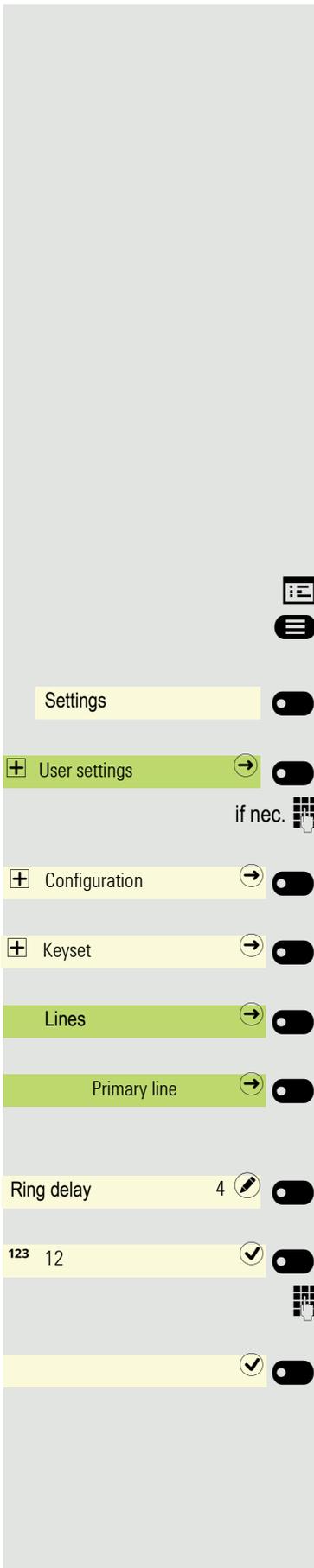
- Address
  - Displays the phone number for the line
- Ringer on/off
  - Shows whether the ringer is activated for this line
- Selection sequence
  - Displays the priority of each line seizure when the handset is lifted or the loudspeaker key for this line is pressed

You can influence the following options:

- Ring delay
  - The length of time before a held call is signaled on a line.
- Hot/warm dest.
  - The phone number to be dialed if the hotline or warm line function is activated.

## Example of details for a configured line





### Setting the time for a delayed ringer

Specify the length of time before a held call should be signaled on a line. You can also configure this setting via the Web interface → page 207. Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

Enter and confirm the User password.

Open using the Softkey.

Open using the Softkey.

Open using the Softkey.

Select the required line (e.g. primary line) and open using the Softkey.

Open using the Softkey <sup>1</sup>.

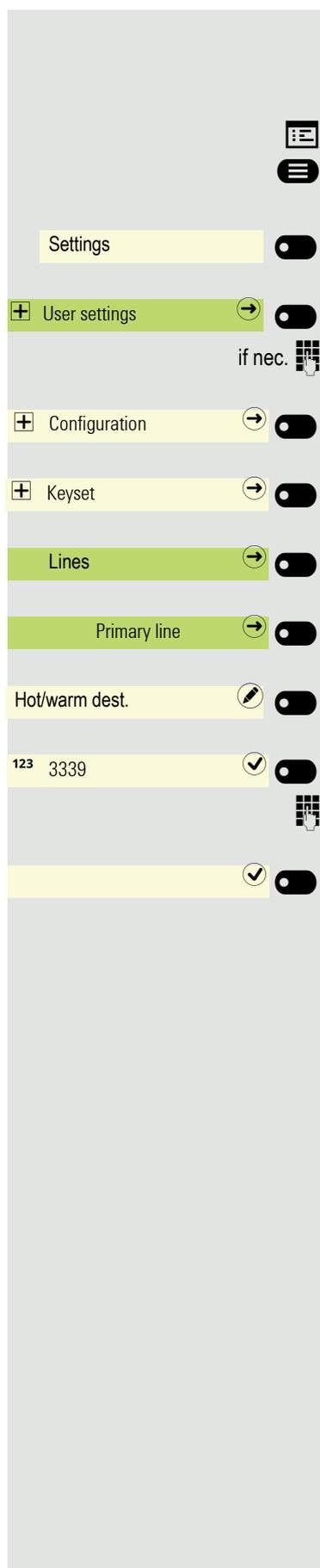
The input field is open.

Enter a value (between 0 and 3600 seconds) and confirm using the Softkey.

Save the setting by selecting the Softkey.

You can activate and deactivate the set delay time for all line keys using a function key → page 119.

1. The phone displays the current setting



## Entering a number for the hot and warm line function

Specify which number should be dialed when the hot or warm line function is activated.

You can also configure this setting via the Web interface → page 207.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

if nec.  Enter and confirm the User password.

Open using the Softkey.

Open using the Softkey.

Open using the Softkey.

Select the required line (e.g. primary line) and open using the Softkey.

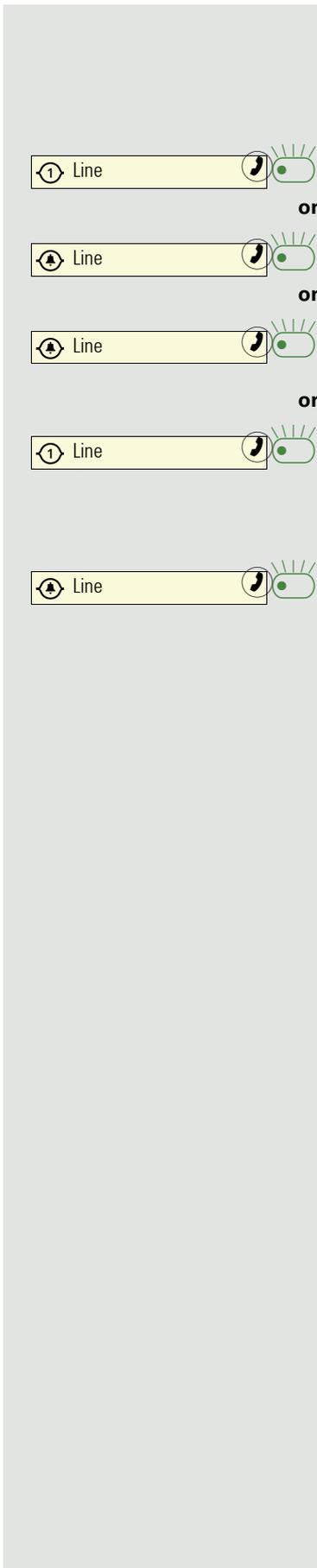
Open using the Softkey <sup>1</sup>.

The input field is open.

 Enter or change the destination and confirm.

Save the setting by selecting the Softkey. The destination phone number is displayed.

1. The phone displays the current setting



## Rollover for a line

 Your administrator can determine how rollover calls are to be signaled.

Only the relevant line key flashes.

You hear a **special advisory tone** and the corresponding line key flashes.

The **ringer melody set sounds briefly** (approx. 3 seconds) via the loudspeaker and the corresponding line key flashes.

You hear a short **notification tone**.

 The ringer melody is not played in speakerphone mode.

The phone rings. The corresponding line key flashes and the available information is shown on the display.

## Making calls in an executive/secretary team

 An executive/secretary team is configured by your administrator and may include up to four executive and up to two secretary telephones. You will find additional information on this function in the executive/secretary documentation.

 This function is not available to you on an OpenScape 4000, see → page 219.

## Mobility function

The mobility function allows you to use another telephone as if it were your own. You use your customary phone number and all contacts as well as telephone settings are available to you on the other phone.

### Logging on to another telephone

**Prerequisite:** The mobility function is available on this telephone.

Press the key shown.

Open using the Softkey.

You are prompted to enter your Mobility ID.

Enter and confirm your Mobility ID – usually a phone number.

You are prompted to enter your mobility password.

Enter and confirm the mobility password.

Wait until all contacts and telephone settings have been loaded. If you were already logged on to a telephone with the mobility function, you will be logged off from here automatically.

If the mobility function is active on a telephone, this will be indicated by the icon before the phone number in the telephony view.

### Ending the mobility function on a telephone (log off)

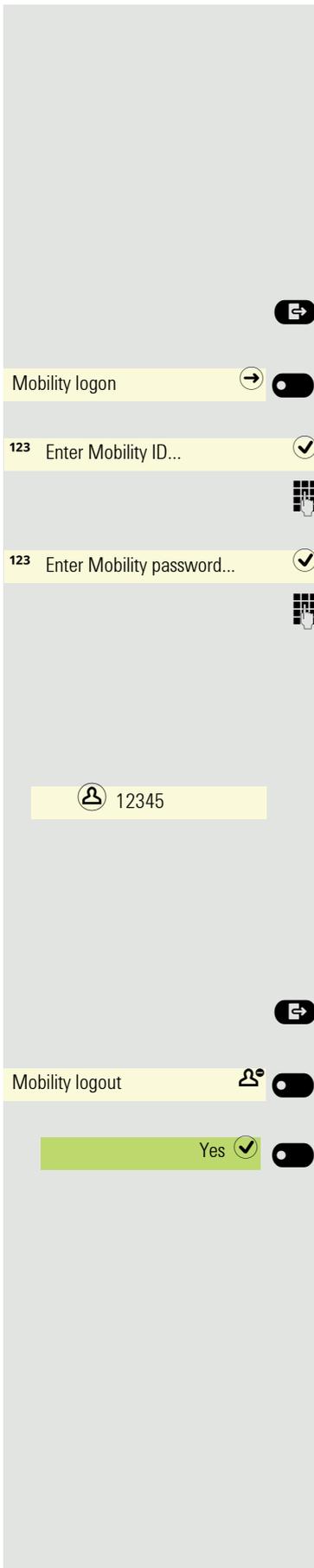
**Prerequisite:** You are logged on to a telephone with the mobility function.

Press the key shown.

Open using the Softkey.

Confirm with Softkey.

Wait until all contacts and telephone settings have been saved.



## Privacy/security

### Do not disturb

If "Do not disturb" is activated, your telephone will not ring. The caller hears the busy tone or an announcement that the called party cannot accept any calls at present.

Do not disturb can be activated/deactivated using a specially programmed Function key on the OpenScape Key Module 600 or also from the Presence menu → page 28.

➡ On multi-line telephones → page 52, you can only activate the "Do not disturb" function for your primary line.

### Enabling do not disturb via the Presence menu

Press the key shown.

Enable or disable using the Softkey.

### Enabling do not disturb via a key

**Prerequisite:** To activate "Do not disturb", a key has to be assigned the "Do not disturb" function → page 114 and the "Do not disturb" function has to be allowed → page 138.

Press the Function key.

Press the Function key with illuminated LED once more to deactivate the function.

### Allowing "Do not disturb"

You can also configure this setting via the Web interface → page 207.

Press the key for the Main menu if appropriate.

Open using the Softkey.

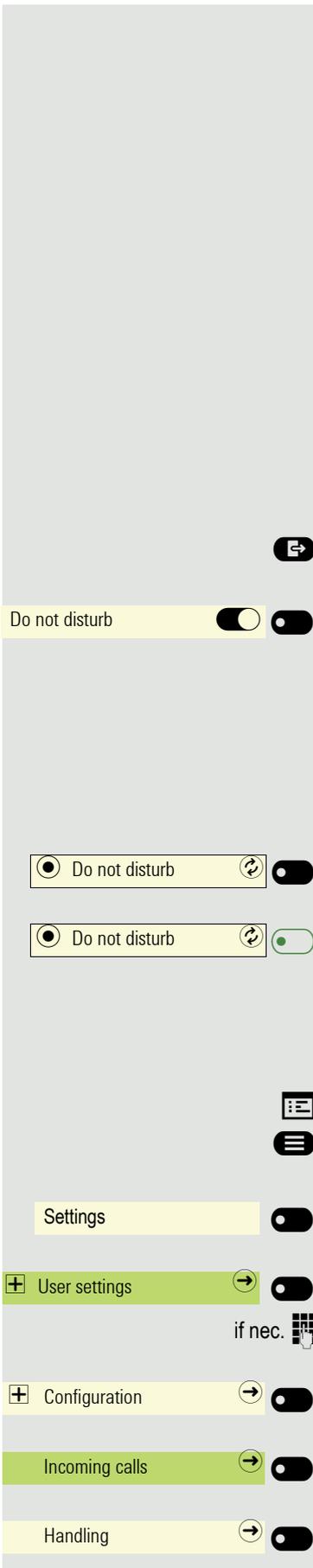
Open using the Softkey.

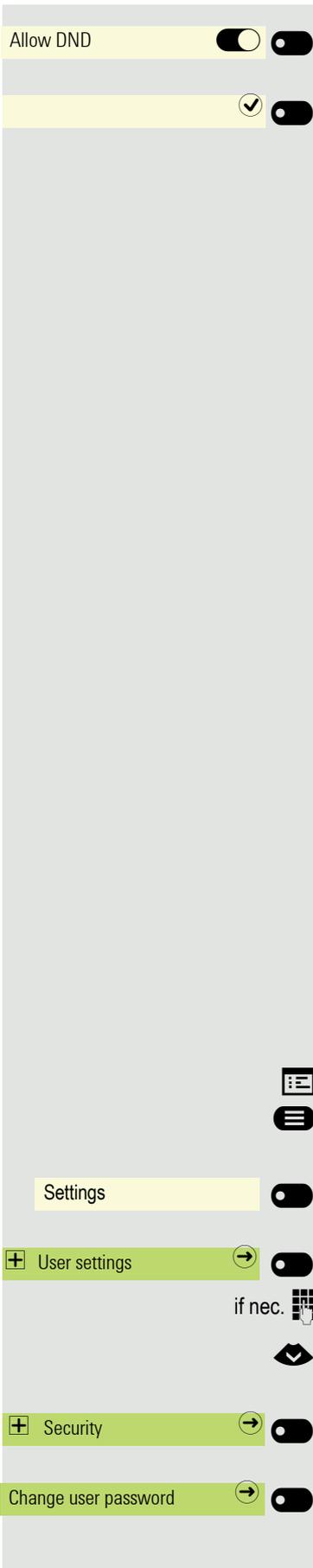
if nec.  Enter and confirm the User password.

Open using the Softkey.

Open using the Softkey.

Open using the Softkey.





Activate with the Softkey.

Save the setting by selecting the Softkey.

## Security

### User password

Your User password protects your individual configurations, including your language settings. You can also use the User password to lock your telephone → page 141.

#### The administrator may have configured the following settings:

- The password is deactivated: You do not have the option of configuring user settings. The message "Password is disabled" is displayed.
- The password is temporarily locked: You do not have the option of configuring user settings at this time. The message "Password is suspended" is displayed.
- After initially logging on to a user area, you may have to replace the default password with a new password.
- A password can have a predefined period of validity: You will have to create a new password when the period ends. The message "Change password (x days left)" will alert you to this at the appropriate time. The message "Password has expired" appears when the validity period is over. Confirm "Passwort ändern" and change the password as described in this section.
- If you repeatedly enter the wrong password (2 to 5 times), additional attempts are blocked. You can make another attempt after a predefined time.
- It is possible that you will not be able to re-use a previously used password for a period of time, which means you have to create another "new password".
- Your administrator can tell you about the rules for what and how many characters can or must be used in the password.

 The preset password "000000" corresponds to a blank password. In other words, the phone cannot be locked and the user menu is **not** password protected (see also → page 140).

You can also configure this setting via the Web interface → page 207.

Press the key for the Main menu if appropriate.

Open using the Softkey.

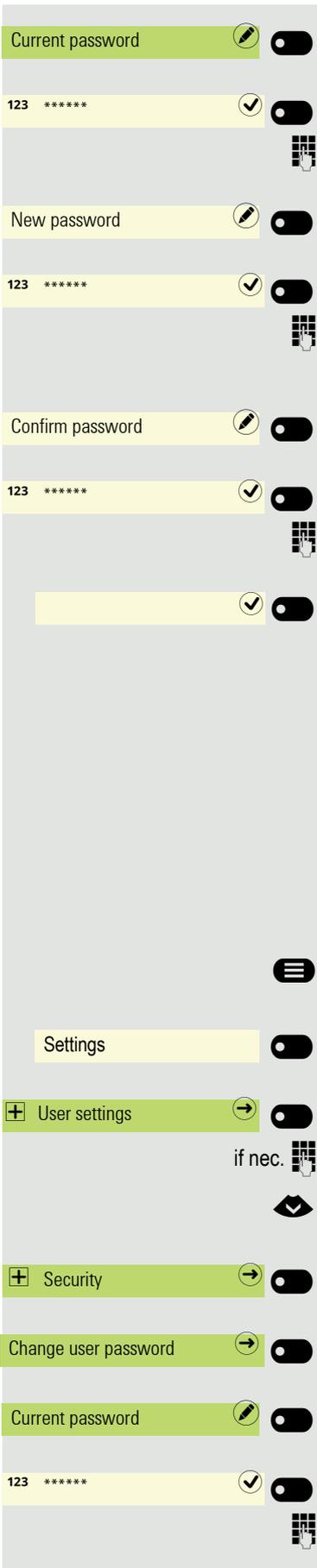
Open using the Softkey.

if nec.  Enter and confirm the User password.

Select the "Security" function.

Open using the Softkey.

Open using the Softkey.



Open using the Softkey.

The input field is displayed.

Enter the current password and conclude your input with the Softkey.

Open using the Softkey.

The input field is displayed.

Enter the new password (at least 6 characters) and conclude your input with the Softkey.

Open using the Softkey.

The input field is displayed.

Re-enter the new password and conclude your input with the Softkey.

Save your input. The new password is now valid.

### Deactivating the password prompt

You can deactivate the phone's password prompt if a password has already been configured.

 The deactivation of the password prompt does not affect the web interface → page 207 or CTI applications that use a password prompt. As long as the password prompt is deactivated, you do not have access to the web interface via the User settings.

If you deactivate the password prompt, you can **no longer** lock the phone → page 141 and the user menu is **not** password protected.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

if nec.  Enter and confirm the User password.

Select the "Security" function.

Open using the Softkey.

Open using the Softkey.

Open using the Softkey.

The input field is displayed.

Enter the current password and conclude your input with the Softkey.



Unlock phone 



or

Admin unlock 



Press the Softkey.

Enter the User password and confirm. The phone is unlocked if the password is correct.

Press the Softkey.

Enter the administrator password if the User password is not known. Confirm with the Softkey. The phone is unlocked if the password is correct.



If the telephone is locked, an emergency number entered by the administrator can be dialed using the dialpad or the **Emergency call** option. If the phone is locked, selected dialing keys (see → page 115) cannot be used. This also applies even if the emergency number is saved on this key.

## Other settings and functions

### Audio settings

Optimize the audio settings on your OpenStage for your work environment and according to your personal requirements.

### Room character

To ensure that the other party can hear you properly in speakerphone mode, you can adjust the phone to the room acoustics by choosing one of the following room character conditions:

- Normal
- Echoing
- Muffled

You can also configure this setting via the Web interface → page 207.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

if nec.  Enter and confirm the User password.

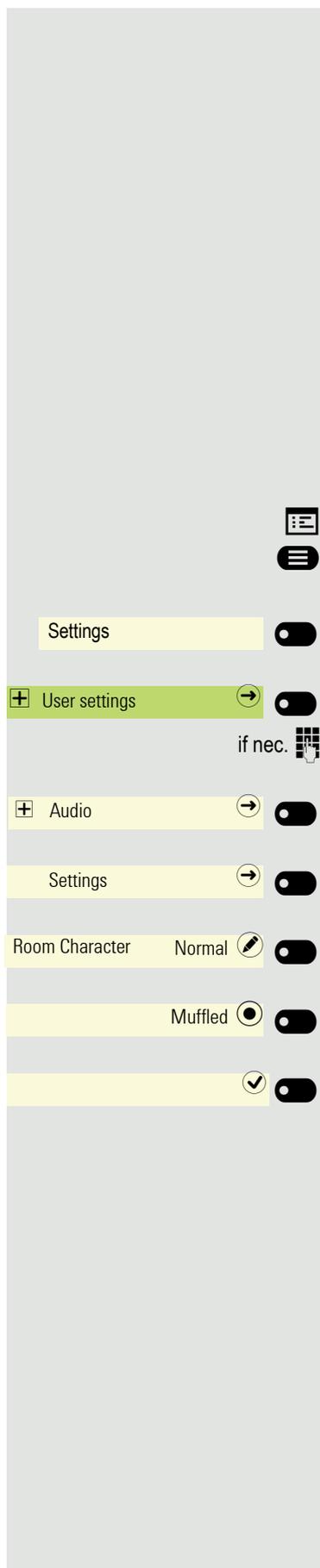
Open using the Softkey.

Open using the Softkey.

