



A MITEL
PRODUCT
GUIDE

OpenScape DECT Phone SL7 on Cordless Office

User Guide
04/2026

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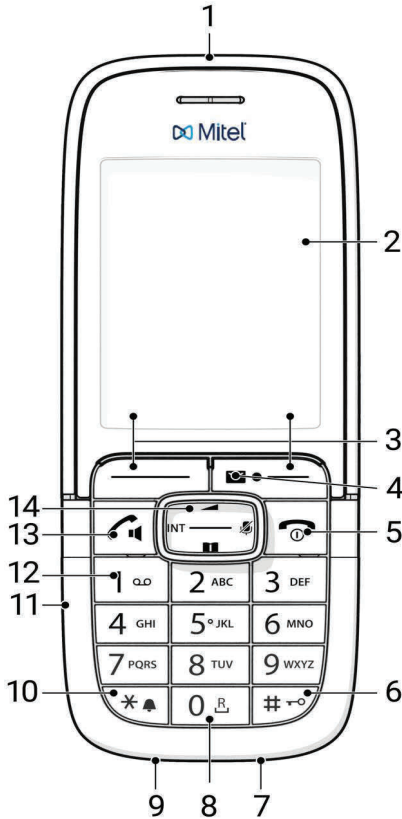
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Not all functions described in the user guide are available in all countries or from all network providers.

Overview





Handset






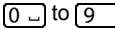





- 1 **Function key**
- 2 **Display**
- 3 **Display keys**
Various functions, depending on the operating situation
- 4 **Message key**
Access to the call and message lists;
Flashes: new message or new call

- 5 **End call key / On/off key**
End call; cancel function;
Go back one menu level ▶ Press **briefly**
Return to idle status ▶ Press and **hold**
Switch the handset on/off (in idle status) ▶ Press and **hold**
- 6 **Hash key / Lock key**
Lock/unlock the keypad (in idle status) ▶ Press and **hold**
Toggle between upper/lower case and digits (when inputting text) ▶ Press **briefly**
Insert a dialling pause ▶ Press and **hold**
- 7 **Microphone**
- 8 **Recall key**
Consultation call (flash) ▶ Press and **hold**
- 9 **USB connection socket**
For data exchange between the handset and PC
- 10 **Star key**
Enable/disable the ring-tone ▶ Press and **hold**
Open special characters table (when inputting text) ▶ Press **briefly**
- 11 **Headset connection**
(3.5 mm jack)
- 12 **Key 1**
Select network mailbox ▶ Press and **hold**
- 13 **Talk key / Handsfree key**
Accept call; dial number displayed; switch between receiver and handsfree mode
Open the redial list ▶ Press **briefly**
Start dialling ▶ Press and **hold**
- 14 **Control key / Menu key**
Open a menu; navigate in menus and entry fields; access functions (depending on the situation)

Illustration in the user guide

	Warnings, which if not heeded, can result in injury to persons or damage to devices.
	Important information regarding function and appropriate handling or functions that could generate costs.
	Prerequisite for being able to carry out the following action.
	Additional helpful information.








Keys

	Talk key		Handsfree key
	End call key		Number / letter keys
	Control key rim / centre		Message key
	Recall key		Star key
	Hash key		
OK, Back, Select, Change, Save, ...		Display keys	











Procedures

Example: Switching Auto answer on/off

-  ▶ ... use  to select  **Settings** ▶ **OK** ▶  **Telephony** ▶ **OK** ▶ **Auto Answer** ▶ **Change** (= on)

Step	Follow this procedure
• 	When in idle status press the centre of the control key. The main menu opens.
•  	Navigate to the  icon using the control key  .
• OK	Select OK to confirm. The submenu Settings opens.
•  Telephony	Select the Telephony entry using the control key  .
• OK	Select OK to confirm. The submenu Telephony opens.
• Auto Answer	The function to switch Auto answer on/off appears as the first menu item.
• Change	Select Change to activate or deactivate. Function is activated <input checked="" type="checkbox"/> / deactivated <input type="checkbox"/> .

Safety precautions

	<p>Read the safety precautions and the user guide before use.</p> <p>Comprehensive user guides for all telephones and telephone systems as well as for accessories can be found online at https://wiki.unify.com/wiki/DECT_Handsets in the Support category. We thereby help to save paper while providing fast access to the complete up-to-date documentation at any time.</p>
	<p>The device cannot be used in the event of a power failure. In case of a power failure it is also not possible to make emergency calls.</p> <p>Emergency numbers cannot be dialled if the keypad/display lock is activated!</p>
	<p>Use only rechargeable batteries that correspond to the specification (see list of permitted batteries → https://wiki.unify.com/wiki/DECT_Handsets). Never use a conventional (non-rechargeable) battery or other battery types as this could result in significant health risks and personal injury. Rechargeable batteries, which are noticeably damaged, must be replaced.</p>
	<p>The handset must not be operated if the battery cover is open.</p> <p>Ensure that the batteries can not be short-circuited by objects in the battery compartment</p>
	<p>Do not use the devices in environments with a potential explosion hazard (e.g. paint shops).</p>
	<p>The devices are not splashproof. For this reason do not install them in a damp environment such as bathrooms or shower rooms.</p>
	<p>Use only the power adapter indicated on the device.</p> <p>Whilst charging, the power socket must be easily accessible.</p>
	<p>Remove faulty devices from use or have them repaired by our Service team, as these could interfere with other wireless services.</p>
	<p>Do not use the device if the display is cracked or broken. Broken glass or plastic can cause injury to hands and face. Send the device to our Service department to be repaired.</p>
	<p>Keep small cells and batteries, which can be swallowed, out of the reach of children.</p> <p>Swallowing a battery can lead to burns, perforation of soft tissue and death. Severe burns can occur within 2 hours of swallowing.</p> <p>In the case of a swallowed cell or battery, seek medical care immediately.</p>



Using your telephone may affect nearby medical equipment. Be aware of the technical conditions in your particular environment, e.g. doctor's surgery. If you use a medical device (e.g. a pacemaker), please contact the device manufacturer. They will be able to advise you regarding the susceptibility of the device to external sources of high frequency energy (for the specifications of your OpenScope DECT Phone SL7 product see "Technical data").



If a USB adapter cable is included, only use a USB power supply (5Volt) with USB-A connection. The use of other voltage sources e.g. PC's with USB connection can cause damage.

If a plug-in power supply is included, please use this power supply.

Getting started

Contents of the package

- 1 handset
- 1 battery cover (rear cover for the handset)
- 2 rechargeable batteries (AAA)
- 1 belt clip
- 1 user guide



The charging cradle is designed for use in closed, dry rooms within a temperature range of +5°C to +45°C.

Never expose the telephone to heat sources, direct sunlight or other electrical devices.

Protect your telephone from moisture, dust, corrosive liquids and vapours.

The device's feet do not usually leave any marks on surfaces. However, due to the multitude of different varnishes and polishes used on furniture, contact marks on the surfaces cannot be completely ruled out.

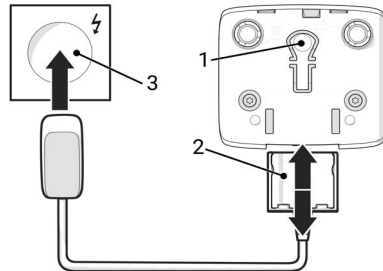
Handset

Connecting the charging cradle

- Connect the flat plug of the power adapter.
- Plug the mains unit into your power socket.

To remove the plug from the charging cradle again:

- Disconnect the power adapter from the mains power supply.
- Press the release button.
- Pull out the plug.



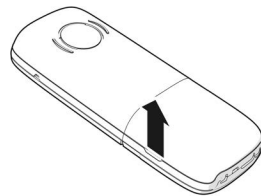
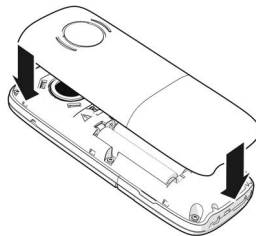
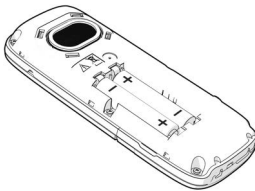
Setting up the handset for use

The display is protected by a plastic film. ▶ Please remove the protective film!

Inserting the batteries




Only use **rechargeable batteries** otherwise major health risks and injury may result. For example, the outer casing of the batteries could be damaged beyond repair or the batteries could explode. The device could also malfunction or be damaged as a result of using batteries that are not of the recommended type.



- Insert the batteries (for correct +/- direction, see diagram).
 - Fit the battery cover from the top.
 - Press the cover until it clicks into place.
- Re-open the battery cover:
- Insert a fingernail into the notch at the bottom of the cover and slide it upwards to remove.

Charge the battery

- Charge the battery fully prior to first use in the charging cradle or using a standard USB mains adapter.

The battery is fully charged when the power icon  disappears from the display.




The battery may heat up during charging. This is not dangerous.

After a time, the charge capacity of the battery will decrease for technical reasons. Switch the handset off if you are not using it for a couple of days.

If you are not using the handset for a couple of weeks, switch it off and remove the battery.

As soon as power is applied to the handset, a Setup wizard starts.

Setting the display language

- Press the control key  until the language required is selected on the display, e.g. **English** ▶ press the display key **OK**


You can also change the display language later on in the **Settings** menu.

Registering a handset







On the handset

You require the 4-digit system PIN (registration code).

If the handset is not yet registered with a base:

- **Register** . . . A search is performed for a base ready for registration ▶  enter the system PIN ▶ **OK**







If the handset is already registered with a base:

-  ▶   **Settings** ▶ **OK** ▶  **Registration** ▶ **OK** ▶  **Register Handset** ▶ **OK** . . . A search is performed for a base ready for registration ▶  enter the system PIN ▶ **OK**

Once registration is complete, the handset returns to idle mode. Your phone is now ready for use.



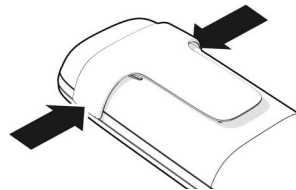
The handset can be registered with up to four base stations. Changing the base:

-  ▶   **Settings** ▶ **OK** ▶  **Registration** ▶ **OK** ▶  **Select Base** ▶ **OK** ▶  select the base ▶ **OK**

Attaching the belt clip

The handset has 2 notches on each side for attaching the belt clip.

- **Attaching the belt clip:** ▶ Press the belt clip onto the back of the handset so that the tabs on the belt clip click into place in the notches.
- **Removing the belt clip:** ▶ Press the centre of the belt clip firmly with your right thumb. ▶ Push the nail of your left thumb up between the clip and the casing. ▶ Slide the clip upwards to remove.



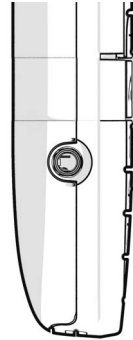
Connecting the headset

- Connect the headset with 3.5 mm jack to the left side of the handset.

or

- Connect headset via Bluetooth (→ p. 36)

Setting the headset volume: → p. 41



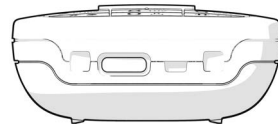
Connecting the USB data cable

For data exchange between the handset and PC:

- Connect the USB data cable with USB-C plug into the USB-C socket at the bottom of the handset.





Connect the handset directly to the PC, **not** via a USB hub.



Using the telephone


Getting to know your telephone

Switch the handset on/off

- Switch on: • When the handset is switched off, press and **hold** the End call key 
- Switch off: • When the handset is in idle status, press and **hold** the End call key 

Lock/unlock the keypad

The keypad lock prevents any accidental use of the telephone.

Lock/unlock the keypad: ▶  Press and **hold**

Keypad lock activated: the following symbol appears 

PIN-protected keypad lock

Once you have assigned a PIN (not 0000) to the handset, you must enter this PIN to cancel the keypad lock.

Setting up a handset PIN: → p. 46

Define emergency numbers that can be dialled even when the keypad lock is PIN-protected: → p. 44



If a call is indicated on the handset, the keypad automatically unlocks and you can accept the call. It then locks again when the call is finished.





All data will be erased if you forget the PIN and try to unlock the handset.

Control key

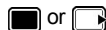


The control key enables you to navigate the menus and input fields, and also to call up certain functions depending on the situation.

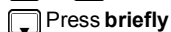
In the description below, the side of the control key (up, down, right, left) that you have to press in the different operating situations is marked in black, e. g.  for "press right on the control key" or  for "press the centre of the control key".

When the phone is idle

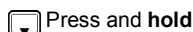
Open the main menu

















Open the list of available online directories (such as the central directory, the directory of a provider or a company directory)



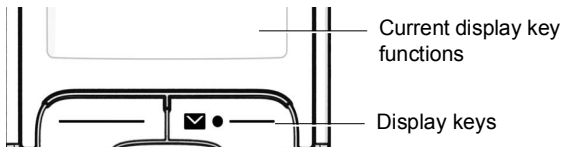
Open the local directory:



Open the handset menu	
Set the voice volume for receiver / handsfree function	 Press briefly
Open the profile selection	 Press and hold
Set the microphone sensitivity	 Press and hold
In submenus, selection and entry fields	
Confirm a function	
Navigate a line up/down	 / 
Select an option, move the cursor to the left/right	 / 
During a call	
Open the local directory:	
Open the handset menu	
Mute the microphone	 Press briefly
Set the microphone sensitivity, mute the microphone	 Press and hold
Change the voice volume for receiver / handsfree function	

Display keys

The display keys perform a range of functions depending on the operating situation.



Display key icons → p. 54



The display keys have a function preset by default in idle status.
Change the assignment: → p. 45

Menu guidance

The functions of your telephone are displayed in a menu that consists of several levels.

Menu overview → p. 58

Selecting/confirming functions

Confirm selection using **OK** or press the centre of the control key 



One menu level back using **Back**

Change to idle status  Press and **hold**

Switch function on/off using **Change** on  / off 

Activate/deactivate option using **Select** activated  / not activated 

Main menu

In idle status: ▶ Press the **centre** of the control key  ▶  select a submenu ▶ **OK**

The main menu functions are shown in the display as icons. The icon for the selected function is highlighted in colour and the name of the associated function appears in the display header.

Submenus


The functions in the submenus are displayed as lists.

To access a function: ▶  select a function ▶ **OK**


Return to the previous menu level:

- Press the display key **Back**

or

- Press the End call key  **briefly**

Returning to idle status



- Press and **hold** the End call key 





If a key is not pressed, after 2 minutes the display **will automatically** change to idle status.

Entering text




Input position


- Use  to select an entry field. A field is activated when the cursor is blinking inside it.
- Use  to move the position of the cursor.

Correcting incorrect entries



- Delete **characters** to the left of the cursor: ▶  **C** Press **briefly**
- Delete **words** to the left of the cursor: ▶  **C** Press and **hold**

Entering letters/characters

Multiple letters and numbers are assigned to each key between  and  and the  key. As soon as a key is pressed, the possible characters are displayed at the bottom of the display. The selected character is highlighted.

- Selecting letters/numbers: ▶ Press the key **briefly** several times in succession
- Switch between lower case, upper case and number entry mode: ▶ Press the hash key 

When editing a directory entry, the first letter and each letter following a space is automatically in upper case.

- Entering special characters: ▶ Press the star key  ▶  navigate to the desired character ▶ **Insert**
- Enter numbers to text field: ▶ Hold the desired digit key



The availability of special characters depends on the language setting.

Making calls

You can initiate or answer calls on a handset across the whole wireless network and change base station during a call (handover).



The handset is located in the wireless cell of at least one of the base stations registered with the phone system.
The handset is assigned a send and receive connection.

Making calls

- Enter the number ▶ Press **briefly** the **Talk** key

or

- Press and **hold** the **Talk** key ▶ enter the number

The connection is established over the SIP link assigned to the handset.

Cancel dialling: ▶ Press the **End** call key



If the display backlight is deactivated, you can reactivate it by pressing any key. **Digit keys** that are pressed appear in the display for pre-dialling, **other keys** have no further function.

Dialling from the redial list

The redial list contains the 20 numbers last dialled with the handset.

- **Briefly** press the **Talk** key . . . The redial list is opened ▶ select the entry ▶ Press the **Talk** key

If a name is displayed:

- **View** . . . The number is displayed ▶ Use as required to scroll through the numbers ▶ At the phone number required, press the **Talk** key

Managing entries in the redial list

- Briefly press the **Talk** key . . . The redial list is opened ▶ select an entry ▶ **Options** . . . Possible options:

Copy entry to directory:

- **Copy to Directory** ▶ **OK**

Copy the number to the display:

- **Display Number** ▶ **OK** ▶ Use as required to change or add . . . save in the directory as a new entry



Delete the selected entry:

- **Delete entry** ▶ **OK**

Delete all entries:

- **Delete List** ▶ **OK**

Set automatic redial:

-  **Automatic Redial** ► **OK** . . . The selected number is automatically dialled at fixed intervals (at least every 20 seconds). The handsfree key flashes, "open listening" is activated.
The participant answers: ►  Press the **Talk** key . . . The function is ended
The subscriber does not answer: The call is interrupted after around 30 secs. The function is terminated after pressing any key or after ten unsuccessful attempts.


Dialling from a call list

The call lists (→ p. 23) contain the most recent accepted, outgoing and missed calls.


-  ►  **Call Lists** ► **OK** ►  select the list ► **OK** ►  select an entry ►  press the **Talk** key




The call lists can be displayed directly by pressing the display key **Calls** if the relevant function has been assigned to the display key.

The Missed calls list can also be opened by pressing the Message key .

Incoming calls

An incoming call for the connection assigned to your handset is indicated by ringing, by a display on the screen and by the flashing Talk / Handsfree key .

Accept the call: • Press the Talk key  or ► **Accept**

If **Auto Answer** is enabled:

- Remove the handset from the charging cradle

Disable ringtone: • Silence . . . You can accept the call as long as it is displayed on the screen

Reject the call: • Press the **End** call key 


Information about the caller

If it is sent, the number of the caller is displayed. If the caller's number is saved in a directory, the name is displayed.



During a conversation

Handsfree mode

Activating/deactivating handsfree mode during a call and when establishing a connection:

- Press the handsfree key 

Placing the handset in the charging cradle during a call:

- Press and **hold** down the handsfree key  ► Place the handset in the charging cradle ► **hold**  for a further 2 seconds

Call volume

Applies for the mode currently being used (handsfree, receiver or headset):

- Press  ► use  to set the volume ► **Save**



The setting is automatically saved after around 3 seconds, even if Save is not pressed.

Muting the microphone

When the microphone is switched off, callers will no longer hear you.

Switch the microphone on/off during a call: ► Press .

Adjust the microphone sensitivity




Adjust the microphone sensitivity for the receiver or wired headset during a call.

-  press and **hold** ► **Mic Sensitivity** ►  set the sensitivity ► **Save**








Changing without saving means the change only applies for the current call.

Permanent setting of the microphone sensitivity when the phone is idle:

-  press and **hold** ►  select **Earpiece / Corded headset / Bluetooth headset** ►  set the sensitivity ► **Save**

or

-  ►  **Audio Settings** ► **OK** ►  **Mic Sensitivity** ► **OK** ►  select **Earpiece / Corded headset** ►  set the sensitivity ► **Save**













Set the acoustic profile to loud surroundings:

- Press and **hold**  ►  set the sensitivity ► **Save**

Call lists







The telephone saves different types of calls (missed, accepted and outgoing calls) in lists.

Activating/deactivating the local call lists

-  ▶ Press buttons      ... ▶... then to ...
 - activate:
 -   
 - deactivate:
 -   





List entry

The following information is displayed in the list entries:

- The list type (in the header)
- Icon for the type of entry:
 -  **Missed calls,**
 -  **Accepted calls,**
 -  **Outgoing calls** (redial list)
- Caller's number. If the number is stored in the directory, the name and number type ( **Phone (Home)**,  **Phone (Office)**,  **Phone (Mobile)**) are shown instead. In the event of missed calls, the number of missed calls from this number is also shown in square brackets.
- Connection by which the call was received/made
- Date and time of call (if set)

Opening the call list

Via the menu:

-  ▶ ... use  to select  **Call Lists** ▶ **OK** ▶ ... use  to select the list ▶ **OK**


Via the Message key (missed calls):

- Press the **Message** key  ▶  **Missed Calls:** ▶ **OK**


Calling back a caller from the call list

-  ▶   **Call Lists** ▶ **OK** ▶  select list ▶ **OK** ▶  select entry ▶ Press the **Talk** key 



Additional options

-  ▶ ... use  to select  **Call Lists** ▶ **OK** ▶ ... use  to select list ▶ **OK** ... possible options:



View an entry:

- ... use  to select entry ▶ **View**

Copy the number to the directory:

- ... use  to select entry ▶ **Options** ▶  **Copy to Directory**


Delete an entry:

- ... use  to select entry ▶ **Options** ▶  **Delete entry** ▶ **OK**

Delete list: • Options ▶  **Delete List** ▶ **OK** ▶ **Yes**

Message lists

Notifications about missed calls, messages on the network mailbox and missed alarms are saved in the messages list.