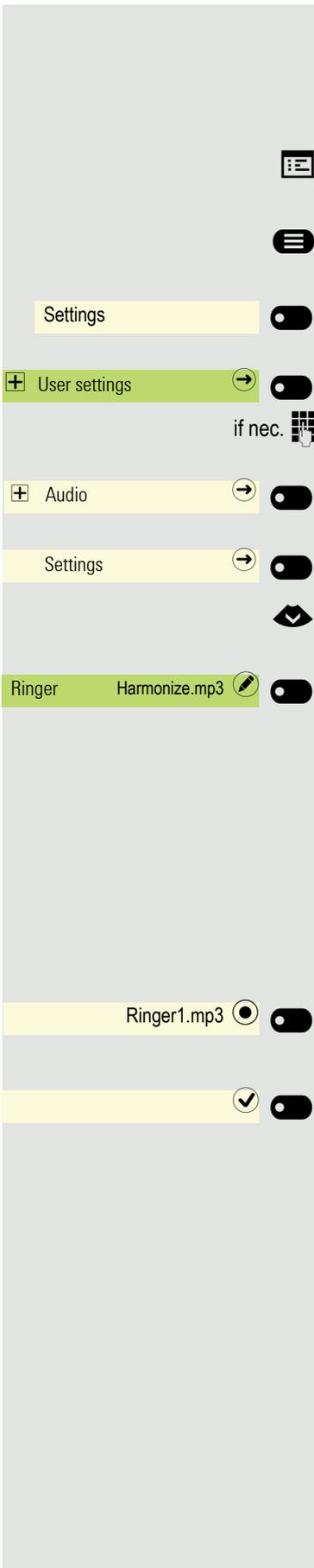
Open using the Softkey <sup>1</sup>.

Use the Softkey to set to Muffled for example.

Save the setting by selecting the Softkey.



1. The phone displays the current setting



## Ringer

Select your preferred ringer from the available audio files. If no individual audio files are available, the "Pattern" ringer is preset. To upload your own files in ".mp3" or ".wav" format, please consult your administrator.

You can also configure this setting via the Web interface → page 207.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

if nec.  Enter and confirm the User password.

Open using the Softkey.

Open using the Softkey.

Switch to Ringer file.

Open using the Softkey <sup>1</sup>.

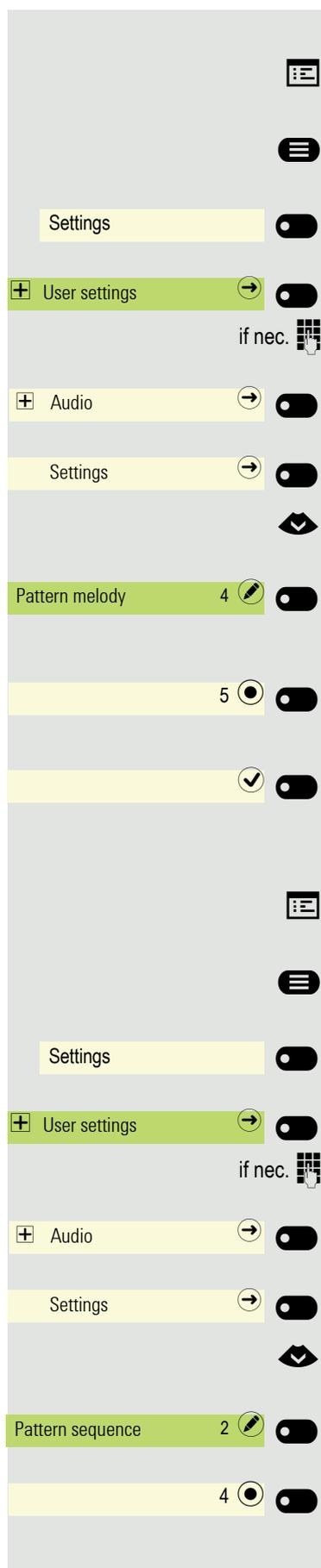
You will be offered the following default options:

- Pattern
- Harmonize.mp3
- Ringer1.mp3
- Ringer2.mp3
- Ringer3.mp3
- Ringer4.mp3
- Ringer5.mp3
- Ringer6.mp3

Confirm with the Softkey to switch. You will immediately hear the associated ringer melody.

Save the setting with the Softkey.

1. The phone displays the current setting



## Pattern melody

You can also configure this setting via the Web interface → page 207.

**Prerequisite:** You have chosen the "Pattern" ringer, see → page 144.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

if nec. Enter and confirm the User password.

Open using the Softkey.

Open using the Softkey.

Switch to Pattern melody.

Open using the Softkey <sup>1</sup>.

Confirm with the Softkey to switch. You will immediately hear the associated Pattern.

Save the setting with the Softkey.

## Pattern sequence

You can also configure this setting via the Web interface → page 207.

**Prerequisite:** You have chosen the "Pattern" ringer, see → page 144.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

if nec. Enter and confirm the User password.

Open using the Softkey.

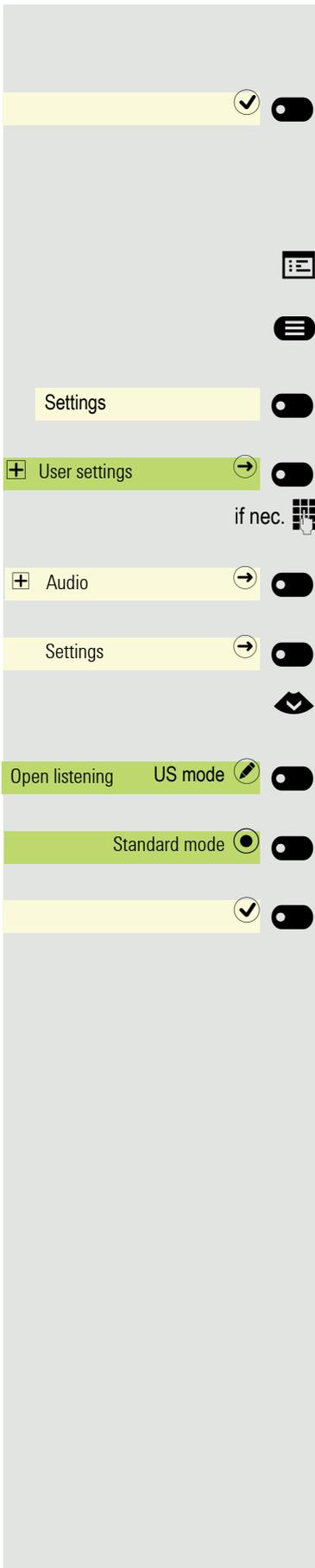
Open using the Softkey.

Switch to Pattern sequence.

Open using the Softkey <sup>2</sup>.

1. The phone displays the current setting

2. The phone displays the current setting



Confirm with the Softkey to switch. You hear the set Pattern melody with the selected Pattern sequence.

Save the setting with the Softkey.

## Opening listening mode

Select the mode here that you prefer for open listening → page 75.

You can also configure this setting via the Web interface → page 207.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

Enter and confirm the User password.

Open using the Softkey.

Open using the Softkey.

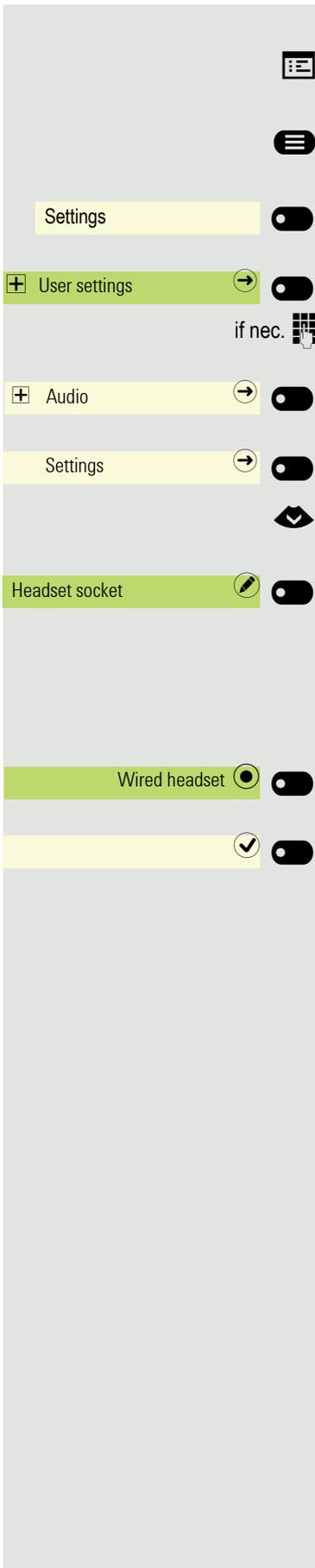
Select Open listening.

Open using the Softkey <sup>1</sup>.

Confirm with the Softkey to switch.

Save the setting with the Softkey.

1. The phone displays the current setting



## Setting headset port use

You can also configure this setting via the Web interface → page 207.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

if nec. Enter and confirm the User password.

Open using the Softkey.

Open using the Softkey.

Select the headset port.

Open using the Softkey <sup>1</sup>.

You will be offered the following options:

- Wired headset
- Cordless headset
- Conference unit

Confirm with the Softkey to switch.

Save the setting with the Softkey.

1. The phone displays the current setting

## Special ringers

You can assign a special individual ringer to the following incoming calls or events to allow faster identification:

- Internal
- External
- Recall (Callback)
- Emergency
- Special 1
- Special 2
- Special 3



The administrator has activated the special ringers.

You can also configure this setting via the Web interface → page 207.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

if nec.

Enter and confirm the User password.

Open using the Softkey.

Open using the Softkey.

Open using the Softkey.

If this setting is activated, it indicates that the special ringer has been enabled.

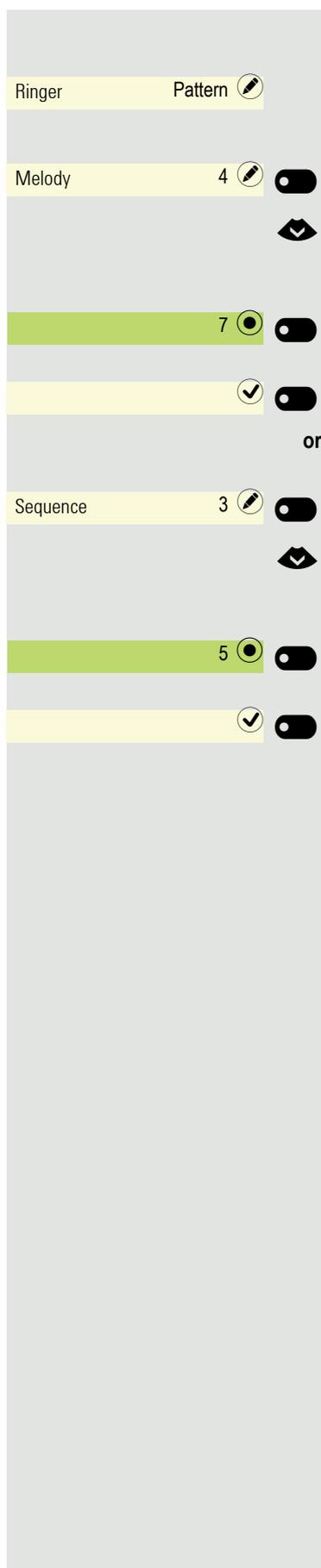
Open using the Softkey <sup>1</sup>.

Selecting the ringer

Confirm with the Softkey to switch the ringer.

Save the setting with the Softkey.

1. The phone displays the current setting



## Settings for the "Pattern"

If you selected "Pattern" as the ringer, you can make further settings for the pattern Melody and Pattern sequence:

Open using the Softkey<sup>1</sup>.

Choose a Melody between 1 and 8. You will immediately hear the associated melody.

Confirm with the Softkey to switch the Melody.

Save the setting if necessary with the Softkey.

or

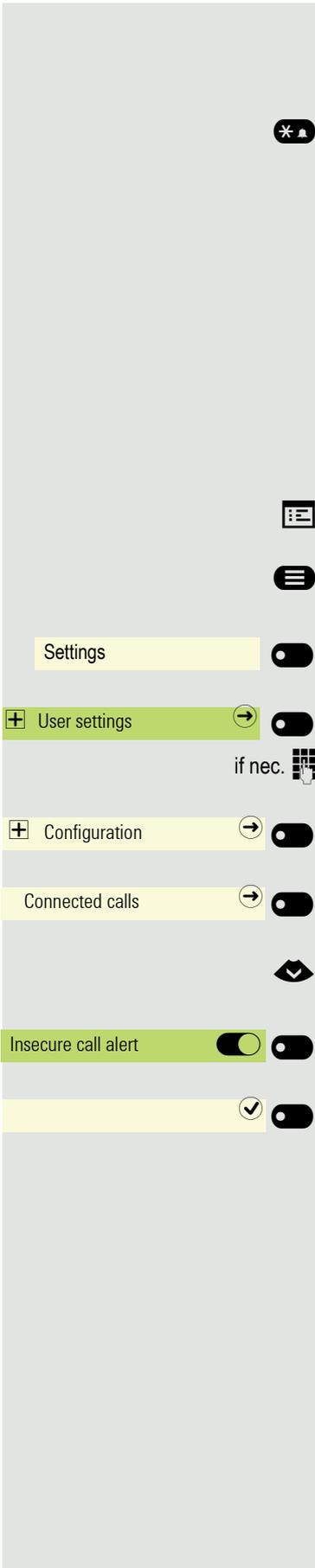
Open using the Softkey<sup>1</sup>.

Choose a Sequence between 1 and 6. You hear the set Melody with the selected Sequence.

Confirm with the Softkey to switch the Sequence.

Save the setting with the Softkey.

1. The phone displays the current setting



## Activating/deactivating the ringer

You can see whether the function is activated or deactivated from the corresponding icon in the status bar on the display → page 26.

Hold down the key shown.

## Tone and indication with an unsecured voice connection

Use this option to activate an alert tone that you hear when a secure voice connection with the party you are currently talking to ceases to be secure. The message "Nonsecure connection" also appears.



Secure connection setup is the preference set by your administrator.

You can also configure this setting via the Web interface → page 207.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

if nec.

Enter and confirm the User password.

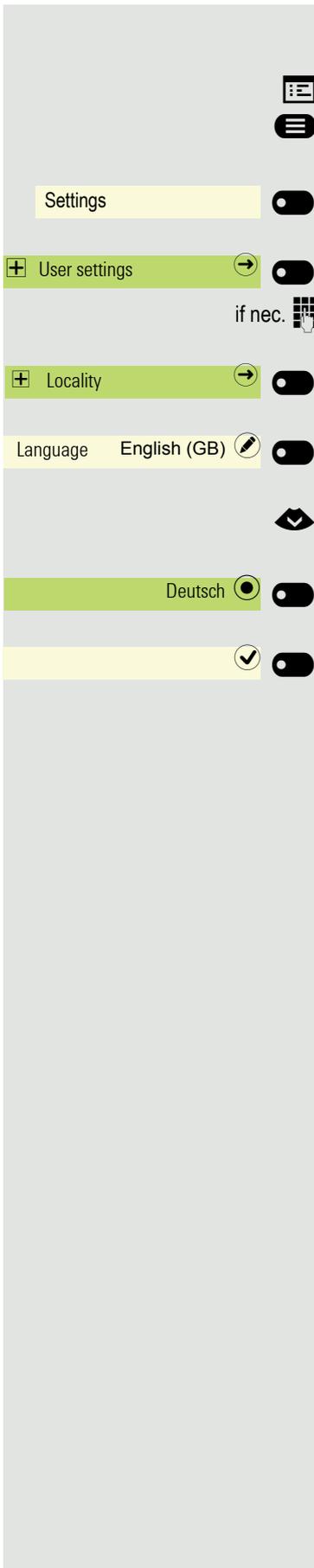
Open using the Softkey.

Open using the Softkey.

Select the "Immediate dialling" function.

Activate with the Softkey.

Save the setting by selecting the Softkey.



## Display language

You can also configure this setting via the Web interface → page 207.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

if nec.  Enter and confirm the User password.

Open using the Softkey. The current language is displayed.

Open using the Softkey.

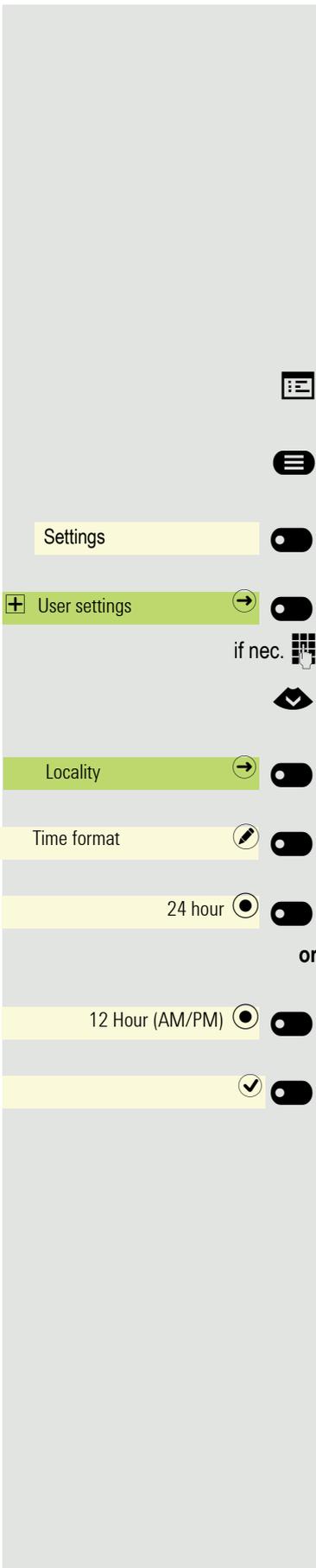
Select a language.

Confirm with the Softkey to switch.

Save the settings with the Softkey.

You may choose from the following languages:

1. Bahasa Indonesia
2. Bahasa Malaysia
3. Brasileiro
4. Català
5. Čeština
6. Cymraeg
7. Dansk
8. Deutsch
9. Eesti keel
10. English (GB)
11. English(US)
12. Español
13. Français
14. Hrvatski
15. Italiano
16. Latviešu Valoda
17. Lietuvių Kalba
18. Magyar
19. Nederlands
20. Norsk
21. Polski
22. Português
23. Română
24. Slovenčina
25. Slovenski Jezik
26. Srpski Jezik



- 27. Suomi
- 28. Svenska
- 29. Türkçe
- 30. Ελληνικά
- 31. Български
- 32. Македонски Јазик
- 33. Русси
- 34. Српски Језик
- 35. 中文

## Time display format

You can also configure this setting via the Web interface → page 207.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

if nec. Enter and confirm the User password.

Switch to Locality.

Open using the Softkey.

Open using the Softkey <sup>1</sup>.

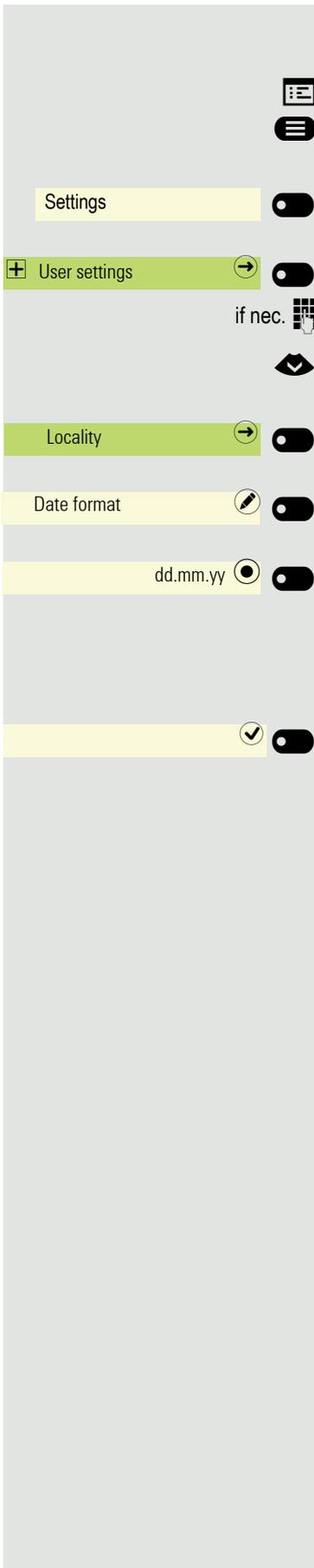
Use the Softkey to set 24-hour format for example.

or

Use the Softkey to set 12-hour format for example.

Save the setting by selecting the Softkey.

1. The phone displays the current setting



## Date display format

You can also configure this setting via the Web interface → page 207.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

if nec. 

Enter and confirm the User password.



Switch to Locality.

Locality



Open using the Softkey.

Date format



Open using the Softkey <sup>1</sup>.

dd.mm.yy



Use the Softkey to set European format for example.

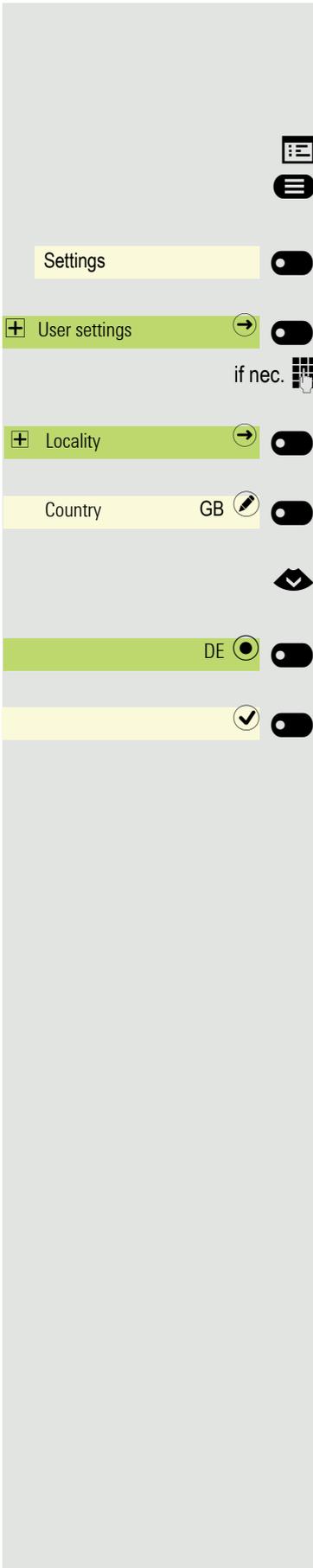
Other options include:

- yy-mm-dd
- mm/dd/yy



Save the setting by selecting the Softkey.