As soon as a **new message** arrives, an advisory tone will sound. The Message key  also flashes (if activated).

Icons for message types and the number of new messages are shown on the idle display.

Notification for the following message types is available:

 on the network mailbox


 in the missed calls list

 in the missed alarms list



The icon for the network mailbox is always displayed, provided the number is stored in the telephone. The other lists are only displayed if they contain messages.

Display messages:

- Press the Message key  . . . Messages lists that contain messages are displayed, **Mailbox:** is always displayed

An entry is marked in **bold**: new messages are available. The number of new messages is shown in brackets.

An entry is **not** marked in bold: no new messages. The number of old messages is shown in brackets.

- . . . use  to select a list ▶ **OK** . . . the calls or messages are listed

Network mailbox: The network mailbox number is dialled.



The message list contains an entry for every answer machine assigned to the handset, e.g. for a network mailbox.

Directories

Open directories

Open directories with the Directory key

- Press the Directory key  (bottom of control key)

Opening directories via the menu

Local directory:

-  ►   **Directory** ► **OK**

Local handset directory

The local directory is unique to the handset.















Directory entries

Number of entries: Maximum 500


Information: First and last names, up to three phone numbers, email address, anniversary with signalling, VIP ringtone with VIP icon, CLIP image

Length of the entries: Numbers: max. 32 digits
First and last names: max. 16 characters
Email address: max. 64 characters


Creating an entry

-  ►  **<New Entry>** ► **OK** ►  switch between the entry fields
Name:
-  enter the first and/or last name
Numbers:
-  **Tel.1 - Type** ►  select a number type (**Home**, **Office** or **Mobile**) ►  ►  enter a number
Enter more numbers: ►  toggle between the entry fields **Tel.1 - Type/Tel.2 - Type/Tel.3 - Type** ►  enter a number
eMail:
-  enter the e-mail address
Anniversary:
-  activate/deactivate **Anniversary** ►  enter date and time ►  select type of alert (**Optical only** or a ringtone)

Caller Melody (VIP):

-  select the ringtone that will indicate a call from the participant . . . if a **Caller Melody (VIP)** has been assigned, the entry will appear in the directory with the **VIP** icon.

Caller Picture:

-  select a picture that is to be displayed during a call from the participant (→ Resource Directory).

Save entry: ▶ **Save**








The entry is only valid if it contains at least one number.



For **Caller Melody (VIP)** and **Caller Picture**: the telephone number of the caller must be supplied.

Searching for/selecting a directory entry

-  ▶  browse searched names
- or
-  ▶  enter initial letters (max. 8 letters) . . . the display jumps to the first name starting with these initial letters ▶  continue browsing to the desired entry, if needed




Scroll through directory: ▶  ▶ Press and **hold** 

Displaying/changing an entry

-  ▶  select entry ▶ **View** ▶  select the field to be changed ▶ **Edit**
- or
-  ▶  select an entry ▶ **Options** ▶ **Edit Entry** ▶ **OK**

Deleting entries

Delete the **selected** entry:

-  ▶  select an entry ▶ **Options** ▶  **Delete entry** ▶ **OK**

Delete all entries: •  ▶ **Options** ▶  **Delete All** ▶ **OK** ▶ **Yes**

Setting the order of the directory entries

Directory entries can be sorted by first name or surname.

-  ▶ **Options** ▶  **Sort by Surname / Sort by First Name**

If no name was entered, the default telephone number is shown in the surname field. These entries appear at the beginning of the list, regardless of how the entries are sorted.

The sort order is as follows:

Space | Digits (0-9) | Letters (alphabetically) | Other characters.

Displaying the number of entries available in the directory






-  ▶ **Options** ▶  **Available Memory** ▶ **OK**

Copying number to the directory

Copy numbers to the directory:


- From a list e.g. the call list or the redial list
- When dialling a number






The number is displayed or highlighted.

- Press the display key  or **Options** ▶  **Copy to Directory** ▶ **OK** . . . possible options:
- Create a new entry:
- **<New Entry>** ▶ **OK** ▶  select number type ▶ **OK** ▶ complete entry ▶ **Save**
- Add number to an existing entry:
-  select an entry ▶ **OK** ▶  select number type ▶ **OK** . . . the number is entered or a prompt to overwrite an existing number is displayed ▶ if required, answer the prompt with Yes/No ▶ **Save**

Copying a vCard using Bluetooth

Copy directory entries in vCard format, e.g. to exchange entries with a mobile phone.

 Bluetooth mode is activated
 The other handset/mobile phone supports Bluetooth.

-  ▶  select an entry if needed ▶ **Options** ▶  **Copy entry / Copy all** ▶  **vCard via Bluetooth** . . . the Known Devices list is displayed ▶  select device ▶ **OK**


Receiving a vCard using Bluetooth

If a device in the Known Devices list sends a vCard to your handset, a directory entry is automatically created and a message is shown in the display.

If the sending device is not in the list: ▶ use  to enter the PIN of the sending Bluetooth device ▶ **OK** . . . the copied vCard is available as a directory entry

Transferring contacts from other Bluetooth devices

Use the contacts of devices that are connected over Bluetooth, such as smartphones.

 Bluetooth is enabled, and the other device is entered as a trustworthy device, connected over Bluetooth and supports the exchange of contacts.
 On the smartphone: ▶ From the Bluetooth settings for the OpenScope DECT Phone SL7, enable access to the contacts



The remote directory is only opened for viewing. Changing and deleting entries are not possible.

- ► **Directory** . . . The list of available directories is displayed ►
 Bluetooth Directory ► **OK** . . . The trustworthy devices with enabled contacts are displayed ► Select the required devices ► **Select**

Search for a contact: • Scroll through the list or enter the initial letters

See the details: • Select the entry ► **View**

Dial a phone number: • Select the entry ► Press the **Talk** key

or: ► **Options** ► **Display Number** ► **OK**

• Select the number if required ► **OK**

Transfer a contact: • Select an entry ► **Options** ► **Copy entry** ► **OK** ►
 Select the phone number as required ► **OK**

Transfer another contact: ► **Yes**

End a transfer: ► **No**

Transfer all contacts: • **Options** ► **Copy all** ► **OK** ► Select the phone number as required ► **OK**



Contacts without a phone number are ignored. First and last names and a maximum of three phone numbers are displayed (Mobile, Home, Office). Other information is ignored.

The number of contact entries displayed and the sorting order are dependent on the device connected and the access permissions defined on it.

Answering machine

The answering machine takes incoming calls for the handset.

Requirements

The following settings are required so that you can receive and listen to voice messages:

On the phone system

- A network mailbox is set up for the connection assigned to the handset.

On the handset



- In the handset configuration, the phone number is entered and the network mailbox is enabled.

If necessary, contact the administrator of the DECT network.

Enter/change numbers from the handset

-  ►   **Answer Machine** ► **OK** ►  **Network Mailbox** ► **OK** ►  enter or change the number of the network mailbox ► **Save**




Play messages on the handset

-  Press and hold the  button

or

- Press the Messages  key ► **OK**

or



-  ►   **Answer Machine** ► **OK** ► **Play Messages** ► **OK**

Listen to announcement over speaker: ► Press the Speaker  button


Additional functions

Sound profiles

The telephone has sound profiles for adapting the handset to the environmental conditions: **Profile Loud**, **Profile Silent**, **Profile Personal**. You can use the **Do not disturb** profile to prevent the handset signalling an incoming call.

- Press and **hold**  . . . The profile currently set is shown
- Switch between profiles using 

or

-  select a profile ► **OK**






Set the microphone sensitivity to loud surroundings:

- Press and **hold**  during a call

Profile "Do not disturb"

- Press and **hold**  ►  select the profile

or

-  ►   **Audio Settings** ► **OK** ►  **Do Not Disturb** ► **Change** (= On)
- The idle display shows "Do not disturb" active. The status bar shows 
- Incoming calls are not signalled but show up in the call list as missed calls.
- Most messages are blocked. Exceptions: Appointments, alarm clock and anniversaries.




An incoming call occupies a line even if it is not signalled. If all the lines on the base are occupied, calls cannot be made.

Sound profiles

The profiles are set as follows by default:

Default setting		Profile Loud	Profile Silent	Profile Personal
Silent alert		On	Same as Profile Personal	Off
Ringtone		On	Off	On
Ringtone volume	Internal	5	Off	5
	External	5	Off	5
Handset volume	Receiver	5	3	3
	Handsfree	5	3	3
Advisory Tones	Key click	Yes	No	Yes
	Battery tone	Yes	Yes	Yes
	Confirmation tone	Yes	No	Yes

Activate alert tone for an incoming call for **Profile Silent**: ▶ after switching to **Profile Silent** press the display key **Beep** . . . the icon  appears in the status bar



The set profile remains set when switching the phone off and back on.

Changes to the settings listed in the table:

apply in the Profile **Loud** and **Profile Silent** profiles as long as the profile is not changed.

- are permanently saved in **Profile Personal** for this profile.

Calendar

You can remind yourself of up to **30 appointments**.

In the calendar, the current day is outlined in white; on days with appointments, the numbers are displayed in colour. When a day is selected, it will be outlined in colour.

Saving appointments to the calendar





-  ▶   **Organizer** ▶ **OK** ▶  **Calendar** ▶ **OK** ▶  select desired day ▶ **OK** . . . then



Switch on/off:

- **Activation:**  select **On** or **Off**



Enter date:

-  **Date** . . . the selected day has been pre-set ▶  enter new date



Enter time:

-  **Time** ▶  enter hours and minutes of the appointment

Set name:

-  **Text** ▶  enter a description of the appointment (e.g. evening meal, meeting)


Set alarm tone:

-  **Signal** ▶  select the melody of the reminder alarm or deactivate the acoustic signal

Save appointment:

- **Save**



If an appointment has already been entered: ▶  **<New Entry>** ▶ **OK** ▶ then enter information for the appointment.

Notification of appointments/anniversaries

Anniversaries are transferred from the directory and displayed as an appointment. An appointment/anniversary is displayed in idle status and the selected ringtone plays for 60 seconds as a notification.

Acknowledge and stop the reminder: ▶ Press the display key **Off**




During a call, a reminder is indicated on the handset **once** with an advisory tone on the handset.



Displaying missed appointments/anniversaries

The following appointments and anniversaries are saved in the **Missed Appts** list:

- The appointment/anniversary call was not acknowledged.
- The appointment/anniversary was notified during a phone call.
- The handset was switched off at the time of the appointment/anniversary.

The last 10 entries are stored. The  icon and the number of new entries are shown in the display. The most recent entry appears at the top of the list.

Opening the list

- Press the Message key  ►  **Missed Appts:** ► **OK** ►  browse through the list of any appointments






or

-  ►  **Organizer** ► **OK** ►  **Missed Appts** ► **OK**

Each entry is displayed with the number or name, date and time. The most recent entry appears at the top of the list.

Delete an appointment/anniversary: ► **Delete**

Displaying/changing/deleting stored appointments

-  ►  **Organizer** ► **OK** ►  **Calendar** ► **OK** ►  select day ► **OK** . . . the appointment list is displayed ►  select date . . . possible options:

Display appointment details:

- **View** . . . the appointment settings are displayed

Change appointment:

- **View** ► **Edit**
or ► **Options** ►  **Edit Entry** ► **OK**


Activate/deactivate appointment:

- **Options** ►  **Activate/Deactivate** ► **OK**

Delete appointment:








- **Options** ►  **Delete entry** ► **OK**


Delete all appointments for a day:

- **Options** ►  **Delete all Appts.** ► **OK** ► **Yes**

Timer

Setting the timer (countdown)

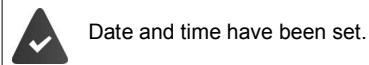
-  ►   **Organizer** ► **OK** ►  **Timer** ► **OK** . . . then
 - Enable/disable:
 - Activation:  select **On** or **Off**
 - Set the duration:
 -  **Duration** ► use  to enter the hours and minutes for the timer
Min.: 00:01 (one minute); Max.: 23:59 (23 hours, 59 minutes)
 - Save the timer:
 - **Save**

The timer starts the countdown. In the idle display, icon  and the remaining hours and minutes are displayed until one minute is left. From this point, the remaining seconds are counted down. At the end of the countdown, the alarm is triggered.













Disabling/repeating the alarm

- Switch off the alarm:
 - **Off**
- Repeat the alarm:
 - **Restart** . . . the timer display is displayed again ► set another duration as required ► **Save** . . . the countdown is restarted

Alarm clock



Activating/deactivating the alarm clock and setting the wake-up time

-  ►   **Alarm Clock** ► **OK** . . . then
 - Switch on/off:
 - **Activation:**  select **On** or **Off**
 - Setting the wake-up time:
 -  **Time** ►  enter hours and minutes
 - Set days:
 -  **Occurrence** ►  switch between Monday-Friday, Once and Daily
 - Set the volume:
 -  **Volume** ►  set volume in 5 levels s or select crescendo (increasing volume)
 - Set alarm:
 -  **Melody** ►  select a ringtone for the alarm
 - Save settings:
 - **Save**

When the alarm clock is activated, the icon  and the wake-up time are displayed in idle display.

Alarm

An alarm is shown on the display and indicated by the selected ringtone melody. The alarm sounds for 60 seconds. If no key is pressed, the alarm is repeated after 5 minutes. After the second repetition, the alarm call is deactivated for 24 hours.



During a call, the alarm is only indicated by a short tone.

Switching off/repeating the alarm after an interval (snooze mode)

Deactivate the alarm: ► **Off**

Repeat the alarm (snooze mode): ► Press **Snooze** or any key . . . the alarm is switched off and repeated after 5 minutes.

Protection against unwanted calls

Time control for external calls



Date and time have been set.

Enter a time period during which the handset should suspend ringing to indicate external calls e.g. during the night.

- ► **Audio Settings** ► **OK** ► **Ringtones (Handset)** ► **OK** ► **Time Control** ► **Edit** . . . then

- Switch on/off:
 - select **On** or **Off**
- Enter time:
 - switch between Suspend ring. from and Suspend ring. until ► enter start and end in 4-digit format
- Save:
 - **Save**



The time control only applies to the handset for which the setting is configured. The telephone will continue to ring for numbers that have been assigned to a VIP group in the directory.




Protection from anonymous callers

The handset will not ring if callers' numbers are not revealed.

- ► **Audio Settings** ► **OK** ► **Ringtones (Handset)** ► **OK** ► **Anon. Calls Silent** ► **Change** = on) . . . the call is only signalled on the display




Switch off ringtone when in charging cradle

The handset will not ring when placed in the charging cradle. The call is only indicated on the display.

-  ►  **Audio Settings** ► OK ►  **Ringtones (Handset)** ► OK ► **Silent Charging** ► **Change** = ringtone is switched off when in charging cradle)

Disable the ringtone (do not disturb)

You can use the **Do Not Disturb** function to prevent the handset signalling an incoming call.

-  ►  **Audio Settings** ► OK ►  **Do Not Disturb** ► **Edit** = enabled)
- The idle display shows "**Do not disturb**" active.
- Incoming calls are not signalled but show up in the call list as missed calls.
- Most messages are blocked. Exceptions: Appointments, alarm clock and anniversaries.



An incoming call occupies a line even if it is not signalled. If all the lines on the base are occupied, calls cannot be made.

Resource Directory










Sounds for ringtones and images that can be used as caller pictures (CLIP pictures) or as a screensaver are saved in the handset's resource directory. A range of monophonic and polyphonic sounds and pictures have been pre-set.

Media types

Type	Format
Sound Ringtones Monophonic Polyphonic Imported sounds	Internal Internal Internal WMA, MP3, WAV
Picture CLIP-picture Screensaver	BMP, JPG, GIF 240 x 172 pixels 240 x 320 pixels

If insufficient memory is available, you must delete one or more pictures or sounds before others can be saved.

Managing images (for screensaver and CLIP) and sounds






-  ►   **Additional Features** ► **OK** ►  **Resource Directory** ► **OK** ... possible options:
 - View image:
 -  **Screensavers / Caller Pictures** ► **OK** ►  select picture ► **View** ... the selected picture is displayed
 - Play sound:
 -  **Sounds** ► **OK** ►  select sound ... the selected sound is played
 - Set volume: ► **Options** ► **Volume** ► **OK** ►  select volume ► **Save**



The relevant options are not available if a picture/sound cannot be deleted.

Check memory

Display the available memory for screensavers and CLIP-pictures.

-  ►   **Additional Features** ► **OK** ►  **Resource Directory** ► **OK** ►  **Capacity** ► **OK** ... the percentage of available memory is displayed

Bluetooth

The handset is able to use Bluetooth™ to communicate wirelessly with other devices that also use this technology, e.g. to connect a Bluetooth headset or hearing aid.



Bluetooth is activated and the devices have been registered to the handset.

The following devices can be connected:

- A Bluetooth headset or hearing aid



The headset / hearing aid has the Headset or Handsfree **profile**. If both profiles are available, the handsfree profile is used to communicate.

It may take 5 seconds to establish a connection to the headset, whether a call is accepted using the headset or transferred to the headset, or a call is made from the headset.

- Up to 30 data devices (PCs, tablets or mobile phones) for the transmission of address book entries as a vCard or for the exchange of data with the computer.

In order for telephone numbers to be used further, the area code (international and local area code) must be saved to the telephone.

Operating Bluetooth devices → device user guides

Activating/deactivating Bluetooth mode

- ► ► **Bluetooth** ► **OK** ► ► **Activation** ► **Change** (☑ = activated)

If the local area code is still not saved: ► enter local area code ► **OK**

When in idle status, the activated Bluetooth mode is indicated on the handset by the icon.

Making a device visible/invisible

When Bluetooth is enabled, the handset is visible to Bluetooth devices in range for 5 minutes. It is then invisible after this time.

Making a device visible again:

- ► ► **Bluetooth** ► **OK** ► ► **Visibility** ► **Change** (☑ = enabled)

The icon in the status bar flashes whilst the handset is visible.



Even when the handset is invisible, requests from devices known as trustworthy are accepted.

Registering Bluetooth devices

The distance between the handset in Bluetooth mode and the active Bluetooth device (headset or data device) should not exceed 10 m.



Only one headset / hearing device can be registered. When more than one headset is found, enable the one required using the checkbox (☑ = enabled).

- ► ► **Bluetooth** ► **OK** ► ► **Search Devices** ► **OK** . . . the search starts (may take up to 30 seconds) . . . the names of found devices are displayed . . . possible options:

Register device: • **Options** ► ► **Trust Device** ► **OK**

The subsequent process is dependent on the device to which the connection is being made. Normally, both devices show the same authentication code.

- Confirm the authentication code on both devices . . . The devices are connected. The device is included in the list of known devices.

Showing information:

- Select the device as required ► **View** . . . The device name and address are displayed, as well as functions possible for this device

Repeat search: • **Options** ► **Repeat Search** ► **OK**

Cancel search: • **Cancel**

Editing the list of known (trusted) devices

Open the list

- ► ► **Bluetooth** ► **OK** ► ► **Known Devices** ► **OK** . . . the known devices are listed, an icon indicates the type of device



•Bluetooth headset



•Bluetooth data device

If a device is connected, the relevant icon is shown in the display header instead of .

Edit an entry

- ► ► **Bluetooth** ► **OK** ► ► **Known Devices** ► **OK** ► select entry . . . possible options:

View an entry: • **View** . . . the device name and device address are displayed ► Press **OK** to go back

De-registering a device:

- **Options** ► **Delete entry** ► **OK**

Deregister all devices:

- **Options** ► **Delete List** ► **OK**

Edit name:

- **Options** ► **Edit Name** ► **OK** ► edit name ► **Save**



If an active Bluetooth device is de-registered, it may try to re-connect as a "non-registered device".

Rejecting/accepting a non-registered Bluetooth device

When Bluetooth is enabled or Visibility is activated, the handset is only visible to other Bluetooth devices for 5 minutes (→ p. 36). A device is only able to request a connection during this time. Also, a connection can only be established when a register process is started.

- Start a register process as described in Section Registering Bluetooth devices.

Changing the Bluetooth name of the handset


The handset is shown by this name on another Bluetooth device.

-  ►  ► **Bluetooth** ► **OK** ►  Own Device ► **OK** . . . the name and the device address are shown ► **Change** ►  change the name ► **Save**

Usage as a Bluetooth beacon

The OpenScape DECT Phone SL7 can be used as a Bluetooth beacon. It can therefore be used in systems in which BLE (Bluetooth Low Energy) is used for communication, such as for localising the device, asset tracking, use in an alarm system, . . .

The Beacon function is enabled and set up by an Administrator. Which function the handset assumes here is dependent on the system in which it is used.

When the Beacon function is enabled on the handset, the  icon is shown in the status bar.

For further information, contact your Administrator.

Adjusting the telephone settings

Changing the language

- ► **Settings** ► **OK** ► **Language** ► **OK** ► select language ► **Select** (= selected)

If the handset has been set to an incomprehensible language:

- ► Press the keys slowly one after the other ► select the correct language ► press the right display key

Select country

Select the country where you are using the phone. Your selection is used for country-specific defaults.

- ► **Settings** ► **OK** ► **Telephony** ► **OK** ► **Country** ► **OK** ► select the country ► **Select** (= selected)

Display and keypad

Screensaver

A digital or analogue clock and a range of pictures can be selected to be displayed as a screensaver when in idle status.

- ► **Settings** ► **OK** ► **Display + Keypad** ► **OK** ► **Screensaver** ► **Edit** (= on) . . . then

- | | |
|---------------------|---|
| Switch on/off: | • Activation: select On or Off |
| Select screensaver: | • Selection ► select a screensaver (Digital Clock / Analog Clock / Slideshow / <Pictures>) |
| View screensaver: | • View |
| Save selection: | • Save |

The screensaver is activated approx. 10 seconds after the display has changed to idle status.



All pictures from the Screensaver folder of the Resource Directory are available for selection.

End screensaver

- Press the **End** call key briefly . . . the display changes to idle status

Large font

Show text and icons in call lists and in the directory in a larger size in order to improve legibility. Only one entry is shown in the display and names are abbreviated if necessary.

- ▶ **Settings** ▶ **OK** ▶ **Display + Keypad** ▶ **OK** ▶ **Large Font** ▶ **Change** = on)

Colour scheme

You can choose from a range of colour combinations for the display.

- ▶ **Settings** ▶ **OK** ▶ **Display + Keypad** ▶ **OK** ▶ **Colour Schemes** ▶ **OK** ▶ select the desired colour scheme ▶ **Select** = selected)

Display backlight

The display backlight always illuminates when the handset is taken out of the base station/ charging cradle or when a key is pressed. Any digit keys that are pressed appear on the display for pre-dialling.

Switch the display backlight on/off when in idle status:

- ▶ **Settings** ▶ **OK** ▶ **Display + Keypad** ▶ **OK** ▶ **Display Backlight** ▶ **OK** ▶ select when the setting is applied (In Charger / Out of Charger / In Talk State) ▶ select in each case with **On or Off** ▶ **Save**



The handset's standby time may be significantly reduced if the display backlight is switched on.

Feature key

You can change the function on the feature key.

- ▶ **Settings** ▶ **OK** ▶ **Display + Keypad** ▶ **OK** ▶ **Display Backlight** ▶ **OK** . . . then

Switch on/off:

- select **On** or **Off**

Choose the function:

- select the function:
Quick dial, Alarm key, Send key

Depending on the function, you have the following options:

Keypad locked:

- Select **Key inactive** or **Key active**

Via:

- Select **Earphone** or **Handsfree**

Call to:

- enter the number or choose from directory

Feature Key PIN:

- enter the PIN
- **Save**

You have additional options for the alarm key function:

Short key press:

- select **On** or **Off**

Long key press:

- select **On** or **Off**

Alarm delay:

- select the delay:
Off / 5 sec. / 10 sec. / 15 sec. / 30 sec.
- select the melody
- select the volume






Keypad illumination

The keypad has 5 levels of brightness to choose from.

-  ►   **Settings** ► **OK** ►  **Display + Keypad** ► **OK** ►  **Key Illumination** ► **OK** ►  select Intensity (1 - 5) ► **Save**

Activating/deactivating automatic keypad lock

Automatically lock the keypad when the handset has been in idle status for around 15 seconds.

-  ►   **Settings** ► **OK** ►  **Display + Keypad** ► **OK** ►  **Auto Keypadlock** ► **Change** = on)

Tones and signals



Call volume

You can set the volume of the earpiece, handsfree function and headset on 5 levels independently of each other.






Changes are only saved permanently in Profile Personal.

During a conversation

-  **Handset Volume** ►  select volume ► **Save** . . . the setting is saved

In idle status

-  **Handset Volume** ►  select what the setting is to apply for (Earpiece / Speaker / Corded headset) ►  select the volume ► **Save** . . . The setting is saved

or

-  ►   **Audio Settings** ► **OK** ► **Handset Volume** ► **OK** ►  select what the setting is to apply for (**Earpiece / Speaker / Corded headset**) ►  set the volume ► **Save**

Automatic volume control



Crescendo is not set for the ringtone volume (→ p. 43).

The phone is able to automatically adjust the volume of the receiver and ringtone to the ambient volume. Here you can set the sensitivity with which the phone reacts to changes in noise level (Very High, High, Medium, Low, Very Low).

- ► **Audio Settings** ► **OK** ► **Smart Volume** ► **OK** ► **Earpiece Volume / Ringtone Volume** ► **Edit**

- Enable/disable: • Activation: select **On** or **Off**
- Adjust the sensor: • **Sensitivity** ► adjust the sensor sensitivity
- Save: • **Save**

Headset – volume correction

Change the call volume for the wired headset. In addition to the standard settings for the call volumes, here you can compensate the audio setting characteristics of your headset.

- ► **Audio Settings** ► **OK** ► **Corded Hdst Boost** ► set the volume ► **Save**

Microphone sensitivity

Adjust the sensitivity of the microphone for the receiver or wired headset. This gives you improved acoustics in loud environments and when there are echoes.

- ► **Audio Settings** ► **OK** ► **Mic Sensitivity** ► **OK** ► select what the setting applies for (**Earpiece / Corded headset**) ► adjust the sensitivity ► **Save**

Earpiece and handsfree profile

Select a profile for the earpiece and handsfree mode in order to adapt the telephone as much as possible to the surroundings. Check which is the most comfortable profile for you and your caller.

- ► **Audio Settings** ► **OK** ► **Acoustic Profiles** ► **Earpiece Tones / Handsfree Profiles** ► **OK** ► select profile ► Select = selected)

Earpiece Tones: High frequency or Low frequency (default setting)

Handsfree Profiles: Standard (default setting) or Reduced Echo

Ringtones

Ringtone volume

Set different ringtone volumes for internal and external calls, and other connections configured (group calls, intercom, emergency calls) or set the same ringtone volume for all external calls.

- ► **Audio Settings** ► **OK** ► **Ringtones (Handset)** ► **OK** ► **Volume** ► **OK** ► Select **Internal calls** and appointments or **External calls** ► Set the volume on 5 levels or Crescendo (increasing volume) ► **Save**



Changes are only saved permanently in Profile Personal.

Ringtone melody

Set different ringtones for internal and external calls, or other connections configured (group calls, intercom, emergency calls) or set the same ringtone for all external calls.

- ► **Audio Settings** ► **OK** ► **Ringtones (Handset)** ► **OK** ► **Melodies** ► **OK** ► Select **Internal Calls** or **External calls** ► Select the ringtone/melody in each case ► **Save**

Switching the ringtone on/off

Switching the ringtone off permanently

- Press and **hold** ► select **Profile Silent** . . . The following icon appears in the status bar:

or: Enable "Do not disturb"

- ► **Audio Settings** ► **OK** ► **Do Not Disturb** ► **Change** (= enabled)

Switching the ringtone on permanently

- Press and hold ► select **Profile Loud** or **Profile Personal**

Switching the ringtone off for the current call

- Silence or press the End call key

Switching the alert tone (beep) on/off

Switch on an alert tone (beep) instead of the ringtone:

- Press and **hold** ► select **Profile Silent** ► Press **Beep** within 3 seconds . . . The following is shown in the status bar:

Switching off the alert tone: ► Press and **hold** or press the **Star** key to change profile

Switching advisory tones on/off

The handset notifies acoustically about different activities and statuses. These advisory tones can be switched on/off independently of each other.

- ► **Audio Settings** ► **OK** ► **Advisory Tones** ► **OK** ... then

Tone when keys are pressed:

- **Key Tones:** select **On** or **Off**

Confirmation/error tone after making entries, advisory tone when a new message has been received:

- **Confirmation** ► select **On** or **Off**

Warning tone when there are fewer than 10 minutes of talktime remaining (every 60 seconds):

- **Battery** ► select **On** or **Off**

Warning tone when the handset is moved out of range of the base station:

- **Out of Range:** select **On** or **Off**

Save settings:

- **Save**

Auto answer

When Auto answer is enabled, the handset accepts an incoming call as soon as it is removed from the charging cradle.

- ► **Settings** ► **OK** ► **Telephony** ► **OK** ► **Auto Answer** ► **Change**
(= activated)

Regardless of the Auto Answer setting, the connection ends as soon as you place the handset back in the charging cradle. Exception: Press and **hold** the handsfree key for a further 2 seconds while placing the handset in the charging cradle.

Emergency numbers



You can enter up to three phone numbers as emergency numbers - that you can also dial when the keypad lock is PIN-protected.

- ► **Settings** ► **OK** ► **Telephony** ► **OK** ► **Emergency Numbers** ► **OK** ► select an entry (--- = empty entry) ► **Change** ► enter the name for the emergency number ► ► enter the emergency number ► **Save**

Delete entry: ► **<C** delete the name and phone number ► **Save**

Fast access to numbers and functions

Assigning a number to digit keys (quick dial)



It is possible to assign a number from the directory to the keys  to .



A number has not been assigned to the digit key.

- Press and hold the digit key

or

- Briefly press the digit key ► Press the display key **QuickDial** . . . the directory opens.
- use  to select an entry ► **OK** ► use  to select a number if necessary ► **OK** . . . the entry is saved to the digit key



If the entry in the directory is deleted later, this will not affect the assignment of the digit key.

Dialling a number

- Press and **hold** the digit key . . . the number is dialled immediately


or

- **Briefly** press the digit key . . . the number/name (possibly in abbreviated form) is shown on the left display key ► press the display key . . . the number is dialled

Changing the digit key assignment

- **Briefly** press the digit key ► **Change** . . . the directory is opened . . . possible options:

Change the assignment:


-  select an entry ► **OK** ► select a number if required ► **OK**

Delete the assignment:

- **Clear Key**

Assigning display keys / Changing assignments

The left and right display keys have a function preset by default when in idle mode. The key can be re-assigned.

- Press and hold the left or right display key in idle status . . . the list of possible key assignments is opened ►  select the function ► **OK** . . . The assignment of the display key is changed

Possible functions: **Call Lists, INT, QuickDial, Timer, Alarm Clock, Calendar, Bluetooth, Redial, Do Not Disturb, Handset Directory, R Function**

Starting a function

With the telephone in idle status: ► **Briefly** press . . . the assigned function is executed

Changing the handset PIN

The handset is protected against unauthorised use by a PIN. The handset PIN must be entered e. g. when switching off the keypad lock.

Change the handset's 4-digit PIN (default setting: 0000):






-  ►  ►  **Settings** ► **OK** ►  **System** ► **OK** ►  **Handset PIN** ► **OK** ►  enter the current PIN ► **OK** ►  enter the new handset PIN ► **OK**



If the correct handset PIN is not entered after 5 failed attempts, a 15-second timer is started. Every failed attempt thereafter doubles the timer (up to a maximum delay of 8 hours between PIN entry attempts).

Resetting a handset

Reset any individual settings and changes that you have made.

-  ►   **Settings** ► **OK** ►  **System** ► **OK** ►  **Handset Reset** ► **OK** ► Yes ... the handset's settings are reset








The following settings are not affected by a reset

- Registration of the handset to the base station
- Date and time
- Directory entries and call lists

Resetting the handset to the default settings

Reset all settings and personal information.

-  ►   **Settings** ► **OK** ►  **System** ► **OK** ►  **Erase Handset** ► **OK** ►  enter the current PIN ► **OK**

All user information, lists, the directory and the handset registration with the base are erased. The Registration wizard is started.

Appendix

Manufacturer's advice

Disposal

- Batteries should not be disposed of in general household waste. Observe the local waste disposal regulations, details of which can be obtained from your local authority.
- All electrical and electronic products should be disposed of separately from the municipal waste stream via designated collection facilities appointed by the government or the local authorities.



- This crossed-out wheeled bin symbol on the product means the product is covered by the European Directive 2012/19/EU.
 - UK: The Waste Electrical and Electronic Equipment Regulations 2013.
 - The correct disposal and separate collection of your old appliance will help prevent potential negative consequences for the environment and human health. It is a precondition for reuse and recycling of used electrical and electronic equipment.
- For more detailed information about disposal of your old appliance, please contact your local council refuse centre or the original supplier of the product.

Care

- Wipe the device with a **damp** cloth or an antistatic cloth. Do not use solvents or micro-fibre cloths.
 - **Never** use a dry cloth; this can cause static.
 - In rare cases, contact with chemical substances can cause changes to the device's exterior. Due to the wide variety of chemical products available on the market, it was not possible to test all substances.
 - Impairments in high-gloss finishes can be carefully removed using display polishes for mobile phones.
-

Contact with liquid

- If the device comes into contact with liquid:
 1. Unplug all cables from the device.
 2. Remove the batteries and leave the battery compartment open.
 3. Allow the liquid to drain from the device.
 4. Pat all parts dry.
 5. Place the device in a dry, warm place **for at least 72 hours** (not in a microwave, oven etc.) with the battery compartment open and the keypad facing down (if applicable).
 6. Do not switch on the device again until it is completely dry.

When it has fully dried out, you will normally be able to use it again.

Technical data

Battery

Technology:	2x AAA NiMH
Voltage:	1.2 V
Capacity:	750 mAh

Handset operating times/charging times

The operating time of your OpenScape DECT Phone SL7 depends on the capacity of the battery, its age and the way it is used. (All times are maximum possible times.)

Standby time (hours)	320
Talktime (hours)	12
Operating time with 1.5 hours of calls per day (hours)	130
Charging time in charging cradle (hours)	5.5
Charging time in charging cradle up to 80% (hours)	2

With no display lighting when the phone is idle and during a call

Power consumption of the handset in the charging cradle

When charging:	approx. 1.50 W
To maintain the charge status:	approx. 0.50 W

General specifications

DECT standard	Supported
GAP standard	Supported
No. of channels	60 duplex channels
Radio frequency range	1880-1900 MHz
Duplex mode	Time division multiplexing, 10 ms frame length
Repetition frequency of the transmission pulse	100 Hz
Duration of the transmission pulse	370 µs
Channel grid	1728 kHz
Bit rate	1152 kbit/s
Modulation	GFSK
Language code	32 kbit/s
Transmission power	10 mW average power per channel, 250 mW pulse power
Range	Up to 50 m indoors, up to 300 m outdoors

Base station power supply	230 V ~/50 Hz
Environmental conditions for operation	+5 °C to +45 °C; 20% to 75% relative humidity
Dialling mode	DTMF (tone dialling)

Bluetooth

Version	5.1
Radio frequency range	2402-2480 MHz
Transmission power	4 mW pulse power

Power adapter for the handset

Manufacturer	Salom Electric (Xiamen) Co. Ltd. Commercial registration number: 91350200612003878C 31 Building, Huli Industrial District, Xiamen, Fujian 361006, P.R. China
Model identifier	C812 / C813
Input voltage	230 V
Input AC frequency	50 Hz
Output voltage	5 V (USB-C)
Output current	1 A
Output power	5 W
Average active efficiency	> 73.62 %
No-load power consumption	< 0.10 W

Character charts

The character set used on the handset is dependent on the language set.

Standard characters

Press the relevant key the number of times indicated.

Technical data
















	1x	2x	3x	4x	5x	6x	7x	8x	9x	10x
1	1									
2	a	b	c	2	ä	á	à	â	ã	ç
3	d	e	f	3	ë	é	è	ê		
4	g	h	i	4	ğ	í	ì	î	ı	
5	j	k	l	5						
6	m	n	o	6	ö	ñ	ó	ò	ô	õ
7	p	q	r	s	7	ß				
8	t	u	v	8	ü	ú	ù	û		
9	w	x	y	z	9	ÿ	ý	æ	ø	å
0	␣ ¹⁾	.	,	?	!	← ²⁾	0			

- 1) Space
- 2) Line break





Display icons

The following icons are displayed depending on the settings and the operating status of your telephone.










Icons in the status bar

Icon	Meaning
	Signal strength (No Radiation off) 1% -100%
	white, if Maximum Range on; green, if Maximum Range off
	Red: no connection to the base station
	No Radiation activated: white, if Maximum Range on; green, if Maximum Range off
	Profile Silent activated (Ringtone switched off)
	"Beep" ringtone activated
	Keypad lock activated
	Bluetooth enabled
	Using the handset as a Bluetooth beacon
	Headset / hearing aid connected via Bluetooth
	Data device connected via Bluetooth
	"Do not disturb" enabled
	Battery charge status, depending on the bar length 0 – 100 %
	white: over 11%; red: below 11%; flashes red: Battery almost empty (approx. 5 minutes of talktime left)
	Battery is charging (current charge status): 0 % - 100 %











Display key icons

Icon	Meaning
	Last number redial
	Delete text
	Open the directory
	Copy number to the directory

Display icons to indicate . . .





















Icon	Meaning
	External call
	Internal call
	Establishing a call (outgoing call)
	Connection established
	No connection established/connection terminated
	Reminder for appointment
	Reminder for anniversary
	Alarm call
	Countdown timer

Other display icons

Icon	Meaning
	Missed calls
	Missed appointments
	New voice messages
	Alarm clock is activated, display with alarm time
	Timer switched on, display with countdown
	Action complete (green)
	Action failed (red)
	Information
	(Security) prompt
	Please wait ...

Display icons

Alarm icons

Icon	Meaning
	Bomb alarm
	Robbery alarm
	Chemical accident
	Evacuation
	Explosion
	Fire
	Flood
	Heart attack
	Risk of poisoning
	High volume
	Machine failure
	Personal accident
	Medical assistance required
	Medical emergency
	Nurse/carer requested
	Power failure
	Radiation/radioactivity
	Firearm use
	Poisonous gases
	Exposure to violence






System functions

The system functions can be called up via the menu or directly by entering codes.

Calling functions via the menu

Using the Service menu

The Service menu can be used both by means of the control key and the display keys.

Control key	Function	Alternative usage
	Open Service menu or One level higher	Left display key
	One level lower During a call: Adjust call volume and open local phonebook	Right display key
	Scroll previous	-
	Scroll next	-
	Confirm your selection	-

Operation using the control key is shown below.

Press and hold down the Talk key.

Open the system menu.

Select and confirm the function.

Select the menu item and confirm.

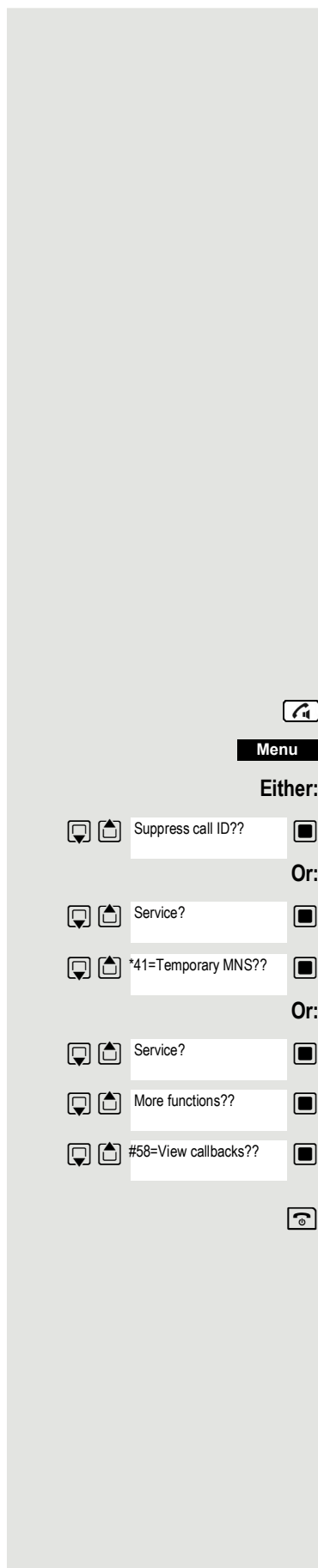
Select and confirm the function.