1. The phone displays the current setting



## Country-specific setting

Adapt your phone settings to suit the country-specific conditions (for example, transmission parameters).

You can also configure this setting via the Web interface → page 207.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

if nec.

Enter and confirm the User password.

Open using the Softkey. The current language is displayed.

Open using the Softkey.

Select a language.

Confirm with the Softkey to switch.

Save the settings with the Softkey.

You may choose from the following countries:

1. Argentina	AR	20. Luxembourg	LU
2. Australia	AT	21. Mexico	MX
3. Austria	AU	22. Netherlands	NL
4. Belgium	BE	23. New Zealand	NZ
5. Brazil	BR	24. Norway	NO
6. Canada	CA	25. Poland	PL
7. China	CN	26. Portugal	PT
8. Chile	CL	27. Russian Federation	RU
9. Croatia	HR	28. Singapore	SG
10. Czech Republic	CZ	29. Slovakia	SK
11. Denmark	DK	30. South Africa	ZA
12. Finland	FI	31. Spain	ES
13. France	FR	32. Sweden	SE
14. Germany	DE	33. Switzerland	CH
15. Hungary	HU	34. Thailand	TH
16. India	IN	35. Turkey	TR
17. Ireland	IE	36. United Kingdom	GB
18. Italy	IT	37. United States	US
19. Japan	JP	38. Vietnam	VN

## Screensaver

Activate a screensaver for the telephone idle state.

 Your administrator can set a time of between two and eight hours defining how long the phone should be idle before display backlighting deactivates completely.

You can also configure this setting via the Web interface → page 207.

### Activating the screensaver

**Prerequisite:** Your administrator has uploaded images to the OpenScape CP 600/600E or you have uploaded your own images.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

if nec.  Enter and confirm the User password.

Select "Phone".

Open using the Softkey.

Open using the Softkey.

Activate with the Softkey.

Save the setting by selecting the Softkey.

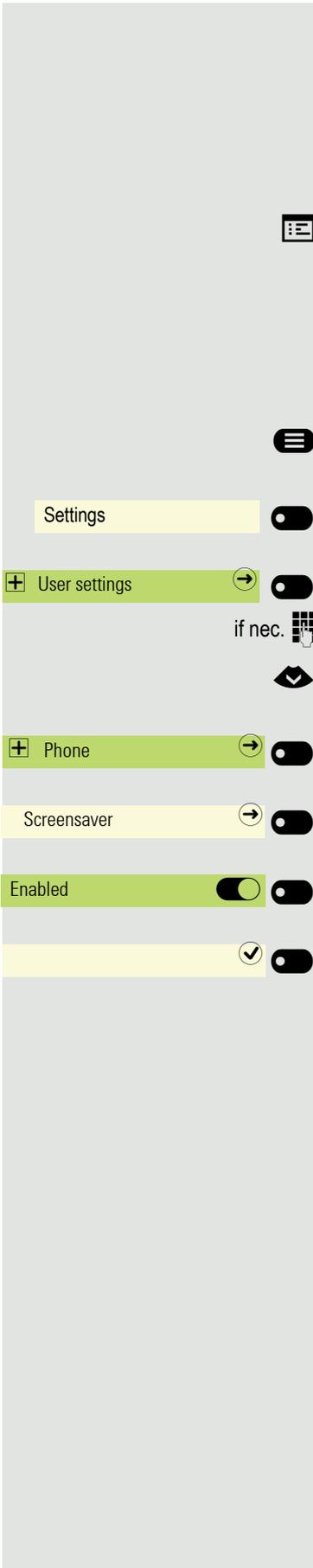
### Uploading own images for the screensaver

To install your own images for the screensaver, you have to transfer the images using the Web interface → page 207.

Once you have opened the WEB interface, click the "Choose the image file you wish" option under "Slideshow images".

Search for suitable images on your computer or in the network and save your search results. You can upload several images in succession.

Your new images will be used the next time you start the screensaver.



## Automatic screensaver activation

Set how long OpenScape CP 600/600E should be idle before the screensaver automatically activates.

You can choose from the following settings:

- 0 minutes (deactivated)
- 1 minute (default)
- 5 minutes
- 10 minutes
- 20 minutes
- 30 minutes
- 60 minutes
- 120 minutes

You can also configure this setting via the Web interface → page 207.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

if nec.  Enter and confirm the User password.

Select "Phone".

Open using the Softkey.

Open using the Softkey.

Open using the Softkey <sup>1</sup>.

Select the new time in the list.

Confirm with the Softkey to set the new time.

Save the setting with the Softkey.



1. The phone displays the current setting

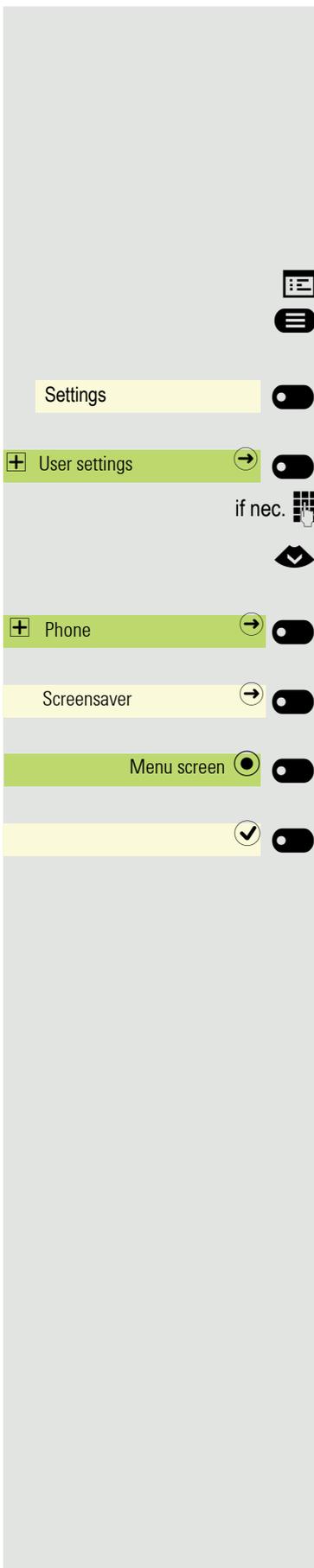
## Setting the fade time for the screensaver

Set the intervals at which the screensaver images change here. The following fade times are possible:

- 5 seconds
- 10 seconds
- 20 seconds
- 30 seconds
- 60 seconds

You can also configure this setting via the Web interface → page 207.

Press the key for the Main menu if appropriate.



Open using the Softkey.

Open using the Softkey.

Enter and confirm the User password.

Select "Phone".

Open using the Softkey.

Open using the Softkey.

Confirm with the Softkey to switch.

Save the settings with the Softkey.



## Return to Main menu after timeout

You can choose between screensaver or menu screen that the phone will switch to after a period of idle state has passed. The timer for this idle period will be the same as the existing screensaver timer → page 157.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

Enter and confirm the User password.

Select "Phone".

Open using the Softkey.

Open using the Softkey.

Open using the Softkey.

Open using the Softkey.

Open using the Softkey <sup>1</sup>.

Select the Menu screen in the list.

Confirm with the Softkey to set the new screen type.

## Setting the Landing screen

You can see the Landing screen when:

- startup is complete (e.g. following a restart/upgrade)
- you will return to via repeated use of the "back" key
- "waking" from slideshow or from energy saver
- ending a locally connected call (or going off-hook then on-hook again)

You can choose from three different landing screens:

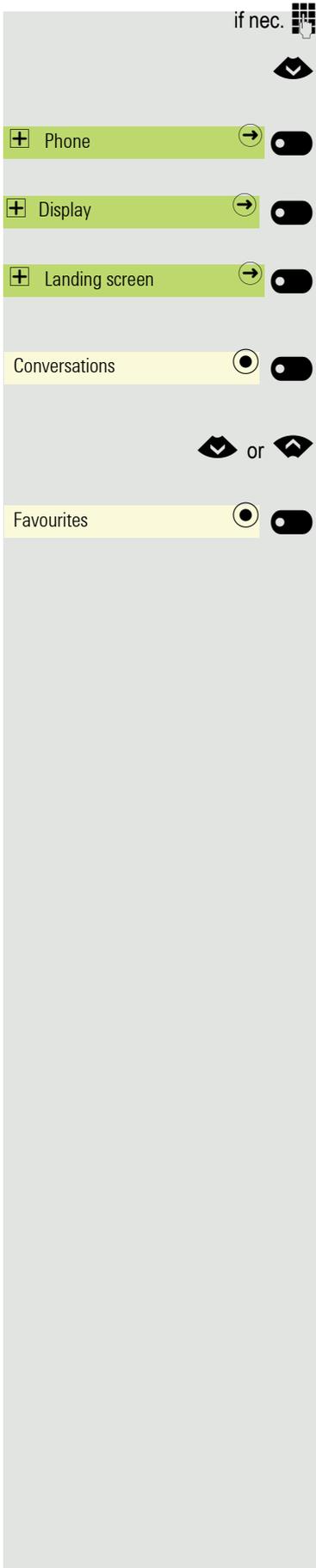
- Conversations
- Favourites
- Main menu

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

1. The phone displays the current setting



Enter and confirm the User password.

Select "Phone".

Open using the Softkey.

Open using the Softkey.

Open using the Softkey.

The phone displays the current settings.

Select the type of the Landing screen in the list.

Confirm with the Softkey to set the new Landing screen.

## Contrast for OpenScape Key Module 600

If you have connected an OpenScape Key Module 600, you can adjust the key label contrast to suit your ambient lighting.

You can also configure this setting via the Web interface → page 207.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

Enter and confirm the User password.

Select "Phone".

Open using the Softkey.

Open using the Softkey.

Open using the Softkey <sup>1</sup>.

Use the Softkey to increase the contrast.

or

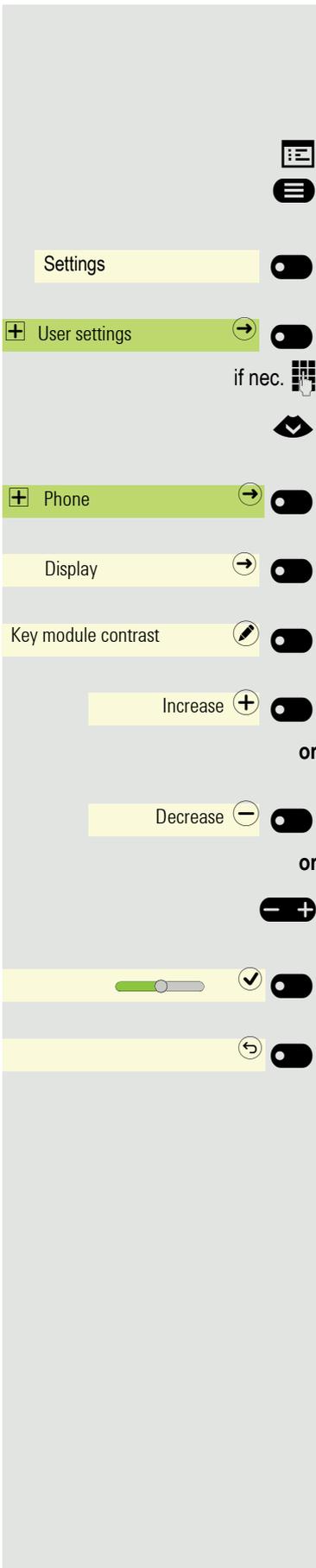
Use the Softkey to reduce the contrast.

or

Adjust using the toggle key.

Save the setting by selecting the Softkey.

Exit the display menu if appropriate.



1. The phone displays the current setting

## Brightness for OpenScape Key Module 600

If you have connected an OpenScape Key Module 600, you can adjust the key label brightness to suit your ambient lighting.

You can also configure this setting via the Web interface → page 207.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

Enter and confirm the User password.

Select "Phone".

Open using the Softkey.

Open using the Softkey.

Open using the Softkey <sup>1</sup>.

Use the Softkey to set the display brighter.

or

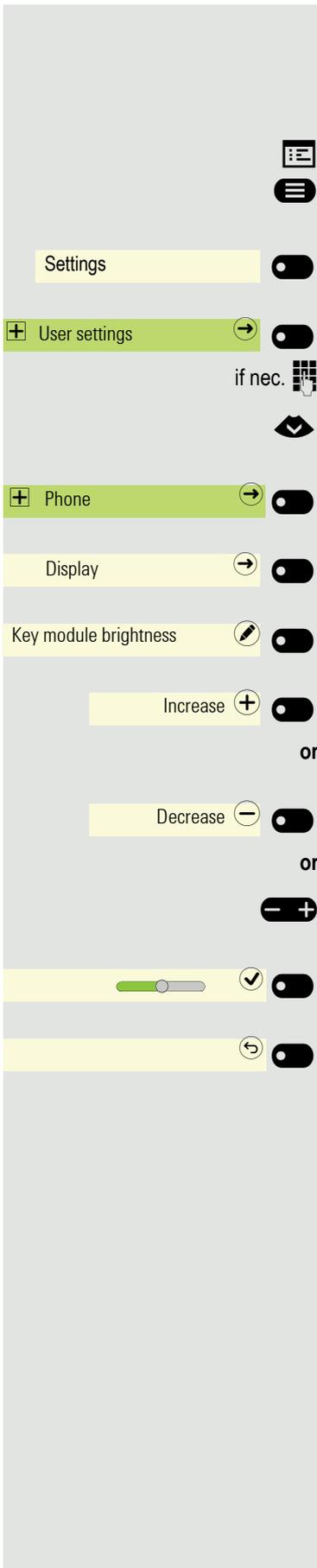
Use the Softkey to set the display darker.

or

Adjust using the toggle key.

Save the setting by selecting the Softkey.

Exit the display menu if appropriate.



1. The phone displays the current setting

## Energy saving mode

Set how long OpenScape CP 600/600E should be idle before the background lighting automatically switches off.

You can choose from the following settings:

- 1 minute
- 5 minutes
- 30 minutes
- 60 minutes
- 2 hours
- 4 hours
- 8 hours

You can also configure this setting via the Web interface → page 207.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

Enter and confirm the User password.

Select "Phone".

Open using the Softkey.

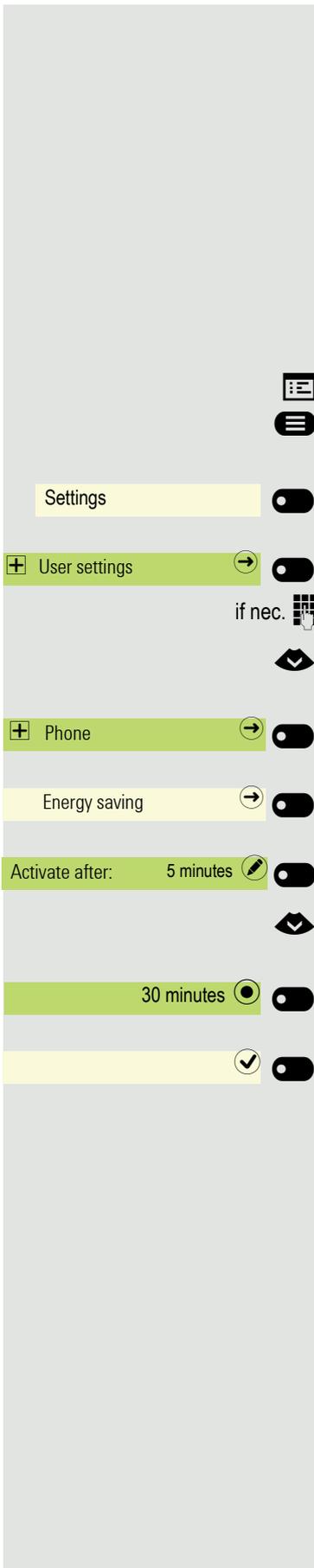
Open using the Softkey.

Open using the Softkey <sup>1</sup>.

Select the new time in the list.

Confirm with the Softkey to set the new time.

Save the setting with the Softkey.



1. The phone displays the current setting

## Setting daylight saving time

You can also configure this setting via the Web interface → page 207.

**Prerequisite:** Auto DST is deactivated → page 164.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

if nec.  Enter and confirm the User password.

Open using the Softkey.

Activate with the Softkey.

Save the setting by selecting the Softkey.

## Setting the difference between daylight saving and standard time

**Prerequisite:** Daylight saving mode is activated.

Enter the difference to be used for daylight saving time.

Open using the Softkey.

Open using the Softkey.

if nec.  Enter and confirm the User password.

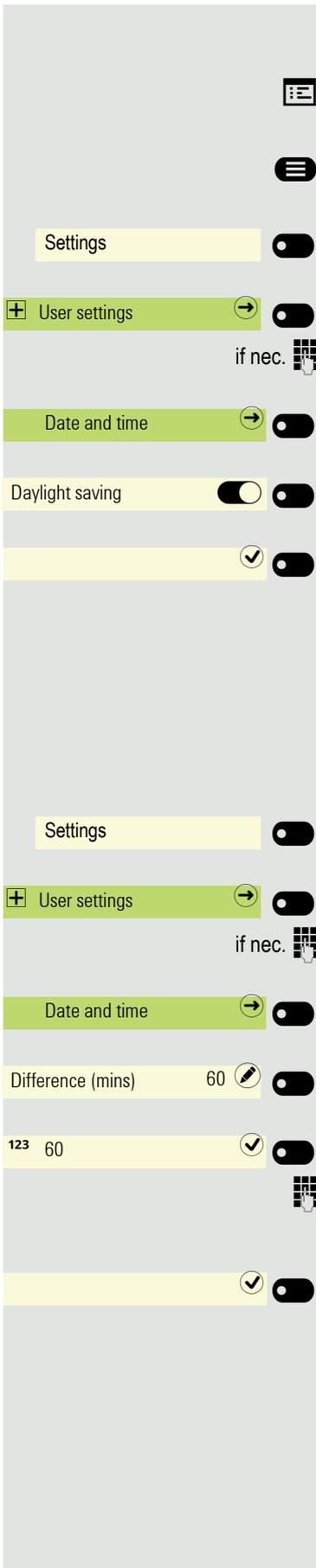
Open using the Softkey.

Open using the Softkey <sup>1</sup>.

The input field is open.

Enter the difference between daylight and standard time in minutes and confirm with the Softkey.

Save the setting by selecting the Softkey.



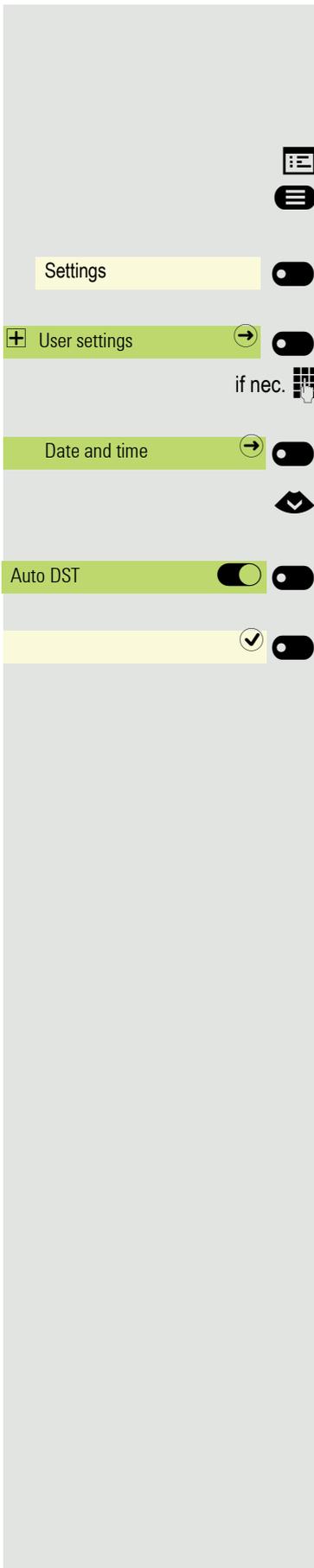
1. The phone displays the current setting

## Automatic daylight saving time

The **Auto DST** setting is provided for information purposes and can only be changed by your administrator.

You can also access this information via the Web interface → page 207.

Press the key for the Main menu if appropriate.



Open using the Softkey.

Open using the Softkey.

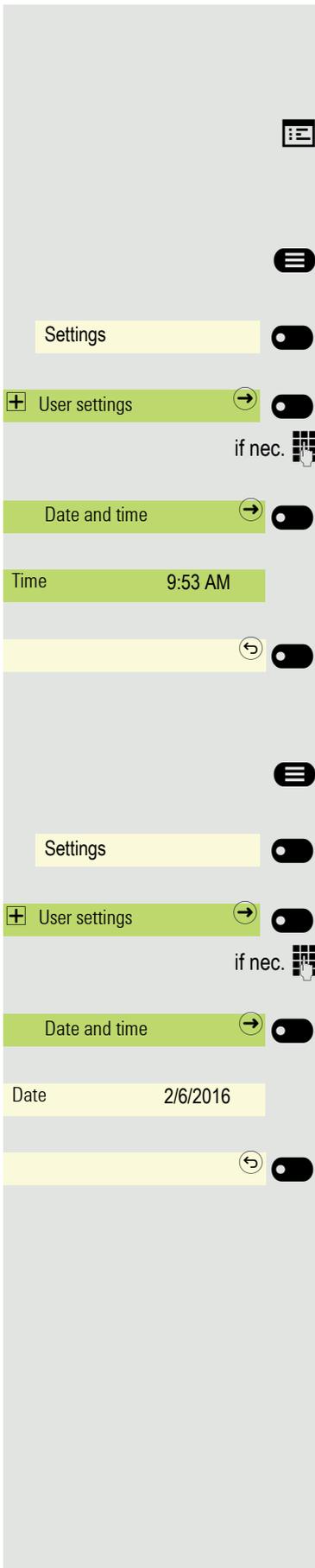
Enter and confirm the User password.

Open using the Softkey.

Switch to Auto DST.

Provided for information purposes. Cannot be changed.

Save the setting by selecting the Softkey.



## Displaying the date and time

You can read the date and time display here if necessary (cannot be changed).

You can also check this setting via the Web interface → page 207.

### Checking the time

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

if nec.

Enter and confirm the User password.

Open using the Softkey.

The set time is displayed.

Exit the display menu if appropriate.

### Checking the date

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

if nec.

Enter and confirm the User password.

Open using the Softkey.

The set time is displayed.

Exit the display menu if appropriate.

## Displaying network information

This information overview in the user area of the service menu provides you with information about the IP address or name of the phone and the HTML address of the web interface. It also provides real-time data about the network activity of the phone.

Press the key for the Main menu if appropriate.

Open using the Softkey.

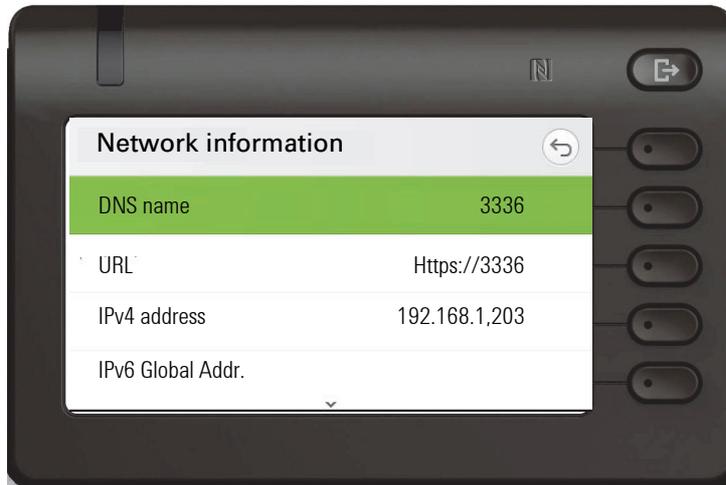
Open using the Softkey.

Enter and confirm the User password.

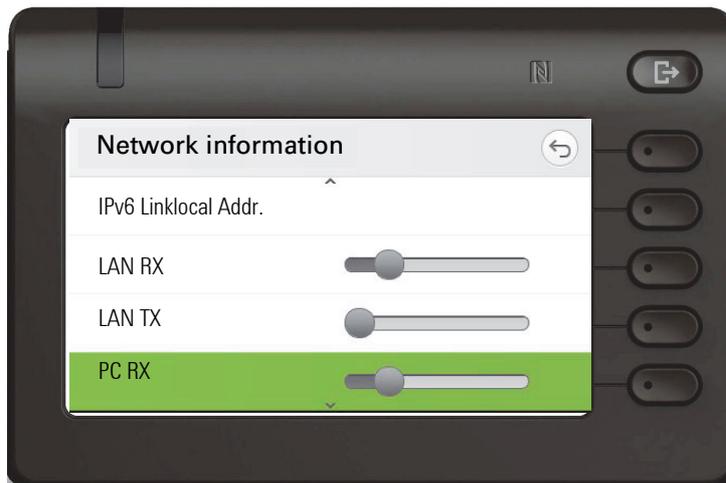
Select the "Network information" menu.

Open using the Softkey.

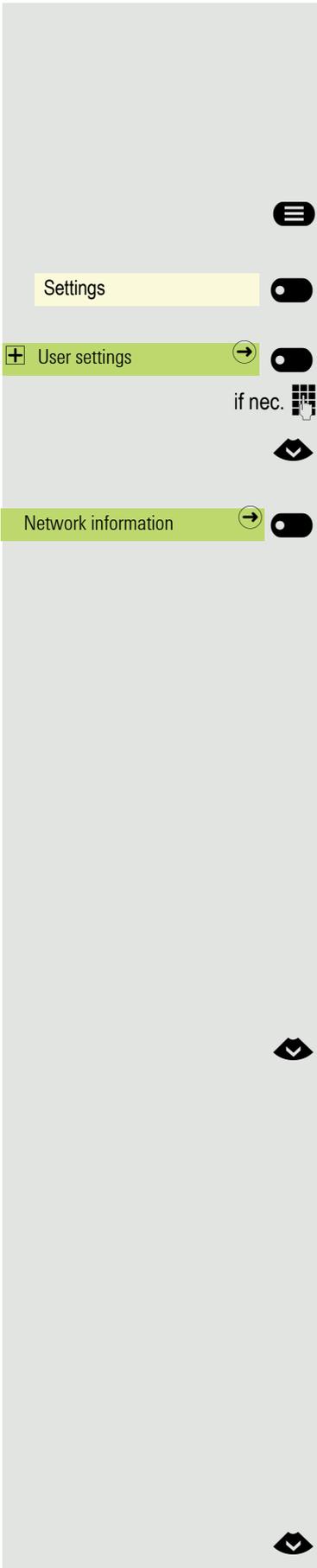
You can browse the following overview:

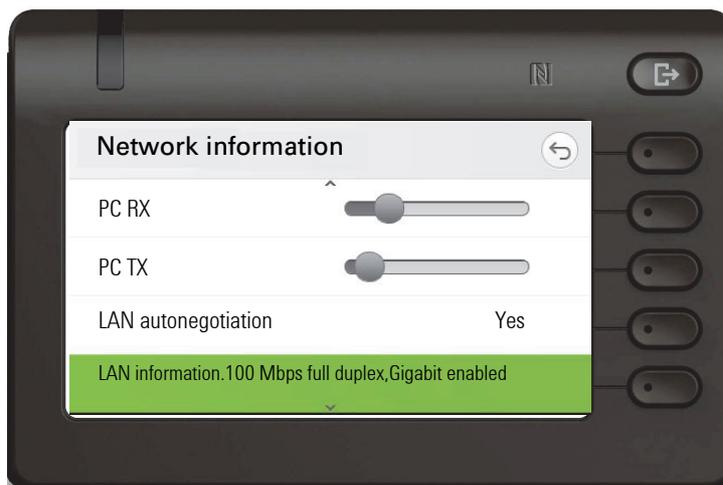


Scroll

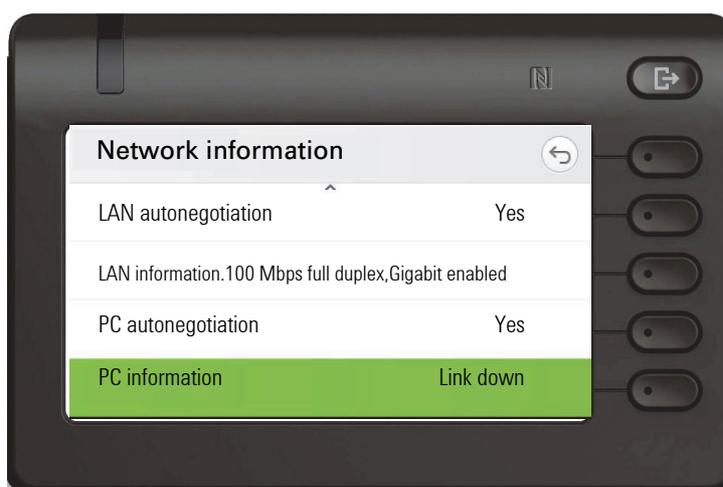


Scroll





**Scroll**



**DNS name:** Name or number of telephone.

**URL:** HTTP address of the Web interface. This address is specified in the address line of the Internet browser and is used to call up the Web interface of the phone in the browser.

**IPv4 address:** Displays the IP address or name that was assigned to the phone in the network.

**IPv6 Global Addr.:** Displays the global IPv6 address.

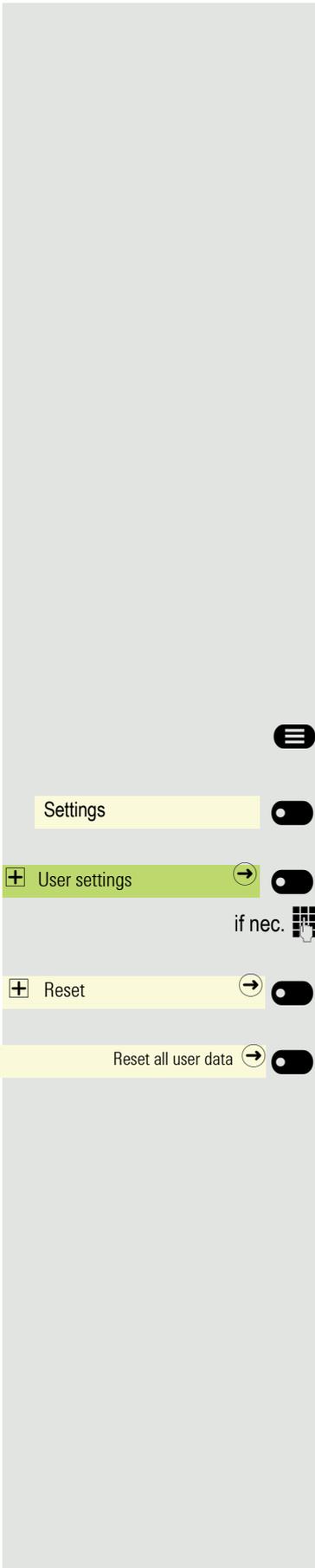
**IPv6 Linklocal Addr.:** Displays the local IPv6 address.

**LAN RX/PC RX:** The network or PC interface data packets received are illustrated dynamically in graphical form.

**LAN TX/PC TX:** The network or PC interface data packets sent are illustrated dynamically in graphical form.

**LAN autonegotiation/PC autonegotiation [Yes]|No]:** Displays whether the network or PC interface data transfer rate is set to automatic (**Yes**) or manual (**No**).

**LAN information/PC information: [10|100|1000] Mbit/s:** Data transfer rate of the network or PC interface. If an interface is not in use, **Link down** is displayed.



## Resetting user data

The following user-specific settings, which you changed via the phone menu or the web interface, can be reset to factory settings.

- Display settings
- Language setting
- Screensaver

---

 Some images for the screensaver will be deleted or deleted default images will be restored.

---

- Audio settings
  - Volumes
  - Settings

---

 Some ringer files will be deleted or deleted default ringer files will be restored.

---

- Bluetooth
  - Configuration and lists
- Keys
  - All personalized programming is deleted (see also → page 119).

**Important:** All listed data is reset **without** a warning tone.

## Initiating the reset

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

Enter and confirm the User password.

Open using the Softkey.

Perform the reset **immediately** with the Softkey. The user data is reset to factory settings.

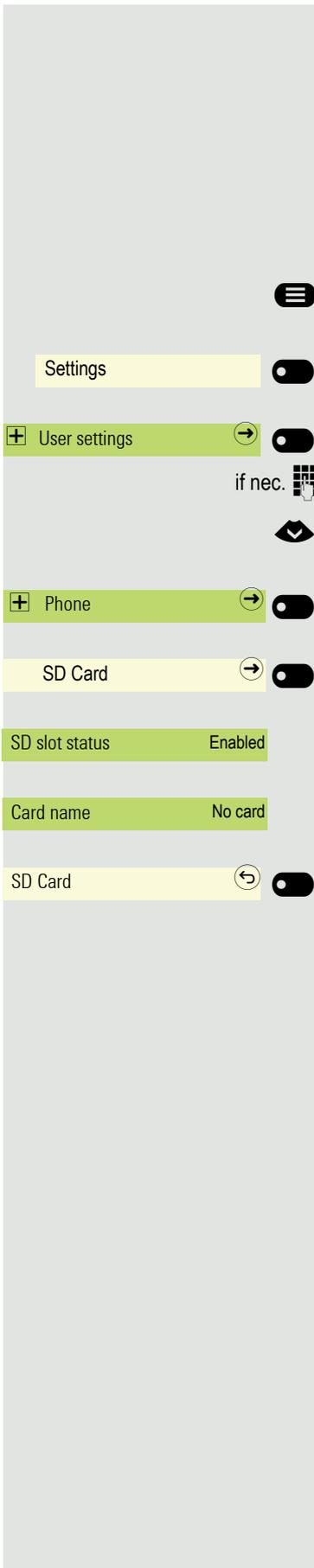
## SD Card

You only see status information at present for a possible SD card. Usage is not yet possible.

---

 Please note that SD slot is not available on CP600E.

---



Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

if nec.  Enter and confirm the User password.

 Select "Phone".

Open using the Softkey.

Open using the Softkey.

The current status is displayed.

The current status is displayed.

Exit the menu.

## Programming call forwarding

You can forward calls for your phone to another phone. You can also change, activate and deactivate Call forwarding during a call.



The **Forwarding** function must be approved by the administrator.



On multi-line telephones → page 52, you can only configure call forwarding for the primary line.

Three forwarding conditions can be programmed in the forwarding menu:

- Unconditional
- On Busy
- On No reply (after xs)

Because of its direct impact, "Unconditional" call forwarding has the highest priority followed by "No reply (after xs)" and then "Busy".

Active call forwarding for "Unconditional" is indicated in the main menu on the graphic display.

The **Forwarding** menu offers you three types of call forwarding.

Unconditional	→	Destination phone number
Busy	→	Destination phone number
No reply (after xs)	→	Destination phone number

A phone number may already be assigned to each call forwarding type. For example, a Destination could then be Destination 12345. Call forwarding cannot be activated if the phone number is not registered.



Alternatively, call forwarding can be programmed on one or more keys with a fixed destination and a predefined forwarding or call type → page 117 if a OpenScape Key Module 600 is connected.

## Using call forwarding

The following functions are available for activating and deactivating call forwarding and configuring it in accordance with your requirements:

- "Activating or deactivating immediate call forwarding" → page 171
- "Saving destination phone numbers for call forwarding" → page 171
- "Copying and pasting destination phone numbers" → page 173
- "Activating/deactivating call forwarding" → page 174
- "Defining the ring duration before call forwarding on no reply" → page 174

## Activating or deactivating immediate call forwarding

All calls are forwarded regardless of other settings. The prerequisite for forwarding is that a forwarding destination has been entered. If no destination has been entered, you will be forwarded automatically to enter a destination when you attempt to activate forwarding.



Press the key shown to open the Presence menu.

### Activating forwarding for all calls to one destination



Activate with the Softkey.



All calls are forwarded.



Exit the menu.

## Saving destination phone numbers for call forwarding

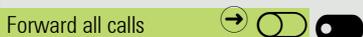


You can alternatively enter the call forwarding settings via the user menu (→ page 85) or also using the Web interface→ page 207. If a number was entered first, it can no longer be deleted via the local telephone settings rather can only be overwritten.

### Entering a destination for Forward all calls



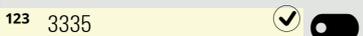
Open the Presence menu.



Open the Forward to menu.



Use the Softkey to open the editor for the destination phone number.

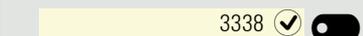


If no destination or your desired destination has not been preset, enter the destination number using the dialpad.

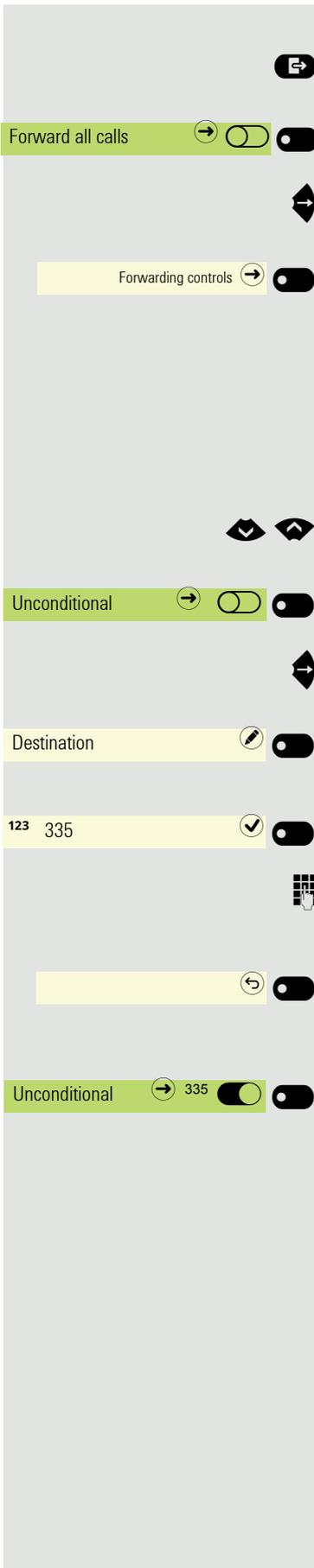


Enter/change the destination phone number. Confirm your input with the Softkey.

or



Confirm a preset destination with the Softkey.



## Managing call forwarding

Open the Presence menu.

Open the Forward to menu.

Open the Forwarding controls menu.

Three types of call forwarding are offered in the Forwarding menu:

- Unconditional
- Busy
- No reply (after xs)

---

 You can check at this point whether a call forwarding type is already activated.

---

Select the forwarding type.

Here for instance Unconditional.

And open it.

Open the editor (→ page 24).

The input field is displayed.

Enter/change the destination phone number and conclude your input by selecting the Softkey.

Exit the menu for entering the destination.

Activate call forwarding if appropriate with the Softkey.

## Copying and pasting destination phone numbers

The current destination phone number for a call forwarding type is copied. For example, the current destination phone number for All Calls should also become the current destination phone number for No reply.

Open the Presence menu.

Open the Forward to menu.

Open the Forwarding controls menu.

Select the forwarding type.

Here for instance Unconditional.

And open it.

Open the input field with the Softkey (→ page 24).

The input field is displayed.

Copy the content of the input field with the Softkey.

Exit the editor with the Softkey.

Return to the Forwarding menu with the Softkey.

Select the forwarding type.

Here for instance Busy.

And open it.

Open the input field with the Softkey (→ page 24).

The input field is displayed.

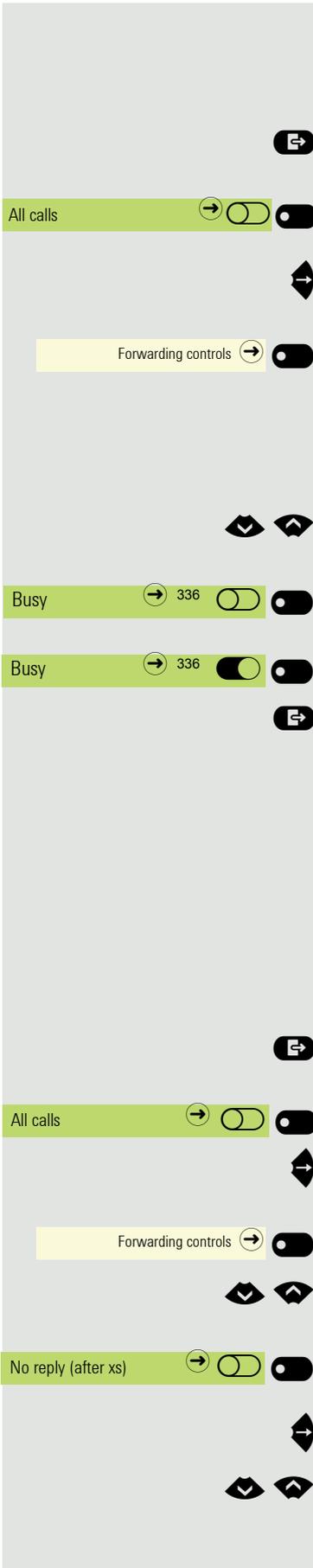
Select Paste.

Paste the contents of the clipboard using the Softkey.

Conclude your input with the Softkey.

Save the changes with the Softkey and switch to the Forwarding menu.