Select the menu item and confirm.

Select the menu item and confirm.

Select and confirm the function.

Press the End call key to end the operation.



Calling functions via codes



Press and hold down the Talk key.

Either:



Enter code according to table → page 59.

Or:



Enter code according to table → page 59.

then:



Press the End call key to end the operation.

Functions and codes



Note:

The following functions and codes are standard on the HiPath 3000 / OpenScape Business. However, they could also be changed in your system. Please consult your system administrator.

Functions	Codes
Automatic call wait.term.on	* Δ 490
Automatic call wait.trm.off	# ∞ 490
Waiting tone off	* Δ 87
Waiting tone on	# ∞ 87
Accept call waiting (camp-on)	* Δ 55
Caller list	
- Call	# ∞ 82
- Saving a number	* Δ 82
Advisory msg. on	* Δ 69
Advisory msg. off	# ∞ 69
DND on	* Δ 97
DND off	# ∞ 97
UCD:	
- Log on	* Δ 401
- Log off	# ∞ 401
- Work on	* Δ 403
- Work off	# ∞ 403
- Available	* Δ 402
- Not available	# ∞ 402
- UCD night-on	* Δ 404
- UCD night-off	# ∞ 404
- Calls in queue	* Δ 405
Override (authorized telephone only)	* Δ 62
FWD for MULAP on	* Δ 501
FWD for MULAP off	# ∞ 501
Speaker call	* Δ 80
Trace call	* Δ 84
Temporary phone	* Δ 508
Messages	
- Sending	* Δ 68
- View sent message	# ∞ 68
Conference:	
- on	* Δ 3
- off	# ∞ 3
Show call charges	* Δ 65
Use speed dialing	* Δ 7
Change speed dial	* Δ 92
Toggle/connect	* Δ 2
DTMF dialing	* Δ 53
Night answer on	* Δ 44
Night answer off	# ∞ 44
Park:	
- Parking a call	* Δ 56

Functions	Codes
- Retrieve call	# * 56
Account code	* Δ 60
Callback	* Δ 58
View callbacks	# * 58
Suppress phone number	* Δ 86
Temporary phone number (MSN)	* Δ 41
Restore phone number	# * 86
Ringing group on	* Δ 81
Ringing group off	# * 81
Hunt group/join hunt group	* Δ 85
Hunt group/leave hunt group	# * 85
Control Relay On	* Δ 90
Control Relay Off	# * 90
Change PIN	* Δ 93
Language selection	* Δ 48
Locking the phone	* Δ 66
Unlocking the phone	# * 66
Directory (system, LDAP)	* Δ 54
Telephone data service	* Δ 42
Timed reminder on	* Δ 46
Timed reminder off	# * 46
Door opener on	* Δ 89
Door opener off	# * 89
Door opener	* Δ 61
Pickup group	* Δ 57
Pickup directed	* Δ 59
Forwarding on	* Δ 1
Forwarding off	# * 1
Trunk FWD on	* Δ 64
Trunk FWD off	# * 64
CFNR off	# * 495
CFNR on	* Δ 495
Return to held call	* Δ 0



Note for service personnel:

If the handset's local call list is activated, control of the call list by OpenScape Business has to be deactivated (OpenScape Business menu option "Display caller list").

This allows duplicate entries in the call list to be avoided. It is generally recommended to deactivate the call list on the telephone in the case of a team configuration (MULAP). It is recommended to activate the call list in the case of a single device configuration.

Making calls to multiple parties

Consultation

You interrupt your call to consult with a user (including external users) and then resume the original call.

You are conducting a call.

Activating and conducting an inquiry/consultation call

Activate inquiry. The current call is placed "on hold", so that the first user waits.

Enter the phone number for the consultation call.

The number is dialed. The station answers. The consultation starts.

The second user is busy or does not answer

Press the display key to cancel the consultation. You are reconnected with the first party.

During the consultation you can

- Book a callback → page 90,
- Activate call waiting → page 62 or
- Busy override → page 65.

The consultation is ended and you return to the waiting call

The second user hangs up. You are reconnected with the first party.

Either:

Or:

Menu

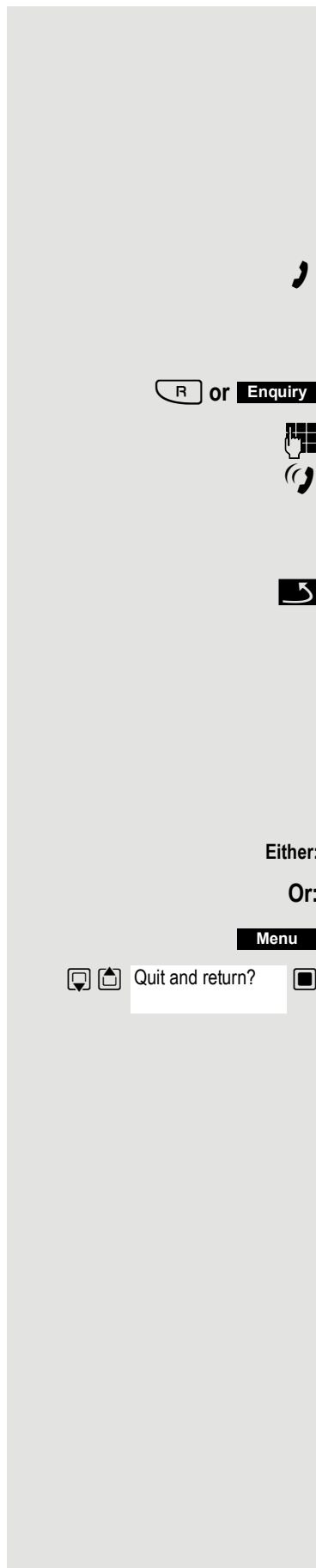
Open the system menu.

Select the menu item and confirm.

You are reconnected with the first party. The second partner hears the busy tone and hangs up; a handset hangs up automatically.

However, you can also

- Toggle between the partners → page 67,
- Set up a conference → page 68 or
- Transfer the waiting partner to the second partner → page 66.



Call waiting

You need to speak to a user in your communications system urgently, even though this user's line is busy. You can send a call waiting signal during the call to let the user know you want to talk to him or her. The user either answers immediately or you will be automatically connected when he or she has finished his call.

This function is only available if it has been configured by the service engineer.

The user is busy. You want to use call waiting.

Wait until the message "Camp-on" appears on the display (ringing tone).

You receive a call waiting signal (second call)

You are still available to other callers, even though you are on the telephone. The call waiting signal informs you of the second call while you are conducting a call. You can answer this call without ending the first call.

You are on a call and hear a call waiting signal.

If you want to answer the second call, you can either place the first call on hold (the first caller waits) or end the first call.

Placing the first call on hold and answering the second call

Answer the second call.

Talk to the second caller. The first caller waits. His or her call is on hold. You can now:

- Toggle between the two callers → page 67 or
- Set up a conference → page 68.



Ending the second call

Open the system menu.

Select the menu item and confirm.

Either:

Menu

  Quit and return? 

Or:



Press the End call key. The following message appears on the display: "Recalling". Your phone rings.



Press the Talk key to talk to the first caller again.

Ending the first call

Press the display key to switch to the first caller.

Press the End call key. The first call is ended. Your phone rings.



Press the Talk key and answer the second call.

Toggle

Call waiting tone off/on

You can suppress the call waiting tone for external calls.

Deactivating the call waiting tone

Press and hold down the Talk key.

Open the system menu.

Select the menu item and confirm.

Press the End call key to end the operation.

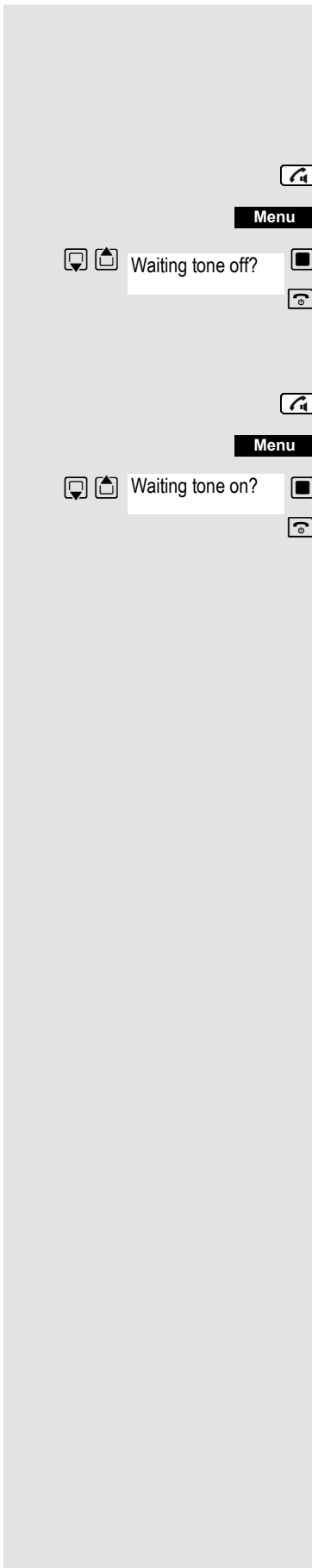
Activating the call waiting tone

Press and hold down the Talk key.

Open the system menu.

Select the menu item and confirm.

Press the End call key to end the operation.



Disabling/enabling automatic call waiting

You can disable/ enable automatic call waiting signaling for a second call during a telephone conversation.



Note:

This function is only available if call waiting is activated for you in the system (consult your administrator).

Disabling the call waiting tone

Press and hold down the Talk key.

Open the system menu.

Select the menu item and confirm.

Select the menu item and confirm.

Select the menu item and confirm.

Press the End call key to end the operation.

Enabling the call waiting tone

Press and hold down the Talk key.

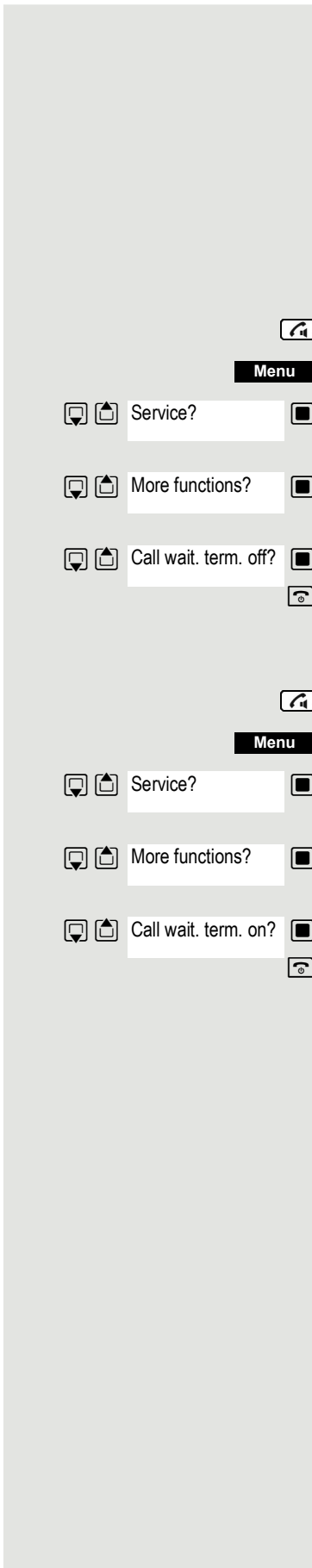
Open the system menu.

Select the menu item and confirm.

Select the menu item and confirm.

Select the menu item and confirm.

Press the End call key to end the operation.



Override

You need to speak to an internal user urgently, even though his or her line is busy. The "Override" function allows you to interrupt the ongoing call to pass on a message.

This function is only available when the code has been input and if it has been configured by the service engineer.

The user is busy.

Call the function.

The override is established. The user name or phone number, to whom/which the call has been transferred, is displayed.

Override is ended when you replace the handset.



Note:

During override

- all users hear an override tone and everything that is said,
- all users see the following message on the display "Override:.....".

Placing a call on hold

You can interrupt a call temporarily if, for example, you want to talk to someone else in the room. The line is placed "on hold".

You are conducting a call.

Press the R key or Display key. The current call is placed "on hold", the user waits.

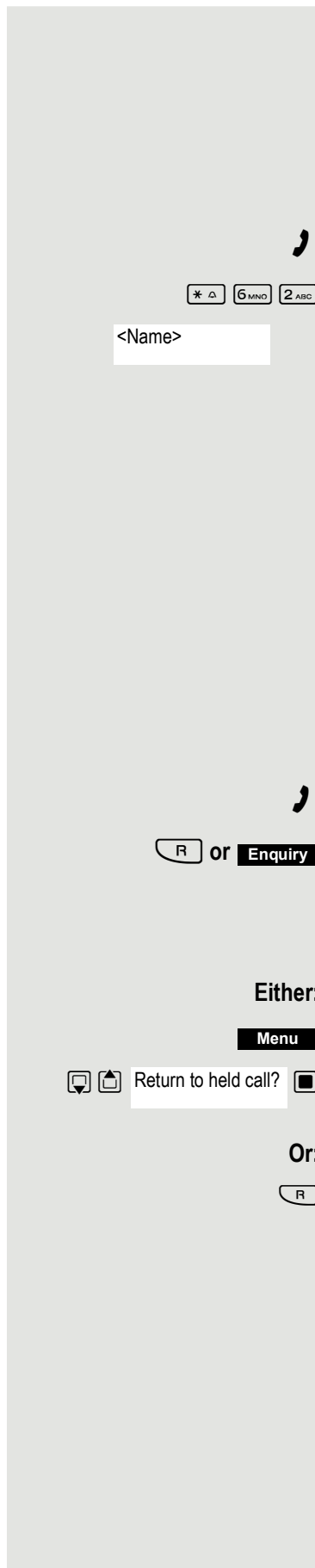
Resuming the call with the waiting user

Open the system menu.

Select the menu item and confirm.
You are reconnected to the partner.

Or:

Press the R key.



Transferring a call

Transferring a call means that you wish to hand over a call you are conducting on your handset to another user.

Transfer (without announcing the transfer)

You can use this function to forward a call you answered to another user.

Open the system menu.

Select the menu item and confirm.

Press the key shown.

The current call is placed "on hold", so that the first user waits.

Enter the phone number of the user to whom the call is to be transferred.

The number is dialed.

Either:



Press the End call key. The target user's phone rings. He or she picks up the call by lifting the handset.

Or:

Menu

Open the system menu.

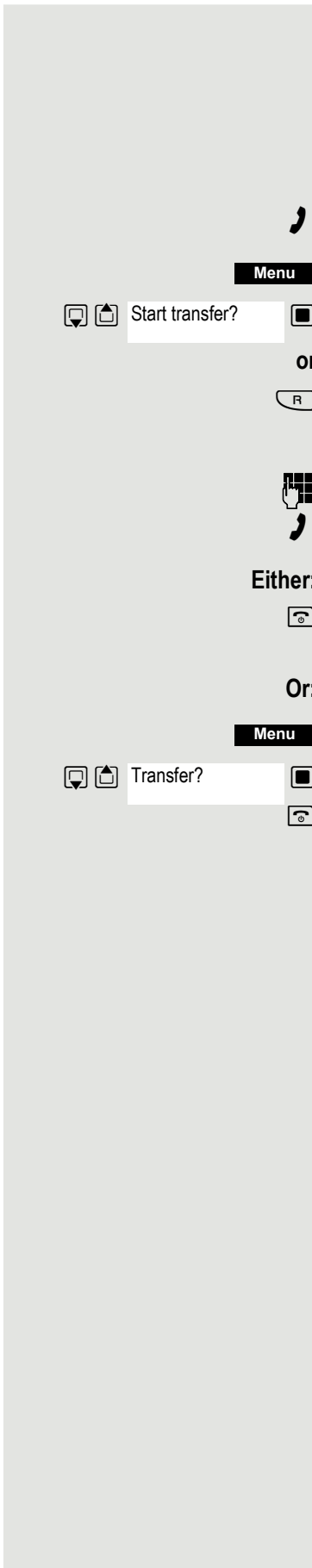
Select the menu item and confirm.

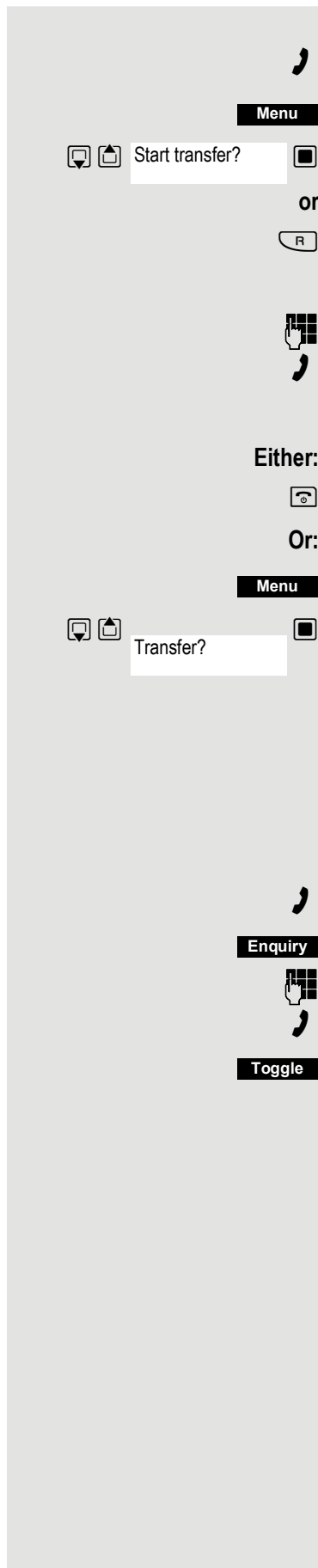
Press the End call key. The target user's phone rings. He or she picks up the call by lifting the handset.

You receive a recall:

- immediately if you have made a mistake,
- 45 seconds after the transfer if the required user does not answer.

If you do not answer recalls, another telephone defined by the service engineer is called (intercept station).





Transfer (announcing the transfer)

You can use this function to forward a call you answered to another user.

Open the system menu.

Select the menu item and confirm.

Press the key shown.

The current call is placed "on hold", so that the first user waits.

Enter the phone number of the user to whom the call is to be transferred.

The number is dialed. The station answers. You announce the call presently on hold.

Press the End call key. The user takes the call.

Open the system menu.

Select the menu item and confirm.

Toggling (switching between calls)

The Toggle function allows you to switch between two users without allowing them to speak to each other directly. The two users can be either external or internal users. You can also withdraw from the calls and connect the two users with each other. You can also start a conference.

You are conducting a call.

Press the display key. The current call is placed "on hold", the user waits.

Enter the phone number of the second user.

The second user answers.

Press the display key to switch between the two calls.

When you end a call, the two users are connected with each other (not possible when both users are external).

Conducting a conference

You can connect up to 5 internal or external partners with each other in a telephone conference. You can include up to 4 external users in the conference.

For information purposes, you will hear an alerting tone every 30 seconds during a conference call (can be disabled - ask your service engineer).

Setting up a conference

You decide to set up a conference while talking to a user.

You are on a call and wish to start a conference.

Open the system menu.

Select the menu item and confirm.

Enter the phone number of the new user.

The user is free and answers the phone. You announce the conference.

Open the system menu.

Select the menu item and confirm.

You and your two partners are connected in a conference call.

Forming a conference

A conference has not yet been set up. However, you are already connected to two users and are toggling between them. You now want to form a conference involving all partners.

You are talking to the user

Open the system menu.

Select the menu item and confirm.

You and your two partners are connected in a conference call.

Expanding a conference

You can expand an existing conference to include up to five users.

You are connected with two or more partners in a conference call.

Open the system menu.