## Activating/deactivating call forwarding

**Prerequisite:** A destination has to be entered first in order to activate the forwarding type.

Open the Presence menu.

The forwarding type "All calls" should be disabled if you want to use the call type "Busy".

Open the Forward to menu.

Open the Forwarding controls menu.

Three types of call forwarding are offered in the Forwarding menu:

- Unconditional
- Busy
- No reply (after xs)

Select the forwarding type "Busy" for example.

Busy is deactivated.

Activate with the Softkey.

Exit the Presence menu.

## Defining the ring duration before call forwarding on no reply

You can define how long the phone should ring before "No reply (after xs)" call forwarding activates.



This setting is only available if the "Server features" function was deactivated by the administrator.

Open the Presence menu.

Open the Forward to menu.

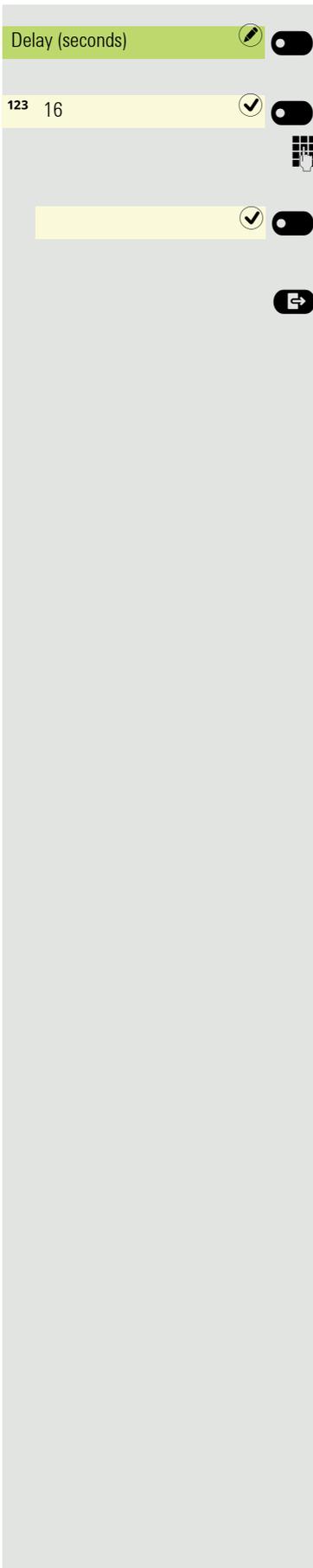
Open the Forwarding controls menu.

Select the forwarding type.

Here for instance No reply (after xs).

And open it.

Select Set delay (seconds).



Open the input field with the Softkey (→ page 24).

The input field is displayed.

Enter the required time in seconds and confirm your entry with the Softkey.

Save your input. The new time is displayed.

Exit the Presence menu if appropriate.

## Call forwarding chain

Sometimes calls to a subscriber are forwarded to another subscriber who also has call forwarding or DND activated. This can create a call forwarding chain consisting of several telephones where the last member of the chain is your phone.

The following forwarding information is shown on your telephone's display:

- Who is calling.
- Who forwarded first or last.
- The reason for the forwarding is displayed by an icon.

You can set whether the subscriber who forwarded first or last is displayed (see → page 85).

## CTI calls

### Beep on auto-answer

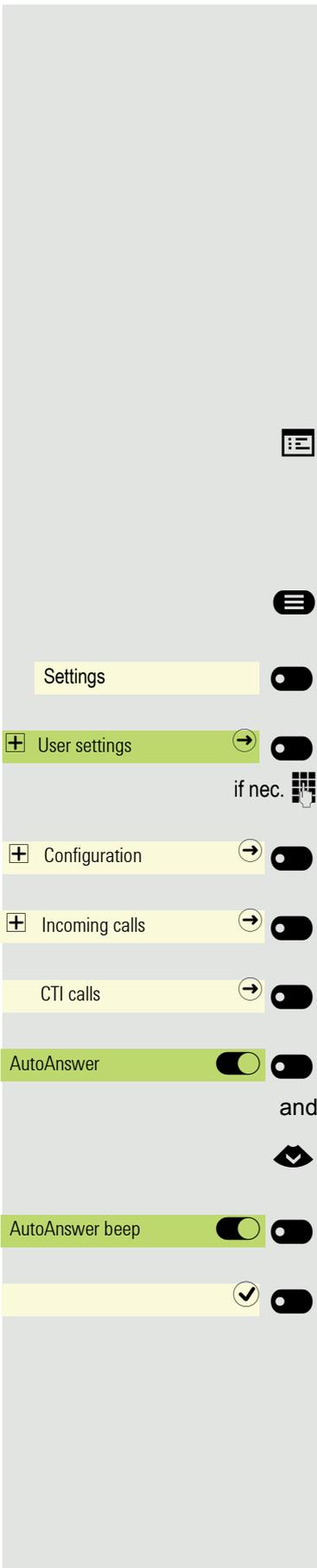
When you dial a number with a CTI application (e.g. Outlook) and auto-answer is activated, the phone switches automatically to speakerphone mode. If auto-answer is deactivated, the phone first rings and you have to press the loud-speaker key or lift the handset in order to set up the call. This setting also defines whether or not incoming calls are automatically accepted. If the function is active, an alert beep sounds when a call is automatically accepted. Details regarding special application are provided on → page 124.

Information on the operation of the configured CTI application can be found in the corresponding operating instructions.

# You can also configure this setting via the Web interface → page 207.



The option was programmed by your administrator.



Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

if nec. Enter and confirm the User password.

Open using the Softkey.

Open using the Softkey.

Open using the Softkey.

Enable or disable using the Softkey.

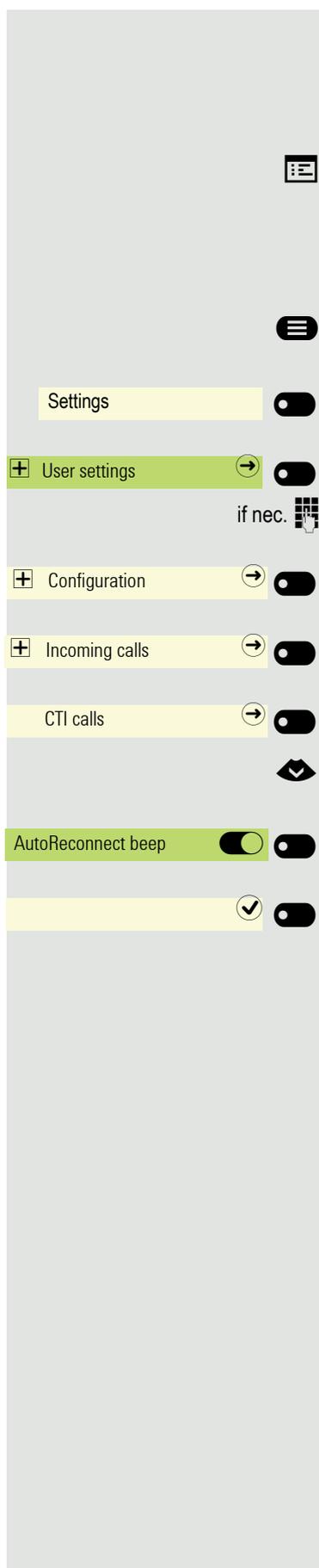
and



Switch to AutoAnswer beep.

Enable or disable using the Softkey.

Save the setting with the Softkey.



## Beep on auto-reconnect

You can reconnect a held call both via the CTI application and via the phone. A beep sounds when you toggle between an active call and a held call when the function is active.

You can also configure this setting via the Web interface → page 207.



The option was programmed by your administrator.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

if nec.

Enter and confirm the User password.

Open using the Softkey.

Open using the Softkey.

Open using the Softkey.

Switch to AutoReconnect beep.

Enable or disable using the Softkey.

Save the setting with the Softkey.

## Activating/deactivating the hold reminder tone

You can also configure this setting via the Web interface → page 207.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

if nec.  Enter and confirm the User password.

Open using the Softkey.

Open using the Softkey.

Enable or disable using the Softkey.

Save the setting with the Softkey.

## Setting the hold reminder time

Use "Hold reminder" to specify when you want to receive an automatic reminder about a held call. The minimum time value is 1, in other words the reminder is output after one minute. The maximum value is 15 minutes.

You can also configure this setting via the Web interface → page 207.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

if nec.  Enter and confirm the User password.

Open using the Softkey.

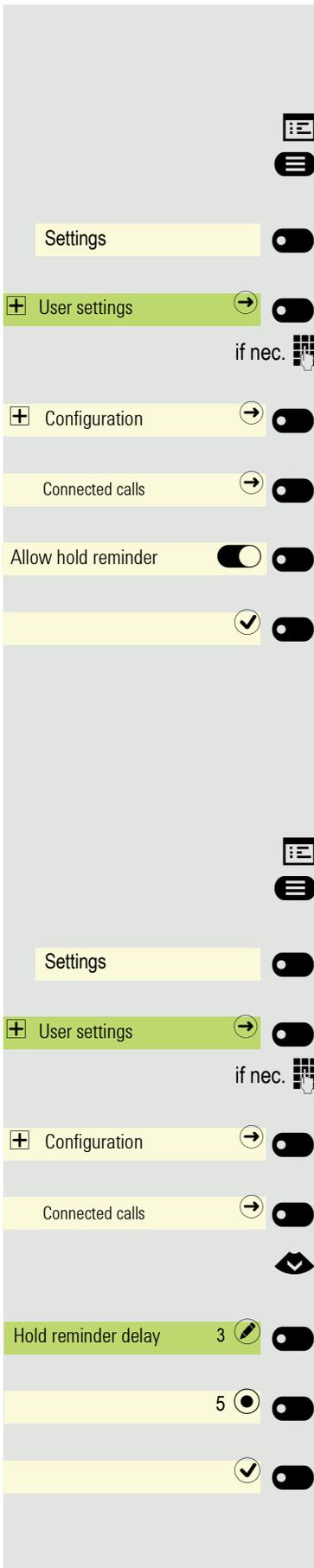
Open using the Softkey.

 Switch to Hold reminder delay. The current setting is displayed.

Open using the Softkey.

Confirm with the Softkey to set the new time.

Save the setting with the Softkey.



## Activating/deactivating Hold and hang-up

This function works in the following call scenarios:

- You have placed a call on hold and hang up.
- You are conducting a consultation call and the second party hangs up.
- You have answered a second call and you or the second party hangs up.

You can use "Hold and hang-up" to determine whether you will be prompted immediately or after a defined time to retrieve the held call.

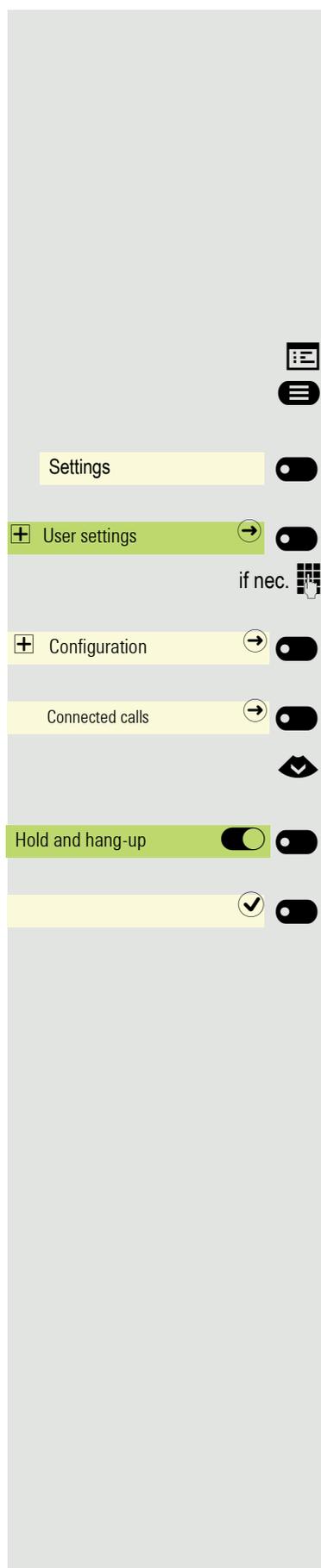
---

 This function **cannot** be used on multi-line phones.

---

You can also configure this setting via the Web interface → page 207.

Press the key for the Main menu if appropriate.



Open using the Softkey.

Open using the Softkey.

if nec.  Enter and confirm the User password.

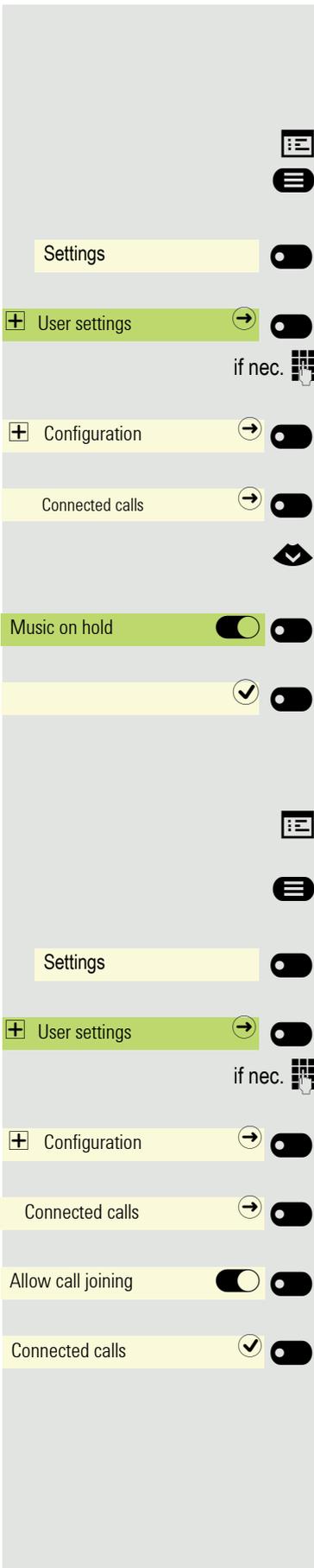
Open using the Softkey.

Open using the Softkey.

Switch to Hold and hang-up.

Enable or disable using the Softkey.

Save the setting with the Softkey.



## Music on hold

If the Music on hold option is active, music is played back when you are placed on hold by another party.

You can also configure this setting via the Web interface → page 207.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

if nec.

Enter and confirm the User password.

Open using the Softkey.

Open using the Softkey.

Switch to Music on hold.

Enable or disable using the Softkey.

Save the setting with the Softkey.

## Allowing call joining

You can also configure this setting via the Web interface → page 207.

Press the key for the main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

if nec.

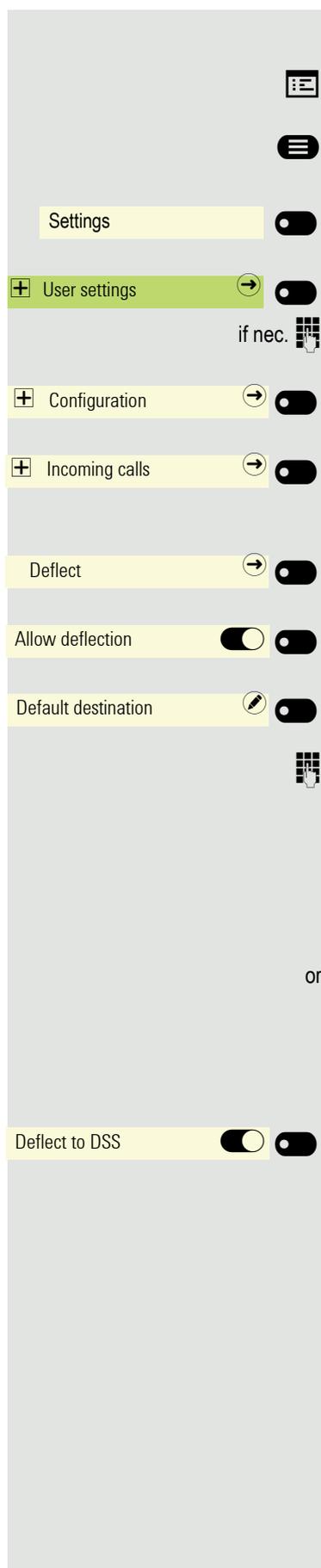
Enter and confirm the User password.

Open using the Softkey.

Open using the Softkey.

Activate with the Softkey.

Save the setting by selecting the Softkey.



## Permitting call deflection

You can also configure this setting via the Web interface → page 207.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

if nec.  Enter and confirm the User password.

Open using the Softkey.

Open using the Softkey.

Open using the Softkey.

Activate with the Softkey.

Open the setting by selecting the Softkey.

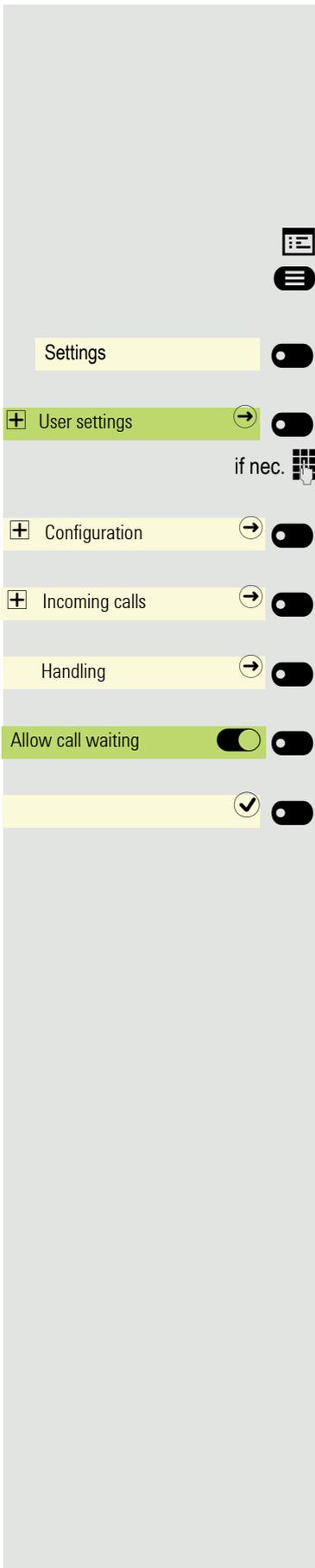
Enter the phone number to which the subscriber is to be deflected and confirm (see → page 24).

 Entering a destination phone number is not mandatory when call deflection is active. To forward a call, you will be prompted in the case of the unsaved destination phone number to enter a destination number or select a corresponding subscriber from the conversations list.

### Deflecting to a DSS number

A call can be deflected to a direct station selection (DSS) subscriber using the DSS key, if the key is configured and the deflect function is activated by your administrator → page 124.

Information only, as set by the administrator: On or off.



## Allowing call waiting



If the call waiting (second call) function is deactivated, a caller hears the busy signal if you are already conducting a call.



The option was programmed by your administrator.

You can also configure this setting via the Web interface → page 207.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

if nec.

Enter and confirm the User password.

Open using the Softkey.

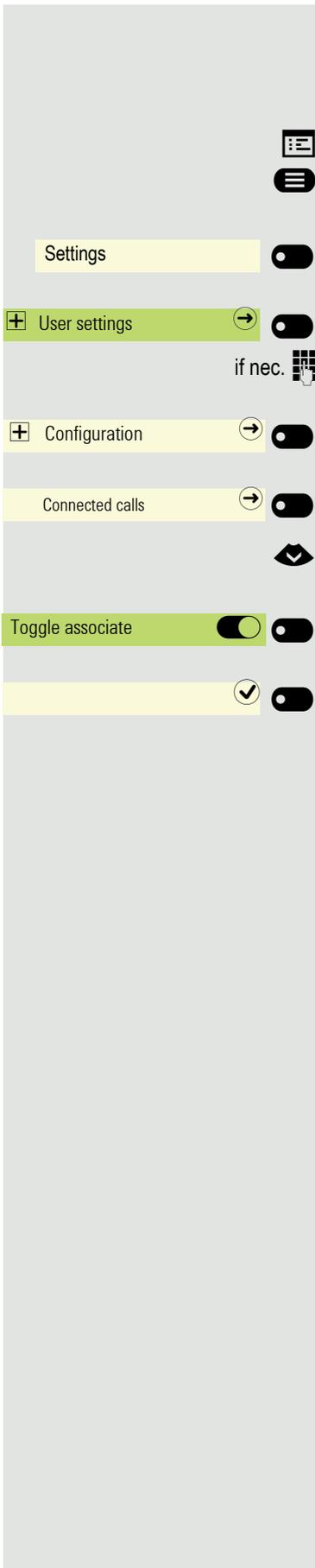
Open using the Softkey.

Open using the Softkey.

Enable or disable using the Softkey.

Save the setting with the Softkey.

Assuming **Allow call waiting** is activated, you can toggle a configured key to switch call waiting on/off (→ page 118).



## Connecting subscribers by hanging up

Set the "Toggle associate" function to Yes if you want to connect to a second or pickup call by hanging up.

You can also configure this setting via the Web interface → page 207.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

if nec.  Enter and confirm the User password.

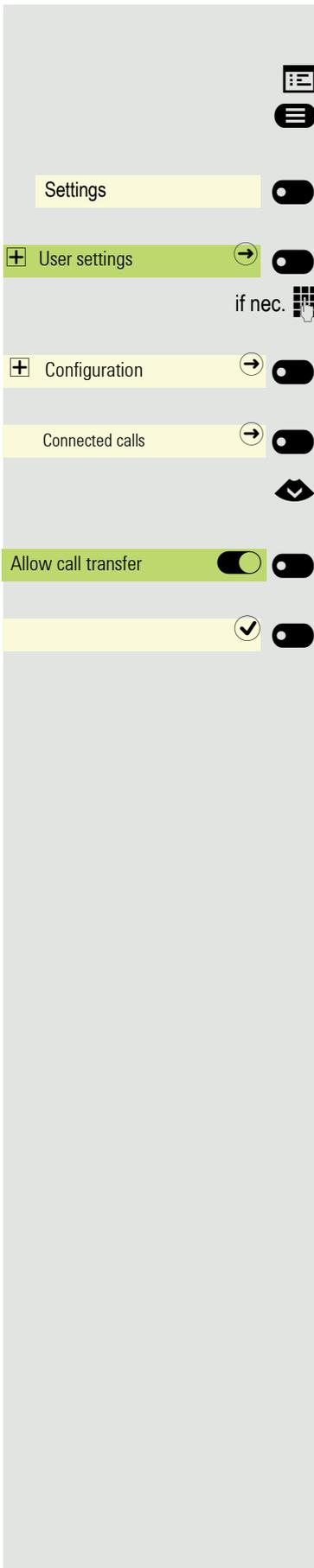
Open using the Softkey.

Open using the Softkey.

Switch to "Toggle associate".

Enable or disable using the Softkey.

Save the setting with the Softkey.



## Allowing call transfer

You can also configure this setting via the Web interface → page 207.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

if nec. Enter and confirm the User password.

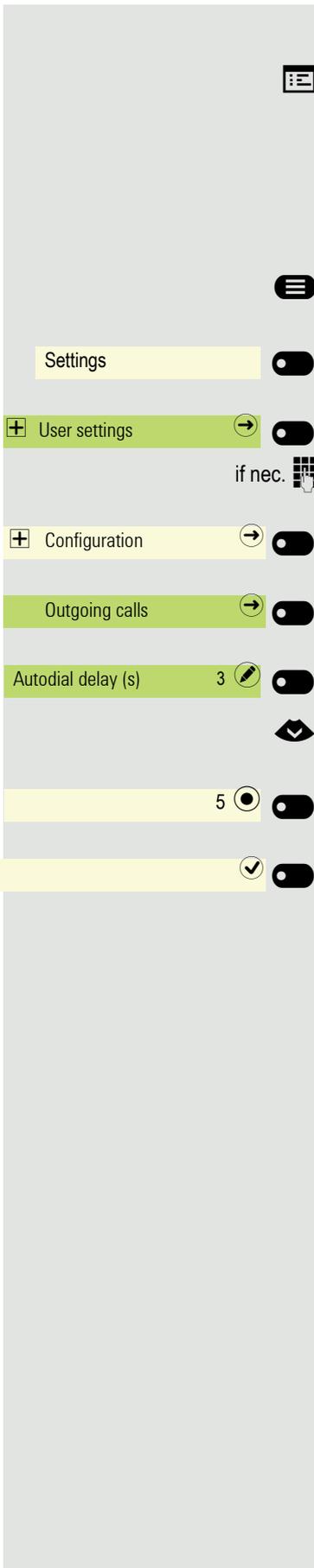
Open using the Softkey.

Open using the Softkey.

Switch to Allow call transfer.

Enable or disable using the Softkey.

Save the setting with the Softkey.



## Settings for autodial delay

You can also configure this setting via the Web interface → page 207.

➡ The setting does not affect automatic emergency number dialing.

If you select **Autodial delay (s)**, you must either confirm with the Softkey or wait until the autodial delay expires to set up a call when dialing with the handset on hook.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

if nec.

Enter and confirm the User password.

Open using the Softkey.

Open using the Softkey.

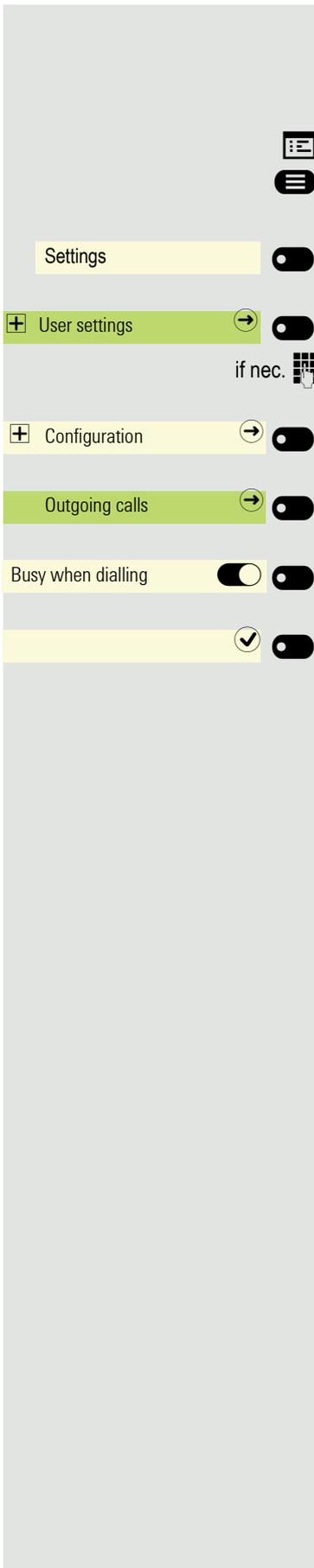
The current setting is displayed. Open using the Softkey.

Select a new time.

Confirm with the Softkey to set the new time.

Save the setting by selecting the Softkey.

➡ Automatic dial delay does not work if you are using a dial plan and Sofortwahl is configured (see → page 180). The number is automatically dialed as soon as the string entered matches an entry in the dial plan.



## Allowing Busy when dialling

If you activate this function, an incoming call received while you are dialling is rejected. The caller then hears the busy signal.

You can also configure this setting via the Web interface → page 207.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

if nec.  Enter and confirm the User password.

Open using the Softkey.

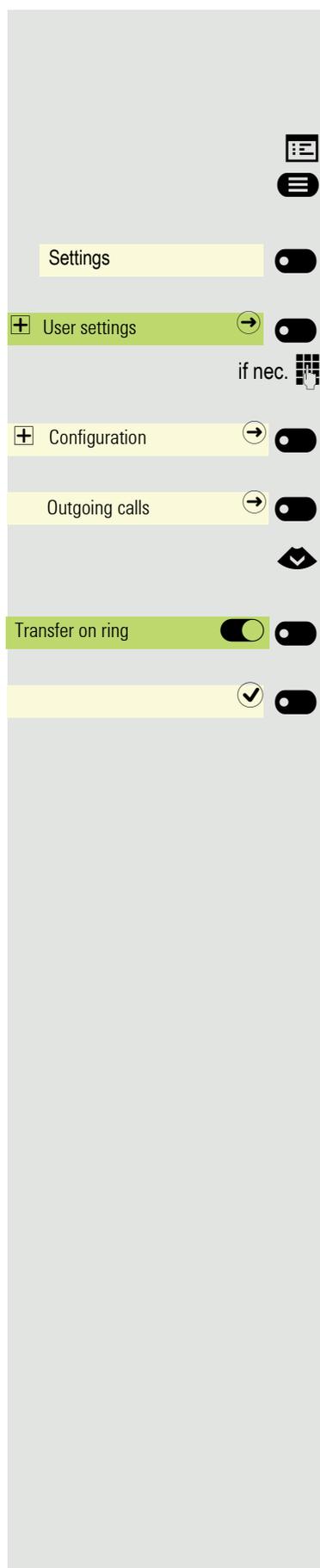
Open using the Softkey.

Enable or disable using the Softkey.

Save the setting with the Softkey.



This setup option can also be found in the "Incoming calls" > "Handling" menu.



## Allowing Transfer on ring

If this option is allowed, you can activate call transfer by replacing the handset even before the called party answers.

You can also configure this setting via the Web interface → page 207.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

if nec.  Enter and confirm the User password.

Open using the Softkey.

Open using the Softkey.

Switch to Transfer on ring.

Enable or disable using the Softkey.

Save the setting with the Softkey.

## Activating/deactivating immediate dialing

Immediate dialling should only be activated if your administrator has configured and approved a dial plan.

Immediate dialling is deactivated by default. For this reason after entering the number you must either confirm the "Wählen" option or wait until the dial delay expires to set up the connection. If **Immediate dialling** is configured, your call is automatically dialed as soon as the string entered matches an entry in the dial plan.

You can also configure this setting via the Web interface → page 207.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

if nec.  Enter and confirm the User password.

Open using the Softkey.

Open using the Softkey.

Select the "Immediate dialling" function.

Activate with the Softkey.

Save the setting by selecting the Softkey.



## Permitting a callback

 The Callback function is approved by the administrator.

You can also configure this setting via the Web interface → page 207.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

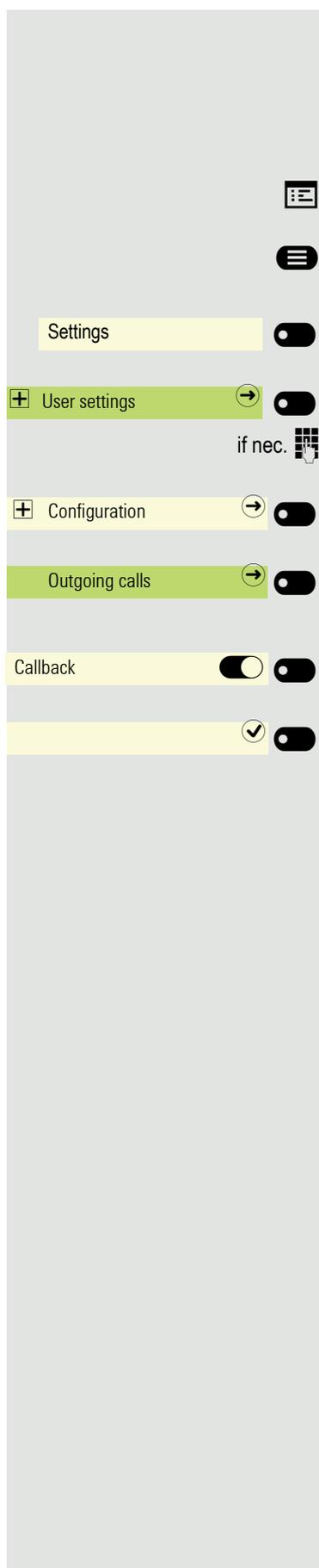
if nec.  Enter and confirm the User password.

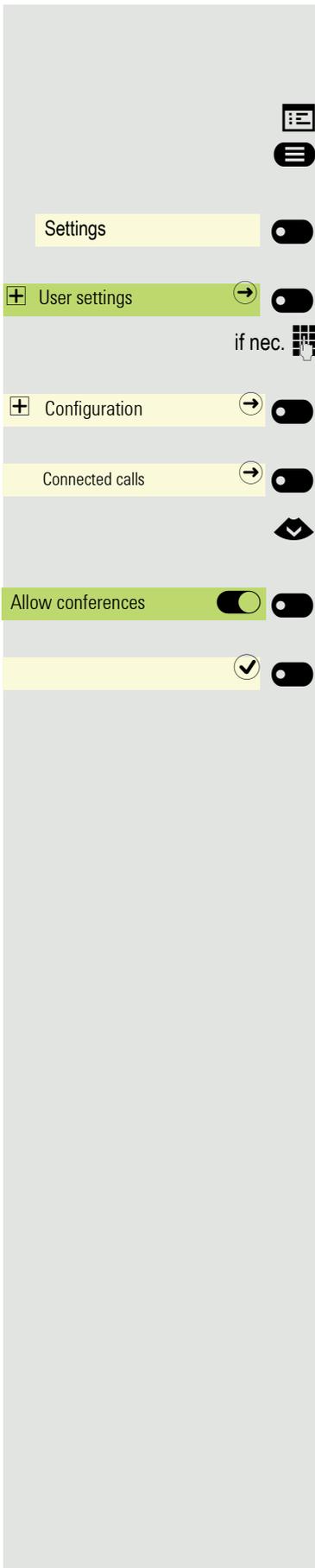
Open using the Softkey.

Open using the Softkey.

Activate with the Softkey.

Save the setting by selecting the Softkey.





## Allowing a conference

This option allows or blocks the "Local conference" function.

You can also configure this setting via the Web interface → page 207.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

if nec.  Enter and confirm the User password.

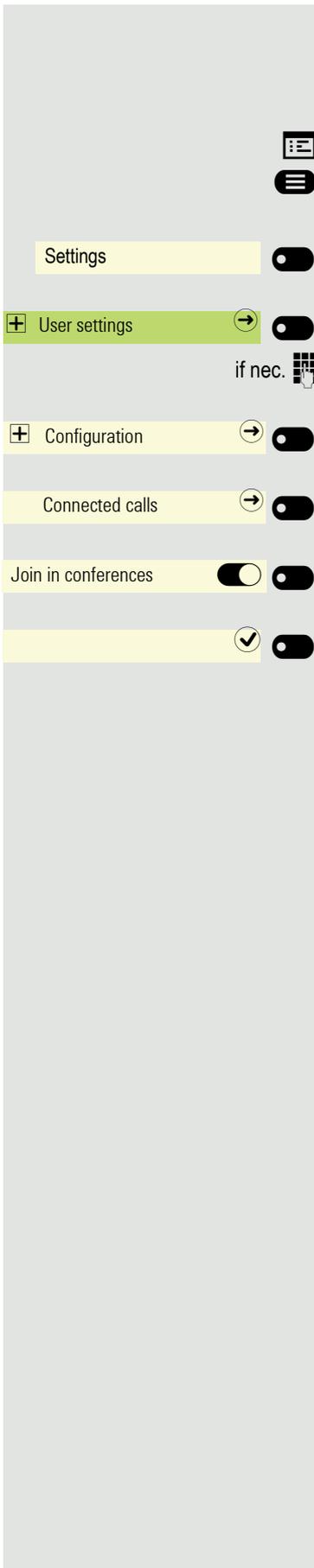
Open using the Softkey.

Open using the Softkey.

Switch to Allow conferences.

Enable or disable using the Softkey.

Save the setting with the Softkey.



## Allow joining in a conference

You can use this option to decide whether or not your call partners are allowed to join calls after you exit the conference call.

You can also configure this setting via the Web interface → page 207.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

if nec.  Enter and confirm the User password.

Open using the Softkey.

Open using the Softkey.

Enable or disable using the Softkey.

Save the setting with the Softkey.

## Activating Circuit

To use your Circuit account in conversations, you have to enter the server address and your access details. Activating Circuit excludes other corporate directories and the local caller list → page 87.

You can also configure this setting via the Web interface → page 207.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

if nec.  Enter and confirm the User password.

Open using the Softkey.

Open using the Softkey.

Open using the Softkey.

The input field is displayed.

 Enter the URL for the Circuit server and conclude your input with the Softkey.

Open using the Softkey.

The input field is displayed.

 Enter your e-mail address used for Circuit and conclude your input with the Softkey.

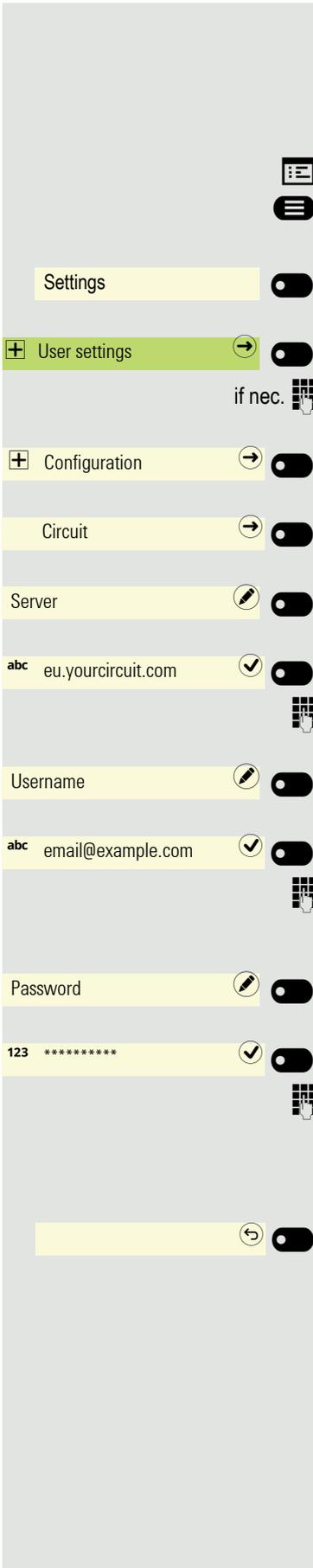
Open using the Softkey.

The input field is displayed.

 Enter your password used for Circuit and conclude your input with the Softkey.

If your details are correct, conversations are switched immediately to the Circuit subscriber list.

Exit the menu.



## Call logging

### Deactivating Logging

The function can be disabled in order to prevent unauthorized third parties gaining information on the other party involved in the call. No further calls or conversations are then logged in conversations. The function is always activated by default.

---

 When you deactivate the call journal, please note that the customary last number redial function will also be affected by this. You can then no longer redial the last number dialed → page 180.

---

You can also configure this setting via the web interface → page 207.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

if nec.  Enter and confirm the User password.

Open using the Softkey.

Open using the Softkey.

Open using the Softkey.

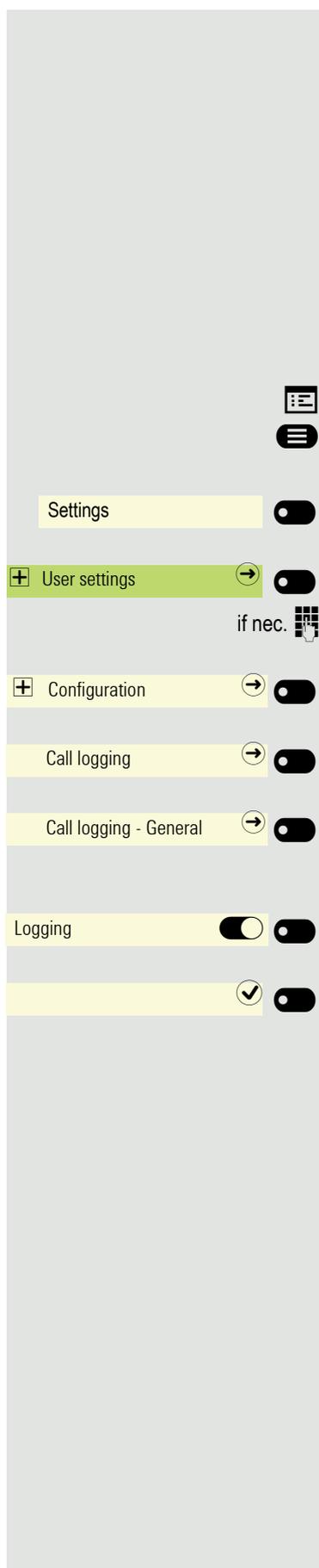
Activate or deactivate with the Softkey.

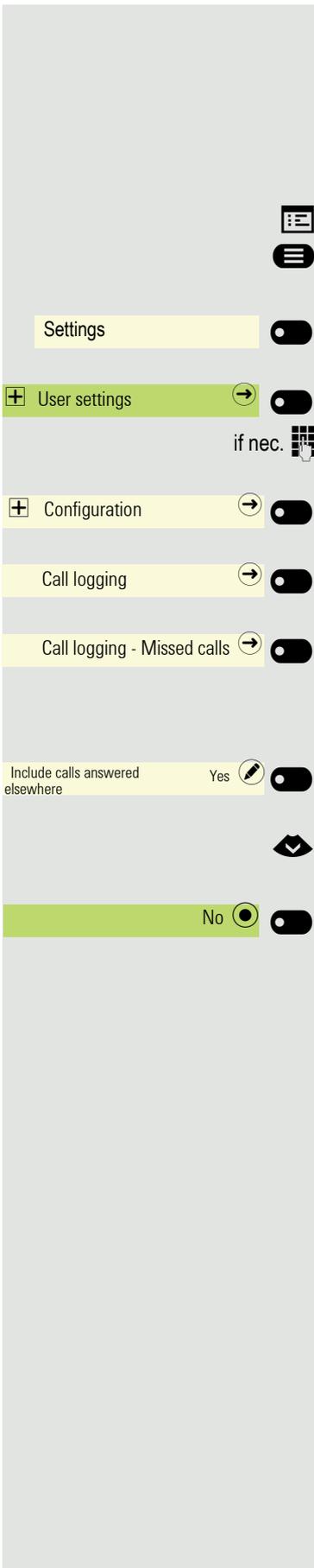
Save the setting with the Softkey.

---

 If the function is deactivated, all corresponding call log entries in conversations are deleted. LEDs and notification LEDs are no longer lighting.