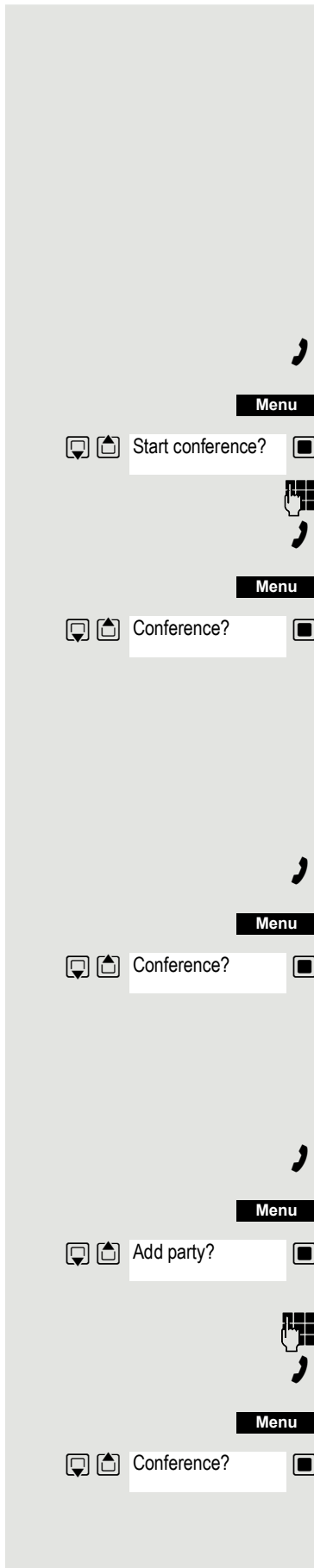
Select the menu item and confirm. The conference is placed "on hold", the users wait.

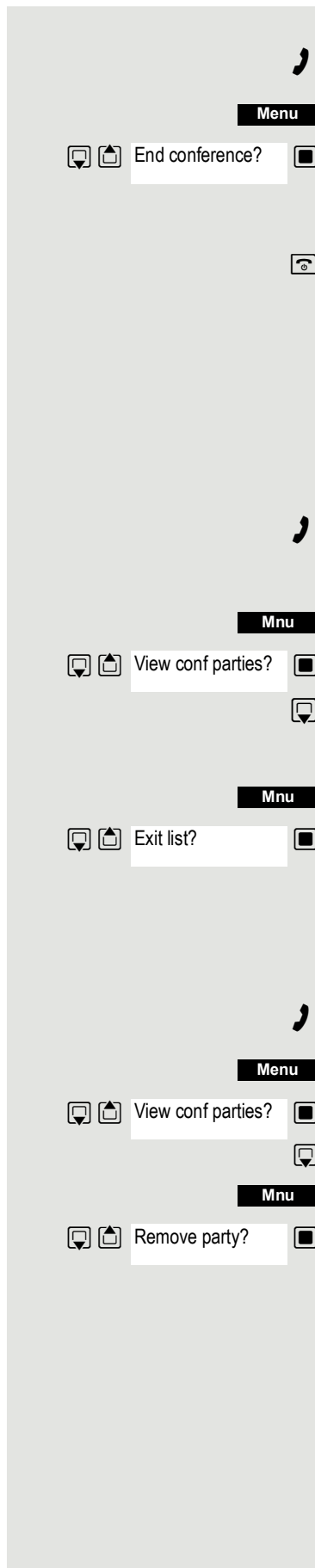
Enter the phone number of the new user.

The user is free and answers the phone. You announce the conference.

Open the system menu.

Select the menu item and confirm. The new user is included in the conference call.





Ending a conference

You are connected with two or more partners in a conference call.

Open the system menu

Select the menu item and confirm. The conference is ended.

Leaving a conference

Press the End call key. You exit the conference.

When one user leaves the conference, the other two users remain connected. If the party who convenes the conference leaves the conference, all calls are ended.

Viewing the names of conference parties

As the convener of the conference, you can view the names of all conference parties.

You are connected with two or more partners in a conference call.

Viewing the conference parties list

Open the additional menu.

Select the menu item and confirm. The first party is displayed.

View other parties.

Closing the conference party list

Open the additional menu.

Select the menu item and confirm. The conference party list is closed.

Disconnecting a party from the conference

As the convener of the conference, you can disconnect users from the conference.

You are connected with two or more partners in a conference call.

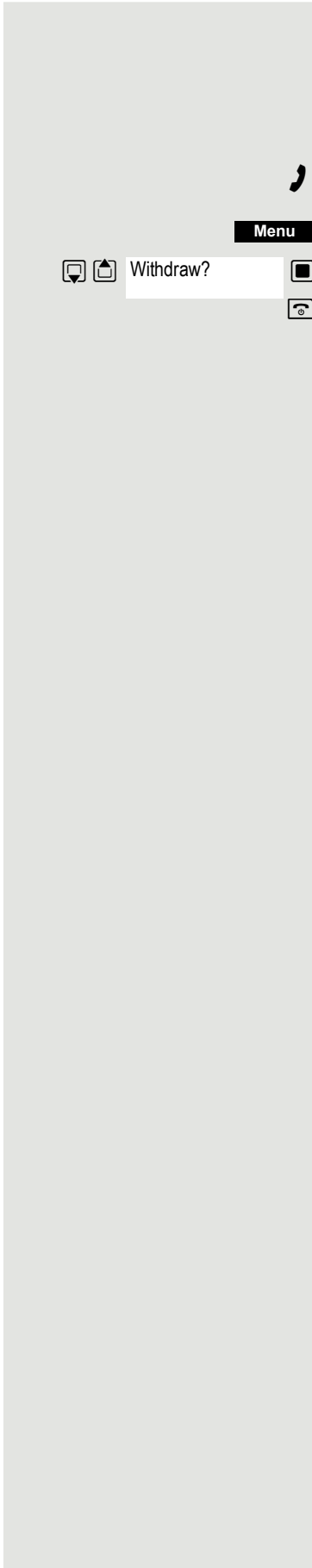
Open the system menu.

Select the menu item and confirm. The first party is displayed..

Display the required party.

Select the menu item and confirm.

Select the menu item and confirm. The relevant party is disconnected from the conference.



Connecting parties

As the conference convener, you can leave the conference and thereby connect the other parties with each other. If you were previously connected with two or more parties, the other parties remain in a conference. Otherwise, the remaining two users conduct a one-to-one call.

You are connected with two or more partners in a conference call.

Open the system menu.

Select the menu item and confirm. The first party is displayed.

Press the End call key. You leave the conference; the remaining parties are connected with each other.

Using the second call feature

The second call is an incoming call that is signaled on your handset during a call and that can be queried by you (for example, → page 62).

A second call can be answered in the following call states:

- You are on a single call,
- You are on a consultation call,
- You are holding a conference,
- You are on a call which you intend to add to a conference,
- You are toggling between two partners.



Note:

A second call is not signaled on the Bluetooth headset.

Central directories (group directory)

System phonebook

If the system administrator has entered a name for at least one internal user or system speed dialing destination, then you can use the system phonebook for dialing.

Opening the system phonebook

Press and hold down the Talk key.

Open the system phonebook. The first entry is displayed on the screen.



Phonebk

If applicable:



If several phonebooks have been configured: Select the menu item and confirm.

Finding an entry

Enter the first letters of the name you are looking for. The name is searched for. The search result becomes more precise as each letter is entered, i.e. the number of names found is reduced.



Select the user you want.



Dialing an entry

Confirm your selection. The selected number is called.



Quitting the phonebook

Press the display key.

**Note:**

Phone numbers dialed from the system phonebook are not stored in the redial list.

Telephone database (LDAP)

If your company has an LDAP telephone database and access to it is configured in your communications system, you can query it with your handset. This LDAP telephone database can contain far more entries than the phonebook on your communications system or your handset. The LDAP telephone database is installed on an LDAP server. This telephone database is accessed over the LDAP Internet protocol (Lightweight Directory Access Protocol).

This function can also be called directly by entering the code → page 57.

Activating the LDAP telephone database

Press and hold down the Talk key.

Press the display key.

If several phonebooks have been configured: Select the menu item and confirm.

Entering a name and finding an entry

You can now enter the name via the handset's keypad. Each key is assigned several letters and each letter is selected by pressing the key an appropriate number of times. For example, you have to press the "7" key three times to enter an "r".

Enter the name you want to find (maximum 16 characters). You can enter an incomplete name, e.g. "mei" for "Meier". The more characters entered, the more precise the search result.

If configured, you can search for first and last names. First and last names must be separated by a space. Do this by pressing the "0" key. You can enter incomplete names, e.g. "mei p" for "Meier Peter".

If you wish to delete an incorrect letter entered by mistake:

Open the additional menu.

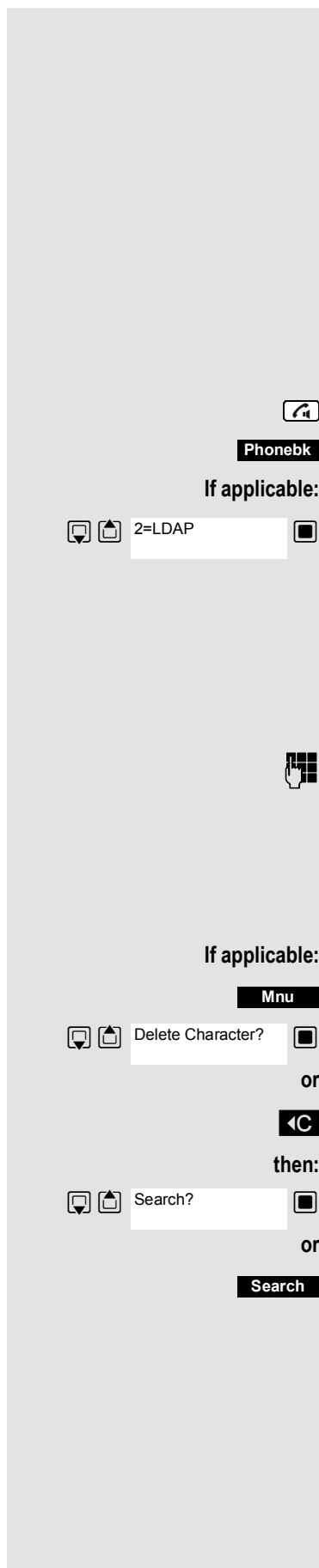
Select the menu item and confirm.

Press the display key.

Select the menu item and confirm.

Press the display key.

The system starts to search for the entry. This can take a few seconds. The entries found are then displayed.



Either:

Call?

Or:

Mnu

Change search?

Mnu

Either:

Change search?

Or:

Show results?

Selecting an entry

If a single entry is found, it is displayed.

Select the menu item and confirm. The user is called.

If more than one entry is found, the first entry is displayed. A maximum of 50 hits can be displayed.

Scroll through the entries.

Confirm the entry. The user is called.

If no entries were found

If no entries were found, you can extend the search range by deleting some of the characters entered.

Open the additional menu.

Select the menu item and confirm. You can now change your search entry.

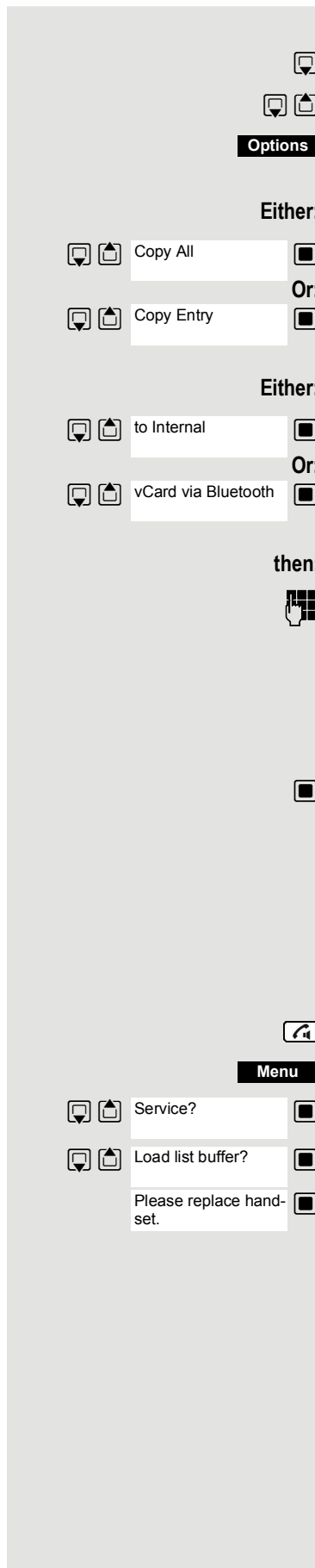
If too many entries were found

The hit list is not displayed in full if more than 50 entries matching your search query were found. We recommend narrowing down the search by entering more characters. However, even if you do not do this, you can still display the entire hit list, select the required entry and call the selected party.

Open the additional menu.

Select the menu item and confirm. You can now change your search entry.

Select the menu item and confirm. The hit list is displayed.



Sending a list/entry

Open the phonebook.

Select the entry you want.

Press the display key.

Select the menu item and confirm.

Select the menu item and confirm.

Select the menu item and confirm.

Select the menu item and confirm.

then:



Enter the phone number. The following phone numbers are possible:

- 1... 98 – the list or entry is sent directly to the recipient's handset.
- 00 – the list or entry is sent to the communications system and can then be downloaded by any handset.
- 99 – the list or entry is sent to the communications system and can then be downloaded by any handset.

Confirm your entry. The list or entry is sent.

If a phone number from 1 to 98 was dialed, the list or the entry is automatically received by the recipient's handset.

Loading a list or entry from the communication system

Prerequisite: You sent an entry or list to the communications system by dialing the phone number 00 or 99.

Press and hold down the Talk key.

Open the system menu.

Select the menu item and confirm.

Select the menu item and confirm.

Replace handset. The phone rings and the transfer starts automatically.

Deleting a list or entry in the communication system

Prerequisite: A currently unused list or entry is saved on the communications system.

If the handset with phone number 00 was used to send the list or entry to the communications system, any handset can be used to delete this list or entry. If the list or entry was sent by the handset with the phone number 99, the list or entry can only be deleted by the handset that sent it.

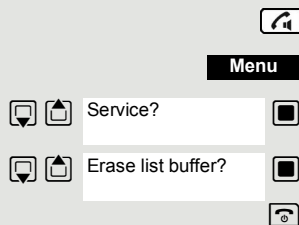
Press and hold down the Talk key.

Open the system menu.

Select the menu item and confirm.

Select the menu item and confirm. The handset starts to delete the list/entry.

Press the End call key to end the operation.



System speed dialing

Your system administrator can save up to 8000 external phone numbers as system speed dialing destinations in your communications system. You can dial these speed dialing destinations with a three-digit code (00007999).

Dialing a system speed dialing destination

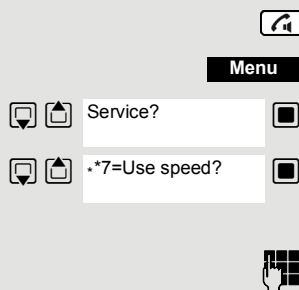
Press and hold down the Talk key.

Open the system menu.

Select the menu item and confirm.

Select the menu item and confirm. This function can also be activated directly by entering the appropriate code → page 57.

Enter the required code (4 digits, 0000 - 7999).



Note:

The saved speed dialing destinations and the associated codes can be obtained from the organizational unit responsible for administering the communications system.

Dialing a system speed dialing destination with suffix-dialing or a DID number

System speed dialing destinations can be saved in your communications system and then dialed by means of suffix-dialing or DDIA. These speed dialing destinations let you enter an additional suffix-dialing or DID number up to five seconds after entering the three-digit service code. If you do not make an entry within this time frame, the default suffix-dialing number, for example, "0" for the exchange, is dialed.

Press and hold down the Talk key.

Open the system menu.

Select the menu item and confirm.

Select the menu item and confirm.

Enter the required code (3 digits, 000 - 999).

Within five seconds: enter the suffix-dialing or DID number.

System speed dialing, individual

You can save up to ten external phone numbers as speed dialing destinations for your handset in your communications system. These speed dialing destinations are dialed using a 2-digit code (*0 to *9). Please note that you may need to save an external code in front of the phone number.

This function can also be called directly by entering the code → page 57.

Setting up an individual speed dialing destination

Press and hold down the Talk key.

Open the system menu.

Select the menu item and confirm.

Select the menu item and confirm.

Call the first destination.

Call the next destination.

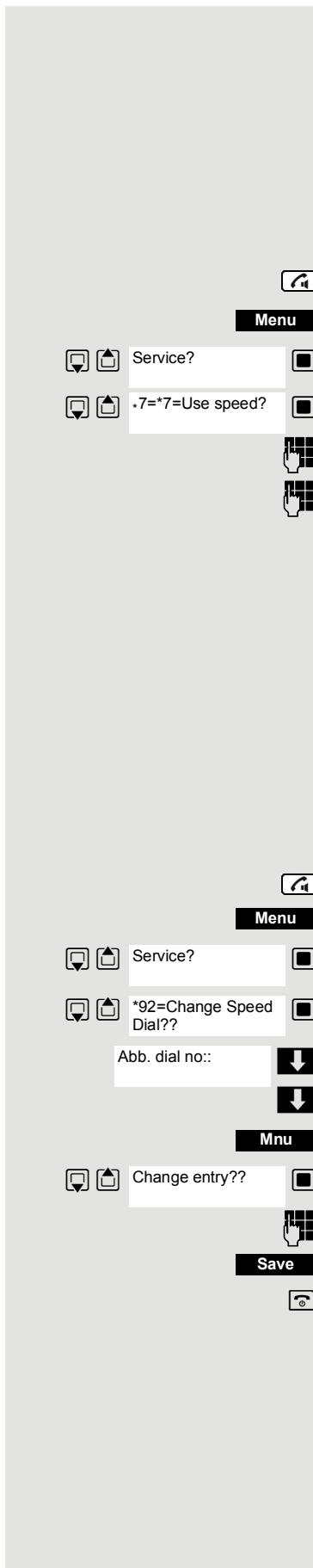
Open the additional menu.

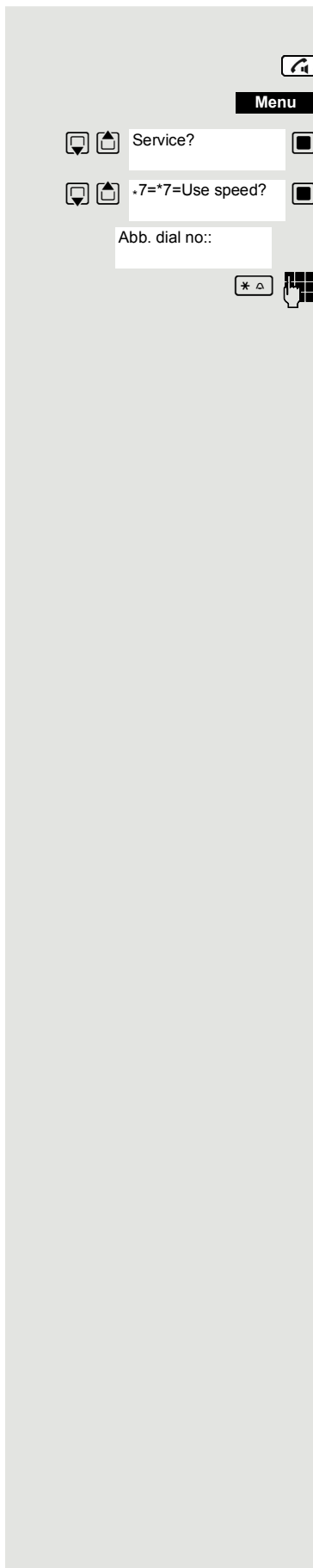
Select the menu item and confirm.

Enter the external phone number (with external code).

Save the settings.

Press the End call key to end the operation.





Dialing an individual speed dialing destination

Press and hold down the Talk key.

Open the system menu.

Select the menu item and confirm.

Select the menu item and confirm.

Enter the code for the speed dialing destination (*0 - *9).

Team functions

Activating/deactivating group calls

If this has been configured by the service engineer, you belong to one or more groups of internal users that can be reached at a hunt group or group call phone number. Calls are signaled on all telephones in the group either in succession (=hunt group) or simultaneously (=group call), until a member of the group answers the call. Every user in the group can also remain available under his own phone number.

You can leave and re-join specific groups or leave and re-join all groups. These functions can also be called directly by entering the relevant code → page 58.

You belong to a hunt group or group call group

Use this function to leave or re-join the hunt group or group.

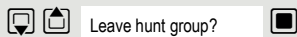
Press and hold down the Talk key.

Open the system menu.



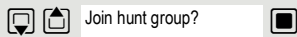
Menu

Either:



Select the menu item and confirm. You have now left the hunt group or group.