---





## Displaying the missed call log

All missed calls intended for this line are logged and new missed calls are displayed. If the "No" option is selected for "Include calls answered elsewhere", missed calls for this line that were answered either by other subscribers in the group or with "Directed pickup" are neither displayed nor logged (see also → page 120). The "No" setting is recommended if groups are set up.

You can also configure this setting via the Web interface → page 207.

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

Enter and confirm the User password.

Open using the Softkey.

Open using the Softkey.

Open using the Softkey.

## Displaying missed calls that were answered elsewhere

Open using the Softkey<sup>1</sup>. Missed calls that have been answered by other subscribers are indicated with a green checkmark.

Select the next option.

Confirm with the Softkey to set No. Calls answered by other subscribers are not displayed in the list.

1. The phone displays the current setting

## Call recording

A central voice recorder (voice recorder from [ASC](#) ) is installed in the network for recording calls to which your telephone connects in order to record the current voice traffic. The recorder records the entire voice flow of two or more participants.

You should configure a favorite in order to simplify handling of manual call recording → page 114. It is assumed in the description below that a corresponding key has been configured.

## Recording modes

The administrator can configure the following operating modes for call recording:

- Manual
- AutoStart
- All Calls
- Disabled

The following settings are possible to audibly signal the recording:

- Repeated
- Single Shot
- Off

Check with your administrator as to which settings were made for your phone.

### Mode: ALL CALLS

The telephone starts and stops the recorder automatically in order to ensure that all calls are being recorded.

### Mode: MANUAL

You decide when the recorder is started and stopped or paused. If the recorder is switched on, all further calls will be recorded. If you pause the recorder then nothing will be recorded. If there are no calls, then the recorder likewise pauses.

### Mode: AUTOSTART

The telephone starts the recorder automatically. You can stop or pause the recorder yourself however and restart it. If a call has already been recorded, new incoming and outgoing calls will also be recorded. If you pause the recorder during a call, special calls such as consultation calls, call pickups and second calls will not be recorded as long as the recorder is paused. If the telephone reverts to idle status, the AutoStart process is set up again for the next call.

## Explanations of recording

### Recordable calls

A recordable call is any call that has a call connection status on the telephone. This can be any incoming or outgoing call. It is immaterial here whether a call is set up directly via the telephone or via an application.

- Outgoing
- Incoming
- Consultation
- Pickup
- Reconnect
- Second call
- Connected call
- Conference
- Automatic call acceptance
- Secured or unsecured line

### Non-recordable calls

- Outgoing calls that have not yet reached full connection status, such as a ringing call.
- Calls on hold.

### Enhanced functions

1. A conference can be set up or cleared down during recording.
2. A consultation can be performed during recording.
3. Call transfer is also available during recording.
4. A second call can be accepted during recording.

### The following features are not supported

1. Playing back recordings over the telephone.
2. Deleting recordings over the telephone.
3. Functions for editing recordings over the telephone.

### Recording tips

You will receive the following advisories while a call is being recorded:

- The recording symbol  on the display (permanent)
- Beep (repeated at intervals for you and your call partner)
- Beep (single at the start of recording for you and your call partner)

The audible advisory can also be switched off. Consult your administrator.

## MultiLine

There is no difference between multi-line calls and single-line calls when it comes to recording calls. If recording has started, the call is recorded, otherwise not. The recording status of a line continues as long as calls are connected to this line.

For example, if line A is being recorded (initiated manually) and you switch to line B or line A is placed on manual hold and you switch to line B, the recording is ended and a partial recording saved.

If you disable recording for the call on line B (mode = manual or autostart) and switch back to line A, the recording for line A is not started again.

The operating modes mentioned (All Calls, AutoStart or Manual) refer to the telephone and are therefore the same for all lines.

## Recording calls

### Automatic call recording

This is the simplest mode. If you have accepted a call or called a subscriber and the subscriber answers, the call is recorded automatically. Refer to → page 196 to check which calls this can be.

As soon as the recording starts, you will see the recording symbol  on the display and hear a beep (see also → page 196).

You cannot pause the recording manually in this mode.

### Manual call recording

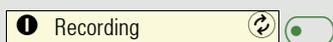
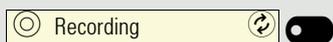
**Activating or deactivating call recording when the telephone is in idle mode.**

**Prerequisite:** Manual mode is selected. The recording button is configured and indicates the status.

Press the Function key to activate – the LED lights up.

Or press the Function key shown to disable the option - the LED turns off.

The recording button also indicates the status change if you activated or deactivated call recording using the Softkey.



## Call recording with AutoStart

Standby mode is activated in principle in idle mode. The recording button LED lights up. You cannot switch off the recorder. As soon as a call is set up, call recording starts automatically.

Lift the handset.

Press the key shown.

The subscriber answers. You hear a beep, the recording symbol  is shown on the display and the recording button LED remains lighting. The call is now being recorded. (see also → page 196)

You can pause the recording at any time and continue it again.

If you end the call, the AutoStart process is set up again for the next call.

## Controlling call recording

### Starting call recording manually during a call

**Prerequisite:** Manual mode or AutoStart is selected. You are conducting a call. Recording has not started. The recording button LED is not lighting.

You are making a call (see also → page 196).

Press the Softkey to activate – the LED lights up.

You hear a beep and the recording symbol  is shown on the display. The call is now being recorded. (see also → page 196)

### Pausing call recording manually during a call

**Prerequisite:** Manual mode or AutoStart is selected. You are making a call. Recording has started. The recording button LED lights up.

You are making a call (see also → page 196).

Press the Softkey to pause the recording - the LED turns off and the recording symbol  on the display disappears.

You can start the recording again at any time, for example to continue recording the current call.

### Ending call recording automatically

**Prerequisite:** You are making a call. Recording has started. The recording button LED lights up.

The recording is ended automatically as soon as the call is terminated or if the call status changes so that the call is no longer being recorded - for example if a line is placed on manual hold and another line is seized. (Multiline).

The LED turns off and the recording symbol  on the display disappears.

## Consultation during call recording

**Prerequisite:** You are making a call. Recording has started. The recording button LED is lighting.

You initiate a consultation – your main call is placed on hold as a result while the consultation is being performed.



Call recording 

Call recording 





The recording is paused while you initiate the consultation. The recording symbol  on the display disappears.



If the consultation partner answers, the consultation call is recorded. You hear a beep and the recording symbol  is shown on the display again.

You can now terminate the consultation call or for example switch back to the first call party (alternate) while the consultation call is placed on hold.

### Second call during call recording

**Prerequisite:** You are making a call. Recording has started. The recording button LED is lighting.



You are making a call. You hear a beep and the recording symbol  is shown on the display. The call is now being recorded.

A second call party camps on → page 82.

Answer 



Press the Softkey. You are connected with the second party. You hear a beep and the recording symbol  is shown in the line for the second call – this call is now being recorded. The first party is placed on hold.

### Call recording while alternating

**Prerequisite:** You have an active or held consultation or second call. Recording has started. The recording button LED is lighting.



You are connected with the second party. You hear a beep and the recording symbol  is shown in the line for the second call.

Alternate 

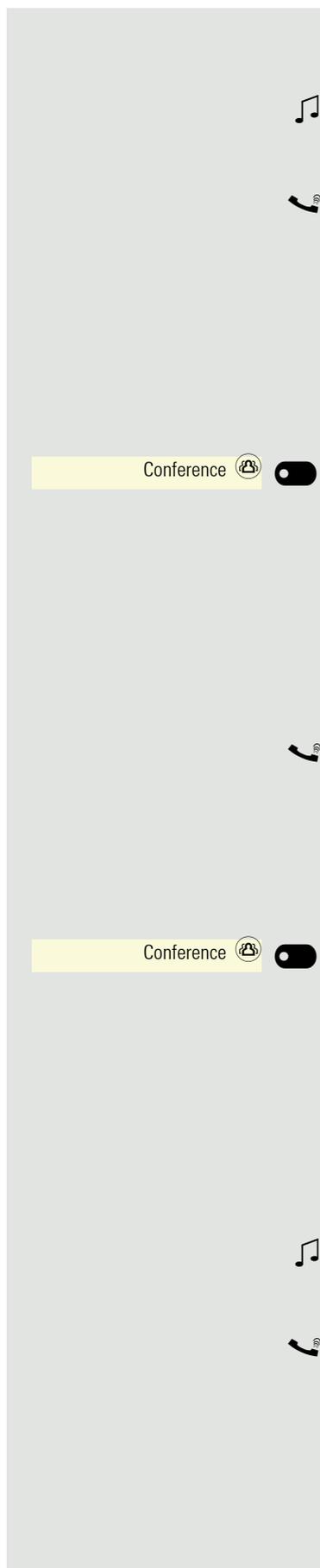


Press the Softkey.



You are switched to the main call. You hear a beep and the recording symbol  is shown in the line for the main call – this call is now being recorded.

You can pause and restart the recording at any time in manual and autostart modes.



### Your call is paused and reconnected during the recording.

**Prerequisite:** You are making a call that is being recorded.

Your call partner has placed the call on hold. You hear the music on hold. The recording is paused and the recording symbol  has disappeared from the display.

Your call partner resumes the call. You hear a beep and the recording symbol  is shown on the display.

### Setting up a conference during recording

**Prerequisite:** You are making a consultation call → page 77 or have accepted a second call → page 82. Recording has started. The main call is placed on hold. The recording button LED is lighting.

Press the Softkey. You are connected to both parties at once. The conference is displayed with the current participants.

You hear a beep and the recording symbol  is shown in the line for the conference call.

### Adding conference participants during the recording

**Prerequisite:** You have set up a conference. The conference call is now being recorded.

You have performed a consultation or accepted a second call (→ page 77 or → page 82). The conference call is placed on hold.

You hear a beep and the recording symbol  is shown in the line for the consultation or second call. The call is now being recorded.

Press the Softkey to add the new subscriber to the conference. The conference is displayed with all current participants.

You hear a beep and the recording symbol  is shown again in the line for the conference call.

### Your call is included in a conference during the recording.

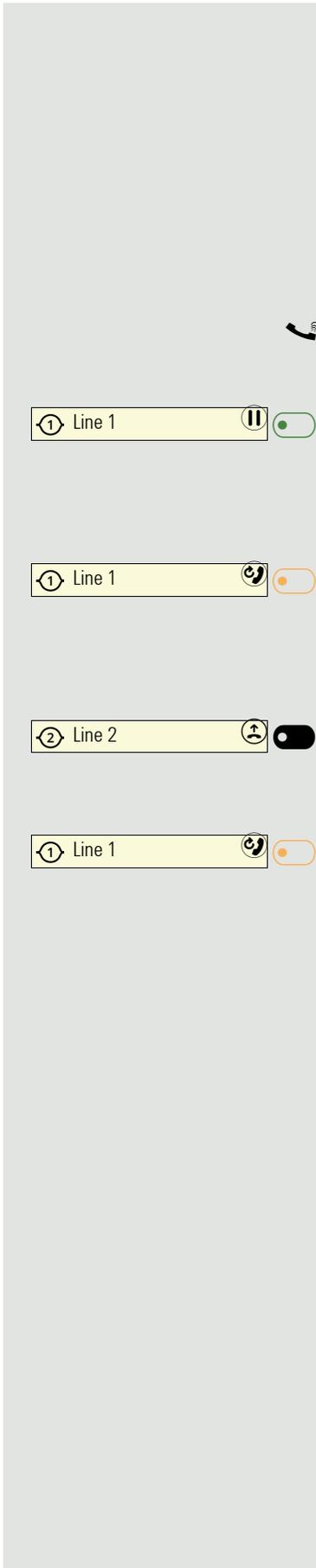
**Prerequisite:** You are making a call that is being recorded. Your call partner is to include you in a conference. You are placed on hold while the conference is being set up.

You hear the music on hold while your call partner is setting up the conference. The recording is paused and the recording symbol  has disappeared from the display.

Your call partner answers again and you are connected to the conference. You hear a beep and the recording symbol  is shown in the "Conference" line. The conference call is now being recorded.

### Putting a line on hold manually during the recording

There are two options for placing a line manually on hold:



- You place the active line on hold during the call recording and then resume the call on this line.
- You seize a different line during call recording. The first line is placed on manual hold.

**Prerequisite:** The telephone has more than one line configured. The active call is being recorded. The recording button LED is lighting. It is assumed that a OpenScape Key Module 600 is connected for this example. If you do not have a OpenScape Key Module 600, you have to open the Favourites menu to use the line keys → page 52.

### Holding and retrieving the call on the line

You are making a call, for example on line 1. You hear a beep and the recording symbol  is shown on the display. The call is now being recorded.

Press line key 1. The line key LED lights up amber. The call is now on hold. The recording is paused while the call is on hold. The recording symbol  on the display disappears.

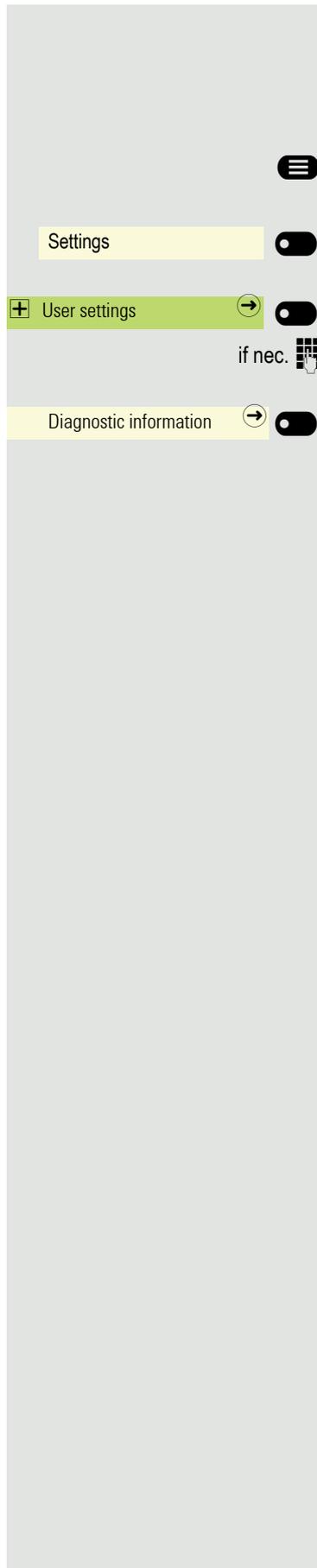
### Retrieving a held call:

Press line key 1. The line key LED lights up. The call is retrieved. You hear a beep and the recording symbol  is shown on the display again. Call recording is continued.

### Holding a call on the line and making a call on a different line

Press line key 2 – the LED lights up. You hear a beep and the recording symbol  is shown on the display for line 2 – this call on line 2 is being recorded. Line 1 is placed on hold, call recording of line 1 has been terminated.

Press line key 1 to resume the call. You hear a beep and the recording symbol  is shown on the display for line 1 – a new recording of line 1 commences.



## Diagnostic data

This information overview in the user area of the service menu provides you with information on the current configuration of the telephone:

Press the key for the Main menu if appropriate.

Open using the Softkey.

Open using the Softkey.

if nec.  Enter and confirm the User password.

Open using the Softkey.

You see a numbered list of telephone parameters with the current settings.

You can see a more structured view of the list via the Web interface → page 207:

Example:

Diagnostic data		
3/11/2016 9:53:42 AM		
00	Terminal number	3336
01	SIP server	192.168.1,230
02	SIP port	5060
03	SIP registrar	192.168.1,230
04	SIP registrar port	5060
05	SIP gateway	192.168.1,230
06	SIP gateway port	5060
07	SIP transport	UDP
08	TLS renegotiation	Insecure allowed
09	SIP local port	5060
10	Server features	No
11	DNS results	None
12	Multiline	Yes
13.1	Keyset Lines	Primary: 3336 (registered)
13.2	Keyset Lines	Line: 3334 (registered)
13.3	Keyset Lines	DSS: 3338 (registered)
14	Backup active	Yes
15	Backup proxy	None
16	Use secure calls	No
17	SRTP.Status	Disabled
18	SIP server cert. check	No certificate check
19	Software version	V0R1.0.0 SIP DEV
20	Display message	None
21	Last restart	2016-03-10T11:37:27
22	Memory free	159729K free
23	IP protocol mode	IPv4_IPv6

### Diagnostic data

24	IPv4 address	192.168.1.203
25	IPv4 subnet mask	255.255.255.0
26	IPv4 default route	192.168.1.2
27	Primary DNS	217.237.148.22
28	Secondary DNS	192.168.1.2
29	IPv4 Route 1 IP	None
30	IPv4 Route 1 gateway	None
31	IPv4 Route 1 mask	None
32	IPv4 Route 2 IP	None
33	IPv4 Route 2 gateway	None
34	IPv4 Route 2 mask	None
35	IPv6 address	None
36	IPv6 prefix length	None
37	IPv6 global gateway	None
38	IPv6 link local address	None
39	IPv6 Route 1 destination	None
40	IPv6 Route 1 prefix length	None
41	IPv6 Route 1 gateway	None
42	IPv6 Route 2 destination	None
43	IPv6 Route 2 prefix length	None
44	IPv6 Route 2 gateway	None
45	MAC address	001ae8757efe
46	LLDP	No
47	VLAN discovery	Manual
48	DHCPv4	No
49	DHCPv4 re-use	No
50	DHCPv6	No
51	DHCPv6 re-use	No
52	LAN port type	Automatic
53	PC port status	Disabled
54	PC port type	Automatic
55	PC port autoMDIX	No
56	VLAN ID	None
57	QoS Layer 2	Yes
58	QoS Layer 2 voice	5
59	QoS Layer 2 signalling	3
60	QoS Layer 2 video	4
61	QoS Layer 2 default	0
62	QoS Layer 3	Yes
63	QoS Layer 3 voice	EF / 46
64	QoS Layer 3 signalling	AF31 / 26
65	QoS Layer 3 video	AF41 / 34
66	LLDP-MED operation	Disabled
67	NG911 location	Enabled

**Diagnostic data**

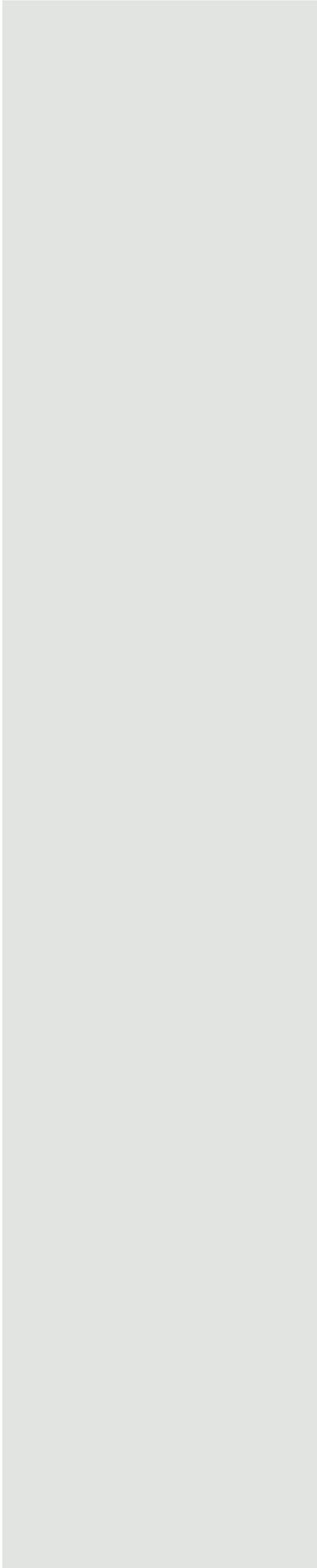
68	FIPS enabled	No
69	Media.Negotiation	Single IP
70	ICE.Check.pairs.max	50
71	ICE.Max.Check.ms	15000
72	ICE.Gather.Ta.timer.ms	20
73	ICE.Gather.RTO.timer.ms	100
74	ICE.Check.Ta.timer.ms	20
75	ICE.Check.RTO.timer.ms	100
76	Bluetooth hardware address	00:1A:E8:75:7E:FF
77	Total calls made	249
78	Total calls received	85
79	Calls made via dialler	88
80	Calls made via conversations	161
81	Calls made via search	0

## Individual settings that impact energy efficiency

You can actively reduce energy consumption by making the following settings on your telephone and therefore contribute in an important way to protecting the environment.

- You can reduce the ringer volume, display brightness and contrast – the default settings on delivery are 50%.
- You can change the time for switching from standby (ready) mode to an energy-efficient low power mode. The default setting on delivery is one minute.

Background lighting is always switched off in low power mode. The background lighting is set to a low level on delivery in all other modes.



## Web interface (WBM)

You can configure a number of settings for your phone via the Web interface. Communication is via a secure HTTPS connection. Access to the Web interface must be activated by your administrator.

### Launching the Web interface

---

 For more information on the IP address, the web interface address, and how to connect the telephone to the network, refer to the section entitled "Network information" → page 166.

---

To launch the interface, open a web browser and enter the following:

**https://[IP address of the phone]**

[IP address of the phone] is the IP address of your phone.

or

**https://[Name of the phone]**

[Name of the phone] that was assigned by the administrator.

---

 You might receive a certificate notification from the browser. Follow the instructions to download the certificate.

You will be prompted to configure a user password the first time you call up the web interface → page 139. You must log in with this password in future every time you want to open the User Pages.