Or:

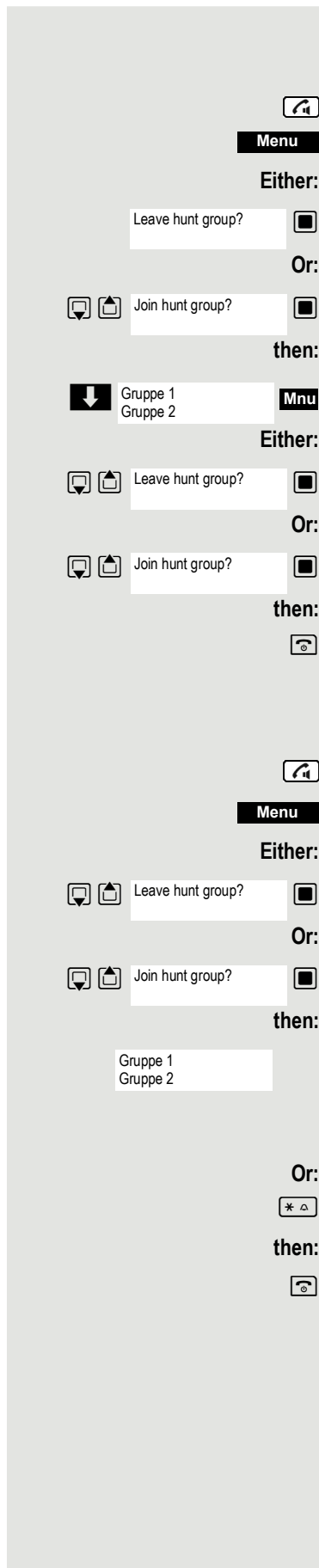


Select the menu item and confirm. You have now re-joined the hunt group or group.

then:



Press the End call key to end the operation.



You belong to multiple groups

Leaving and re-joining individual groups

Press and hold down the Talk key.

Open the system menu.

Select the menu item and confirm.

Select the menu item and confirm.

Select the required group and call the additional menu.

Select the menu item and confirm. You have now left the selected group.

Select the menu item and confirm. You have now joined the selected group.

Press the End call key to end the operation.

Leaving and re-joining all groups

Press and hold down the Talk key.

Open the system menu.

Select the menu item and confirm.

Select the menu item and confirm.

The list of groups is displayed.

#Press the hash key. You have now left all groups.

Press the star key. You have now joined all groups.

Press the End call key to end the operation.

Group ringing

You can have calls to your handset signaled acoustically on up to five other telephones. The call is received by the person who answers the call first.

Adding users to a group

First user

Press and hold down the Talk key.

Open the system menu.

Select the menu item and confirm.

Select the menu item and confirm.

Open the additional menu.

Confirm the option shown.

Enter the required internal phone number.

Save the settings.

Other users:

Open the additional menu.

Select the menu item and confirm.

Enter the required internal phone number.

Save the settings.

Press the End call key to end the operation.

Deleting users

Press and hold down the Talk key.

Open the system menu.

Select the menu item and confirm.

Select the menu item and confirm.

The number of parties added is displayed.

Open the additional menu.

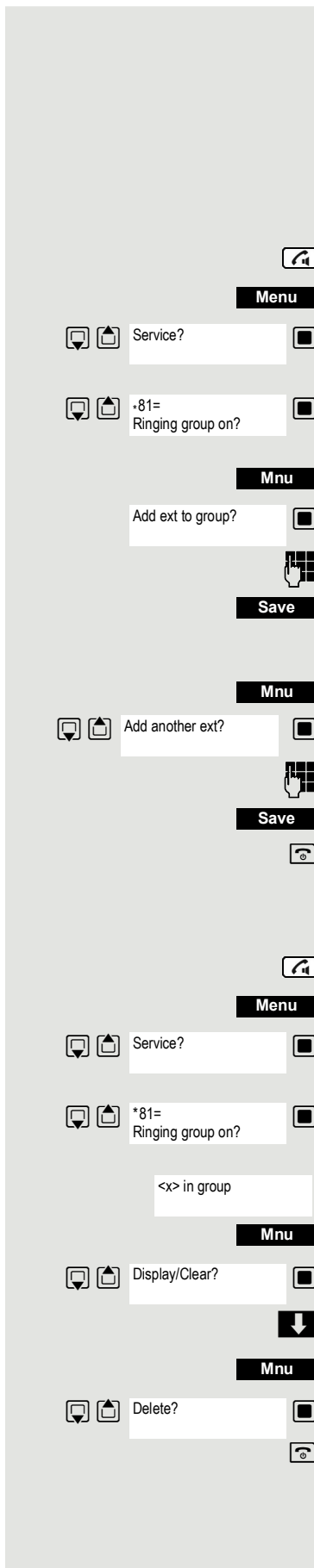
Select the menu item and confirm. The first user added is displayed.

Scroll to the required user.

Open the additional menu.

Select the menu item and confirm. The addition of the first user is cleared.

Press the End call key to end the operation.



UCD (Universal Call Distribution)

This function enables calls to be distributed in a team. An incoming call is always delivered to the team member who has been idle longest. Team members can also work in separate rooms, for example, on the company's premises and at a teleworking station. The teams (call distribution groups) and team members are set up by the service engineer.

Logging on/off

You must log on and off at the system when you start/finish work.

Logging on

Press and hold down the Talk key.

Open the system menu.

Select the menu item and confirm.

Select the menu item and confirm.

Select the menu item and confirm.

Enter your identifier number (assigned by the service engineer).

Press the End call key to end the operation.

Logging off

Press and hold down the Talk key.

Open the system menu.

Select the menu item and confirm.

Select the menu item and confirm.

Select the menu item and confirm.

Press the End call key to end the operation.

Logging on/off temporarily (availability)

You can log on or off at the system temporarily, for example, during break times.

Logging off (not available)

Abheben-Taste lange drücken.

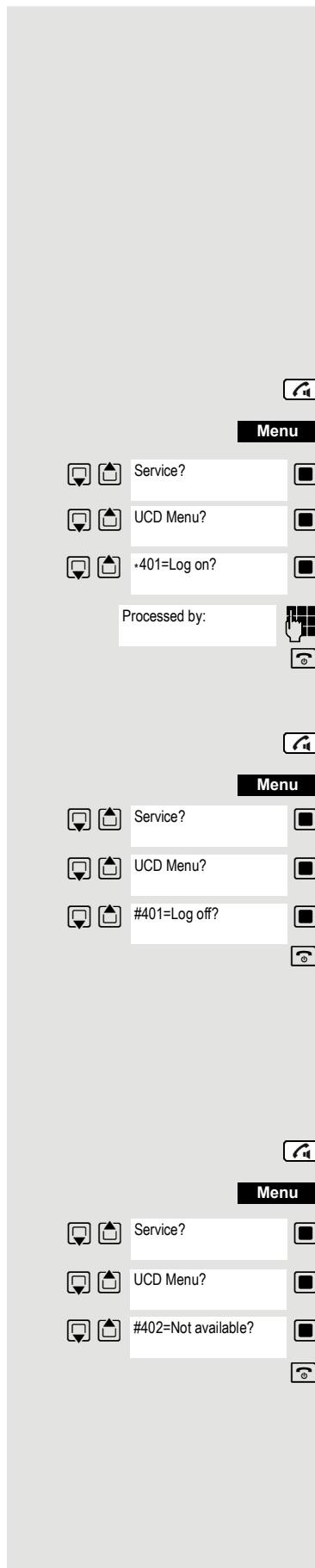
Open the system menu.

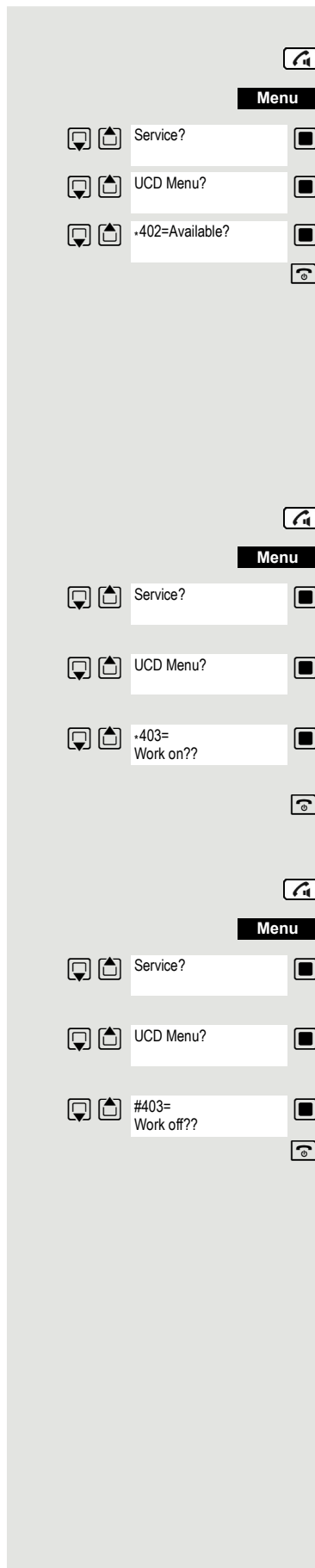
Select the menu item and confirm.

Select the menu item and confirm.

Select the menu item and confirm.

Press the End call key to end the operation.





Logging on (available)

Press and hold down the Talk key.

Open the system menu.

Select the menu item and confirm.

Select the menu item and confirm.

Select the menu item and confirm.

Press the End call key to end the operation.

Wrap-up time

If you need more time than the actual call lasts, you can request/activate a wrapup time for the last call. This can be a fixed length of time or, alternatively, you must deactivate the wrap-up time yourself (log back on).

Requesting time

Press and hold down the Talk key.

Open the system menu.

Select the menu item and confirm.

Select the menu item and confirm.

Select the menu item and confirm.

Press the End call key to end the operation.

Logging back on

Press and hold down the Talk key.

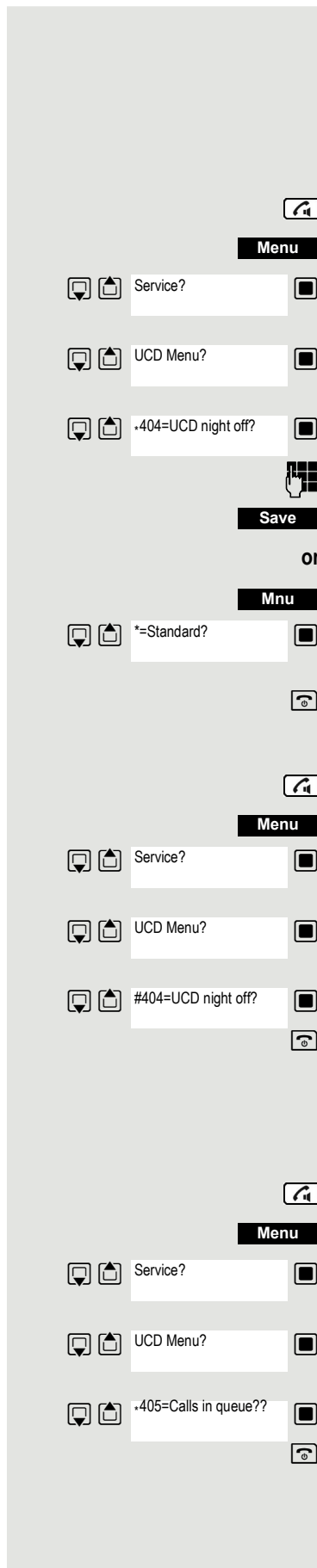
Open the system menu.

Select the menu item and confirm.

Select the menu item and confirm.

Select the menu item and confirm.

Press the End call key to end the operation.



UCD night service

UCD night service is a separate night service for call distribution. It is not affected by the system night service.

All incoming calls are forwarded to a special call distribution destination.

Night destination on

Press and hold down the Talk key.

Open the system menu.

Select the menu item and confirm.

Select the menu item and confirm.

Select the menu item and confirm.

Enter required night destination.

Save the settings.

or

Call the menu.

Select the menu item and confirm.

Press the End call key to end the operation.

Night destination off

Press and hold down the Talk key.

Open the system menu.

Select the menu item and confirm.

Select the menu item and confirm.

Select the menu item and confirm.

Press the End call key to end the operation.

Display the number of waiting calls

You can check the number of waiting calls for the group.

Press and hold down the Talk key.

Open the system menu.

Select the menu item and confirm.

Select the menu item and confirm.

Select the menu item and confirm.

Press the End call key to end the operation.

Mulap group (Multiple Line Application)

If your handset's line belongs to a Mulap group (Multiple Line Application), then you can

- answer calls for the group (press the Talk key in group calls)
- make external telephone calls under the group phone number (the group phone number)
- is stored in the called party's caller list, for example)
- activate and deactivate the group call function for your handset's line
- forward the lines of the Mulap group to internal or external destinations

Activating/deactivating group calls

Press and hold down the Talk key.

Open the system menu.

Select the menu item and confirm.

Select the menu item and confirm.

Either:

Select the menu item and confirm.

Or:

Select the menu item and confirm.

then:

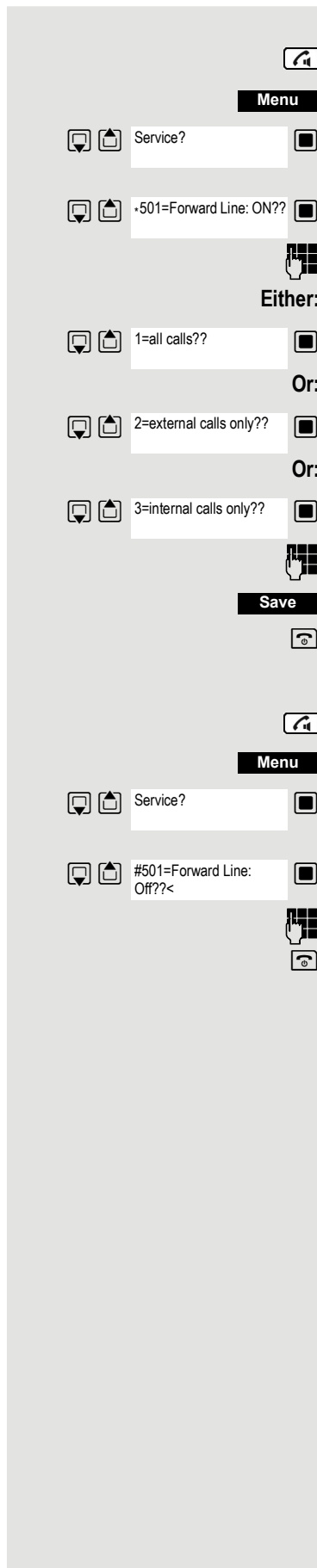
Press the End call key to end the operation.

Forwarding a Mulap line

You can immediately forward internal and/or external calls to your lines to different internal or external telephones (destinations) (external destinations are also possible if the system is configured accordingly).

If you activate call forwarding for a line, this shall apply to all line keys of your group for this line.





Forwarding on

Press and hold down the Talk key.

Open the system menu.

Select the menu item and confirm.

Select the menu item and confirm.

Enter the trunk number.

Select the menu item and confirm.

Select the menu item and confirm.

Select the menu item and confirm.

Enter the destination number..

Save the settings.

Press the End call key to end the operation.

Forwarding off

Press and hold down the Talk key.

Open the system menu.

Select the menu item and confirm.

Select the menu item and confirm.

Enter the trunk number.

Press the End call key to end the operation.

Message functions

The message functions enable you to react to voicemail/callback services of the communication system or of other users or to initiate information features yourself.

Leaving a message/advisory message

A number of advisory messages are stored in your communication system that can be automatically sent to the caller when an internal call is not answered (in the case of handsets and telephones with display). These advisory messages can be selected and supplemented in part by you:

- 0 = Will return at:
- 1 = On vacation until:
- 2 = On trip until:
- 3 = Out all day
- 4 = Out to lunch
- 5 = Not available
- 6 = Home phone:
- 7 = Contact:
- 8 = Avail at:
- 9 = In room no.:

These advisory messages are standard texts and may have been changed in your communication system.

Activating an advisory message

Press and hold down the Talk key.

Open the system menu.

Select the menu item and confirm.

Select the required advisory message.

Add text if appropriate, e.g. time 12.00 or date 26.01. (use the Star key to create the period sign).

Save the settings.

Select the menu item and confirm.

Enter the required advisory message.

Typing errors can be corrected: activate delete mode by double-clicking the hash key and then use the hash key to delete a character.

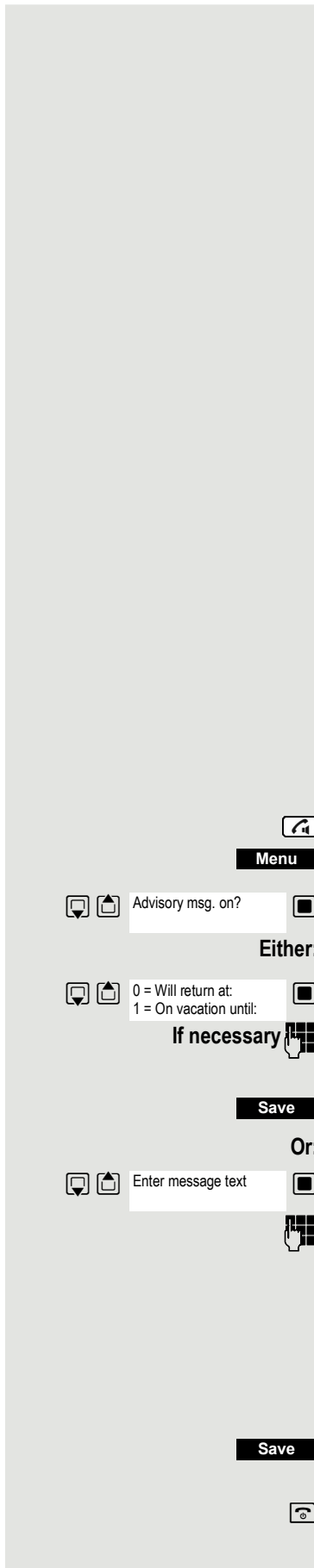


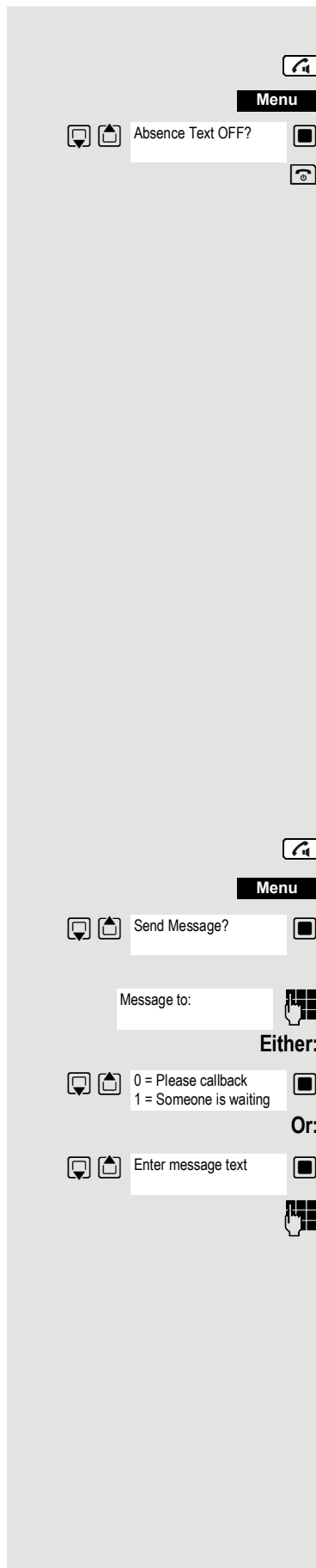
Note:

For example, if you want to enter the third character on a key: press the relevant key three times in succession.

Save the message.

Press the End call key to end the operation.





Deactivating an advisory message

- Press and hold down the Talk key.
- Open the system menu.
- Select the menu item and confirm.
- Press the End call key to end the operation.

Sending/calling text messages

You can send short messages to individual internal users or to groups of internal users. These must have a handset or telephone with display.

These text messages can be selected and supplemented in part by you:

- 0 = Please call back
- 1 = Someone is waiting
- 2 = Appointment
- 3 = Urgent call
- 4 = Do not disturb
- 5 = FAX waiting
- 6 = Dictation please
- 7 = Please come see me
- 8 = Please make coffee
- 9 = Ready to depart

These text messages are standard texts and may have been changed in your communication system.

Sending a text message

- Press and hold down the Talk key.
- Open the system menu.
- Select the menu item and confirm.
- Enter the phone number for the required internal user or the group.

Select the required advisory message.

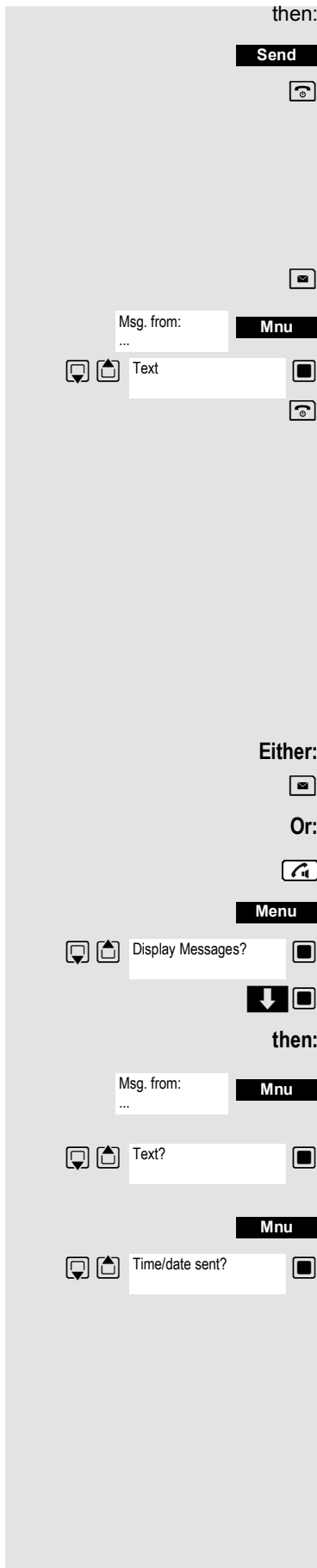
Select the menu item and confirm.

Enter the required text message.

Typing errors can be corrected: activate delete mode by double-clicking the hash key and then use the hash key to delete a character.

Note:

For example, if you want to enter the third character on a key: press the relevant key three times in succession.
Press the Start key first to switch to upper-case input.



Press the display key.

Press the End call key to end the operation.

Opening an incoming text message

An advisory message appears and the message key flashes when one or more text messages have been received for you. The date and time of incoming text messages are based on your communication system's clock.

Press the "message list" key.

Open the additional menu.

Select the menu item and confirm. The text message is displayed.

Press the End call key to end the operation.

Answering a message or voicemail message

An advisory message appears and the message key flashes when one or more information messages or voicemails have been received for you.

Viewing a new message

Press the message key.

Or:

Press and hold down the Talk key.

Open the system menu.

Select the menu item and confirm.

Select the required message and confirm your selection.

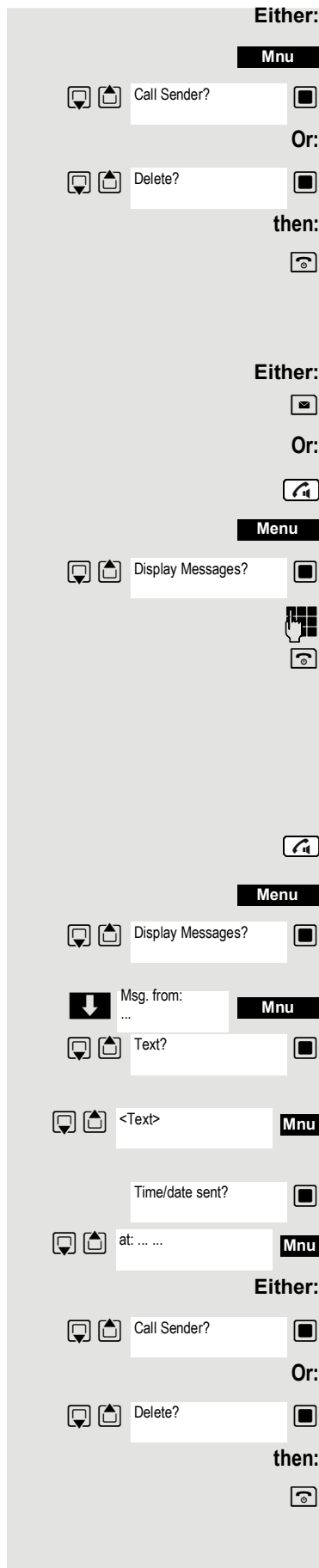
then:

Open the additional menu.

Select the menu item and confirm.

Open the additional menu.

Select the menu item and confirm. The time of the message is displayed.



Open the additional menu.
 Select the menu item and confirm. You call back the sender.

Select the menu item and confirm. The entry is deleted.

Press the End call key to end the operation.

Checking for a new voicemail message

Press the message key.

Press and hold down the Talk key.

Open the system menu.

Select the menu item and confirm.

Follow the user guidance system from this point onwards.

Press the End call key to end the operation.

Checking for an old text message

Old messages that have not been deleted cannot be displayed using the message key . To view these messages, proceed as follows:

Press and hold down the Talk key.

Open the system menu.

Select the menu item and confirm.

Select the required message and call the additional menu.

Select the menu item and confirm.

Open the additional menu.

Select the menu item and confirm. The time of the message is displayed.

Open the additional menu.

Select the menu item and confirm. You call back the sender.

Select the menu item and confirm. The entry is deleted.

Press the End call key to end the operation.

More features

Callback

This function enables you to call a user who does not answer or whose line is busy. The Callback function enables you to contact this user as soon as he or she hangs up or re-uses his or her telephone. Please note that a line is signaled as busy when it is being called by another user. You can continue to use your handset without restriction when a callback has been booked. You can also send a callback request as a message → page 87. This function can also be called directly by entering the code → page 57.

Booking a callback

The number is dialed. You hear the busy tone or the user does not answer.

Save the callback request.

Press the End call key to end the operation.

You receive a callback

You will receive the callback as soon as the user you want has hung up or the first time the user uses his or her telephone. The following appears on your handset display "Callback:...".

Press the Talk key briefly. The connection is set up.



Note:

Callbacks are repeated until a connection is established or until the callback is deleted. A handset can initiate up to five callbacks and can be the destination for up to five callback requests. If these conditions are met, any further callbacks are rejected.

Deleting a callback request

Press and hold down the Talk key.

Open the system menu.

Select the menu item and confirm.

Select the menu item and confirm.

Select the menu item and confirm.

Select the entry.

Open the additional menu.

Select the menu item and confirm.

Press the End call key to end the operation.



Answering or rejecting a call

Accepting a call

Your handset rings. The caller information appears on the display. The name and/or telephone number of the caller can be displayed. You have the following options for answering a call:



The handset is in the charging shell: Remove the handset from the charging cradle (only works if "Auto Answer" is active).



The handset is not in the charging cradle. Press the Talk key.

When you have accepted the call you can:

- Transfer the call → page 66,
- Place the call on hold and consult with someone else in the room → page 65,
- Place the call on hold and call a second partner → page 65 in order to forward → page 66 or toggle the call → page 67 or to set up a conference → page 68.

Rejecting a call

If you do not wish to be disturbed, you can reject the call.



Confirm the message displayed with one of the two display keys. The call is rejected and the caller hears the busy tone. You are routed to the other party's mailbox (if configured) or can program a callback request → page 90.

Picking up a call in a call pickup group

You can use your handset to pick up calls to telephones within your call pickup group (set by the service engineer). This is also possible when you are conducting a call.

Prerequisite:

You hear that a telephone in your call pickup group is ringing.



Press and hold down the Talk key. The message "Call for:" appears on the display." .



Open the system menu.



Select the menu item and confirm.



You are conducting the call.

Forwarding calls

This function is for when you leave your desk for a while and want certain calls to be forwarded to your new location. The forwarding destination for internal calls can be any internal or external phone number. The destination number is usually an external phone number because you can be reached internally anytime by means of your handset.

Activating call forwarding


Press and hold down the Talk key.

Open the system menu.

Select the menu item and confirm.





Menu

Forwarding on??



Either:

1=all calls??

Select the menu item and confirm.



Or:

2=external calls only??

Select the menu item and confirm.

Or:

3=internal calls only??

Select the menu item and confirm.

then:



Enter the destination number.

Save

Save the settings.



Press the End call key to end the operation.



Note:

The external code must be entered before external phone numbers.

Deactivating call forwarding

Prerequisite:

The call forwarding function is activated.



Press and hold down the Talk key.

Open the system menu.

Select the menu item and confirm.



Menu

Divert cancelled??



Press the End call key briefly to end the operation.

Directed assignment of an MSN (multiple subscriber number)

Multiple subscriber numbers are phone numbers belonging to an ISDN multiple device line. They are used for the directed addressing of terminals, for example when a fax machine has a separate number. Before selecting an external connection, you can directly assign a configured multiple subscriber number. The assigned number then appears on the called party's display.

This function can also be called directly by entering the code → page 57.

Press and hold down the Talk key.

Open the system menu.

Select the menu item and confirm.

Select the menu item and confirm.

Enter the required MSN (for example 111).

Enter the required external phone number. The phone number is dialed.

Making calls using identification codes

In the case of calls you make to external partners, you can enter and charge the call costs on the basis of individuals, customers, accounts and private calls, for example, by means of account codes. The account code (ACCT) can contain up to 11 characters and is included in the data printout. The ACCT is only transferred after a call has been completed. The ACCT can be entered before and during the external call.

This function can also be called directly by entering the code → page 57.

Press and hold down the Talk key.

Open the system menu.

Select the menu item and confirm.

Select the menu item and confirm.

Enter the required account code (optional).

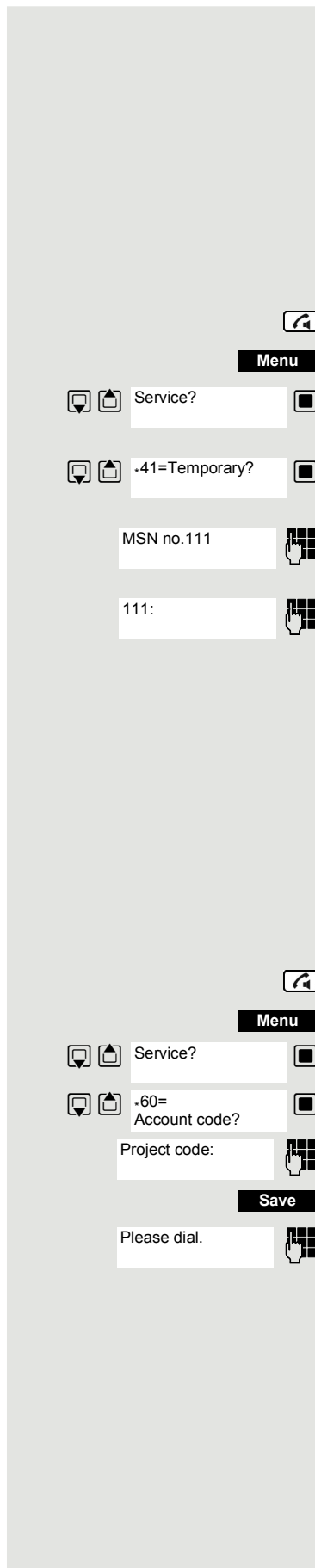
Save the settings.

Enter the external phone number. The phone number is dialed.



Note:

If a call is transferred, the costs are still assigned to the ACCT entered.



Using the handset as a second line

You can use your mobile phone for an outgoing call as if it were another line (temporary phone).

This function can also be called directly by entering the code → page 57.

Press and hold down the Talk key.

Open the system menu.

Select the menu item and confirm.

Select the menu item and confirm.

Enter the internal phone number for the relevant line.

Enter the code (lock code) for the relevant line. Do not use the default phone code (00000) for the user.

If there is no personal code for the relevant line, the system will prompt you to enter the code.

Enter the number you wish to dial. The phone number is dialed.

The "Temporary phone" function is discontinued again after the call is complete.

Deactivating the phone number display

Your service engineer can deactivate the display of your phone number and name on the called party's display for external outgoing calls. You can also activate and deactivate the phone number display on your own handset yourself.

Deactivating the phone number display

Press and hold down the Talk key.

Open the system menu.

Select the menu item and confirm.

Press the End call key to end the operation.

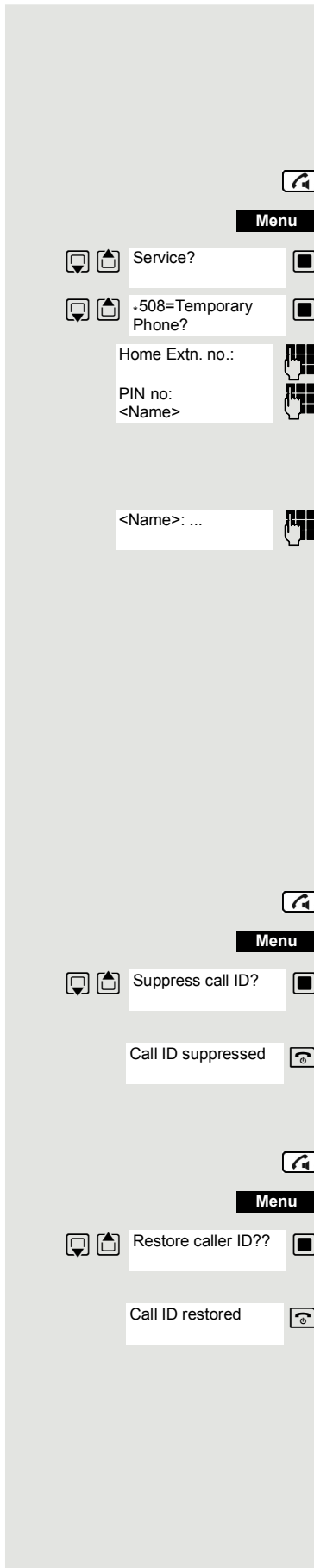
Activating the phone number display

Press and hold down the Talk key.

Open the system menu.

Select the menu item and confirm.

Press the End call key to end the operation.



Directed call transfer

You can transfer calls to other telephones to your handset. This is also possible when you are conducting a call.

This function can also be called directly by entering the code → page 57.

Another telephone rings.

Press and hold down the Talk key.

Open the system menu.

Select the menu item and confirm.

Select the menu item and confirm. The called user is displayed.

Open the additional menu.

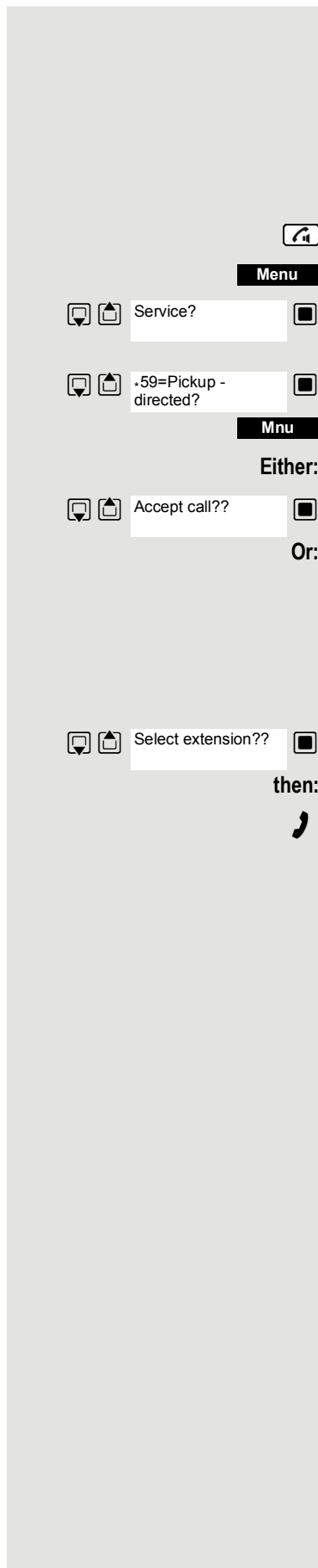
Select the menu item and confirm.

Note:

If several users are called simultaneously, only the first user called is displayed. However, you can transfer by entering the phone number of any of the users called.

Select the menu item and confirm.

You are conducting the call.



Activating/deactivating do not disturb

You can block calls to your handset on a temporary basis, while still being able to make calls yourself. Internal callers hear the busy tone, while external callers reach another telephone defined by the service engineer (intercept position). Authorized internal callers automatically override the DND feature after five seconds.

Activating do not disturb

Press and hold down the Talk key.

Open the system menu.

Select the menu item and confirm.

Press the End call key to end the operation.

Deactivating do not disturb

Press and hold down the Talk key.

Open the system menu.

Select the menu item and confirm.

Press the End call key to end the operation.

Call charge display

After a call has ended, the display shows the connection charges for the current call as standard. If the costs are to be displayed continuously during an outgoing call, this function must be requested from the carrier.



Note:

If a call is transferred, the costs are assigned to the telephone to which the call was transferred from this point onwards.

You can check and display the call charges for your phone number as a total for a period that can be set by the service engineer.

First the call charges for the last charged call are displayed. The total call charges are displayed after five seconds.

This function can also be called directly by entering the code → page 57.

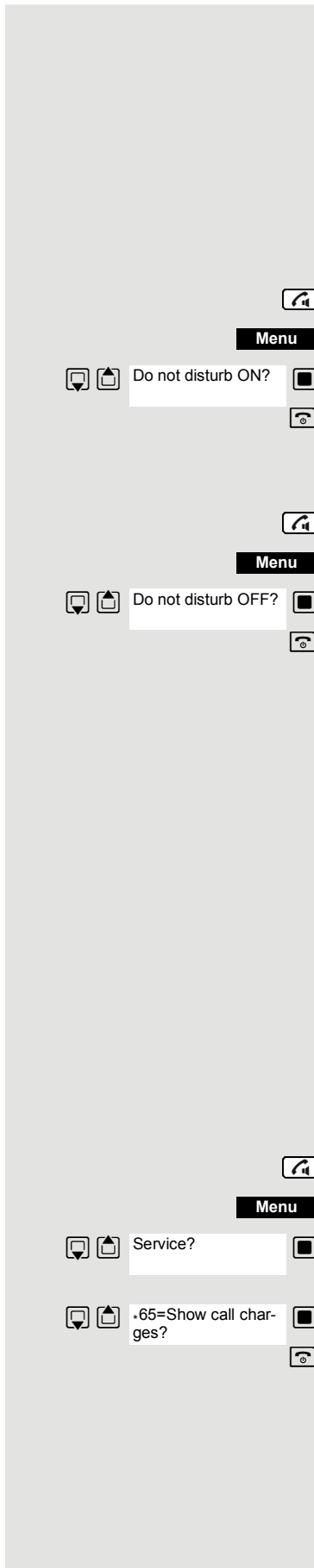
Press and hold down the Talk key.

Open the system menu.

Select the menu item and confirm.

Select the menu item and confirm.

Press the End call key to end the operation.



Tracing a call

You can apply to your carrier for "call tracing" on malicious calls. An authorized extension is then in a position to request the identification of the phone number. This also works for 30 seconds after the malicious caller has hung up. However, you should not hang up.

This function can also be called directly by entering the code → page 57.

You receive a malicious call.

Do not hang up.

Open the system menu.

Select the menu item and confirm.

Select the menu item and confirm. The caller is identified in the attendant console.

Press the End call key to end the operation.

Entrance telephone

If the service engineer has set up an entrance telephone, you can speak to the door intercom and activate the door opener from your handset.

If you are authorized to release a door, then a user can open the door by entering a five-digit code (for example, by means of a DTMF transmitter or installed keypads).

Some of the functions described below can also be called directly by entering the relevant code → page 57.

Talking to a visitor by means of the door opener equipment

Your handset rings.

Either:



Press the Talk key within 30 seconds. You are connected to the entrance telephone immediately.

Or:



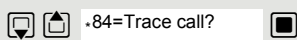
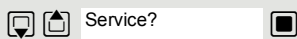
If more than 30 seconds have passed: Press and hold down the Talk key.