---



## Administrator settings

This area lets you configure settings for administering your phone and the network environment. Access to the Administrator settings is protected by the admin password. For further information, consult your administrator or refer to the administration manual.

## User Pages

The Web interface homepage opens once you have entered and confirmed the phone's IP address.

1. Click a menu heading to display the individual menu entries. Click the menu heading again to close the menu.
2. Click a menu entry to open the corresponding form.
3. Make the desired changes.
4. Click the corresponding button to save or discard your changes.

## Button functions

- "Login": Log in to the phone after you have entered the user password
- "Submit": Apply changes
- "Reset": Reset original values
- "Refresh": Update values (for example, under "Bluetooth" - "Last connected device")
- "Logout": Log out from the phone

## Licenses

This area provides you with the information about EULA (End User License Agreement) and Open Source licenses. For further information, consult your administrator or refer to the administration manual.

## User menu

All settings that you can make via the web interface's user menu can also be made via the phone's user menu → page 57.

## User Pages

### User login

User login ☎ → page 139

### Date and time

- Time ☎ → page 165
- Date (day, month, year) ☎ → page 165
- Daylight saving ☎ → page 163
- Difference (minutes) ☎ → page 163
- Auto time change ☎ → page 164

### Audio

- Standard Ringer
  - Ringer melody ☎ → page 145
  - Ringer sequence ☎ → page 145
  - Ringer ☎ → page 144)
  - Room Character ☎ → page 143
  - Open listening ☎ → page 146
  - Headset socket ☎ → page 147
- Special ringers
  - Internal ☎ → page 148
  - External ☎ → page 148
  - Recall ☎ → page 148
  - Emergency ☎ → page 148
  - Special 1
  - Special 2
  - Special 3

### Configuration

- Outgoing calls
  - Autodial delay (seconds) ☎ → page 185
  - Callback ☎ → page 189
  - Busy when dialling ☎ → page 186
  - Transfer on ring → page 187
  - Immediate dialling → page 180
- Incoming calls
  - Deflecting
    - Allow deflection ☎ → page 181
    - Default destination ☎ → page 181
    - Deflect to DSS ☎ → page 181
  - Forwarding
    - Settings
      - Umleitungsfavoriten: Destination 1 to Destination 5 ☎ → page 171
      - All calls ☎ → page 174
      - Busy ☎ → page 174
      - No reply ☎ → page 174
      - Set delay (seconds)<sup>1</sup> ☎ → page 174
    - Alerts
      - Visual ☎ → page 85
      - Audible ☎ → page 85
      - Forwarding party ☎ → page 85

1. Only if "Server features" was deactivated by your administrator

- Handling
  - Allow call waiting  → page 182
  - Allow DND  → page 138
  - Busy when dialling  → page 186
- CTI calls
  - Auto-answer  → page 176
  - Beep on auto-answer  → page 176
  - Beep on auto-reconnect  → page 177
- Connected calls
  - Allow call transfer  → page 184
  - Allow call joining  → page 180
  - Allow exit conference  → page 191
  - Allow hold reminder  → page 178
  - Hold reminder delay (minutes)  → page 178
  - Hold and hang-up  → page 179
  - Music on hold  → page 180
  - Allow conferences  → page 190
  - Insecure call alert  → page 150
  - Toggle associate  → page 183
- Circuit Einstellungen
  - Server address → page 192
  - Username → page 192
  - Password → page 192
- Microsoft-Æ Exchange
  - Server address → page 87
  - Username → page 87
  - Password → page 87
  - Folder to sync (optional) → page 87
- Keypad
  - Lines
    - Ring delay (seconds)  → page 134
    - Address<sup>[1]</sup>
    - Primary line<sup>[1]</sup>
    - Ring on/off<sup>[1]</sup>
    - Selection order<sup>[1]</sup>
    - Hot/warm line<sup>[1]</sup>
    - Hot/warm line destination  → page 135
- BLF
  - Busy Lamp Field: **not** for System
- BLF (not for System)
- Bluetooth
  - Configuration
    - Active  → page 104
    - Phone name  → page 104
    - Bluetooth address<sup>[2]</sup>
- Call logging
  - Call logging - General
    - Logging  → page 193
  - Call logging - Missed calls<sup>2</sup>  → page 194
    - Include calls answered elsewhere

1. Information - read only

2. The functionality of the call log function "Missed calls" or the setting for "Answered elsewhere" depends on the support provided by the SIP server.

**Phone**

- Display
  - Brightness  → page 161
  - Key module contrast.  → page 160
  - Key module brightness  → page 161
- Screensaver
  - Enabled  → page 155
  - Idle time (mins)  → page 156
  - Picture time (secs)  → page 157
- Team-Schirm/Tastenmodul 1
  - Page 1
    - Edit  → page 115
  - Page 2
    - Edit  → page 115
- Key module 2 (if available, such as Team-Schirm/Tastenmodul 1)
- Key module 3 (if available, such as Team-Schirm/Tastenmodul 1)
- Key module 4 (if available, such as Team-Schirm/Tastenmodul 1)
- Key click  → page 64
  - Volume
    - Off
    - Low
    - Medium
    - High
  - Active for:
    - Dialpad only
    - All keys
- Energy saving  → page 162
  - Activate after:

**Locality**

- Country  → page 154
- Language  → page 151
- Date format  → page 153
- Time format  → page 152

**Security**

- Password
  - Current password
  - New password  → page 139
  - Confirm password

**File transfer**

– Slideshow images

### Slideshow images

Choose the image file you wish to use as a slideshow image

Closing or navigating away from this page will cancel the file upload

### Delete all user slideshow images

Default slideshow images will be restored

<input type="button" value="Delete"/>	User Image No. 01
<input type="button" value="Delete"/>	User Image No. 02
<input type="button" value="Delete"/>	User Image No. 03
<input type="button" value="Delete"/>	User Image No. 04
<input type="button" value="Delete"/>	User Image No. 05
<input type="button" value="Delete"/>	User Image No. 06
<input type="button" value="Delete"/>	User Image No. 07
<input type="button" value="Delete"/>	User Image No. 08
<input type="button" value="Delete"/>	User Image No. 09
<input type="button" value="Delete"/>	User Image No. 10
<input type="button" value="Delete"/>	User Image No. 11
<input type="button" value="Delete"/>	User Image No. 12
<input type="button" value="Delete"/>	User Image No. 13
<input type="button" value="Delete"/>	User Image No. 14
<input type="button" value="Delete"/>	User Image No. 15
<input type="button" value="Delete"/>	User Image No. 16
<input type="button" value="Delete"/>	User Image No. 17

You can delete your installed images in full or individually.

## – Ringtones

### Ringtones

Choose the ringtone you wish to transfer to the phone (1MB max)

None selected

Ringtone name (optional)

Closing or navigating away from this page will cancel the file upload

---

### Delete all user ringtones

Default ringtone settings will be restored

<input type="button" value="Delete"/>	Ringtone Nr. 01
<input type="button" value="Delete"/>	Ringtone Nr. 02
<input type="button" value="Delete"/>	Ringtone Nr. 03

You can delete your installed ringtones in full or individually.

**Diagnostic information**  → page 202

### File name

The file name should only contain alpha-numeric characters as indicated below. If the file name contains any other characters, they are automatically replaced by a "\_" (underscore).

The set of allowed characters are:

- 0 to 9
- a to z
- A to Z
- "-" (hyphen)
- "\_" (underscore)

File name should not start with a hyphen.

## Fixing problems

### Caring for your telephone

- Never allow the telephone to come into contact with coloring, oily or aggressive agents.
- Always use a damp or antistatic cloth to clean the telephone. Never use a dry cloth.
- If the telephone is very dirty, clean it with a diluted neutral cleaner containing surfactants, such as a dish detergent. Afterwards remove all traces of the cleaner with a damp cloth (using water only).
- Never use cleaners containing alcohol, cleaners that corrode plastic or abrasive powders!

### Troubleshooting

#### Pressed key does not respond:

If the phone is locked, selected dialing keys on the OpenScape Key Module 600 cannot be used. This also applies even if an emergency number is saved on this key. Check whether your telephone is locked (The following message appears on the screen: "Phone locked. To unlock enter the PIN."). If the phone is locked, enter your PIN to unlock it.

#### The phone does not ring on call:

Check whether the ringer is deactivated (see icon in the status bar on the display → page 26). If it is deactivated, activate the ringer.

#### You cannot dial a number:

Check whether your telephone is locked (The following message appears on the screen: "Phone locked. To unlock enter the PIN."). If the phone is locked, enter your PIN to unlock it.

## Messages during deployment

If an error occurs during deployment, it will be reported on the display. For example:



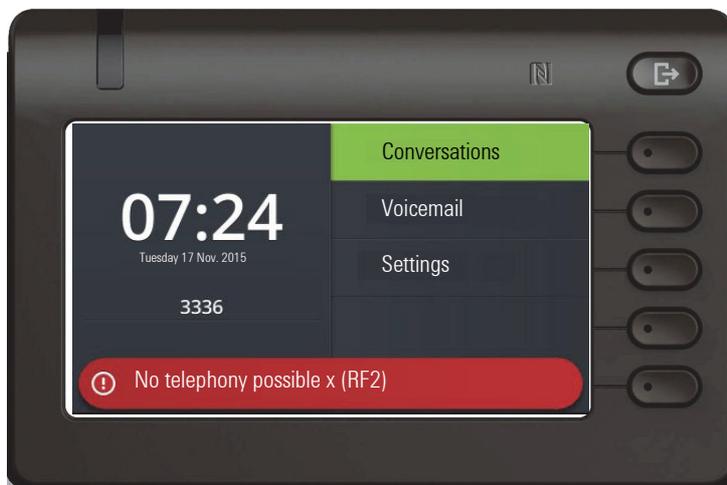
The following error codes are possible:

Code	Priority	Description
AU	1	Canceled by user Appears if the PIN entry was rejected
RS	1	The IP address of the <b>Unify</b> Vermittlungrechner cannot be retrieved. DNS query failed.
RN	3	A connection cannot be established to the <b>Unify</b> Vermittlungrechner – No response
RR	2	A connection cannot be established to the <b>Unify</b> Vermittlungrechner – Rejected
RU	1	A connection cannot be established to the <b>Unify</b> Vermittlungrechner – Not authorized
RO	3	A connection cannot be established to the <b>Unify</b> Vermittlungrechner – No or invalid OCSP response
RV	2	A connection cannot be established to the <b>Unify</b> Vermittlungrechner – Certificate invalid
DS	1	The IP address of the deployment server cannot be retrieved. DNS query failed.
DN	3	A connection cannot be established to the deployment server. – No response
DR	2	A connection cannot be established to the deployment server. – Rejected

In such cases, please contact your administrator and specify the error code.

### To correct any other problems:

Contact your administrator first if a fault persists for more than five minutes, for example. Pass on the message displayed in the red field, if appropriate, as shown in the next example. Problems that cannot be corrected should be referred to Customer Service.



## Repair and recycling concept, extending performance capability

This section includes additional user instructions in accordance with the basic award criteria for the Blue Angel eco-label pursuant to RAL-UZ 150. Obligations for Unify arising from this section are only valid in Germany.

## Recycling and disposal of equipment in the OpenScape Desk Phone family

Return of OpenScape Desk Phone waste equipment.

### a) Legal and other foundations

The take-back of equipment and spare parts is based on

- EU Directive 2002/96/EC (WEEE),
- the German "Act Governing the Sale, Return and Environmentally Sound Disposal of Electrical and Electronic Equipment" (ElektroG),
- the criteria of the Blue Angel RAL UZ 150 for "Corded Voice-Over IP Telephones".

### b) Separate collection according to ElektroG

Users of electrical and electronic equipment are obliged to collect waste equipment separately and supply for proper disposal.

This waste equipment must not be disposed of together with unsorted municipal waste (normal household waste). Separate collection is a condition for reuse, recycling and efficient recovery of waste equipment and the basis for the recovery of materials.

### c) Take-back according to the criteria of the Blue Angel

In addition to the legal requirements governing take-back of electrical and electronic equipment, Unify Software and Solutions GmbH & Co. KG takes back the OpenScape Desk Phone CP200 SIP, OpenScape Desk Phone CP400 SIP and OpenScape Desk Phone CP600 SIP telephones introduced on the market in Germany and manufactured after March 2014. Insofar as no direct collection of this waste equipment has been agreed, the OpenScape Desk Phone end-of-life telephones can be returned free of charge to the following address:

eds-r gmbh //  
rücknahmesysteme  
Maybachstr. 18  
90441 Nuremberg, Germany

### d) Reuse, recycling and recovery

Attention is paid to ease of disassembly/recycling of the OpenScape Desk Phone waste equipment as early as the product development stage.

Reuse:

The waste equipment is repaired and refurbished and introduced into the spare parts cycle where it is then reused.

Recycling and recovery of OpenStage equipment that is no longer usable:

the equipment is roughly disassembled and introduced into various recovery operations prior to further treatment. The various metals are separated using special shredder equipment for electronic scrap. Copper and precious metals are processed by refining. Aluminum and iron are separated and supplied for melting.

## Repair reliability and spare part supply

Unify Software and Solutions GmbH & Co. KG guarantees repair support and spare part supply for up to 5 years following product discontinuation of the OpenScape Desk Phone telephones.

## Extending performance capability

The functionality of all OpenScape Desk Phone telephones can be extended fundamentally by means of software updates.

Please contact your administrator/system support if necessary in this respect or your sales partner at Unify Software and Solutions GmbH & Co. KG.

## Special features for operation on an OpenScape 4000

Not all functions are supported fully when operating an OpenScape Desk Phone CP600/CP600E on an OpenScape 4000, as is the case on an OpenScape Voice.

### Passively supported functions

Some of the functions are only available to you as a passive user. The restrictions are listed below:

- An OpenScape Desk Phone CP600/CP600E on an OpenScape 4000 cannot actively park a user in the system. The OpenScape Desk Phone CP600/CP600E can be parked by a different user however.
- If an OpenScape Desk Phone CP600/CP600E is called on an OpenScape 4000 and a call is already being conducted or the user does not answer, the caller can enter a callback. Such a callback request in the case of busy or no reply cannot be entered from the OpenScape Desk Phone CP600/CP600E. To initiate a callback, see → page 73.
- The telephone can only be the passive user in the case of third-party monitoring.
- The telephone can be captured but cannot capture a connection itself.

### Unsupported functions

The functions that are not available to you with your OpenScape Desk Phone CP600/CP600E on an OpenScape 4000 are listed below.

- Direct station selection keys cannot be configured → page 123.
- Line keys cannot be configured → page 126.
- The telephone cannot be configured as an executive/secretary team member → page 136.

# Index

- ## A
- Abort deployment ..... 18
  - Administration ..... 61
  - AICS Zip tone ..... 66, 78, 128
  - Alerts ..... 85
  - Answering calls
    - MultiLine ..... 128
  - Applications ..... 31
    - Activating an application ..... 31
    - Opening the context menu ..... 31
    - Selecting an entry ..... 31
  - Applications menu ..... 56
  - Audio
    - Room character ..... 143
  - Audio controls ..... 22
  - Auto headset ..... 66, 78, 128
  - Autodial delay ..... 74
- ## B
- Background lighting ..... 162
  - Beacon ..... 113
  - Bluetooth ..... 93
    - NFC ..... 93
  - Browsing in tabs ..... 23
- ## C
- Call
    - Deflecting ..... 69
    - Ending ..... 85
    - Forwarding ..... 170
    - Holding ..... 81
    - Incoming ..... 65
    - Rejecting ..... 69
    - Transferring ..... 84
  - Call forwarding
    - Activating/deactivating ..... 174
    - Copying/pasting destination phone numbers ..... 173
  - Call forwarding chain ..... 175
  - Call forwarding information ..... 131
  - Call lists ..... 88
  - Call pickup ..... 120
  - Call recording
    - Alternating ..... 199
    - Automatic ..... 197
    - AutoStart ..... 198
    - Call types ..... 196
    - Conference ..... 200
    - Consultation ..... 198
    - Controlling ..... 198
    - Icons ..... 196
    - Line key ..... 200
    - Manual ..... 197
    - Multi-line ..... 197
    - Operating modes ..... 195
    - Second call ..... 199
    - Tips ..... 196
  - Call settings
    - CTI calls ..... 143
    - MultiLine ..... 133
  - Call signaling, different ..... 65
  - Call waiting ..... 82
  - CE marking ..... 3
  - Changing the date display ..... 153
  - Changing the password ..... 139
  - Changing the user password ..... 139
  - Cloud PIN ..... 17
  - Conference ..... 79
    - Starting a conference ..... 77
  - Connection options ..... 20
  - Consultation ..... 77
  - Consultation call from second call ..... 82
  - Contact, deleting ..... 43
  - Context ..... 188
  - Context-dependent displays ..... 29
  - Control relays ..... 57
  - Conversations ..... 32
    - Creating ..... 35
  - Copying/pasting destination phone numbers ..... 173
  - Corporate directory ..... 87
- ## D
- Date ..... 165
  - Daylight saving ..... 163
  - Deactivating the password ..... 140
  - Deactivating the user password ..... 140
  - Delayed ringer ..... 134
  - Deleting a contact ..... 43
  - Diagnostic call ..... 61
  - Dial plan ..... 141, 185
  - Dialpad ..... 24
  - Different call signaling ..... 65
  - Direct station selection keys ..... 123
  - Directory
    - LDAP ..... 53, 87
  - Display icons
    - Call status ..... 48
    - Status line ..... 26
  - Display settings
    - Idle mode for display ..... 156
  - Do not disturb ..... 138
  - DSS ..... 123
  - DSS call
    - Call deflection ..... 124

- DSS key
  - Consultation ..... 123
  - Indirect pickup ..... 124
  - Rejecting a call ..... 124
- During calls
  - MultiLine ..... 131
- E**
- Eddystone beacons ..... 113
- Emergency call ..... 141
- Emergency number ..... 141
- Error message
  - Remote configuration ..... 215
- Executive/secretary ..... 136
- F**
- Forwarding
  - Saving a destination phone number ..... 171
- Forwarding primary line ..... 131
- Function keys
  - Display function ..... 52
- G**
- General information ..... 12
- Graphic display ..... 26
  - Icons indicating call status ..... 48
- Graphic display settings
  - Idle mode for graphic display ..... 156
- Group call ..... 120
- Group calls ..... 120
- H**
- Headset
  - Answering call automatically ..... 66, 78, 128
- Hot line ..... 131
- Hotline
  - For lines ..... 133
- I**
- Icons
  - Call status ..... 48
  - Status line ..... 26
- Ignoring second call ..... 82
- Immediate dialing ..... 185, 188
- Incoming calls
  - MultiLine
    - Answering calls ..... 128
- K**
- Key modules ..... 21
- L**
- Language setting
  - Country setting ..... 154
  - Language for user prompts ..... 151
- LDAP ..... 87
- LED displays ..... 52
- Level ..... 59
- Line key ..... 52
- Line utilization ..... 127
- Line/trunk keys ..... 126
- Lines
  - Hot and warm line ..... 133
  - Locking the phone ..... 141
- M**
- Making calls
  - MultiLine ..... 129
- Microphone ..... 75
- Missed calls ..... 73
- Mobility ..... 137
- Mode keys ..... 22
- MultiLine
  - Answering calls ..... 128
  - LED displays ..... 125, 127
  - Making and receiving calls on a single line ..... 131
- Multi-line
  - Making and receiving calls with multiple lines ..... 132
- MultiLine phone ..... 16
- N**
- NFC ..... 93
- Normal dialing ..... 188
- O**
- Open listening ..... 76
- OpenScape Key Module 600 ..... 21
- Operating instructions ..... 3

- P**
- Parameters ..... 58
  - Phantom line ..... 127
  - Pickup group ..... 120
  - Presence ..... 28
  - Primary line ..... 126
  - Privacy ..... 138
  - Private line ..... 127
  - Program/Service menu ..... 56
  - Programmable keys ..... 49, 52
- R**
- Redial
    - MultiLine ..... 130
  - Remote configuration ..... 17, 215
  - Rollover ..... 54, 136
- S**
- Safety notes ..... 3
  - Saving destination phone number ..... 171
  - Screensaver ..... 155, 156, 157
  - Searching for conversations ..... 39
  - Second call ..... 82
  - Secondary line ..... 126, 166
  - Security ..... 138
  - Selected dialing key ..... 72
  - Sensor keys
    - Forwarding ..... 117
    - Immediate ring ..... 119
  - Setting headset port ..... 147
  - Shared line ..... 127
  - SingleLine phone ..... 16
  - Softkey ..... 29
  - Softkeys ..... 22
  - Speakerphone mode ..... 65, 75
  - Status icons ..... 26
- T**
- Telephone maintenance ..... 214
  - Telephony interface
    - SingleLine ..... 47
  - Time ..... 165
  - Time display format ..... 152
  - Toggle/connect ..... 79
  - Troubleshooting ..... 214
- U**
- User interface ..... 19
  - User support ..... 16
  - Using a mini switch ..... 21
  - Using network ports more efficiently ..... 21
- W**
- Warm line ..... 131
    - For lines ..... 133
  - Web interface ..... 207