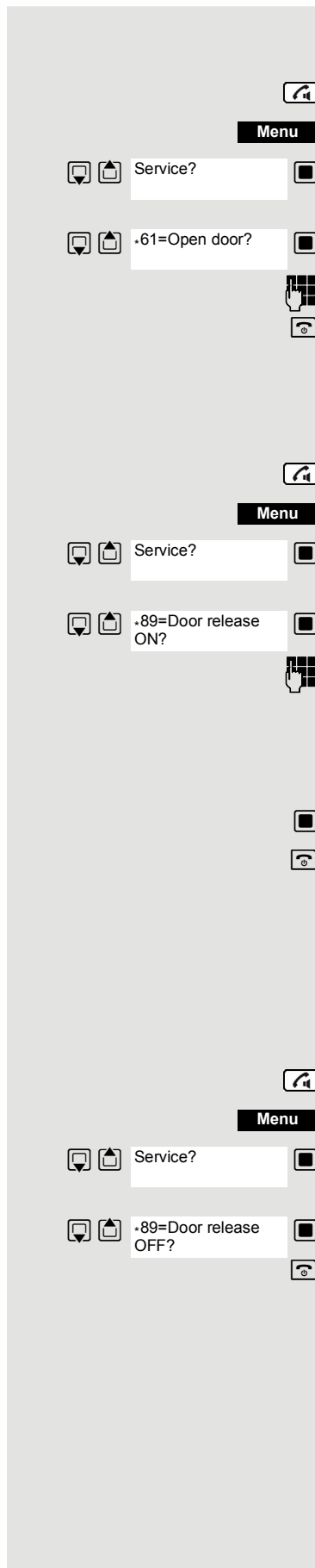


Enter the internal phone number for the door opener. You are connected to the door opener.

Using the handset to open the door opener during a call

Select the menu item and confirm.





Using the handset to open the door opener without holding a conversation

Press and hold down the Talk key.

Open the system menu.

Select the menu item and confirm.

Select the menu item and confirm.

Enter the internal phone number for the door opener. The door is opened.

Press the End call key to end the operation.

Activating the door release

This function only works if it has been configured by the service engineer.

Press and hold down the Talk key.

Open the system menu.

Select the menu item and confirm.

Select the menu item and confirm.

Follow the user guidance system from this point onwards. Enter the internal phone number of the door opener, as well as the code and type of door release:

- 1=enable with ring,
- 2=enable w/o ring,
- 3=change password.

Confirm your entries.

Press the End call key to end the operation.



Note:

Standard code "00000". To change the code, confirm option "3=change password". Follow the user guidance system.

Deactivating the door opener

Press and hold down the Talk key.

Open the system menu.

Select the menu item and confirm.

Select the menu item and confirm.

Press the End call key to end the operation.

Activating control relays

The service engineer can set up a maximum of 4 control relays that enable various equipment (for example, door opener) to be activated and deactivated. It is possible to access a specific control relay. Depending on the configuration, the control relays can be

- activated and deactivated automatically, or
- activated and deactivated automatically on the basis of a timer.

Prerequisite: The service engineer has set up at least one switch.

This function can also be called directly by entering the code → page 57.

Activating a control relay

Press and hold down the Talk key.

Open the system menu.

Select the menu item and confirm.

Select the menu item and confirm.

Follow the user guidance system from this point onwards. Enter the required switch code (1... 4).

Press the End call key to end the operation.

Deactivating a control relay

Press and hold down the Talk key.

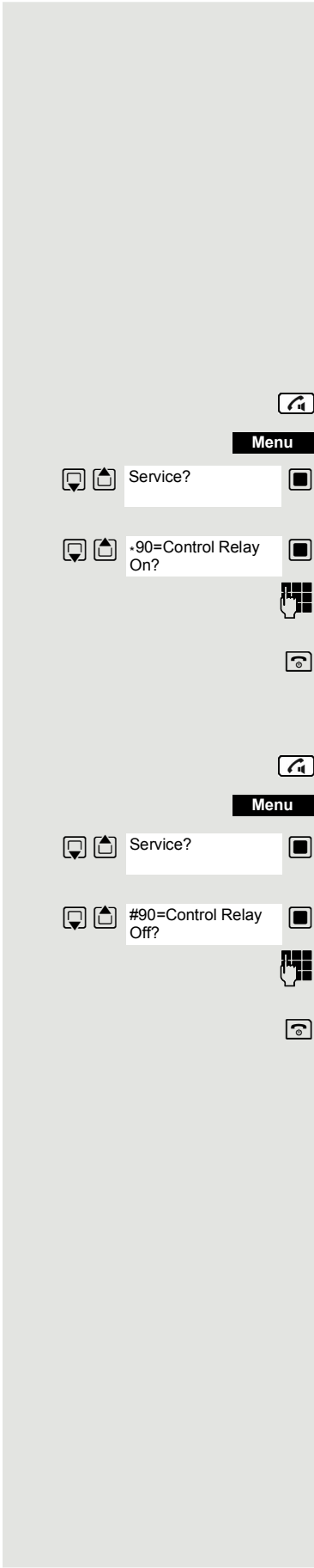
Open the system menu.

Select the menu item and confirm.

Select the menu item and confirm.

Follow the user guidance system from this point onwards. Enter the required switch code (1... 4).

Press the End call key to end the operation.



External call forwarding with a multiple subscribe number

If your communications system is connected to an ISDN multiple device line, then you can forward all incoming calls from the public network through your multiple subscriber number (MSN) to an external destination.

There are three types of forwarding:

- Calls are forwarded immediately (1=immediate call forwarding).
- Calls are forwarded after a certain time (2=unanswered calls).
- Calls are only forwarded when the line is busy (3=when busy).

Activating call forwarding to a "trunk"

Press and hold down the Talk key.

Open the system menu.

Select the menu item and confirm.

Select the menu item and confirm.

Enter and confirm your own multiple subscriber number.

Either:

Select the menu item and confirm.

Or:

Select the menu item and confirm.

Or:

Select the menu item and confirm.

then:

Enter the destination number (without the external code).

Save the settings.

Deactivating call forwarding to a "trunk"

Press and hold down the Talk key.

Open the system menu.

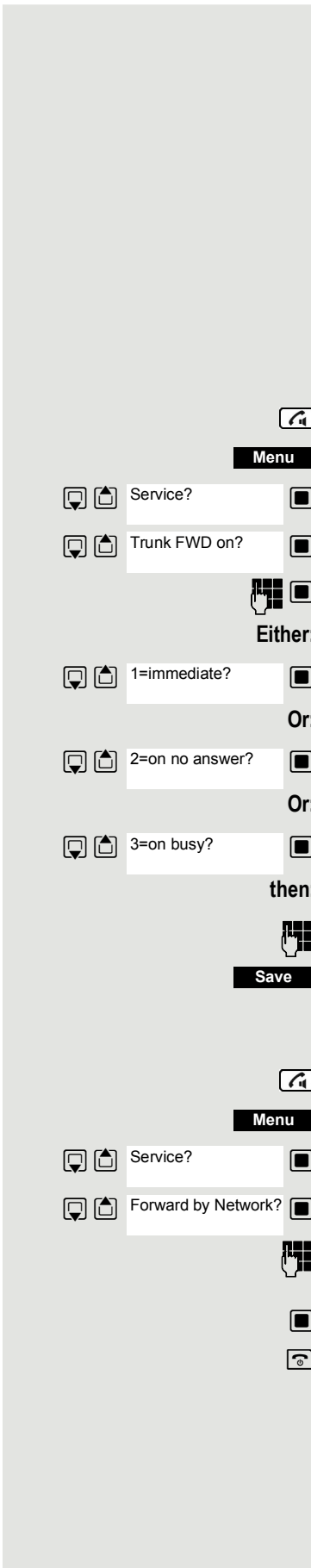
Select the menu item and confirm.

Select the menu item and confirm.

Follow the user guidance system from this point onwards (enter a multiple subscriber number or DID and forwarding type).

Confirm your entries.

Press the End call key to end the operation.



Using night service

In night service mode, for example, during lunch breaks or after office hours, all external calls are forwarded to a particular internal telephone (night station). The night station can be defined by the service engineer (= standard night service) or by you (= temporary night service). When night service is active, the night station assumes the function of the intercept station.



Note:

You have to have the appropriate COS to activate night service.

Activating night service

Press and hold down the Talk key.

Open the system menu.

Select the menu item and confirm.

Menu

Night answer on?

Either:

*=default??

Or:



Enter your internal station number.

Save

Save the settings.

"Temporary night service" is configured.

Press the End call key to end the operation.



Deactivating night service

Press and hold down the Talk key.

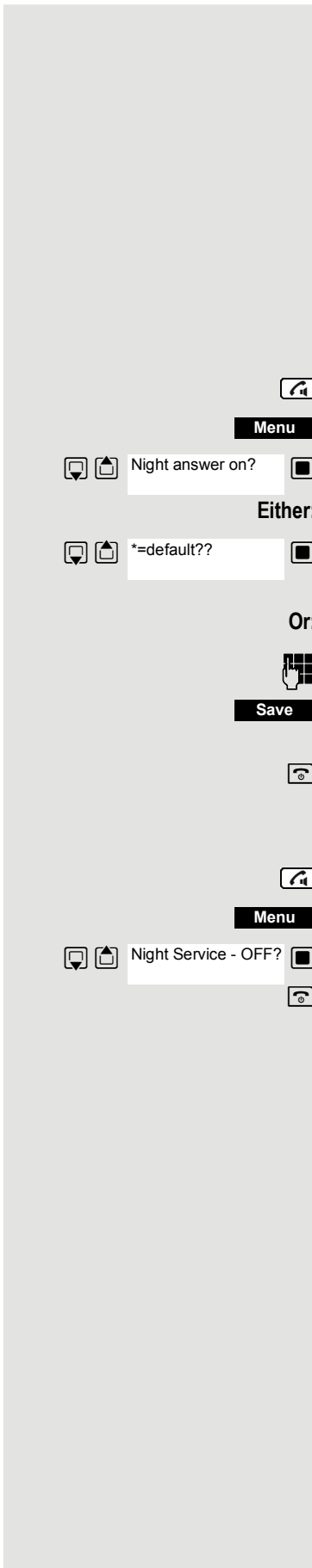
Open the system menu.

Select the menu item and confirm.

Press the End call key to end the operation.

Menu

Night Service - OFF?



Using DTMF dialing

Your handset operates on the basis of digital information transmission. However, certain applications, for example answering machines, can only be operated using analogue technology. For this you have to send signals using the dual-tone multifrequency signaling (DTMF) process.

Depending on how your system is configured (automatic tone dialing on or off - to be configured by the service engineer) you must first switch to DTMF dialing. This means, for example, that you can communicate with a variety of voice storage systems.

You will find further details in the operating instructions for the relevant applications.

Automatic tone dialing is not active

During a connection you have to first switch to dual-tone multifrequency signaling.

You are conducting a call.

Open the system menu.

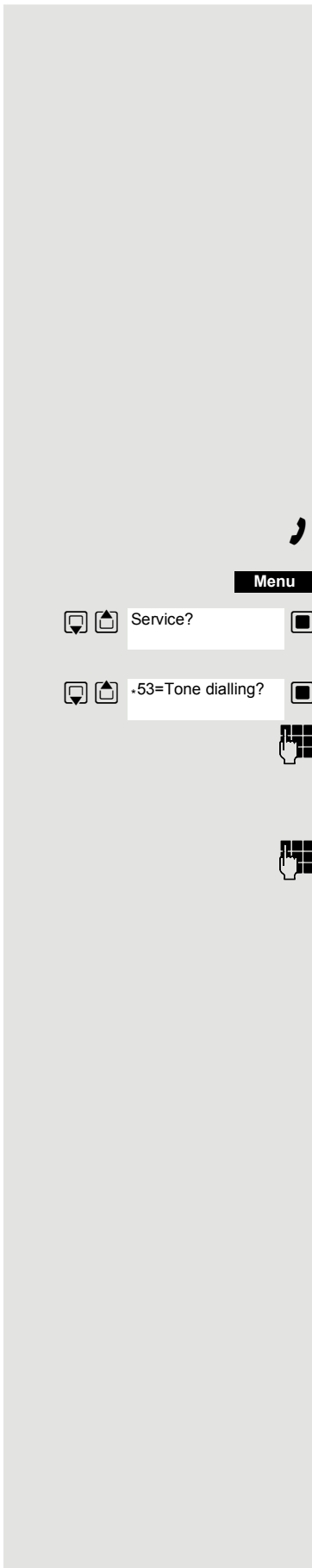
Select the menu item and confirm.

Select the menu item and confirm.

Enter the numbers. All entries are sent as DTMF signals.

Automatic tone dialing is active

Enter the numbers. All entries are sent as DTMF signals.



Parking/activating calls

You can park up to ten calls (i.e. place them on hold) and then reactivate them at other telephones in your communication system.

Parking a call

You are on a call you wish to park.

Open the system menu.

Select the menu item and confirm.

Select the menu item and confirm.

Enter the parking position number (0... 9) and note it down.

If the parking position number entered is already in use, you have to enter another one.

Picking up a specific parked call

Prerequisite:

One or more calls have been parked. Your handset is in stand-by status.

Press and hold down the Talk key.

Open the system menu.

Select the menu item and confirm.

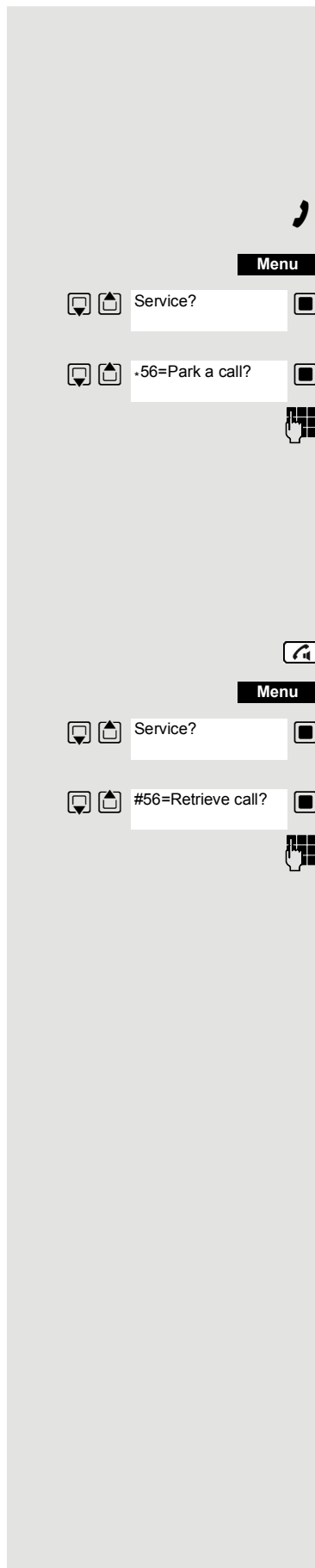
Select the menu item and confirm.

Enter the parking position number you have noted.



Note:

If a parked call is not picked up, it returns to the station from which it was parked after a certain time (= recall). The following appears on the display "Recalling: (phone no. or name)" or "recalling from (phone no. or name)".



System appointment function

You can use your handset to enter a single appointment for the next 24 hours or an appointment that recurs on a daily basis.

When the appointment is due, your handset rings for approx. 20 seconds to remind you of your appointment. The entered appointment appears on the display. This appointment call is deleted when you confirm it. Alternatively it is deleted automatically after it has been repeated 5 times at one-minute intervals.

This function can also be called directly by entering the code → page 57.

Saving an appointment

Press and hold down the Talk key.

Open the system menu.

Select the menu item and confirm.

Select the menu item and confirm.

Enter the required time.

Note the required data format: Appointment at (HHMM); HH = two-digit hour setting mm = minutes, two digits Example: 0905 for 9.05 (= 9.05 a.m.) or 1430 for 14.30 (= 2.30 p.m.).

Either:

Select the menu item.

Or:

Select the menu item and confirm.

then:

Save the settings.

Press the End call key to end the operation.

Deleting/checking entered appointments

Press and hold down the Talk key.

Open the system menu.

Select the menu item and confirm.

Select the menu item and confirm.

Open the additional menu.

Select the menu item and confirm.

Select the menu item and confirm.

Press the End call key to end the operation.



Confirming an appointment

The handset rings and the appointment is displayed.

Press the Talk key.

Press the End call key. The appointment is confirmed.

Telephone lock code programming

You can protect your handset against unauthorized access (thereby safeguarding personal data) by entering a 5-position code to lock and unlock it.

To change a code, first enter the old code and then key in the new code twice.

Press and hold down the Talk key.

Open the system menu.

Select the menu item and confirm.

Select the menu item and confirm.

Enter the old code (5 digits, default "00000").

Enter the new PIN, for example, 11111 (5 digits).

Re-enter the new code.

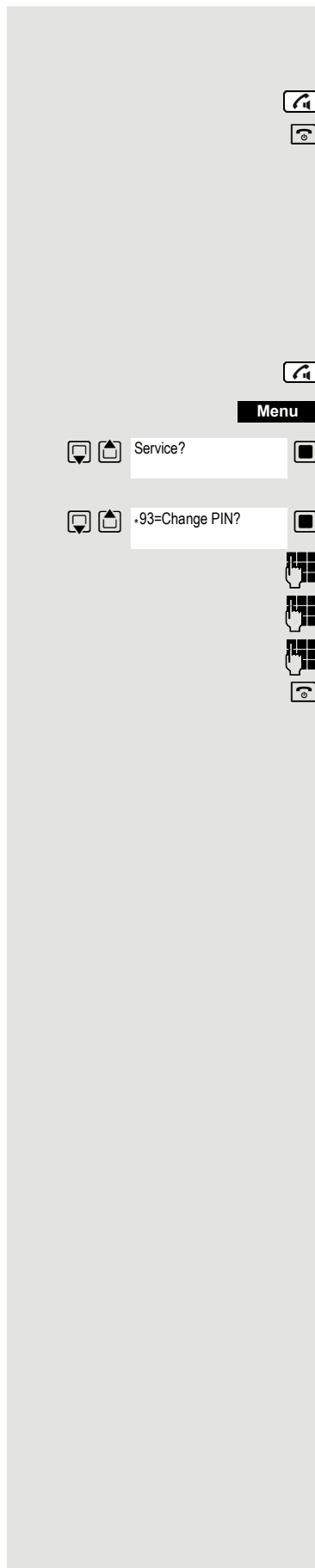
Press the End call key to end the operation.



Note:

If you have forgotten your PIN, contact your service engineer for help. He or she will be able to reset your PIN to "00000".

It is also possible to open your handset from a central station, for example, from the attendant terminal.



Locking/unlocking the handset

You can lock your handset to prevent external dialing and programming, thereby preventing unauthorized use in your absence, for example.

Prerequisite: You have defined a personal code or use the default code "00000".

Locking the handset

Press and hold down the Talk key.

Open the system menu.

Select the menu item and confirm.

Enter the PIN code (5 digits, default "00000").

Press the End call key to end the operation.



Note:

Even though it is locked, you can still use your handset to answer external calls and make internal calls. When an external connection is established, the following message appears on the display "Telephone Lock Active".

Your handset can also be locked from a central station → page 105.

Unlocking the handset

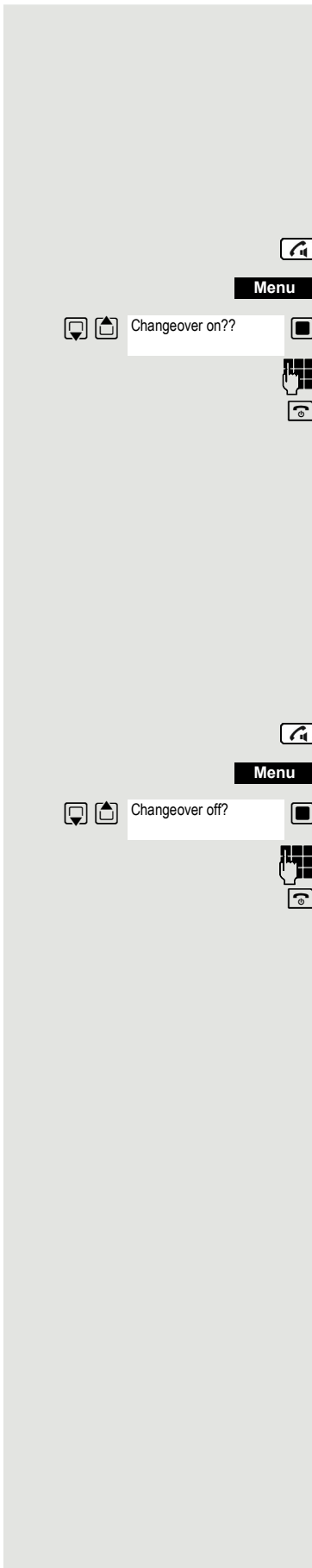
Press and hold down the Talk key.

Open the system menu.

Select the menu item and confirm.

Enter the PIN code (5 digits, default "00000").

Press the End call key to end the operation.



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